

South Jersey Transportation Authority

Friday, January 6, 2023

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Doing Business with SJTA

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Board Meeting Minutes

June Board Meeting MINutes

SOUTH JERSEY TRANSPORTATION AUTHORITY
Open Session Commission Meeting
June 19, 2007

The regularly scheduled Commission meeting of the South Jersey Transportation Authority was held on Tuesday, June 19, 2007 commencing at 10:05 a.m. at the Authority Administration Building on the Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey.

The following Commissioners were present:
Chairman Kris Kolluri
Vice Chairman Mark Summerville
Commissioner Jeffery A. April
Commissioner James M. Gaymon, Jr.
Commissioner Louis Toscano
Commissioner Edward Dietz, representative from the NJ Department of Commerce

The following Commissioner was absent
Commissioner Ernest Coursey (Participated via conference call beginning at 10:35 a.m.)

Also present:
Bart Mueller, Executive Director
James Carey, Governor's Authorities Unit
Keith Barrack, Esq., General Counsel
Susan Drake, Authority Board Secretary

Chairman's Statement
Chairman Kolluri called the Commission Meeting to order at 10:05 a.m.

Chairman Kolluri opened the Commission Meeting by advising the members of the Commission that this meeting as required by the Open Public Meetings Act, Chapter 231, P. L. of 1975, was advertised in three designated newspapers and sent to the New Jersey Secretary of State. Notice was posted in the terminal of the Atlantic City International Airport, the South Jersey Transportation Authority's Atlantic City Offices and the Tourist Information Center located at the Farley Service Plaza on the Atlantic City Expressway as prescribed by law.

A total of eight (8) members of the public attended the meeting.

Roll Call
Chairman Kolluri requested the Secretary to call the roll:
Commissioner Present Absent
Chairman Kris Kolluri X
Vice Chairman Mark Summerville X
Commissioner Jeffery A. April, Esq. X
Commissioner Ernest Coursey-Participated via conference call beginning at 10:35 a.m. X
Commissioner James M. Gaymon, Jr. X
Commissioner Louis Toscano X
Commissioner Edward Dietz, NJDOC X

Approval of the Agenda
Chairman Kolluri called for a motion to approve the June 19, 2007 agenda.

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Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving the June 19, 2007 agenda. A unanimous vote was taken adopting and approving the agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Approval of the May 15, 2007 Commission Meeting Minutes
Chairman Kolluri called for a motion to approve the May 15, 2007 Commission Meeting minutes.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner April, approving the May 15, 2007 minutes. A unanimous vote was taken adopting and approving the minutes.

Employee Awards
Herbert Russell with the Airport Customer Service Department was honored as the "Employee of the Month" for June 2007.

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Jean Susan Fichetola was awarded with a Certificate for her twenty-five (25) years of service to the Authority.

Executive Session

Chairman Kolluri asked General Counsel if an Executive Session is needed. Counsel responded yes there is.

RESOLUTION 2007-35 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXCLUSION OF THE PUBLIC FROM A MEETING WITH THE AUTHORITY AND ADMINISTRATIVE PERSONNEL TO DISCUSS PERSONNEL MATTERS, CONTRACT MATTERS AND LITIGATION MATTERS.

Mr. Mueller presented Resolution 2007-35 to the Commissioners stating this is a resolution authorizing the Authority to meet in closed session to discuss personnel, contract and litigation matters. The minutes of this brief meeting will be disclosed to the public as and when required by law.

Chairman Kolluri called for a motion to move into Executive Session.

Whereupon, motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-35. A unanimous vote was taken adopting and approving Resolution 2007-35 adjourning the Open Session meeting at 10:10 a.m. A copy of Resolution 2007-35 is attached to these official Authority minutes.

Chairman Kolluri announced that the Board of Commissioners will now move into the Conference Room to conduct an Executive Session.

The Open Session of the meeting reconvened at 10:35 a.m.

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Commissioner Coursey jointed the meeting via conference call at 10:35 a.m.

Roll Call

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Present Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey, (via conference call) X

Commissioner James M. Gaymon, Jr. X

Commissioner Louis Toscano X

Commissioner Edward Dietz, NJDOC X

Executive Report

Mr. Wade Lawson, Director Tourist Services presented his report on SJTA Tolls. Various members of his staff were introduced and presented their responsibilities.

Finance, Planning and Engineering, Operations, and Personnel Committee Reports

The Finance Committee, the Planning and Engineering Committee, the Operations Committee and the Personnel Committee met on June 5, 2007 and discussed the topics on the attached agendas. These agendas are attached to and made a permanent part of these official Authority minutes.

Public Response to Agenda Items

Chairman Kolluri asked if there was any public response to the agenda items. There was no response from the public.

Presentation and Approval of Bills

Mr. Mueller stated that the bills were mailed to the Commissioners for their review prior to this meeting and are recommended for Board approval.

Chairman Kolluri called for a motion to approve the bills as submitted by the Finance Director.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner Gaymon, approving the bills submitted by the Finance Director.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey, via conference call X

Commissioner James M. Gaymon, Jr. X X

Commissioner Louis Toscano X

*Commissioner April approved all bills but abstained from voting on the bill from General Counsel Levenson's Office.

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At 10:40 a.m. Chairman Kolluri turned the meeting over to Vice Chairman Summerville and recused himself from the next two (2) issues.

Motions and Resolutions

RESOLUTION 2007-36 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ISSUANCE OF SUBORDINATED TAXABLE BOND ANTICIPATION NOTES, SERIES 2007

Mr. Mueller presented Resolution 2007-36 to the Commissioners stating this is a resolution authorizing the Authority to issue short term taxable Subordinated Bond Notes to finance the Expressway widening, the implementation of Express E-ZPass at the Egg

Harbor Toll Plaza, a full interchange for Route 50 and other capital improvements as included in the 2007-2011 Capital Plan. This note is in an amount not to exceed \$23,500,000.00.

This transaction is a key step in securing the funding for the new capacity portion of our Capital Program allowing us to begin the very important projects planned to accommodate the expected growth in the Atlantic City region. This resolution was recommended for Board approval.

Vice Chairman Summerville called for a motion to approve Resolution 2007-36 of the South Jersey Transportation Authority authorizing the issuance of Subordinated Taxable Bond Anticipation Notes, Series 2007.

Whereupon motion was moved by Commissioner Toscano and seconded by Commissioner April, approving Resolution 2007-36.

Vice Chairman Summerville asked the Commissioners for questions on the motion.

Commissioner April explained that the reason they are taxable and not non-taxable bonds is because of the issues with the monetization. In the event that we can revert to non-taxable bonds, we will have the ability to do so.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey, via conference call X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X X

A copy of Resolution 2007-36 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-42 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING SUBMISSION OF PROJECT PROPOSAL TO NEW JERSEY TRANSIT FOR
 INCLUSION IN NEW JERSEY TRANSIT'S CONSOLIDATED JOB ACCESS AND REVERSE
 COMMUTE (JARC) PROGRAM**

SOUTH JERSEY TRANSPORTATION AUTHORITY
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Mr. Mueller presented Resolution 2007-42 to the Commissioners stating this is a resolution approving submission of project proposal to New Jersey Transit for inclusion in the Consolidated Job Access and Reverse Commute (JARC) Program. This program allows us to provide a work shuttle to low income and welfare recipients. These are incumbent services that require an annual renewal. This resolution was recommended for Board approval.

Vice Chairman Summerville called for a motion to approve Resolution 2007-42 of the South Jersey Transportation Authority authorizing submission of project proposal to New Jersey Transit for inclusion in New Jersey Transit's Consolidated Job Access and Reverse Commute (JARC) Program.

Whereupon motion was moved by Commissioner Coursey and seconded by Commissioner April, approving Resolution 2007-42.

Vice Chairman Summerville asked the Commissioners for questions on the motion. There were no questions asked.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey, via conference call X X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X

A copy of Resolution 2007-42 is attached hereto and made a permanent part of these official Authority minutes.

Chairman Kolluri resumed conducting the meeting after Commissioner discussions and votes on Resolution 2007-36 and Resolution 2007-42 at 10:45 a.m.

**RESOLUTION 2007-37 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE EXECUTION OF A QUIT CLAIM DEED TO THE CITY OF ATLANTIC
 CITY IN CONNECTION WITH THE ATLANTIC CITY CORRIDOR PROJECT**

Mr. Mueller presented Resolution 2007-37 to the Commissioners stating this is a resolution authorizing the execution of a Quit Claim Deed to the City of Atlantic City for a section of land at the eastern terminus of the Expressway. This area is the median and will be included in Atlantic City's Green Acres Inventory and landscaped and maintained by the Walk. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-37 of the South Jersey Transportation Authority authorizing the execution of a Quit Claim Deed to the City of Atlantic City in connection with the Atlantic City Corridor Project.

Whereupon motion was moved by Commissioner Coursey and seconded by Commissioner Summerville, approving Resolution 2007-37.

SOUTH JERSEY TRANSPORTATION AUTHORITY
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Resolutions and Motions Continued

Chairman Kolluri asked the Commissioners for questions of the motion

Commissioner April suggested that we hold the Deed until we receive the Deed from Atlantic City.

Chairman Kolluri requested the Secretary to call the roll:
 Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey, via conference call X X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X

A copy of Resolution 2007-37 along with the Memorandum of Understand and Quit Claim Deed are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-38 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE EXECUTION OF A MILITARY CONSTRUCTION COOPERATIVE
 AGREEMENT ("MCCA") WITH THE NATIONAL GUARD BUREAU ("NGB")**

Mr. Mueller presented Resolution 2007-38 to the Commissioners stating this is a resolution authorizing the Authority to enter into a Military Construction Cooperative Agreement ("MCCA") with the National Guard Bureau ("NGB") for the design and construction of an arm/disarm pad at the end of Runway 13-31. The cost is estimated at \$1.5 million including the design and administrative costs. This agreement provides that the costs are to be reimbursed by the National Guard Bureau ("NGB"). This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-38 of the South Jersey Transportation Authority authorizing the execution of a Military Construction Cooperative Agreement ("MCCA") with the National Guard Bureau ("NGB").

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-38.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:
 Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey, via conference call X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X
SOUTH JERSEY TRANSPORTATION AUTHORITY
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Resolutions and Motions Continued

A copy of Resolution 2007-38 along with the Technical Appendix are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-39 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE ENTRY INTO A CONTRACT WITH NEW CINGULAR WIRELESS PCS,
 LLC FOR THE INSTALLATION OF PERMANENT TELECOMMUNICATIONS EQUIPMENT AT
 THE ATLANTIC CITY INTERNATIONAL AIRPORT**

Mr. Mueller presented Resolution 2007-39 to the Commissioners and stated this is a resolution authorizing the approval of an agreement with Cingular Wireless for the installation of a permanent telecommunications tower at the Atlantic City International Airport. This tower will replace a temporary tower that was installed in 2004. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-39 of the South Jersey Transportation Authority authorizing the entry into a contract with New Cingular Wireless PCS, LLC for the installation of permanent telecommunications equipment at the Atlantic City International Airport.

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner April, approving Resolution 2007-39.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:
 Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Kris Kolluri X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey, via conference call X X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X

A copy of Resolution 2007-39 along with Exhibit "A" are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 ESTABLISHING RATES FOR THE USE OF PARKING FACILITIES AT THE ATLANTIC CITY
 INTERNATIONAL AIRPORT**

Mr. Mueller presented Resolution 2007-40 to the Commissioners and stated this is a resolution approving a proposed parking rate increase at the Atlantic City International Airport. This increase, effective August 1, 2007, will raise the parking rate from \$6.00 to \$7.00. The parking rate increase will be used to offset increased airport shuttle costs and reduce the Airport subsidy. This resolution was recommended for approval.
 SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting
June 19, 2007

Resolutions & Motions Continued

Chairman Kolluri called for a motion to approve Resolution 2007-40 of the South Jersey Transportation Authority establishing rates for the use of parking facilities at the Atlantic City International Airport.

Whereupon, motion was made by Commissioner Gaymon and seconded by Commissioner Toscano, approving Resolution 2007-40.

Chairman Kolluri asked the Commissioners for questions on the motion. No questions were asked.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
Chairman Kris Kolluri X

Vice Chairman Mark Summerville X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey, via conference call X

Commissioner James M. Gaymon, Jr. X X

Commissioner Louis Toscano X X

A copy of Resolution 2007-40 along with Exhibit "A" are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-41 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE PURCHASE OF ONE (1) 2007 28-PASSENGER HEAVY-DUTY BUS
FROM AMERICAN BUS & COACH, LLC OF TRENTON, NJ**

Mr. Mueller presented Resolution 2007-41 to the Commissioners and stated this is a resolution authorizing the purchase of one (1) 2007 28-passenger heavy duty bus from American Bus & Coach of Trenton, New Jersey. American Bus & Coach was the lowest bidder in the amount of \$78,755.00. This Resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-41 of the South Jersey Transportation Authority authorizing the purchase of one (1) 2007 28-passenger heavy-duty bus from American Bus & Coach, LLC of Trenton, New Jersey.

Whereupon, motion was moved by Commissioner Summerville and seconded by Commissioner Gaymon, approving Resolution 2007-41.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April asked if the bus was to be used for transportation for workers to commute back and forth to work.

Carole Miller, Director of Transportation Services, responded yes, it will be used as a shuttle for Gloucester, Salem and Camden Counties.

SOUTH JERSEY TRANSPORTATION AUTHORITY

Open Session Committee Meeting

June 19, 2007

Resolutions & Motions Continued

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X

Commissioner Jeffery A. April, Esq. X

Commissioner Ernest Coursey, via conference call X

Commissioner James M. Gaymon, Jr. X X

Commissioner Louis Toscano X

A copy of Resolution 2007-41 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-43 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE ENTRY INTO AN AGREEMENT WITH THE SOUTH JERSEY RAILROAD
REGARDING THE RAILROAD TRESTLE BRIDGE OVER THE ATLANTIC CITY
EXPRESSWAY AT MILEPOST 1.4 TO REPAINT AND ATTACH ADVERTISING STRUCTURES
TO THE TRESTLE**

Mr. Mueller presented Resolution 2007-43 to the Commissioners and stated this is a resolution authorizing an agreement between the Authority and the South Jersey Railroad for the painting of the trestle bridge and installation of two (2) removable advertising structures on the railroad trestle bridge over the Atlantic City Expressway at Milepost 1.4.

Advertising on the trestle will generate approximately \$100,000.00 annually for the Authority. Costs to install, maintain and manage the advertising structure and for the remediation of the trestle will be the responsibility of the firm selected via RFP to secure advertising. This resolution was recommended for Board approval.

Chairman Kolluri called for a motion to approve Resolution 2007-43 of the South Jersey Transportation Authority authorizing the entry into an agreement with the South Jersey Railroad regarding the railroad trestle bridge over the Atlantic City Expressway at Milepost 1.4 to repaint and attach advertising structures to the trestle.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Summerville, approving Resolution 2007-43.

Chairman Kolluri asked the Commissioners for questions on the motion.

Commissioner April stated that this is an excellent chance to enhance revenues.

Chairman Kolluri requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Kris Kolluri X

Vice Chairman Mark Summerville X X
Commissioner Jeffery A. April, Esq. X X
Commissioner Ernest Coursey, via conference call X
Commissioner James M. Gaymon, Jr. X
Commissioner Louis Toscano X
SOUTH JERSEY TRANSPORTATION AUTHORITY
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Resolutions & Motions Continued

A copy of Resolution 2007-43 along with Exhibit "A" are attached hereto and made a permanent part of these official Authority minutes.

Petitions and Communications, Unfinished Business and New Business
Under unfinished business, Mr. Mueller called upon Kathleen Aufschneider, Director of Policy and Planning, to update the Commissioners on the progress of formalizing the Motor Vehicle Policy.

Ms. Aufschneider reported on the second revision of the policy, stating that under the guidance of Chairman Kolluri and Commissioner April the policy has been revised to be more in line with the New Jersey Department of Transportation's State Policy on vehicles.

Ms. Aufschneider reported that the vehicles will be used for business purposes only, will be assigned on use criteria and purpose, other vehicles will be assigned to a pool mileage reimbursement and be monitored, Directors will be responsible for implementing the policy and monitoring the use in their Divisions, vehicles will be identified by the SJTA, Expressway or Airport seals and that all vehicles will be operated in a safe manner and in accordance with the law.

Chairman Kolluri thanked Commissioner April for his tenacity in this subject and stated the goal is to make sure that the vehicles that the Authority owns are used for official business and that this policy does not imply that employees have been using the vehicles for any other use. The Chairman requested that a resolution be prepared that formulates the policy and be placed on the July 2007 agenda for action.

General Comment

Chairman Kolluri asked if there were any general comments. There were no general comments.

Time and Place of Next Meeting

Chairman Kolluri informed the Commissioners and the public that the next meeting will be held on July 17, 2007 at 10:00 a.m. in the SJTA Administration Building located on the Atlantic City Expressway, Milepost 21.3, in Elwood, New Jersey

Adjournment

There being no further business, Chairman Kolluri called for a motion to adjourn. Motion was moved by Commissioner Summerville and seconded by Commissioner April adjourning the meeting at 10:55 a.m.

Submitted by:

Susan Drake, Authority Board Secretary

Note: An Executive Session was held at this meeting.

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