



The LINK

www.njstatelib.org/cyberdesk

New Jersey State Library Information Center's Newsletter for State Employees

Fourth Quarter 2005 Vol. 1, No.4

In this issue:

How Ref USA Can Help

Legal Periodicals

The Foundation Information Center – A Wealth of Information

Foundation Information Center FAQ's

Get your NJSL Library Card

Contact Us

How Ref USA Can Help

Need to find a phone number or a list of businesses in your area quickly? Try **Reference USA**, an Internet-based database. Think of Reference USA as a directory of businesses or residents in the United States and Canada, similar to the phone book – but with more information. To access Reference USA, go to the JerseyClicks web site: www.jerseyclicks.com.

At the web site, select "Custom Search" on the right side of the page and click on it. On the next page you will be asked to enter your library barcode number. This is the 14-digit number on the back of your library card. Enter all 14-digits without spaces or dashes and press "go." When you see the next screen, first clear checkmarks, then click on **Reference USA** (right side of the web site in two places). Choose from one of the following sections:

- Reference USA Business: 12 million U.S. Businesses
- Reference USA Residential: 120 million U.S. households
- Reference USA Health Care: 650,000 physicians and dentists
- Reference USA Canadian Business: 1.3 million Canadian businesses
- Reference USA Canadian Residential: 12 million Canadian households

Once you have chosen your database, there are two ways to search. Use Quick Search if you are sure of the name of the business or resident. Use Custom Search for all other searches. Custom Search enables you to locate businesses or residents you most want to target.

For example, custom search criteria for Reference USA Business is organized into six categories: company; yellow pages (YP); geography; phone; business size; special selects (i.e. executive title, headquarters/branch, government offices, public companies/ stock exchange and years in database/yellow page ad size). Each category is further broken down into sub-categories to offer complete information.

Custom search criteria for Reference USA Residential is organized into two categories: name and geography. These categories are also broken down into subcategories.

You may either print or download up to 25 records per search. Check the box in front of the names you want to print or download. Choose summary (mailing information) or the full detailed record. Remember, you can always call the State Library's reference desk at 609-292-6220 for help.

Legal Periodicals at the State Library

The Law Section of the State Library houses a comprehensive collection of legal periodicals. Our legal periodicals include most of the prestigious law reviews and journals from around the country. The majority of the collection is on level 2 of the library. The New Jersey Law Journal and the New Jersey Lawyer weekly newspapers bound and indexed are located on level 3.

Through the [online catalog](#), you find out which law journal are at the library. The library also has the Index to Legal Periodicals and Books. The Legal Trac database is available by using a computer in the library or from your own computer at home or work.

A variety of law reviews and current legal periodicals are on display in the reading room on level 2 and in the law section on level 3. The display is changed at least once a month.

**Subscribe to
The LINK and
Selected New Books List**
Send your email address to:
cwarrick@njstatelib.org

The Funding Information Center *A Wealth of Information*

Did you know that the New Jersey State Library has been serving grantseekers for 31 years? The State Library's Funding Information Center (FIC) provides access to information on foundations and corporations that award grants to nonprofit organizations and individuals. In 1974, the State Library became a Cooperating Collection of the Foundation Center, which is headquartered in New York City. The mission of the Foundation Center is to collect, analyze and disseminate information about U.S. philanthropic organizations. As a Foundation Center cooperating collection, the New Jersey State Library provides free access to a core collection of Foundation Center publications.

The FIC offers many resources covering topics such as locating grants, finding the funding for grants, and proposal writing. The Funding Information Center's most heavily used research tool is ***FC Search: The Foundation Center's Database on CD-ROM***. ***FC Search*** is a fully searchable database that includes two files: a detailed profile index of all active U.S. foundations, and an extensive file of recent grants awarded by the nation's top funders. ***FC Search*** is available from any of the six public access terminals located on Level 4 in the Reference section.

Reference librarians will assist individuals and nonprofit groups in using Funding Information Center materials. Questions will be answered by telephone (609-292-6220) or e-mail refdesk@njstatelib.org.

Foundation Information FAQ's

What is a foundation? It is:

- a non-profit, non-governmental organization with its own principal fund or endowment;
- managed by its own trustees or directors;
- established to maintain or aid charitable activities serving the common good.

Does the Funding Information Center have resources for individuals seeking foundation grants?

Yes. Since most private foundations make grants only to incorporated nonprofit organizations, individual grantseekers must follow a different funding path than organizations with tax-exempt status. Individuals can use the print Foundation Center directory, **Foundation Grants to Individuals** or the electronic **Foundation Grants to Individuals Online** to locate grants.

The Funding Information Center also maintains a collection of scholarship materials, primarily those that list foundation-sponsored grants and awards. For more information on funding sources for students, see our **Student Grants Research Guide** located on Level 4 in the Reference section.

TIP: Individuals seeking federal funds should use GovBenefits.gov

This is an online screening tool that helps individuals find government benefits that they may be eligible to receive and provides information about how to apply for those programs.

To locate Grant Research Information online visit

www.njstatelib.org

Click on Cyberdesk on the right-hand side of the page and then scroll down to the Research Guides section and select "Grant Resources."



NORMA BLAKE
STATE LIBRARIAN

State Library Information Center

Colleen Dazé
Director

185 West State Street
P.O. Box 520
Trenton, NJ 08625-0520

Hours:
Monday through Friday
8:30 am – 5 p.m.

Saturday
9 a.m. – 4 p.m.

WE HAVE MORE THAN
TWO MILLION ITEMS!

Contact Us
njstatelib.org/cyberdesk

Circulation: 609-292-6277
Reference: 609-292-6220
Law Library: 609-292-6230
Lending: 609-292-6229
Email refdesk@njstatelib.org

Get a Card

Many of the databases and services on the State Library web site ask you to enter the barcode from your NJSL library card. To obtain a library card, fill out the [State Employee Borrower Registration Form](#) on our web site.
