
Commission Meeting

of

NEW JERSEY COMMISSION ON CAPITAL BUDGETING AND PLANNING

LOCATION: 33 West State Street
Trenton, New Jersey

DATE: October 13, 2017
10:00 a.m.

MEMBERS OF COMMISSION PRESENT:

B. Carol Molnar, Esq., Chair
Anthony F. Annese, Vice Chair
Senator Paul A. Sarlo
Senator Samuel D. Thompson
Assemblywoman Shavonda E. Sumter
James M. Rutala
Beth Schermerhorn
Jerry Traino



ALSO PRESENT:

Brian E. Francz
Executive Director

Eugene Lepore
*Senate Majority
Commission Aide*

David F. Patella
Assistant Executive Director

Brian Onda
Budget Specialist

Meeting Recorded and Transcribed by
The Office of Legislative Services, Public Information Office,
Hearing Unit, State House Annex, PO 068, Trenton, New Jersey



State of New Jersey

COMMISSION ON CAPITAL BUDGETING AND PLANNING

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BRIAN E. FRAN CZ
Executive Director

Commission Meeting

In compliance with the Open Public Meeting Act, P.L. 1975, Chapter 231, please be advised that the next meeting of the New Jersey Commission on Capital Budgeting and Planning is scheduled for:

October 13, 2017

Friday at 10 a.m.

33 West State Street – 7th floor, Room 707

Trenton, New Jersey

For Commission Members Attending via Conference Call:

Phone Number: 1-888-273-3658

Access Code: 8590177

Agenda

1. Call to Order
2. Open Public Meeting Act Notice
3. Roll Call
4. Election of Chair and Vice-Chair and Approval of Executive Director (**Action**)
5. Approval of the Minutes of March 10, 2017 (**Action**)
6. Executive Director's Report
7. Fiscal 2019 Capital Requests
 - Department of Agriculture
 - Department of Children and Families
 - Department of Education
 - Department of Law and Public Safety
 - Department of Military and Veterans Affairs
 - Judiciary
 - Juvenile Justice Commission
8. Other Business ---- **Action may be taken**
9. Adjournment

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(The New Jersey Commission on Capital Budgeting and Planning held a meeting on October 13, 2017, at 10:00 a.m. Members of the Commission present via teleconference were B. Carol Molnar, Esq., Anthony F. Annese, Senator Paul A. Sarlo, Senator Samuel D. Thompson, Assemblywoman Shavonda E. Sumter, Eugene Lepore, James M. Rutala, Beth Schermerhorn, and Jerry Traino.)

(It should be noted that the telephonic connection was of extremely poor quality; several conversations were interrupted by static, and many times voices cut out completely.)

B. CAROL MOLNAR, Esq. (Chair): I'd like to call the meeting to order.

In accordance with the Open Public Meetings Act, the Commission has provided adequate notice of this meeting by giving written notice of the time, date, and location. The notice of the meeting has been filed at least 48 hours in advance by mail and/or fax to the Trenton *Times* and the *Star-Ledger*, and filed with the Secretary of State.

We will now take a roll call.

MR. FRAN CZ (Commission Executive Director): Senator Sarlo.

SENATOR SARLO: Here.

MR. FRAN CZ: Senator Thompson.

SENATOR THOMPSON: Here.

MR. FRAN CZ: Assemblywoman Sumter.

ASSEMBLYWOMAN SUMTER: Here.

MR. FRAN CZ: Assemblyman O'Scanlon. (no response)

Ms. Schermerhorn.

MS. SCHERMERHORN: Here.

MR. FRAN CZ: Mr. Traino.

MR. TRAINO: Here.

MR. FRAN CZ: Mr. Rutala.

MR. RUTALA: Here.

MR. FRAN CZ: Ms. Cimiluca. (no response)

Mr. Annese.

ANTHONY F. ANNESE (Vice Chair): Here.

MR. FRAN CZ: And Ms. Molnar.

MS. MOLNAR: Here.

MR. FRAN CZ: Madam Chair, we have a quorum.

MS. MOLNAR: Thank you so much.

Item No. 4 -- the first half of that -- Brian, could you run that part?

MR. FRAN CZ: Sure.

So our first item of business is to elect, for another year, the Chair and Vice Chair of the Commission.

May I ask that Ms. Carol Molnar and Mr. Annese lead for another year? Is that agreeable to you both?

MS. MOLNAR: Sure.

MR. ANNESE: I accept.

MR. FRAN CZ: Okay.

MS. MOLNAR: Thank you.

MR. FRAN CZ: Can we have someone who would put that motion forward?

SENATOR THOMPSON: So moved.

MR. FRAN CZ: And do we have a second?

MR. RUTALA: Second.

MR. FRAN CZ: Thank you.

Can we now vote on the election of Chair Molnar and Vice Chair Annese for another year?

Senator Sarlo.

SENATOR SARLO: Yes.

MR. FRAN CZ: Senator Thompson.

SENATOR THOMPSON: Yes.

MR. FRAN CZ: Assemblywoman Sumter.

ASSEMBLYWOMAN SUMTER: Yes.

MR. FRAN CZ: Ms. Schermerhorn.

MS. SCHERMERHORN: Yes.

MR. FRAN CZ: Mr. Traino.

MR. TRAINO: Yes.

MR. FRAN CZ: Mr. Rutala.

MR. RUTALA: Yes.

MR. FRAN CZ: And Mr. Annese.

MR. ANNESE: Yes.

MR. FRAN CZ: And Ms. Molnar.

MS. MOLNAR: Yes.

MR. FRAN CZ: Chair, the motion moves. Congratulations on another year.

MS. MOLNAR: Thank you very much; thank you so much.

I will entertain a motion to nominate Brian Francz as our Executive Director, to continue in that capacity.

MR. ANNESE: So moved.

ASSEMBLYWOMAN SUMTER: Second.

MR. FRAN CZ: Thank you.

On the motion to approve Brian Francz as the Executive Director of the Commission for one more year; Senator Sarlo.

SENATOR SARLO: Yes.

MR. FRAN CZ: Senator Thompson.

SENATOR THOMPSON: Yes.

MR. FRAN CZ: Assemblywoman Sumter.

ASSEMBLYWOMAN SUMTER: Yes.

MR. FRAN CZ: Ms. Schermerhorn.

MS. SCHERMERHORN: Yes.

MR. FRAN CZ: Mr. Traino.

MR. TRAINO: Yes.

MR. FRAN CZ: Mr. Rutala.

MR. RUTALA: Yes.

MR. FRAN CZ: Mr. Annese.

MR. ANNESE: Yes.

MR. FRAN CZ: And Ms. Molnar.

MS. MOLNAR: Yes.

MR. FRAN CZ: Thank you very much; the motion moves.

MS. MOLNAR: Thank you.

The next item is the approval of the minutes of March 10, which should be in your packet.

I just have one comment. In the Table of Contents, for David Moore, it says he is Acting *Directing* -- I-N-G. It should be, I believe, Acting *Director*.

MR. FRAN CZ: Thank you; we'll make that correction.

MS. MOLNAR: Okay; any other comments from members?

(no response)

If not, do I hear a motion to accept the minutes of March 10?

MR. ANNESE: So moved.

MS. MOLNAR: Do I hear a second?

MS. SCHERMERHORN: Second.

MS. MOLNAR: Okay; all right.

MR. FRAN CZ: Thank you.

On the motion to approve the minutes of March 10, 2017,
Senator Sarlo.

SENATOR SARLO: Yes.

MR. FRAN CZ: Senator Thompson.

SENATOR THOMPSON: Yes.

MR. FRAN CZ: Assemblywoman Sumter.

ASSEMBLYWOMAN SUMTER: Yes.

MR. FRAN CZ: Ms. Schermerhorn.

MS. SCHERMERHORN: Yes.

MR. FRAN CZ: Mr. Traino.

MR. TRAINO: Yes.

MR. FRAN CZ: Mr. Rutala.

MR. RUTALA: Abstain.

MR. FRAN CZ: Mr. Annese.

MR. ANNESE: Yes.

MR. FRAN CZ: And Ms. Molnar.

MS. MOLNAR: Yes.

MR. FRAN CZ: Ms. Molnar, the motion moves.

MS. MOLNAR: Thank you.

The next item is our Executive Director's Report; it's in your packet.

Do you have any comments, Brian, on that?

MR. FRAN CZ: No, I do not. As you can see, the nine projects we had put forward at the last meeting of last year were all funded within the budget, with just one or two small adjustments based on updated estimates of the cost; which is good news.

MS. MOLNAR: Any questions or comments from Commission members? (no response)

If not, let's move on to our Fiscal 2019 capital requests.

Our first department is the Department of Agriculture. Our packet has five requests. Some of them are repeats; we've seen some of these before.

Any questions or comments for the staff that's present?

SENATOR THOMPSON: I have one question.

The lab renovations we're talking about -- is this a new lab building, or is this the old lab building that's been proposed for demolition?

J O S E P H W. Z O L T O W S K I: This is not a new lab building, and nor was I ever aware it was ever proposed for demolition. It's an existing structure.

SENATOR THOMPSON: All right; I need to turn you up a little.

MR. ZOLTOWSKI: --(indiscernible) 30 years, I guess, at this stage of life. And it's structurally sound; we just have HVAC system problems and environmental control problems.

SENATOR THOMPSON: So is this the old lab building, or new one? Because you're talking about--

MR. ZOLTOWSKI: Oh, oh, okay. The Phillip Alampi Beneficial Insect Laboratory over in West Trenton -- not the old round building by the Department of Health, H & A -- the PABIL. It's not that one; it's the newer one out in West Trenton.

SENATOR THOMPSON: Well, if it's the new one, then (indiscernible) in rotten shape.

MR. ZOLTOWSKI: Right; it's PABIL. It's not the brand-new PHEAL lab; it's the PABIL lab, which is located real close to the brand-new lab on the State Police complex. This has been there for 30 years; so it's been around. But it's not the round building by H & A at Warren and Market streets.

SENATOR THOMPSON: That was my question.

MR. ZOLTOWSKI: Okay; sorry.

MS. MOLNAR: Is the round building still there?

MR. ZOLTOWSKI: Yes, that's correct.

MS. MOLNAR: It's still a lab, correct?

MR. ZOLTOWSKI: No, it's empty. It's waiting to be decommissioned; right.

MS. MOLNAR: Oh; I had a tour of that one year, and it showed that you had rectangular instruments in this round building. It was interesting.

So it's going to be demolished, right?

MR. ZOLTOWSKI: The round one is going to be demolished, yes.

MS. MOLNAR: And what's going in its place?

MR. ZOLTOWSKI: I do not know.

SENATOR THOMPSON: A question.

In the last paragraph, it speaks of most of the 25.00 acres of alfalfa. Now, is that supposed to be 25,000, or 2,500, or just 25?

MR. ZOLTOWSKI: It is 25,000; I'm sorry.

SENATOR THOMPSON: Well, there's a zero missing.

MR. ZOLTOWSKI: It is 25,000 of alfalfa; yes, correct.

SENATOR THOMPSON: (Indiscernible) you might want to correct.

And when they speak of cooling *soils*, I think they mean *coils* instead of *soils*; and they speak of insects to be used to help reduce insect and *weck* populations -- I think they mean *weed*.

MR. ZOLTOWSKI: You are correct, sir; yes. There are some typos that, as you point them out, we see. Yes.

SENATOR THOMPSON: And the very last (indiscernible) (telephone interference) "chemical spraying for *his* pest;" I think it should be *this* pest.

So you might want to correct those things.

MS. MOLNAR: All right; thank you, Senator.

Any other questions or comments for Agriculture? (no response)

If not, I'd like to move on to the Department of Children and Families. We have one request for roof replacements at several regional schools.

Any questions or comments? (no response)

I have one question. Do we have a separate account for roofs?
We used to.

MR. FRAN CZ: We do have an account that we use for roofs; there is not, anymore, a separate appropriation specifically for roofs, which there was at one time. We have, in the past few budget years, proposed, on behalf of the Commission, to re-add a roof appropriation; but it did not make it into the budget.

MS. MOLNAR: So how much money is left; anything in that account?

MR. FRAN CZ: We'll have to look into that, but we can get back to you.

MS. MOLNAR: Okay; all right.

MR. FRAN CZ: At this point, I would say most, if any, of the money that's in there has likely been transferred in from some other account. But we'll get you the details on that.

MS. MOLNAR: Okay; wonderful. Thank you.

Any other questions on that Department? (no response)

If not, let's move along to the Department of Education. We have, let's see, 12 requests.

Any questions or comments?

SENATOR THOMPSON: Yes, what schools are they referring to here? It just says the locations in Newark, and Jersey City, etc. Are these schools that are run by the State, or are they private schools, or what-- It doesn't specify any buildings, or so on, in any of these items.

J O S E P H F. V I T E L L I: So you're asking about the Regional Day Schools.

The Regional Day Schools, that are out in the different counties, are State-owned buildings with the school district schools, Special Education Districts, running the school districts, under contract, for the State of New Jersey.

SENATOR THOMPSON: Okay; these are all State schools, then. That wasn't clear.

Thank you.

MS. MOLNAR: Okay.

So the counties provide the cap-- No, they don't. The counties just pay rent to the State.

MR. VITELLI: They don't actually pay rent; they actually just operate the school districts for us. They maintain the buildings; the State is responsible for any capital improvements to the buildings.

MS. MOLNAR: All right. They do the maintenance, but we do the capital piece.

MR. VITELLI: Yes.

MS. MOLNAR: All right, good.

Any questions or comments on this Department? (no response)

If not, I will move on to Department of Law and Public Safety; there are six requests.

Any questions or comments?

All these requests -- are they for older buildings?

STEPHEN A. MATSON: For the most part, yes.

MS. MOLNAR: On item No. 4, what is the age of that building?

MR. MATTSON: Captain Russano, can you address that?

CAPTAIN ANDREW RUSSANO: Yes, I'm sorry.

Item No. 4 refers to which one? My paperwork--

MS. MOLNAR: I'm sorry; it's computer network, yes. How old is that network?

CAPTAIN RUSSANO: All right, so the buildings on base have been constructed back in the 1950s. Some of the underground cables that have been installed date back over 30 years.

SENATOR THOMPSON: Does that include the fiber optics? Have they been around that long?

CAPTAIN RUSSANO: Yes, sir. The conduits that actually house those fiber optics date back over more than two decades.

MS. MOLNAR: Wow.

Now, the headquarters is located elsewhere, though, correct?

CAPTAIN RUSSANO: This is Division headquarters here, at the West Trenton campus. Building 15 is one of those -- one of 17 buildings that we have on campus.

MS. MOLNAR: Oh, wow. Okay, thank you.

Any other questions or comments? (no response)

If not, we'll move on to the Department of Military and Veterans Affairs.

We have 12 requests; some of them do have matching by the Federal government.

Any questions or comments?

SENATOR THOMPSON: Priority No. 3, Brigadier General Doyle Memorial Cemetery. It indicates, "On the average, the cemetery

conducts 15 interments daily. Of the 15, 5 are second interments.” Does that mean that every year they have 5 that they move from one grave to another, or second--?

MAJOR MICHAEL DZURISIN: Good morning.

No, the second interments are for dependent children or spouses.

SENATOR THOMPSON: Oh, okay. So it’s a second individual, not necessarily the moving of a corpse.

MAJOR DZURISIN: Yes, sir.

SENATOR THOMPSON: That didn’t occur to me.

MS. MOLNAR: Item No. 6, it says, *Armory Vault Renovations*. What exactly is a *vault*?

MAJOR DZURISIN: That is the weapons vaults that are located in the armory.

MS. MOLNAR: Oh, weapons vault; okay.

MAJOR DZURISIN: And weapons primarily, but also other high security items.

MS. MOLNAR: Yes, okay.

Any other questions or comments on that Department? (no response)

If not, I’d like to move to the Judiciary; seven requests.

Any questions or comments? (no response)

Are any of these funded through our -- we have a department that deals with the technologies -- I don’t know if it’s a cabinet post -- but is any of this funded through the technology division?

V I N C E N T B U R K E: No, none of these are funded from the Department of Technology.

MS. MOLNAR: Okay.

Any questions or comments? (no response)

When you start renovating courthouses -- which used to be under the counties -- do they contribute any funds at all, the counties?

MR. BURKE: Yes; so the Judiciary is responsible for most of, like, the inside work; we'll say furniture, renovations of that nature. But the counties do pick up the majority -- 90 to 95 percent of the major costs of the courthouse renovations. Sometimes they'll ask us to participate in wiring, but mostly it's furniture that we have to fund, if it's new space or existing space.

MS. MOLNAR: I see; okay. I see. You mention furniture; yes.

How about equipment; how about the internal equipment, like the transcription material -- the equipment for that?

MR. BURKE: Yes, any technology, computer equipment and, as I mentioned before, sometimes even the wiring in the building, if that has to be upgraded. We may see what the county will pick up; but technology related stuff, we pick up.

MS. MOLNAR: Or the State does; okay.

MR. BURKE: Yes.

MS. MOLNAR: All right, thank you.

SENATOR THOMPSON: With regards to priority No. 1, we did pass some legislation increasing the fees to go to provide some money for updating some of the computer systems, etc. Would any of this be funded from those fees and etc.?

MR. BURKE: No, they would not be. The 21st Century Fund; -- the portion of that fund that you're referring to -- the E-Courts -- very, very strict on what can and cannot be charged to that account because it is a dedicated fund. If it's general technology upgrades, we cannot use that dedicated fund for any of these projects.

MS. MOLNAR: Okay; that's helpful.

Any other questions or comments for Judiciary? (no response)

If not, let's move on to Juvenile Justice; there are 23 requests.

Any questions or comments?

SENATOR THOMPSON: For priority No. 1, they are looking for \$4.684 million over the time period; \$1.1 million this year. Then what they list underneath there -- they list about five things which add up to \$285,000. So I don't think that's a very good description of what they need \$1.1 million for.

KEITH POUJOL: Good morning.

SENATOR THOMPSON: It looks like there's lots more but, I mean, you're talking about -- 25 percent of the total money you're looking for that you're explaining.

MR. POUJOL: I think what you're reading is a summary of what was loaded into the system, which just reflects a component of the priorities.

We do have a spreadsheet which identifies all of the projects totaling the \$1.137 million that we would be more than happy, through the Chair, to provide.

SENATOR THOMPSON: Well, I think if you gave a little more-- I mean, it doesn't have to detail (telephone interference)

(indiscernible), but what kind of other things you're going to use it for; because that's a pretty small portion of it that you're giving an explanation of.

MR. POUJOL: I'm going to ask my facilities supervisor, Phil Saglembeni, to chime in here.

Phil.

PHILIP P. SAGLEMBENI: Yes, I manage the facilities unit here at the Juvenile Justice Commission.

What we do is, we have a three-year corporate (indiscernible) spending plan that we do every year. And we try to pick out the most vital projects that are going to help keep the buildings running and keep everybody safe. Some of the things -- we put security systems in some of our Community Programs for people trying to gain access, or people trying to egress the sites. Our boiler room exhaust system -- these are just samples -- old pump house roof at the Doves program needs to be replaced.

Most of our critical repairs that we request are all small projects that we could do in-house for under \$65,000. We have a stormwater infiltration problem at the Green Residential program -- that we had a small study done. We can do that for about \$10,000. We have the server room in the Ocean building that was damaged from water infiltration. We have a project starting now to do the roof, but we have to repair the interior room -- server room; that's another \$15,000. We have dorm windows that have to be replaced at Ocean; that's \$20,000.

Then if you want to look at-- We have--

SENATOR THOMPSON: I wasn't looking for details of each one. It was just a more general statement of, okay, about \$100,000 for this,

a couple of hundred thousand for that. Again, as I say, you only account for \$285,000 of the \$1.1 million here, so (indiscernible) (telephone interference) description of what the other things would be.

MR. SAGLEMBENI: Yes, I usually provide a list to Brian Onda; he requests that I send him the spreadsheet, and I do every year.

MR. PATELLA (Commission Assistant Executive Director): We'll work with you to revise the narrative on priority No. 1 to be more descriptive of the list.

MR. SAGLEMBENI: Okay.

MR. PATELLA: And we'll revise that, and we'll submit that to the Commission.

SENATOR THOMPSON: That's what I was asking.

MR. SAGLEMBENI: That's why-- There are so many things on this list, you know, it's hard to put them all in there.

SENATOR THOMPSON: Okay, on priority No. 6, there you are trying to do something to meet the -- "The JJC falls under the guidelines of the Federal Prison Rape Elimination Act and has been directed to take corrective actions comprised from an audit," etc. Is this going to meet the timeline that they require for that?

MR. POUJOL: Yes, every year a third of our facilities are audited by an independent auditor to ensure that we are meeting the Prison Rape Elimination Act standards. The Governor has to certify that for both the Juvenile Justice and the Department of Corrections. In these audit reports -- and I'm happy to report that in the four years that we've had the audits, we have been compliant. But they do note there are certain areas of concern for blind spots, where some of the units -- particularly in the

Community Programs -- are staff-secure; (indiscernible) are areas, the way the facilities have been constructed, that there are blind spots. So these requests -- I think this was our Pinelands, which is our sex offender unit; and our Ocean program, which is our special needs unit -- are top priorities at the Community Programs to receive cameras.

SENATOR THOMPSON: (telephone interference) There's one-- I mean, there are Federal timelines they give you for this; so you don't have a problem, that's all.

Thank you.

MS. MOLNAR: Thank you.

Any other questions or comments? (no response)

Okay, we'll move on to Other Business.

Brian, do you have any other business?

MR. FRAN CZ: I do not.

MS. MOLNAR: Okay.

Our next meeting is Friday, November 17, 2017--

MR. PATELLA: That is correct.

MS. MOLNAR: --same time, and telephonically.

MR. FRAN CZ: That's correct.

MS. MOLNAR: Any other questions or comments from Commission members? (no response)

If not, the meeting is adjourned.

(MEETING CONCLUDED)