

**DELAWARE RIVER PORT AUTHORITY**

**BOARD MEETING**

**One Port Center  
2 Riverside Drive  
Camden, NJ  
Wednesday, November 15, 2017**

**PRESENT**

**Pennsylvania Commissioners**

Ryan Boyer, Chairman  
Donna Powell  
Joseph Martz (via telephone)  
Sean Murphy, Esq. (for Pennsylvania Auditor General Eugene DePasquale)  
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman (via telephone)  
Albert Frattali  
E. Frank DiAntonio  
Aaron Nelson (for Ricardo Taylor)  
Richard Sweeney  
Bruce Garganio

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer, DRPA / President, PATCO  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
Stephen Holden, Deputy General Counsel  
Narisa Sasitorn, Deputy General Counsel  
Kathleen Vandy, Assistant General Counsel  
James White, Chief Financial Officer  
Orville Parker, Acting Director of Revenue, Finance  
Toni P. Brown, Chief Administrative Officer  
Robert P. Hicks, Chief Operating Officer  
David Aubrey, Acting Inspector General  
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges  
Steve Reiners, Director, Fleet Management  
John Rink, General Manager, PATCO  
Rohan Hepkins, Assistant General Manager, PATCO  
Richard Mosback, Director, Procurement, DRPA/PATCO  
Rich Betts, Acting Manager, Procurement

### **DRPA/PATCO Staff (Continued)**

Barbara Holcomb, Manager, Capital Grants  
Tonyelle Cook-Artis, Manager, Government Relations  
William Shanahan, Director, Government Relations  
Amy Ash, Manager, Contract Administration  
Lennart Rustam, Engineering Project Manager  
Michael Venuto, Chief Engineer  
Kyle Anderson, Director, Corporate Communications  
Christina Maroney, Director, Strategic Initiatives  
Jack Stief, Chief of Police, Public Safety  
Darlene Callands, Manager, Community Relations  
Mark Ciechon, Director of Finance, PATCO  
Tim Johnson, IS, SAP Consultant  
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC  
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

### **Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania  
Governor's Office of the Budget  
Victoria Madden, Esq. (via telephone)  
David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)  
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)  
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)  
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office  
Jack Braunstein, New Jersey Conservation Foundation  
David Dix, President, Luminous Strategies  
Lisa Peterson, Transportation Services Manager, Dewberry Services  
Arnold Alston, PNC Financial Services Group  
Michael Conallen, Manager Business Development, Pennoni Associates, Inc.  
Joe Quigley

### **OPEN SESSION**

#### **Notice**

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

#### **Roll Call**

Chairman Boyer called the meeting to order at 9:15 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Borski, Powell, Martz, Frattali, DiAntonio, Sweeney, Garganio, Murphy and Nelson.

### **Public Comment**

There was no public comment.

### **Report of the Chief Executive Officer**

CEO Hanson stated that his report stood as previously submitted. Mr. Hanson stated that in keeping with the practice that the Chairman started last year, there will be an annual press wrap-up at the end of December or the beginning of January. Commissioner Frattali moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

### **Report of the Chief Financial Officer**

Prior to CFO White's report, Chairman Boyer thanked Mr. White and his team for their fiscal responsibility, as shown by the recent rating agency upgrade.

CFO White stated that his report stood as previously submitted. Mr. White noted that the recent ratings upgrade was the Authority's first upgrade from Moody's in ten years. He thanked the Board, staff and the Authority's financial advisors, all of whose hard work was instrumental in achieving the upgrade.

### **Approval of the October 18, 2017 DRPA Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the October 18, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

### **Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of October 2017**

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of October 2017, were previously provided to all Commissioners. Commissioner Frattali moved to receive and file the Lists and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

### **Approval of Operations & Maintenance Committee Meeting Minutes of October 31, 2017**

Chairman Boyer stated that the Minutes of the October 31, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on October 31, 2017**

Chairman Boyer stated that there were three (3) Resolutions from the October 31, 2017, Operations & Maintenance Committee Meeting for consideration. They were as follows:

- |                    |  |
|--------------------|--|
| <b>DRPA-17-092</b> | <b>Contract No. CB-34-2017, Commodore Barry Bridge Elevator Replacements at Piers E1 and W1</b>                  |
| <b>DRPA-17-093</b> | <b>General Engineering Consultant Services</b>   |
| <b>DRPA-17-094</b> | <b>Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries</b> |

Commissioner Frattali moved to adopt all of the Resolutions and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Approval of Finance Committee Meeting Minutes of November 8, 2017**

Chairman Boyer stated that the Minutes of the November 8, 2017, Finance Committee Meeting were previously provided to all Commissioners. Commissioner Garganio moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on November 8, 2017**

Chairman Boyer stated that there were two (2) Resolutions from the November 8, 2017, Finance Committee Meeting for consideration. The Resolutions were as follows:

- |                    |  |
|--------------------|--|
| <b>DRPA-17-095</b> | <b>Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2017 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture Trust with TD Bank, N.A.</b> |
| <b>DRPA-17-096</b> | <b>2018 DRPA Capital Budget</b>  |

Commissioner DiAntonio moved to adopt the Resolutions and Commissioner Garganio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Unfinished Business**

There was no DRPA Unfinished Business.

**Citizens Advisory Committee Report**

There was no report from the Citizens Advisory Committee.

**New Business**

Chairman Boyer reported that there were two (2) items of New Business for consideration. They were as follows:

**DRPA-17-097            Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

**DRPA-17-098            2018 DRPA Board/Committee Meeting Schedules**

Commissioner Frattali moved to adopt the Resolutions and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Adjournment**

With no further DRPA business to discuss, Commissioner DiAntonio moved to adjourn the DRPA Board Meeting and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:23 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary