

RULES AND REGULATIONS
BUREAU OF TRAFFIC SAFETY
DEPARTMENT OF LAW AND PUBLIC SAFETY

The following rules and regulations shall apply in the conduct of the Bureau of Traffic Safety. Success can be assured only through the maximum interest and effort on the part of each individual in this Bureau. Earnest and conscientious response to duty, eager assumption of responsibility, continuous and comprehensive search for helpful information, and sincere and wholehearted cooperation with all other agencies in the State dealing with traffic and safety are imperative in your faithful service to the State as a whole and its law abiding citizens. The maintenance of friendly, understanding and beneficial relationships with other agencies must always be fostered, and service, assistance and guidance to others must be continuous. The purpose of existence of the Bureau is to advance public safety, welfare and health, and each employee of the Bureau is admonished to give his best effort in the effective achievement of this worthy goal.

(Signed)

Theodore D. Parsons
Attorney General

1. Executive Order No. 31, dated November 30, 1951:

WHEREAS, accidents on the highways and streets in New Jersey resulting in loss of life, personal injury and destruction of property are steadily increasing; and

WHEREAS, in the interest of the public health, safety and welfare, steps are required to be taken immediately to: reduce the hazards of vehicular traffic; establish more realistic traffic control and operation; better coordinate and supervise the flow of pedestrian and vehicular traffic; regulate and minimize traffic congestion; extend the efficient use of existing highway facilities; and effectuate greater uniformity in the application and enforcement of the motor vehicle and traffic laws; and

WHEREAS, traffic engineering, highway planning, safety engineering, road capacity engineering, enforcement technique, safety education and citizen cooperation each bear an important influence and responsibility in the alleviation of the traffic safety problem; and

WHEREAS, the several State, county and municipal agencies vested with authority in the field of highway transportation require guidance, technical assistance and coordination to eliminate overlapping, duplicating and conflicting efforts to improve the efficient use of the entire road net within the State;

NOW THEREFORE, I, ALFRED E. DRISCOLL, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and by the statutes of this State, do hereby order and direct:

1. The Attorney General, as head of the Department of Law and Public Safety, shall forthwith establish and maintain within the said Department a Bureau of Traffic Safety. The Attorney General shall assign to the said Bureau of Traffic Safety such personnel within the Department of Law and Public Safety as he deems, after consultation with the respective division heads in the said department, necessary for the operation of the said Bureau of Traffic Safety. The Attorney General after consultation with other principal department heads concerning personnel within such departments now performing duties which are to devolve upon the Bureau of Traffic Safety, shall arrange for the transfer of such personnel to the said Bureau of Traffic Safety. All transfers of personnel made to the Bureau of Traffic Safety shall be made in such a manner as to preserve any tenure rights or any rights or protection provided such personnel by Title 11 of the Revised Statutes, Civil Service, or under any pension law or retirement system.

2. The Attorney General shall, in accordance with the statutes in such case made and provided, arrange, in cooperation with the Director of the Division of Budget and Accounting, for the transfer to the said Bureau of Traffic Safety of appropriations available and to become available to any division of the Department of Law and Public Safety and to any other principal department for the administration of the functions assigned to the Bureau of Traffic Safety, including payment of compensation to the personnel transferred to said Bureau, and all other operating funds appropriated for the administration of such functions.

3. The Attorney General shall, in accordance with the statutes in such case made and provided, arrange for the transfer to the said Bureau of Traffic Safety of all physical property used by the personnel transferred to the Bureau of Traffic Safety.

4. Persons assigned to the said Bureau of Traffic Safety shall exercise such functions and perform such duties as the Attorney General shall prescribe.

5. For the effectuation of the purposes set forth in the second paragraph of the preamble to this Executive Order, it shall be the principal functions of the Bureau of Traffic Safety, under the supervision and direction of the Attorney General, to: collect and compile data relating to vehicular traffic operation; analyze accident statistics; study traffic regulation and regulatory devices; conduct inquiries, investigations and inspections pertaining to vehicular traffic and safety; accomplish traffic surveys, reviews and evaluations; formulate, and from time to time amend and revise, and provide for the execution of, plans and programs for more adequate regulation and control of vehicular traffic and for the expeditious and safe operation of motor vehicles on the highways of New Jersey; and effectuate all other purposes set forth in the preamble to this Executive Order. All records, reports, minutes, plans, studies, statements, surveys and other documents pertaining to traffic and safety, which will assist the Bureau of Traffic Safety in effectively executing the aforementioned principal functions, shall be made available to the Bureau for its review.

6. The Attorney General shall make and promulgate such rules and regulations as he deems necessary for the efficient operation of the said Bureau.

7. The Attorney General shall forthwith establish a State Coordinating Council on Traffic and Safety which shall consist of the following State officials or their designated technical representatives: The Attorney General, the State Highway Commissioner, the State Commissioner of Education, the Chief of Staff of the State Department of Defense, the Commissioner of Conservation and Economic Development, the Superintendent of State Police, the Director of the Division of Motor Vehicles and the Director of the Bureau of Traffic Safety. The Attorney General shall invite the following persons to serve as additional members of the said Council: The Chairman of the Committee on Public Safety of the Association of County Freeholders, the Chairman of the Committee on Public Safety of the New Jersey State League of Municipalities, the Chairman of the Committee on Public Safety of the State Association of Chiefs of Police, and the Executive Director of the New Jersey Safety Council. The Attorney General shall serve as Chairman of said Council and the Director of the Bureau of Traffic Safety shall serve as Secretary to the said Council. The Council shall:

a. Receive and review all recommendations of the Bureau of Traffic Safety and, in writing, approve or comment upon or disapprove such recommendations with specific reasons for its actions and conclusions.

b. On request of the Bureau conduct hearings on subjects pertinent to traffic and safety.

c. Present to the Bureau of Traffic Safety, on its own initiative, suggestions pertaining to traffic and safety, for study, development or recommendation.

d. By its decisions and actions continuously strive for further improvement in traffic and safety coordination.

8. The Director of the Bureau of Traffic Safety, through the Attorney General, shall make an annual report to the Governor and the Legislature of the operations of the Bureau.

9. The Attorney General shall undertake preparation of such legislation as may be necessary, for presentation to the next regular session of the Legislature, to further carry out the purposes of this Executive Order.

/s/ Alfred E. Driscoll
Governor of New Jersey

ATTEST:

/s/ Leon S. Milmed
Counsel and Acting Secretary to the Governor

2. Directive of Theodore D. Parsons, Attorney General, dated December 12, 1951:
 1. In accordance with Executive Order No. 31 dated 30 November 1951, received from his Excellency, Governor Alfred E. Driscoll, there will be established within the Department of Law and Public Safety the Bureau of Traffic Safety, effective on or before 2 January 1952.
 2. Colonel Arnold H. Vey is appointed Director of the Bureau of Traffic Safety.
 3. It is contemplated transferring to the said Bureau of Traffic Safety from the Division of Motor Vehicles the personnel indicated on the attached list.
 4. It is contemplated requesting the transfer of the personnel indicated on the attached list to the said Bureau of Traffic Safety from the State Highway Department.
 5. All transfers of personnel to the Bureau of Traffic Safety shall be made in such manner as to preserve any tenure rights, or rights or protection provided such personnel by Title 11 of the Revised Statutes, Civil Service, or under any pension law or retirement system.
 6. The Director of the Bureau of Traffic Safety shall submit forthwith to the Director of the Division of Budget and Accounting a budget request for the remainder of the fiscal year 1951-1952 and for the fiscal year 1952-1953.
 7. The Director of the Bureau of Traffic Safety shall arrange for office space and all necessary facilities.
 8. The Director of the Bureau of Traffic Safety shall arrange for the transfer to the said Bureau of Traffic Safety of all physical property used by the personnel transferred to the said Bureau of Traffic Safety and shall use this directive as authority to represent the Attorney General in completing the necessary negotiations.
 9. There is attached hereto the original draft of rules and regulations to apply in the said Bureau of Traffic Safety.
 - 10-a. There is hereby established a State Coordinating Council on Traffic and Safety consisting of the following State officials, or their designated technical representatives: The Attorney General, the State Highway Commissioner, the State Commissioner of Education, the Chief of Staff of the State Department of Defense, the Commissioner of Conservation and Economic Development, the Superintendent of State Police, the Director of the Division of Motor Vehicles and the Director of the Bureau of Traffic Safety.

In addition, the following persons are invited to serve as additional members of the said State Coordinating Council on Traffic and Safety: The Chairman of the Committee on Public Safety of the Association of County Freeholders, the Chairman of the Committee on Public Safety of the New Jersey State League of Municipalities, the Chairman of the Committee on Public Safety of the State Association of Chiefs of Police, and the Executive Director of the New Jersey Safety Council.

10-b. The Attorney General shall serve as Chairman of the said Council, and the Director of the Bureau of Traffic Safety shall serve as Secretary to the Said Council.

10-c. The Council shall:

(a) Receive and review all recommendations of the Bureau of Traffic Safety and, in writing, approve or comment upon or disapprove such recommendations with specific reasons for its actions and conclusions.

(b) On request of the Bureau conduct hearings on subjects pertinent to traffic and safety.

(c) Present to the Bureau of Traffic Safety, on its own initiative, suggestions pertaining to traffic and safety, for study, development or recommendation.

(d) By its decisions and actions continuously strive for further improvement in traffic and safety coordination.

10-d. The said Council shall meet at the call of the Chairman and at its first meeting prepare a schedule of periodic meetings to be held thereafter.

11. The Director of the Bureau of Traffic Safety, through the Attorney General, shall make an annual report to the Governor and the Legislature of the operations of the Bureau.

/s/ Theodore D. Parsons
Attorney General

3. The primary mission of the Bureau of Traffic Safety shall be the expedition of traffic with safety, and the said Bureau shall be governed by the purposes set forth in Executive Order #31 and it shall be administered by the rules and regulations herein enumerated or later promulgated.
4. The executive head of the Bureau of Traffic Safety shall be a Director, who shall serve under the immediate supervision of the Attorney General as head of the Department of Law and Public Safety.
5. The Director, as executive head of the Bureau shall:
 - a. Prepare and submit to the Attorney General for approval an organizational and functional chart of the Bureau of Traffic Safety.
 - b. Assign all personnel transferred to or employed by the Bureau of Traffic Safety to responsible duties and functions within the Bureau of Traffic Safety;
 - c. In accordance with established Civil Service procedure, supervise the activities and conduct of all personnel of the Division;
 - d. Prepare and submit for approval in accordance with existing practices an initial budget and subsequently, annual budgets including all operating costs and contemplated expenditures;
 - e. Supervise all administrative, fiscal and operational activities;
 - f. Submit an annual report of activities, accomplishments and recommendations to the Governor and the Legislature, through the Attorney General;
 - g. Perform all other related duties as may be assigned by the Attorney General;
 - h. At all times maintain within the Bureau of Traffic Safety the highest standards of efficiency and accomplishment.
6. Among its duties and responsibilities, the Bureau of Traffic Safety shall:
 - a. Collect and compile data relating to traffic operational problems in terms of the driver, the vehicle and the roadway and prepare therefrom reports and recommendations for improvements.

- b. Collect, compile and analyze traffic accident reports regarding the frequency of accidents, their causes and contributing factors and prepare reports and recommendations for the curtailment of accidents.
- c. Make recommendations, based on accident research studies, for a uniform and coordinated enforcement program by all enforcement agencies, particularly with reference to accident reduction.
- d. Determine and recommend to responsible authorities the character, type, design, installation and operation and use of regulatory devices (signs, signals, and markings) for the streets and highways of the State.
- e. Maintain an up-to-date review and comparison of the motor vehicle and traffic laws of the state within the current recommendations of the Uniform Vehicle Code and present recommendations.
- f. Review and recommend to responsible authorities proper action concerning all traffic ordinances, resolutions, regulations and orders.
- g. Consult with, advise and assist responsible governmental traffic authorities in relieving congestion and improving the safety of traffic within their jurisdiction.
- h. Initiate and conduct necessary and appropriate research studies concerning traffic operations and the expedition of traffic with safety and prepare reports and recommendations.
- i. Prepare and present for adoption to the State Highway Commissioner appropriate recommendations and plans concerning traffic operations on the State highway system.
- j. Prepare, conduct and coordinate with official and citizen agencies and groups comprehensive safety educational programs pointed at accident causes and their prevention, including all types and kinds of educational media, and present reports and recommendations.

7. The Bureau of Traffic Safety shall act in an advisory capacity within the limitations of the duties and responsibilities contained in Executive Order #31. Collective joint action, including all levels of government is essential and the Bureau of Traffic Safety shall constantly study and recommend plans and procedures for the improvement of coordinated activities and accomplishments.

8. As Secretary of the State Coordinating Council on Traffic and Safety, the Director shall present recommendations to the Council for appropriate action. The Director shall further prepare agenda for regular or special meetings of the Council and shall maintain proper and appropriate minutes of such meetings and official actions taken by the Council.
9. The Bureau of Traffic Safety, through its Director and personnel, shall develop the capacity of experts on all matters pertaining to traffic operations and highway safety, and shall keep abreast of international and national advanced techniques, programs and procedures in the field of traffic improvements. To facilitate this qualification, the Bureau of Traffic Safety, with the approval of the Director, is authorized to represent the State of New Jersey at such State and National conferences as may be from time to time approved by the Attorney General. Designated personnel of the Bureau of Traffic Safety are authorized to accept membership on and participate with official committees of State and National organizations concerned with highway transportation and traffic safety.
10. Wilful disregard of these rules and regulations shall be cause for appropriate disciplinary action, however, it is presumed that the worthiness of the purpose of the existence of this Bureau will be an inspiration to all of its members to render their best efforts at all times and to strive constantly for improvement of themselves in their positions, and of the Bureau in its service.
11. Operational, technical and administrative decisions shall be made by the Director and policy decisions shall be referred to the Attorney General.