

## Report a Fatality or Severe Injury

- All employers are required to notify OSHA when an employee is killed on the job or suffers a work-related hospitalization, amputation, or loss of an eye.
- A fatality must be reported within 8 hours.
- An in-patient hospitalization, amputation, or eye loss must be reported within 24 hours.



### To Make a Report

- Call the nearest OSHA office.
- Call the OSHA 24-hour hotline at 1-800-321-6742 (OSHA).
- Report online

Be prepared to supply: Business name; names of employees affected; location and time of the incident, brief description of the incident; contact person and phone number.



### Frequently Asked Questions

- Who is required to report?
- If the area office is closed, may I report the incident by leaving a message on an answering machine or sending an email?
- How does OSHA define "in-patient hospitalization"?
- How does OSHA define amputation?
- Who should report a fatality or in-patient hospitalization of a temporary worker?
- What if the fatality, in-patient hospitalization, amputation, or loss of an eye does not occur during or right after the work-related incident?
- Under what circumstances am I not required to report an incident?
- What if I'm in a state not covered by federal OSHA?

## UNITED STATES DEPARTMENT OF LABOR

Occupational Safety & Health  
Administration  
200 Constitution Ave NW  
Washington, DC 20210  
☎ 800-321-6742 (OSHA)  
TTY  
www.OSHA.gov

### FEDERAL GOVERNMENT

White House  
Severe Storm and Flood Recovery  
Assistance  
Disaster Recovery Assistance  
DisasterAssistance.gov  
USA.gov  
No Fear Act Data  
U.S. Office of Special Counsel

### OCCUPATIONAL SAFETY & HEALTH

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