

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, August 18, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Angelina Perryman
Ted Christian (for Pennsylvania Treasurer Stacy Garrity)
Keiwana McKinney

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Albert Frattali
Sara Lipsett
Aaron Nelson
Charles Fentress

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen Holden, Deputy General Counsel (in person)
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer (in person)
Toni Brown, Chief Administrative Officer
Robert Hicks, Chief Operations Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Michael Venuto, Chief Engineer
Kevin LaMarca, Director of Information Systems
Robert Finnegan, Acting Chief of Police
Mike Reher, Sergeant, Public Safety
John Lotierzo, Director of Finance (in person)
Richard Mosback, Director, Procurement
Kathleen Vandy, Assistant General Counsel
Joseph McAvoy, Bridge Director, BFB & BRB
Christina Maroney, Director, Strategic Initiatives
Michael Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Jessica Priselac, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S&S Consulting, LLC
Alan Becker, Citizens Advisory Committee Member

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. Corporate Secretary Santarelli welcomed Keiwana McKinney to the Board of Commissioners for Pennsylvania, replacing Christopher Lewis. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Frattali, Rigo, Lipsett, Nelson, Christian, McGinty and McKinney.

Public Comment

Corporate Secretary Santarelli reported that staff reviewed the designated Public Comment email and voicemail accounts and there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. Commissioner Frattali moved to approve the CEO's Report and Commissioner Rigo seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. CFO White mentioned that positive trends in traffic and PATCO ridership. Chief Executive Officer Hanson added that due to losses associated with the pandemic, the Authority is unable to fund the Capital Programs with the surplus from ridership and traffic and are using the reserves to supplement the funding. The Authority continues to limit hiring and spending to offset the budget.

Approval of the July 21, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the July 21, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments and List of Previously Approved Purchase Orders and Contracts covering the Month of July 2021.

Chairwoman Parker stated that the Lists of Previously Approved Payments and Previously Approved Purchase Orders and Contracts covering the month of July 2021, were previously provided to all Commissioners. Commissioner Perryman moved to receive and file the lists and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of August 3, 2021

Chairwoman Parker stated that the Minutes of the August 3, 2021 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 3, 2021

Chairwoman Parker stated that there was one (1) Resolution from the August 3, 2021 Operations & Maintenance Committee Meetings for consideration:

DRPA-21-057 Purchase of Public Safety Digital Fingerprint Live Scan Software and Hardware (LSMS) - Replacement.

Public Safety Sergeant Reher presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate an agreement with HID Global through SHI for the purchase of Digital Fingerprint Live Scan Software and Hardware (LSMS). The LSMS is used by both the DRPA and PATCO Public Safety Staff at all four bridges and the PATCO Broadway facility. COSTARS-6 Contract 006-124 & Sourcewell covers all of the items quoted by SHI for HID Global software and hardware, in an amount not to exceed \$115,515.21. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-057 and Commissioner Frattali seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Labor Committee Meeting Minutes of August 3, 2021

Chairwoman Parker stated that the Minutes of the August 3, 2021 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Nelson moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried and the Board adopted the Resolution.

Adoption of Resolutions Approved by the Labor Committee on August 3, 2021

Chairwoman Parker stated that there were two (2) Resolutions from the August 3, 2021 Labor Committee Meetings for consideration:

DRPA-21-053 Approval of new Position: Chief Security/Safety Officer Position.

Chief Administrative Officer Brown presented the Resolution seeking Board approval of the Labor Committee’s recommendation to create the position of Chief Security/Safety Officer and compensate the position at a Grade E-5, in accordance with the recommendation from the independent compensation consultant, CCI Consulting. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt Resolution No. DRPA-21-053 and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-054 Outside Employment – Stephen Holden.

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval of an outside employment request from Deputy General Counsel Stephen Holden. CAO Brown explained that Deputy General Counsel Holden is seeking authorization to preform self-employed attorney-duties to include: mediation, arbitration, dispute resolution and general legal services restricted to non-DRPA/PATCO properties, personnel, contracts or incidents. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-054 and Commissioner Lipsett seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of August 4, 2021

Chairwoman Parker stated that the Minutes of the August 4, 2021 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried and the Board adopted the Resolution.

Adoption of Resolutions Approved by the Finance Committee on August 4, 2021

Chairwoman Parker stated that there were three (3) Resolutions from the August 4, 2021 Finance Committee Meetings for consideration:

DRPA-21-056 Ciena 6500 Maintenance Agreement.

Information Services Director LaMarca presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a five (5) year contract with SHI International Corporation for the renewal of the Ciena 6500 maintenance agreement for DRPA and PATCO wide-area network (WAN) devices in an amount not to exceed \$928,987.45. The pricing is covered under the Sourcewell Contract #081419-SHI. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-21-056 and Commissioner Lipsett

seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-055 Camera/Call Box & CBB Disaster Maintenance Agreement.

Information Services Director LaMarca presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a three (3) year contract with Schneider Electric for the renewal of our camera/call box and CBB datacenter maintenance agreement, in an amount not to exceed \$1,180,000.00. The pricing is covered under the PA COSTARS pricing under contract #40-079. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt Resolution No. DRPA-21-055 and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

DRPA-21-058 Amendment of DRPA-16-089 to include Additional Qualified Firms to provide Investment Banking, Underwriting and Remarketing Services to the Authority and to Extend the Approval Period for such Firms to December 31, 2021.

Chief Financial Officer White presented the Summary Statement and Resolution seeking Board authorization to amend Resolution DRPA-16-089 adopted on August 17, 2016 to: (i) include certain additional qualified women-owned, minority-owned and other under-represented business entities within the Authority's previously approved pool of qualified firms to provide investment banking, underwriting and remarketing services for the Authority in connection with future bond issuances and variable rate/letter of credit transactions; and (ii) to extend the approval period for such qualified firms to December 31, 2021. There were no questions. Commissioner Rigo moved to adopt Resolution No. DRPA-21-058 and Commissioner Perryman seconded the motion. Commissioner Christian abstained from the vote. All other Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried and the Board adopted the Resolution.

Citizens Advisory Committee Report

Alan Becker, member of the Citizens Advisory Committee, gave a report highlighting the impact of the SEPTA change on PATCO, CEO White's financial update, Chief Engineer Venuto's Pearl Street Pier update, the Drone presentation and General Manager Rink's update on Google maps.

Unfinished Business

There were no Unfinished Business items.

New Business

Chairwoman announced there was one (1) item of New Business for consideration;

DRPA-21-059 Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000).

Procurement Director Mosback presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate pending DRPA contracts between \$25,000 and \$100,000. Mr.

Mosback explained that there were six (6) contracts or change orders/supplements for consideration with the following vendors: H.A. DeHart & Sons, in the amount of \$54,481.26; SHI, International Corp., in the amount of \$36,913.00; e-Builder Inc., in the amount of \$87,068.00; Bucks County International, Inc, in the amount of \$30,000.00; IBI Group Professional Services (USA) in the amount of \$46,000.00; and Everbridge in the amount of \$7,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-051 and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:36 a.m.

Adjournment

With no further business, Chairwoman Parker proposed to adjourn. Commissioner Fentress moved to adjourn. Commissioner Christian seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting concluded at 9:48 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'R. Santarelli', is written over a faint circular stamp.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary