

NEW JERSEY TRANSPORTATION TRUST FUND AUTHORITY

Minutes of the meeting of the New Jersey Transportation Trust Fund Authority (“Authority” or “NJTTFA”) held at the Office of the Commissioner in the Main Office Building of the New Jersey Department of Transportation, 1035 Parkway Avenue, Trenton, New Jersey on February 20, 2020 at 11:00 AM (EST).

The following Authority members were present:

- Diane Gutierrez-Scaccetti, NJTTFA Chairperson, Commissioner, New Jersey Department of Transportation
- Michael Kanef, NJTTFA Treasurer (Director, Office of Public Finance, New Jersey Department of the Treasury / Designee for the Honorable Elizabeth Maher Muoio, New Jersey State Treasurer)
- Robert A. Briant, Jr., NJTTFA Public Member
- Nelson Ferreira, NJTTFA Public Member — [Via Teleconference]
- Gregory Lalevee, NJTTFA Public Member
- John J. Duthie, NJTTFA Public Member

Constituting a quorum of the Members of the Authority.

There were also present:

- Lewis Daidone, NJTTFA Executive Director; Assistant Commissioner Finance and Administration, NJDOT
- Samuel Braun, NJTTFA Comptroller, Office of the Assistant Commissioner, Finance and Administration, NJDOT
- Jackie Brown, NJTTFA Secretary, NJDOT

- Naileen Rodriguez, NJTTFA Assistant Secretary, NJDOT
- Susan Wilkerson, Deputy Attorney General, NJDOL
- Joy Johnson, Governor's Authorities Unit
- Eric Powers, Director, Capital Investment Planning & Development, NJDOT
- Andrew Tunnard, Assistant Commissioner, Transportation Operations Systems & Support, NJDOT
- Michael Russo, Assistant Commissioner, Planning, Multimodal, & Grants Administration, NJDOT
- Snehal Patel, Assistant Commissioner, Capital Program Management, NJDOT
- Anthony Longo, Manager, Office of Public Finance, New Jersey Department of Treasury

Chairperson Diane Gutierrez-Scaccetti presided at the meeting and Naileen Rodriguez, Authority Assistant Secretary, kept the minutes.

Chairperson Diane Gutierrez-Scaccetti convened the meeting at 11:04 AM. She introduced herself and made the following statement:

"I wish to announce that adequate notice of today's meeting of the New Jersey Transportation Trust Fund Authority has been provided in accordance with the Open Public Meetings Act. Notice was filed with the Secretary of State. This notice was e-mailed and mailed to five [5] newspapers of general distribution (The Trentonian, Trenton Times, Courier Post, Star Ledger, and the Atlantic City Press); posted on the Authority's website, and posted in the main entrance of the New Jersey Department of Transportation's Headquarters."

Assistant Secretary Naileen Rodriguez called the roll. The following acknowledged their presence: Diane Gutierrez-Scaccetti, Robert Briant, Jr., John Duthie, Nelson Ferreira, Gregory Lalevee, and Michael Kanef.

Chairperson Diane Gutierrez-Scaccetti acknowledged that a quorum was present. She named other attendees who were also present in the room: Lewis Daidone, Samuel Braun, Jackie Brown, Susan Wilkerson, Joy Johnson, Eric Powers, and NJDOT Assistant Commissioners Andrew Tunnard, Michael Russo, and Snehal Patel.

Chairperson Diane Gutierrez-Scaccetti called the first order of business by requesting a motion to approve the minutes of the NJTTFA Board meeting held on December 16, 2019.

Robert Briant, Jr. moved to approve the following resolution approving the Authority's December 16, 2019 meeting minutes:

WHEREAS, Article II, Section 8 of the By-laws of the New Jersey Transportation Trust Fund Authority (the "Authority") provides that the minutes of actions taken at the meetings of the Authority be approved by the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the minutes taken at the meeting of December 16, 2019 of the New Jersey Transportation Trust Fund Authority are hereby approved.

The motion was seconded by Gregory Lalevee. Chairperson Diane Gutierrez-Scaccetti asked if anyone had any questions or further discussion. The members did not have any questions or discussion on the motion. The members were polled with all members being in favor, and no members were in opposition; therefore, the motion was carried. Chairperson Diane Gutierrez-Scaccetti declared said motion carried and said resolution adopted.

For the next order of business, Chairperson Diane Gutierrez-Scaccetti called upon Lewis Daidone and Eric Powers to provide a presentation on the development of New Jersey's

Transportation Capital Program. She stated that, while holding board meetings for the purpose of approving financial transactions is important, it is also important for the board members to have an understanding of the process that supports and creates these financial transactions. She stated that it would also help board members to serve as advocates for the NJDOT by learning the rigors that the staff works through to put together the Capital Program, despite financial and other constraints. She encouraged anyone with questions to reach out to Lewis Daidone or Eric Powers.

Next, Lewis Daidone stated that he provided a brief overview of the Capital Program and Capital Investment Strategy during the board meeting held in October. Now Eric Powers will present a more detailed review of the development of the program, available resources and financial constraints.

Eric Powers explained that the purpose of developing and managing the Capital Program is to maximize the ability to deliver projects utilizing the proper funding and processes at the ideal time. This culminates in two documents: the annual Capital Program and the biennial Statewide Transportation Improvement Program (STIP). Chairperson Diane Gutierrez-Scaccetti requested that the board members be provided a copy of the FY 2021 Capital Program when it becomes available. Eric Powers elaborated on each aspect of developing the Capital Program and mentioned the constraints affecting the process including: limited resources, funding approval/authority, and timing requirements. Chairperson Diane Gutierrez-Scaccetti emphasized that modifications to the STIP, while possible, must follow a well-defined process that requires the involvement of other organizations independent of the NJDOT. Eric Powers concluded the presentation and asked if there were any comments or questions. There were none.

Chairperson Diane Gutierrez-Scaccetti began a discussion on toll credits and the current, and potential future, benefits provided to NJDOT. John Duthie questioned whether other states

seem interested in the purchase of toll credits. Lewis Daidone explained that, while discussions have been taking place, valuing the toll credits remains an issue since there is no current mechanism in place to effectively determine their worth, such as an exchange or clearing house. Robert Briant, Jr. added that a federal bill for a toll credits “bank” has gained traction in the Legislature. He added that any legislation should restrict the use of toll credits for transportation purposes only.

Chairperson Diane Gutierrez-Scaccetti highlighted the issues concerning the Federal Highway Trust Fund and raising the gas tax, as well as using public-private partnerships versus design-build for project delivery. She also reiterated the challenges and complexities that NJDOT continuously manages in order to address critical transportation needs.

Chairperson Diane Gutierrez-Scaccetti asked if there were any questions or comments. John Duthie remarked that the presentation was very helpful.

Chairperson Diane Gutierrez-Scaccetti stated that, at the next board meeting, she would be asking Snehal Patel, Assistant Commissioner of Capital Program Management at NJDOT, to provide information on several significant Capital Projects.

There being no further business coming from the Authority, Chairperson Diane Gutierrez-Scaccetti requested a motion to adjourn the meeting. Robert Briant, Jr. moved that the February 20, 2020 meeting of the New Jersey Transportation Trust Fund Authority be adjourned. Gregory Lalevee seconded the motion. There being no further discussion, Chairperson Diane Gutierrez-Scaccetti declared the meeting adjourned.

The February 20, 2020 meeting of the New Jersey Transportation Trust Fund Authority ended at approximately 12:09 PM.

Respectfully Submitted,

Naileen Rodriguez
Assistant Secretary of the Authority