

SIXTEENTH ANNUAL REPORT
OF THE
NEW JERSEY STATE HOSPITAL AT ANCORA
FOR THE PERIOD ENDING JUNE 30, 1970

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New Jersey State Hospital at Ancora

REPORT OF THE BOARD OF MANAGERS

To: Lloyd W. McCorkle, Ph.D.
Commissioner
Department of Institutions and Agencies

This is the Sixteenth Annual Report of the Board of Managers of the New Jersey State Hospital at Ancora.

The Board was deeply saddened by the tragic airplane accident which took the lives of former Board member Mrs. Bryant W. Langston and her husband on September 15, 1969. Appointed in June 1960, Mrs. Langston had served on the Board for approximately nine years. She left the Board members an inspiring legacy of dedication and understanding in her liberal donation of service for the welfare of the patients of this hospital.

Further saddening the Board was the death of Dr. John B. K. Smith whose period of service as Medical Director was approximately seven months just prior to the illness which led to his passing away on February 4, 1970. Following the untimely death of Dr. Smith, the Board of Managers was confronted with the recruitment of a Medical Director for the second time within a year.

Appointed in April 1970 as the hospital's third Medical Director was Dr. Farrell R. Crouse, who began his new duties on May 2, 1970. Having previously served as Assistant Medical Director of Hospital Unit III for five years, Dr. Crouse thus became Ancora's first Medical Director to be promoted to that position from within the hospital organization. In administering Unit III he had the responsibility for immediate direction of this sectionalized unit which perennially has had the highest number of admissions and discharges. The Board looks forward to Dr. Crouse's providing Ancora with the continuity of direction and leadership essential to effecting success in the hospital's programs of care and treatment for the patient population.

The members of the Board gratefully acknowledge the outstanding contributions of service by all of the loyal and devoted employees whose primary concern has been to provide the best possible services to our patients.

Dedicated near the close of the last fiscal year, the Inter-faith Chapel completed its first year in providing the patients an appropriate setting for religious worship. Thus this Board-sponsored conversion of a former dining room for patients has become a highly important facet of the hospital's continuing endeavor to better meet the patients' religious needs. During the past months the Board has given considerable attention to further enhancing the religious atmosphere and attractiveness of the chapel and, resultingly, plans have been initiated for the installation of stained glass windows of original design.

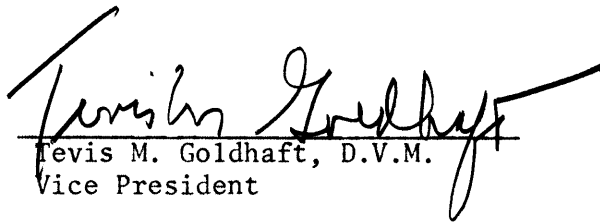
Poor management of the hospital's commissary, the Anorage, remained a serious problem to the Board throughout the early part of the past year. A continuing study of the money-losing operation of this facility resulted in a managerial change which has made the Anorage a profit-producing business over the latter part of the year. The Board anticipates that the present management will continue to operate this unit on a sound merchandising and fiscal basis.

Among other Board-sponsored projects was the replacement of television sets throughout the hospital. A total of forty-four new sets were installed in the ward areas for the patients' viewing pleasure. Also effected during the year was the construction of permanent redwood and concrete benches which were put into use on the Mall, an attractive setting for the patients to sit and relax.

Consistent with its perennial awareness of the great value of volunteer services donated from the community, the Board presented its eighth Annual Humanitarian Award to Mr. Walter P. Kuhner of Blackwood who has served as the American Legion Hospital Chairman for Ancora continuously since 1958. Throughout those years Mr. Kuhner has made an immeasurably great contribution of time and effort for the welfare and benefit of Ancora's appreciative patients.

An award of special recognition was made in June 1970 to Mr. Louis Zaris of Atlantic City for his generous contribution toward effecting mental health progress in his area. Typical of his generosity has been his providing free quarters for our Atlantic City Out Patient Department since its inception in August 1966.

At its November 1969 meeting the Board welcomed a new member, Mrs. Ruth Ann Schlesinger of Moorestown, who was appointed to succeed the late Mrs. Langston for the remainder of a three-year term ending June 30, 1972. The three-year terms of two Board members expired at the close of the year and, as of that time, no re-appointments had been made.



Levis M. Goldhaft, D.V.M.
Vice President

Assistant to the Medical Director

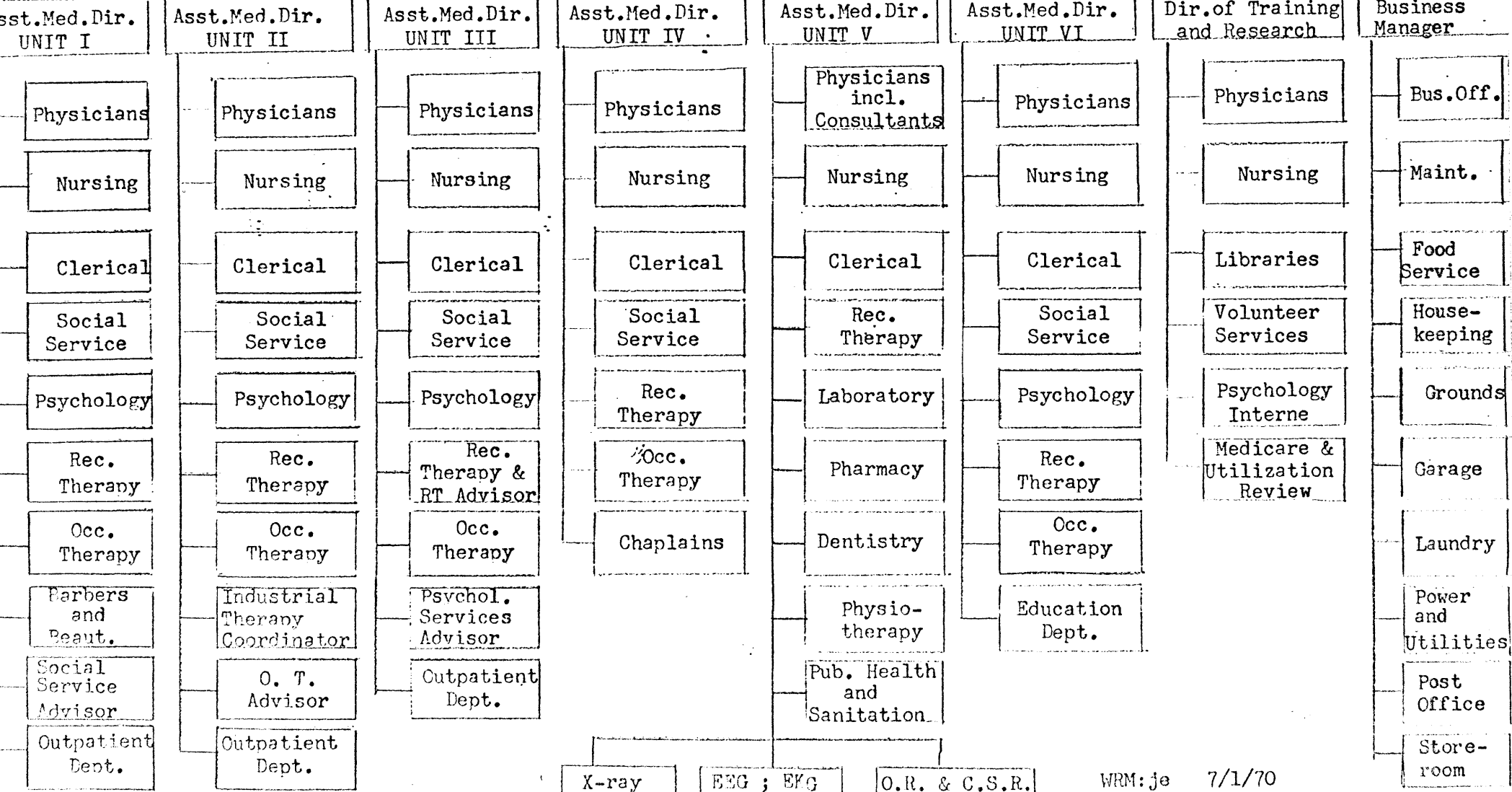
MEDICAL DIRECTOR AND CHIEF EXECUTIVE OFFICER

Deputy Medical Director

Chief Security Officer

Personnel Director

Nursing Advisor



HOSPITAL POPULATION MOVEMENT

	<u>Unit I</u>	<u>Unit II</u>	<u>Unit III</u>	<u>Unit IV</u>	<u>Unit V</u>	<u>Unit VI</u>	<u>Total F.Y. 1970</u>	<u>Comparison with 1969</u>
First Admissions	312	545	721	0	95	86	1759	+142
Readmissions	163	603	584	0	42	24	1416	+115
Transfers-In	12	20	40	28	36	0	136	+ 92
Births	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>- 2</u>
TOTAL ADMISSIONS	<u>487</u>	<u>1168</u>	<u>1345</u>	<u>28</u>	<u>173</u>	<u>110</u>	<u>3311</u>	<u>+347</u>
Returned from - Home Family Care	7	20	25	3	13	0	68	- 34
Unauthorized Leave	3	13	8	0	0	0	24	0
Med.-Surg.-Treatment	0	0	0	0	3	0	3	- 3
Discharged	443	1029	1180	31	31	110	2824	+210
Discharged from - Home Family Care	22	40	45	13	0	0	120	+ 11
Unauthorized Leave	5	13	12	0	0	0	30	+ 1
Med.-Surg.-Treatment	0	0	0	0	0	0	0	- 1
Transfers-Out	<u>12</u>	<u>9</u>	<u>3</u>	<u>1</u>	<u>35</u>	<u>1</u>	<u>61</u>	<u>- 26</u>
TOTAL DISCHARGES	<u>482</u>	<u>1091</u>	<u>1240</u>	<u>45</u>	<u>66</u>	<u>111</u>	<u>3035</u>	<u>+195</u>
Released to - Home Family Care	21	72	53	27	1	0	174	- 45
Unauthorized Leave	8	27	22	0	0	0	57	+ 6
Med.-Surg.-Treatment	1	0	0	0	4	0	5	- 1
Deaths	9	60	96	95	2	1	263	- 42
Average Daily Resident Population	107	348	304	453	76	34	1322	- 11

MEDICAL DIRECTOR'S MESSAGE

During the past fiscal year the New Jersey State Hospital at Ancora has moved forward in many areas. Efforts were intensified in the areas of out-patient care which, of course, includes pre-hospital screening and post-hospital care, as well as the maintenance of individuals in the community who would under other circumstances become hospital patients. Considering the fact that we have had and continue to have severe budgetary limitations in this area, we have attempted to consolidate our relations with the community-operated clinics and guidance centers in our catchment area. Just prior to the beginning of this fiscal year a contract was signed between this hospital and the Cumberland County Community Mental Health Center and during this fiscal year the ground work was begun for a similar contract with the imminent Gloucester County Community Mental Health Center. In addition, other consultations and meetings were held with most of the community clinics in our seven counties of southern New Jersey. The constant aim in these meetings was to provide a better therapeutic atmosphere for the citizenry who depend on us as the major guiding force in mental health issues.

An extension of this general type of approach and thought was evidenced in our intensified efforts to effect a smoother relationship with the Bureau of Institutional Services. In the latter half of this fiscal year it was noted that placements were being made with less inconvenience to the patients and less waste of time for all. It is our fervent hope that this type of working relationship will continue and, in fact, further improve as time goes by. If this proves to be the case, it can only result in better service to our patients.

The Federal Geriatric Project is under new leadership and has become even more active during this fiscal year and rehabilitation in higher placement ratios resulted. It is anticipated that this team, upon gaining increased experience, will be able to render service to an even greater number of our geriatric population.

Despite the fact that the hospital absorbed approximately 100 patients from Trenton State Hospital during the year, it was able to slightly reduce the average daily population figure from that of last year.

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In an effort to further improve the care and treatment programs for our patients, an additional training program was initiated for our psychiatric technicians. A staggered schedule was started to send these individuals to licensed practical nursing school so that they could then become Licensed Practical Nurses. Also in the area of training, an agreement was consummated with the Henry Pollak Clinic of the Monmouth Medical Center as the major affiliation for our Psychiatric Residents. We are sure that this will further strengthen our already excellent history of training psychiatrists. It should be remembered that Ancora has had a truly outstanding record in the percentage of those completing our Psychiatric Residency Program eventually becoming Diplomates of the American Board of Psychiatry and Neurology.

Our Personnel Department accelerated their efforts during the year to reduce the number of 6,000 positions and tie-ins. This resulted in this number being reduced by over 50%. It was also noted during the latter part of the fiscal year that recruitment efforts by this department were becoming much more effective, especially in the non-professional categories.

The principal goal of the administration of the New Jersey State Hospital at Ancora remains the provision of the highest quality care in all areas to the patients entrusted to us. This, of course, must necessarily involve all aspects of our budget and other fiscal considerations, as well as the welfare and morale of our entire work force. As stated in our Budgetary Messages of past years, a more equitable means of allocating budgetary funds and positions must be effected so that we might maintain high standards of programs and that we might better meet the expectations of citizenry that we serve.

Historically our Budget is predicated upon the basis of the average daily resident population. It must be emphasized that, if we are to survive as a first class institution ranking among the top in the nation, consideration must be given soon to the areas of our greatest workload, i.e., the ever increasing admission and discharge rates of any of the State hospitals in New Jersey and, interestingly, the lowest readmission rate on the average. Ancora's admission rate rose 12% in this fiscal year and discharges climbed over 7% for the same twelve-month period. Considering population growth in our catchment area, as well as the ever increasing demand for services, one can only look to the future with at least slight pessimism unless a different view is taken as to the method of allocating our funds.

It is a well established fact that it is considerably more expensive in terms of fiscal considerations, as well as in the utilization of staff efforts and time to maintain an active treatment program resulting in the rapid return of patients to the community as opposed to allowing chronicity to prevail. We have too numerous examples on our wards of the tragedy in waste of human lives that chronicity engenders.

Some degree of implementation of the above discussed yardstick for budgetary considerations would undoubtedly be reflected in this hospital gaining additional staff and physical facilities, both badly needed to effect the hospital's goals of good treatment. As again embodied in this hospital's General Statement for the next fiscal year, additional staff is needed in numerous areas throughout the hospital, as well as in the out-patient departments. Our budgetary requests for physical improvements of this plant must be given close attention as well. Particularly demanding priority attention are such items as adequate facilities and equipment for treating the hospital's water supply, including a new well; replacing the four (4) 125 KVA diesel generators not in use with three (3) 600 KVA diesel powered electric generators in order to meet increased electrical demands as well as emergencies; replace the roofs on all buildings, except the Main Building, because they presently leak to the extent of damaging building interiors and are no longer serviceable.

In summary, we strongly urge that serious consideration be given to new parameters in the determination of budgetary allocation which would not only be more equitable, but would foster confidence that we may continue to give the very finest possible care to the mentally ill citizens of New Jersey.

HOSPITAL UNIT I

(Burlington County and outside Ancora catchment area)

During the 1969-70 fiscal year Ancora State Hospital admitted 3,311 patients, which represents an increase of 347 over last year's total. Of this total 1,759 were first admissions, representing an increase of 142 over last year. There were 1,416 readmissions, which reflects an increase of 115 over last year's number. There were, additionally, 136 patients transferred in from other State institutions.

Of the hospital's 3,311 admissions, there were 15% admitted to Hospital Unit I (Burlington County and outside catchment area); 35% to Hospital Unit II (Atlantic, Cape May and Cumberland counties); 41% to Hospital Unit III (Camden, Gloucester and Salem counties); 1% to Hospital Unit IV (Geriatrics); 5% to Hospital Unit V (Medical-Surgical); and 3% to Hospital Unit VI (Children's Unit).

Total additions to the hospital census during the year were 3,406, as follows:

First Admissions	1,759
Readmissions	1,416
Transfers-In	136
Returned from Home Family Care	68
Returned from Unauthorized Leave	24
Returned from Medical Surgical Treatment	<u>3</u>
Total	3,406

Total releases from the hospital census during the year, excluding deaths, were 3,271 as follows:

Discharged	2,824
Transfers-OUT	61
Released to Home Family Care	174
Discharged from Home Family Care	120
Released to Unauthorized Leave	57
Released to Medical-Surgical Treatment	5
Discharged from Unauthorized Leave	<u>30</u>
Total	3,271

The year's total number released on Trial Visit was 2,192.

As of June 30, 1970, there was a resident population of 1,325 patients. These 1,325 patients were in residence in six Hospital Units as follows:

<u>Hospital Unit</u>	<u>Number of Residents</u>	<u>Percentage of Resident Population</u>
I (Regionalized)	101	8
II (Regionalized)	365	28
III (Regionalized)	310	23
IV (Geriatrics)	439	33
V (Med.-Surg.-Neuro.)	79	6
VI (Children)	31	2
	<u>1,325</u>	<u>100%</u>

The average daily population for Unit I was 107.

The Burlington County Clinic is in operation on the first, second, third, and fourth Tuesdays of each month at the Burlington County Memorial Hospital. Serviced by a clinical psychiatrist and a social worker, both from Hospital Unit I, this clinic had 1,217 scheduled appointments and 870 patients were seen during the year. These figures reflect a 22% increase over last year's activities. With the present program, only discharged patients and Home Family Care patients can be seen. At the present time there are 128 patients actively attending the clinic.

In the central occupational therapy setting of Hospital Unit I there were 371 patients accommodated for a total of 19,665 program-hours. The Unit's occupational therapy program on the wards showed that a total of 1,132 patients were contacted, both individually and in groups, with the visits ranging up to 45 minutes each. The Unit I recreational therapy program had a total patient-attendance of 4,722 at 368 scheduled activities.

In addition to performing in an advisory capacity, the Social Service Advisor had 1,762 patient, collateral and inter-agency contacts during the year. Contacts of similar types by Unit social workers numbered 4,036. The psychologists performed 111 psychological evaluations; 35 individual psychotherapy and counseling sessions; and 107 group psychotherapy and counseling sessions.

The Central Record Room was able to remain current in its daily work, despite its considerably increased workload. The heavy admission and discharge rate is causing a backlog in coding, indexing and processing of patient charts for the limited staff. The Central Steno Pool and the Unit Record Room continued on a current status in all of their clerical and filing duties. The liberalized visiting hour schedule has been well received by the public and has caused no major problems for the Reception Desk.

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HOSPITAL UNIT II(Atlantic, Cape May and
Cumberland Counties)

This Unit of 464 beds had an average daily resident population of 363 during the past year.

Cumberland County remained serviced on a one-day a week basis and a team consisting of a psychiatrist and social worker attend the Cumberland County Guidance Center in Millville every Thursday. The clinic has made progress by establishing its function within the community and serves to provide emergency psychiatric evaluation for referrals from professionals, organizations and agencies within the community for pre-hospital diagnosis and evaluations.

The Unit social workers had a total of 4,154 patient interviews, 1,430 contacts with relatives and 931 referrals to community resources. The Psychology Department performs 229 individual psychological examinations, plus evaluations of 46 mentally retarded patients.

Recreational therapy activities for the Unit numbered 325 and there was a total patient-attendance of 12,978 at the various activities conducted. During the year there were 922 patients on assignment in the industrial therapy program; these included 559 women and 433 men. There were 702 patients newly assigned during the year.

The following is the total patient participation in occupational therapy programs operated in Unit III at the end of the year:

Unit I	30 patients	1,109 hours
Unit II	276 patients	9,526 hours
Unit III	83 patients	3,632 hours

Also 59 patients participated for a total of 2,534 hours in the Unit III women's program; a total of 335 Unit II patients participated for a total of 12,060 patient hours in this occupational therapy program during the year.

The Occupational Therapy Advisor again served as chairman of the Hospital's Open House Committee. The 1970 Open House was held on May 7 and 668 visitors toured various parts of the hospital. Deposits to the occupational therapy revolving fund amounted to \$3,006.11 derived from the sale of projects completed in the programs.

HOSPITAL UNIT III(Camden, Gloucester and
Salem Counties)

The average daily resident population was 304 during the past year. Unit III had 1,346 admissions during the year; this was the highest number of admissions of any of the Hospital Units at Ancora.

The Out-patient Department which has now been relocated at 400 Market Street, Camden, conducted 1,988 interviews during the year. This total of 1,988 reflected an increase of 42% over last year.

Social Service reported 1,627 patient contacts for the year, 1,622 collateral contacts and 285 consultations for the year. At the end of the year there were 45 patients located in 17 homes on Family Care. The Psychology Department performed 134 psychological evaluations, as well as 620 psychotherapy and counseling sessions. In the occupational therapy program 1,033 patients participated for a total of 26,641 hours.

The Recreational Therapy Advisor reported a total of 5,041 recreational therapy meetings at Ancora and a total patient-attendance of 106,488.

HOSPITAL UNIT IV

(Geriatrics)

The average daily resident population was 453 during the year in this 505-bed Unit. At the end of the fiscal year there were 434 patients in residence in this Unit. There were 170 transfers to the Medical-Surgical Unit and 91 patients returned to this Unit from the Medical-Surgical Unit. Sixty-five patients from other hospital units were transferred to this Unit during the year. Ten patients were transferred to the project and one patient was returned from the project.

Census at the beginning of the year was 17; during the year 57 patients were admitted to the project, 23 patients were discharged, 23 patients were placed on Home Family Care, 1 patient was returned from Home Family Care, 7 patients were returned to their original units and there were 3 deaths. The census at the end of the fiscal year was 29 for the project.

The Social Service Department had 733 patient-interviews, 517 collateral contacts and 697 consultations. The total number of Unit IV patients who participated in the occupational therapy program was 110; the participation reflected 17,394 patient-hours. In recreational therapy there was a total of 253 meetings with a total patient-attendance of 17,896.

The hospital chaplains conducted scheduled religious services throughout the Hospital Units, as well as having administered to other religious needs of the patient-population. During the first six months of this year Protestant services were conducted by visiting clergymen prior to the recruitment of a new chaplain. The new Inter-faith Chapel proved to be a fine addition to the Department of Religion.

HOSPITAL UNIT V

(Medical-Surgical-Neurological)

The average resident population was 76 during the past year.

The Laboratory reported a total of 77,116 tests. There were 262 deaths during the year. The autopsy rate was 29%. The Pharmacy filled 13,735 prescriptions. There were 5,571 patient-visits recorded by the Dental Department. In the Physiotherapy Department there were 5,555 treatments administered to 492 patients.

The Electroencephalography Clinic performed 5,769 electrocardiograms and 311 electroencephalograms. In the X-ray Department 14,124 exposures were made on 6,165 patients and 565 employees.

The Operating Room reported 84 major and 72 minor operations. The total anesthetics administered was 343. Two hundred and forty-two patients were seen by the Optician. The Crash Cart was called for on eight occasions. There were 2,578 patients treated in the various other clinics.

HOSPITAL UNIT VI

(Children)

The average daily resident population in this Unit was 34 for the past year. There were 86 admissions, including 24 readmissions; 110 discharges and 5 transfers during the year.

The Social Service Department reported 910 interviews and 1,144 counseling sessions with patients during the year, as well as 924 contacts with relatives and friends, 617 contacts with the Bureau of Children's Services and 726 sessions with other agencies. One thousand two hundred and sixty-six consultations were held with physicians and treatment teams. The Psychology Department performed 95 individual psychological evaluations.

In occupational therapy there were 4,949 treatments for a total of 5,030 patient-hours participation during the year.

The Education Department reported a total of 9,769½ student hours. The federal government allocated funds through the Federal Elementary and Secondary Education Act (Title I and II). These funds made it possible to provide the children with remedial educational experiences for the summer months and also for our regular school program for the period of September to July.

DIVISION OF TRAINING AND RESEARCH

There were 14 psychiatric residents in training during the past year. Four residents successfully completed training; two joined our medical staff; two left the hospital for additional training not available at Ancora; one terminated after completing one year of training; and nine remained in training as of the end of the fiscal year. The Residency Program, as well as medical staff training, progressed according to plan throughout the year. Affiliations included Centralized Residency Training Program; Menlo Park Diagnostic Center; Trenton State Hospital; and Temple University for Psychosomatic medicine and outpatient and community psychiatry; Hahnemann Medical College and Hospital for Neurology; and Monmouth Medical Center for Outpatient Child Psychiatry.

An intern from Cooper Hospital had a one-month training program as part of her elective period in psychiatry. This is the first time an intern from a community hospital spent part of an internship at Ancora and the intern considered the experience most informative and beneficial.

In Professional Nurse training during the past year were 20 employees who were granted nursing scholarships. Eight of these students are in their first year of training and twelve students graduated. Four new candidates were selected to start this training in the 1970 Fall term.

The Psychiatric Technician Training Program had eleven students participating. This group successfully completed this course on March 6, 1970. A new class of ten students began the second program on March 9, 1970 and will complete this course in September 1970.

The Medical, Patients' and Nurses' Libraries continued to expand over the past year. The Medical Library had 6,500 books at the close of the year, the Nurses' Library had 817, and the Patients' Library had 6,590. A Medical Library Research Grant was approved for the fiscal year 1969-70.

The Ancora Suicide Prevention Telephone Service continued to function with 24-hour coverage. During the past year 170 calls were received.

Ancora's Utilization Review and Medicare procedures continued to be carried out in accordance with federal requirements. Physicians on the Utilization and Review Committee reviewed 682 charts during the year and 370 Medicare patients were reviewed regarding recertifications.

PERSONNEL DEPARTMENT

During the year recruitment for physicians and psychiatrists was successful, but the experienced Social Worker was difficult to recruit.

During the year 382 permanent, temporary, part-time and seasonal employees were hired and 360 were separated. Total turnover for the entire year was 27.71%, compared to 23.27% for the previous year. Employees promoted and reassigned during the year numbered 162. There were 21 grievances presented by employees, compared with 9 presented during the previous year.

The Ancora Combined Charities completed its twelfth year and the following appropriations were approved:

March of Dimes	\$ 550.00
Camden County Heart Association	300.00
Atlantic County Heart Association	300.00
Camden County Cancer Society	500.00
Atlantic County Cancer Society	500.00
Atlantic County Mental Health Association	900.00
Camden County Mental Health Association	600.00
Multiple Sclerosis	200.00
Hammonton Rescue Squad	100.00
Atco Ambulance	100.00
Camden County United Fund	500.00
Muscular Dystrophy	300.00
Cerebral Palsy	200.00
Patients' Welfare Fund	<u>1,000.00</u>
TOTAL	\$ 4,050.00

SECURITY DEPARTMENT

The hospital grounds were given 24-hour coverage by the Security Department. The department's activities included 403 general police investigations, 64 criminal investigations and 78 traffic investigations. In its identification work the department recorded fingerprinting and photographing 2,795 patients and 394 employees, including affiliating students.

BUSINESS DIVISION

Notice was received from the Secretary of the Sub-Committee on Claims that all patients' claims having resulted from the burglary of the Business Office in November 1967 were denied. Unclaimed monies from the Patients' Trust Fund in the amount of \$19,794.28 were forwarded to the State Treasurer.

Forty-four black and white television sets were purchased from the Welfare Fund to replace the ones that were approximately five years old. Thirty-one of these sets, which were in fair condition, were sold for a bid of \$10.60 for each set. The proceeds of this sale were deposited to the Welfare Fund as this is the account from which they were purchased.

A draft in the amount of \$9,803.20 was received from the Reliance Insurance Company in full payment of the hospital judgment against contractor Max Lewin for the Main Hall air conditioning. These funds were refunded to the Welfare Account which financed this project. A bill in the amount of \$429.86 was received from the architect on this project for additional services involved in the default of this contract.

We were notified by NAFEC that they intend to give up their lease with us in December 1970 as they no longer have any need for the land. Arrangements will be made to restore this site to its original condition.

The Fire and Safety Department conducted 231 accident investigations, answered 38 fire calls, and held 17 orientation classes. The Spring lectures conducted by the New Jersey State Fire College were held at Ancora. A new siren was installed in the Edgewood Homes to replace the present fire alarm system that has been very unsatisfactory due to its limited audible signal. A 1949 Ward LaFrance Fire Engine, which was received from Annandale, was put into service after extensive repairs.

The Food Service Department continued to provide a high standard of service but considerable difficulty has been encountered due to the lack of sufficient employee and patient help. The preparation of special diets has increased tremendously over last year with a present daily total of 665, an increase of 75 over last year. Of a total of 1,325 patients on June 30, 976 were fed on the wards by food trucks, whereas only 349 were fed in the cafeteria. In order to alleviate the critical help situation in this department, approval was received for three temporary positions to hire Food Service Workers into while awaiting approval from Trenton to rehire in positions that have been vacated due to promotions.

The Purchasing Department made arrangements for this hospital to pick up surplus commodities in Vineland instead of the Newark Warehouse as had been done in the past.

The Building Service Department operated the ward linen rooms and provided clothing and linens as required. The Sewing Room repaired items as needed and manufactured sheets, pillow cases and other items. It has been necessary to purchase dresses and other items formerly manufactured by the sewing room as no patient help is available. The task force which is responsible for all major cleaning in patient areas has continued to cover all the areas including pipe tunnels, crawl spaces, tunnel areas, stairways, stairwells and also gave assistance to other areas as required.

The Grounds Department had difficulty in maintaining the institutional grounds due to the lack of help. Dr. Paul Weber from the Department of Agriculture in Trenton visited the hospital to determine the reason our maple trees are regressing. He feels that there is very poor sub-drainage in our soil and the plants are not getting sufficient oxygen; he advised that we plant trees that are more tolerant to this type of soil. A large area in the vicinity of the grounds and garage areas has been cleared and a storage shed is being built to store the Grounds Department equipment which has been deteriorating due to the lack of such a facility.

The vehicular garage continues to operate in the quonset hut building, which is most inadequate for these activities. A suitable building to house this facility has again been requested in the budget.

The Laundry processed a total of 5,289,500 pounds during the year, of which 60.77% was for this hospital; the remainder was for Vineland State School, Vineland Soldiers' Home, and Leesburg Prison Farm. It has been difficult to process this work as Leesburg Prison Farm has been unable to supply us sufficient help to operate the laundry, thus making it necessary at times to have prisoners shorten their lunch hours in order to meet these needs.

Representatives of Ronald Vaughn Associates were at this institution to make a building evaluation and utility study, which includes the study of mechanical services and utilities and making all necessary drawing revisions.

Toilet partitions in Main and Elm Halls and governors for the diesel generators for the power plant were installed. Bids for the Maintenance Shop were received by the Division of Purchase and Property on June 18. Final review was not completed and bids were not yet awarded. Due to a breakdown in the service of the Atlantic City Electric Company, the institution had to go on emergency diesel generators for several days. Inasmuch as the generators are insufficient for the total needs of the hospital, it was necessary to reschedule our laundry to work on weekends in order to provide the necessary services. A new incinerator which conforms to the State Air Pollution Code has been installed, necessitating the removal of the old incinerator and major alterations to the walls and chimney.

An oxygen storage building was constructed at the rear of Main Hall. New wiper blades and squeegees were installed in the final clarifier at the Sewage Plant. We replaced a turbine feed-water pump in the Power House with a 40 h.p. electric driven motor pump. The telephone operators' room was enlarged. The comminutor at the sewage pumping station was replaced. The renovation of the X-ray Department dark room was completed, providing this department with greatly needed additional space.

Farrell R. Crouse, M.D.

Farrell R. Crouse, M.D.
Medical Director and
Chief Executive Officer