

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING**

**April 17, 2013**

The scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on April 17, 2013, commencing at 9:05 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Chairman James S. Simpson  
Commissioner Jeffery A. April, Esq.  
Commissioner Joseph W. Devine  
Commissioner Peter C. Elco  
Commissioner Maurice B. Hill  
Commissioner C. Robert McDevitt (via teleconference)  
Commissioner Joseph Ripa (via teleconference)  
Commissioner Dianne Solomon  
Samuel L. Donelson, Acting Executive Director  
Kerstin Sundstrom, Governor's Authorities Unit  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Commissioner Christine A. Roberts, EDA

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey of the time, date and place of convening. Notice was posted at the Farley Service Plaza, the Atlantic City International Airport and the Authority's Atlantic City, New Jersey office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Commissioner C. Robert McDevitt	X	
Deputy Commissioner Joseph W. Mrozek		X
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts		X
Commissioner Dianne Solomon	X	

One (1) member of the public attended this meeting.

**Approval of the Agenda**

Chairman Simpson called for a motion to approve the April 17, 2013 Agenda. Whereupon, motion was made by Commissioner April, seconded by Commissioner Devine, approving the April 17, 2013 agenda. Chairman Simpson asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Chairman Simpson called for a motion to approve the March 20, 2013 Meeting Minutes. Whereupon, a motion was made by Commissioner Solomon and seconded by Commissioner April, approving the March 20, 2013 minutes. Chairman Simpson asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the minutes.

### **Employee Awards**

Greg Brandley, of the Engineering and Operations Department was presented with the Quarterly Employee Award.

Chairman Simpson noted that for the convenience of the public we will be moving the Executive Session to the end of this meeting.

### **Executive Report**

Chairman Simpson asked for the presentation of the Executive Report. Mr. Donelson presented the April 17, 2013 Executive Report. A copy of the April 17, 2013 Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Chairman Simpson asked Mr. Donelson to present the Committee Reports. Mr. Donelson reported that all committees met on April 3rd. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as updates on the financial forecast, Port Authority of New York and New Jersey, the Audit Committee meeting, the MVC Registration Suspension Program and a Kapsch TrafficCom invoice. The Commissioners also received updates on the FAA inspection at the Airport, Jitney service, and the Tri-Annual Drill. In addition, Commissioners were provided with the schedules of upcoming projects, the EO-8 Report and Airport statistics.

### **Public Response to Agenda Items**

Chairman Simpson then asked the public for comments on any of the agenda items. No comments were made.

### **Approval of Bills**

Chairman Simpson asked Mr. Donelson for the presentation of bills. Mr. Donelson stated that the bills had been sent to the Commissioners previously for their review and are being presented for their approval. Chairman Simpson called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Devine and seconded by Commissioner Hill, approving said bills. Chairman Simpson asked the Commissioners for questions on the motion. There being none, Chairman Simpson requested that the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson			X				
Commissioner Jeffery A. April			X*				
Commissioner Joseph Devine	X		X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill		X	X				
Deputy Commissioner Joseph W. Mrozek							X
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa			X				
Commissioner Dianne Solomon			X				

\*Commissioner April approved all bills but abstained from voting on the bills from the firm Cooper, Levenson, April, Niedelman & Wagenheim.

### **Resolutions and Motions:**

Chairman Simpson asked Mr. Donelson to present the resolutions. Mr. Donelson stated that prior to presenting a total of seventeen (17) resolutions for the Commissioner's consideration; he would ask that Commissioner Devine, as Chairman of the Audit Committee, discuss the 2012 Financial Audit which will be voted on separately.

Commissioner Devine opened by advising that the Audit Committee met on March 27, 2013 to review the annual Audit. He stated that the Audit was very positive this year and the financial position of the Authority is very strong. He indicated that there were a few minor management comments, and then asked Ms. Davis of Hutchins, Meyer & DiLierto, PA to provide the Commissioners with a brief overview on the Audit findings. Ms. Davis prefaced her comments on the financial statements by advising that this was the third year her firm has conducted the audit, stating that this audit was the easiest, most efficient and cleanest they have conducted to date. She thanked the Commissioners, management and the Finance Department for their

cooperation. Ms. Davis then directed the Commissioners to the Independent Auditors Report. She advised that there were some new auditing standards, which is why it looks slightly different this year; indicating that the result is the same as an unqualified opinion on the financial statements. She advised that this means the firm believes the Authority's financial statements are fairly stated and that no adjustments or recommendations are needed for the financial statement to be accurate. Ms. Davis directed the Board to the second letter on internal controls over financial reporting. She indicated that no significant deficiencies or material weaknesses were found in this report, which is a positive indicator as well. Ms. Davis then directed the group to the management discussion and analysis within the financial statements. She suggested that the Commissioners review this section, as it is the discussion that management prepares to outline the financial year, advising that it is in greater detail than what she will speak to today. She then discussed the statement of revenues, expenses and changes to the net position. Ms. Davis pointed out the highlights of this statement advising of the Authority's increase in net position. She indicated that there were a few new accounting pronouncements and discussed some of the results due to these changes. She then discussed the statement of net position, to which she advised is the snapshot or the state of the Authority, as of December 31, 2012. She explained this statement to the Commissioners in detail, discussing restricted current assets, capital assets and liabilities. She then encouraged the reading of the footnotes within the financial statements and offered her assistance should anyone have any questions. Lastly, she touched on the Management Letter advising she reviewed it with the Audit Committee as well as management. She stated that there was nothing substantive in the letter which is indicative of what she referred to as "the tone at the top", beginning with the Commissioners, the Executive Director and the Finance management. She indicated that the positive report was evidence of strong internal controls within the Authority which is attributable to the Commissioners, Executive Director, Director of Finance and finance team. Commissioner April and Commissioner Devine then congratulated Mr. Frankowski on the strong report.

Chairman Simpson then asked Mr. Donelson to present the Audit Resolution for approval. Mr. Donelson presented Resolution 2013-40. Chairman Simpson called for a motion to approve Resolution 2013-40, where the motion as presented, was moved by Commissioner Solomon and seconded by Commissioner Elco, approving said resolution. Chairman Simpson asked for questions on the motion. There being none, Chairman Simpson asked the Secretary to call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson			X				
Commissioner Jeffery A. April			X				
Commissioner Joseph Devine			X				
Commissioner Peter C. Elco		X	X				
Commissioner Maurice B. Hill			X				
Deputy Commissioner Joseph W. Mrozek							X
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa			X				
Commissioner Dianne Solomon	X		X				

A copy of Resolutions 2013-40 is attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2013-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING THE 2012 FINANCIAL AUDIT**

The Audit Committee met on December 18, 2012 and March 27, 2013 in accordance with Executive Order No. 122 and has reviewed the 2012 Financial Audit Report and discussed the findings with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2012 Financial Audit and hereby directs the Acting Executive Director to file a copy of the audit with the Treasurer of the State of New Jersey.

Chairman Simpson then asked Mr. Donelson to present the remaining sixteen (16) Resolutions. Mr. Donelson presented Resolutions 2013-39 and 2013-41 through 2013-55. Chairman Simpson called for a motion to approve Resolutions 2013-39 and 2013-41 through 2013-55, where the motion as presented, was moved by Commissioner Devine and seconded by Commissioner April, approving said resolutions. Chairman Simpson asked for questions on the motion. There being none, Chairman Simpson asked the Secretary to call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman James S. Simpson			X				
Commissioner Jeffery A. April		X	X				
Commissioner Joseph Devine	X		X				
Commissioner Peter C. Elco			X				
Commissioner Maurice B. Hill			X				
Deputy Commissioner Joseph W. Mrozek							X
Commissioner C. Robert McDevitt			X				
Commissioner Joseph Ripa			X				
Commissioner Dianne Solomon			X				

Copies of Resolution 2013-39 and Resolutions 2013-41 through 2013-55 are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2013-39 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION TO THE AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE STATE OF NEW JERSEY FOR THE PROVISION OF FEEDER ROAD MAINTENANCE COST SHARING**

Pursuant to Resolution 2009-120, the Authority executed an agreement with the State of New Jersey (the "State") dated December 14, 2009 entitled "Agreement Between the South Jersey Transportation Authority and the State of New Jersey Feeder Road Maintenance Cost Sharing Agreement" to provide for reimbursement by the Authority to the State for reconstruction, maintenance and repair of six feeder road segments that interconnect and intersect Authority interchanges. The original term of the Cost Sharing Agreement was for the period of July 1, 2009 to June 30, 2010. Pursuant to Resolution 2010-49, the Authority and the State agreed to extend the Cost Sharing Agreement for an additional yearly term (the "First Extension") from July 1, 2010 to June 30, 2011 with the same terms and conditions of the Cost Sharing Agreement. Pursuant to Resolution 2012-59, the Authority executed an Extension Amendment to the original agreement with the State of New Jersey entitled "Extension Amendment to Agreement between the South Jersey Transportation Authority and the State of New Jersey Feeder Road Maintenance Cost Sharing Agreement" which memorialized the "First Extension" and authorized a "Second Extension" for the term of July 1, 2011 to June 30, 2012 and further extended the Cost Sharing Agreement for a "Third Extension" for the term of July 1, 2012 to June 30, 2013, with two additional one-year extension options. The Authority and the State now wish to extend the Cost Sharing Agreement for the first of the two additional yearly terms as provided in the "Third Extension" from July 1, 2013 to June 30, 2014, for a "Fourth Extension". A copy of the Extension Agreement is attached to the Resolution and is titled "Exhibit A". This Extension Amendment to the Cost Sharing Agreement requires the execution of a new cost sharing agreement for the State Fiscal Year 2016.

**RESOLUTION 2013-40 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING THE 2012 FINANCIAL AUDIT**

The Audit Committee met on December 18, 2012 and March 27, 2013 in accordance with Executive Order No. 122 and has reviewed the 2012 Financial Audit Report and discussed the findings with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2012 Financial Audit and hereby directs the Acting Executive Director to file a copy of the audit with the Treasurer of the State of New Jersey.

**RESOLUTION 2013-41 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF YOUNGBLOOD, LAFFERTY & SAMPOLI, P.A. OF LINWOOD, NEW JERSEY AS SPECIAL LEGAL COUNSEL TO THE SOUTH JERSEY TRANSPORTATION PLANNING ORGANIZATION**

South Jersey Transportation and Planning Organization (SJTPO), a Metropolitan Planning Organization whose function includes the development of transportation programs for urbanized areas of the State in order to encourage and promote the development of Intermodal Transportation Systems, is seeking a firm to provide Special Legal Counsel. South Jersey Transportation Authority (SJTA) via the Basic Agreement of November 6, 2009, between the State of New Jersey, the Authority and the SJTPO, is the administrative host to the SJTPO and is therefore designated to provide administrative support. In furtherance of Executive Order #37 dated September 26, 2006 and to enhance effective and efficient management of legal resources, on February 5, and 6, 2013, the Authority publicly advertised a Request for Proposals (RFP) for Special Legal Counsel for the SJTPO. On March 5, 2013, six (6) proposals were received and March 18, 2013 the

Consultant Selection Committee, comprised of SJTPO staff and a representative from the New Jersey Department of Transportation, reviewed the received proposals and recommended the firm of Youngblood, Lafferty & Sampoli, P.A. of Linwood, New Jersey to provide Special Legal Counsel. The aforementioned appointment shall be for a term of one (1) year with a one (1) year option to renew at the discretion of the SJTPO and the Authority. The hourly rates, as set forth in the Request for Proposals, are \$200.00 dollars per hour for partners, \$175.00 dollars per hour for associates, \$125.00 dollars per hour for Workers' Compensation matters and \$90.00 per hour for Paralegals. Compensation to be paid to Youngblood, Lafferty & Sampoli, P.A. for Special Legal Services shall be consistent with the hourly rates listed above and shall have an annual cap on total annual compensation of \$40,000.00. SJTPO presented Resolution 1303-21, approving the appointment of Youngblood, Lafferty & Sampoli, P.A. as Special Legal Counsel, to their Board of Commissioners on March 25, 2013.

**RESOLUTION 2013-42 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A SECOND AMENDMENT TO THE LICENSE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS**

On November 6, 1986, the New Jersey Expressway Authority, the Authority's predecessor in interest, entered into a License Agreement with Bell Atlantic Mobile Systems, Inc., predecessor in interest to Cellco Partnership d/b/a Verizon Wireless ("Cellco"), whereby space was licensed on the Authority's communication tower located at the Farley Service Plaza. On November 29, 2006, the parties entered into the First Amendment to the License Agreement. The Second Amendment to License Agreement will amend the Agreement to allow for Cellco's installation of additional antennas, cables, and other communication instruments necessary for Cellco's use. The Second Amendment will further amend the Agreement to require Cellco to promptly relocate its equipment to a replacement tower, if a replacement tower is erected and ready to accept Cellco's equipment. All other terms and conditions in the License Agreement remain in full force and effect.

**RESOLUTION 2013-43 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FIRST AMENDMENT TO THE OUTDOOR ADVERTISING LEASE AND MANAGEMENT AGREEMENT BETWEEN SOUTH JERSEY TRANSPORTATION AUTHORITY AND SHORE SIGN SERVICE, INC., FOR THE CONSTRUCTION AND MAINTENANCE OF A BILLBOARD AT MP 9.69 WESTBOUND**

On July 13, 2006, the Authority entered into an Outdoor Advertising Lease and Management Agreement with Shore Sign Service, Inc. ("Shore") for the construction and maintenance of a billboard at MP 9.69 Westbound on the Atlantic City Expressway. Pursuant to said Agreement, Shore was to relocate an existing New Jersey Department of Transportation license to the site. Shore diligently pursued the license relocation with the New Jersey Department of Transportation, but the Department would not approve the relocation until the completion and publication of the 2012 Census. On February 13, 2013, the Authority was notified that Shore's application for license relocation has been approved and issued. The initial term of the Agreement was for a period of ten (10) years from the date of the execution of the Agreement. The Authority and Shore did not anticipate the delay in approval of the relocation by the New Jersey Department of Transportation. The Authority intended the initial ten year term to be of sufficient length to allow Shore to justify the capital expenditure for construction of the billboard structure. The First Amendment to the Outdoor Advertising Lease and Management Agreement gives effect to the original intent of an initial ten (10) year term by providing for an initial ten (10) year term from the date of execution of the First Amendment. All other terms and conditions in the Outdoor Advertising Lease and Management Agreement remain in full force and effect.

**RESOLUTION 2013-44 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN INDIVIDUAL SITE AGREEMENT FOR A WIRELESS COMMUNICATION ANTENNA SITE AT THE FARLEY SERVICE PLAZA WITH WIRELESS EDGE WESTCHESTER GROUP, LLC**

On April 6, 2011, the Authority entered into a Master License Agreement with Wireless EDGE Westchester Group, LLC, and Global Tower Assets, LLC ("Joint Venturers") ("Wireless EDGE") for the construction and operation of wireless communications facilities on Authority property ("Master License Agreement"). Pursuant to the Master License Agreement, the grant of a license for the use at an individual site is by an Individual Site Agreement ("ISA"). The Master License Agreement provides a form ISA for use at each particular site and also states that "any special items or conditions applicable to a particular site shall be included in the ISA." The Master License Agreement provides that the term for each ISA will be twenty (20) years, commencing on the date that construction begins at the site. The Authority currently operates a communications tower at the Farley Service Plaza. The proposed ISA is for the construction, installation,

operation and maintenance of a new updated communications tower at the Farley Service Plaza near the existing tower, as well as the removal of the existing tower after the new tower has been constructed and the existing public safety antenna installations and Verizon commercial antennas have been relocated to the new tower. The term of said ISA is for thirty-four (34) years, commencing the first day of the first full month after Verizon's antennas are relocated to the New Tower at the site. This special situation requires revisions to the ISA contained in the Master License Agreement. This ISA will permit Wireless EDGE to construct, install, operate and maintain a new wireless communications antenna site at the Farley Service Plaza and to remove the existing tower after the existing public safety antenna installations and Verizon commercial antennas have been relocated to the new tower. All other terms and conditions in the Master License Agreement remain in full force and effect.

**RESOLUTION 2013-45 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ADOPTION OF THE 2012 ANNUAL REPORT OUTLINING THE AUTHORITY'S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2012**

The SJTA Annual Report narrative section outlines Authority projects and achievements for the year 2012 and incorporates the official Report of Audit, which is supplied by the SJTA Department of Finance and compiled by an independent auditor. The creation, writing and development elements of the SJTA Annual Report are done in-house by the Marketing Department; therefore, there are no additional outside costs.

**RESOLUTION 2013-46 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO JPC GROUP, INC. OF PHILADELPHIA, PA FOR THE ATLANTIC CITY EXPRESSWAY BRIDGE NO. 39 AND BRIDGE NO. 40 DECK IMPROVEMENTS**

On January 22, and 23, 2013, the Authority publicly advertised for bids for the Atlantic City Expressway Bridge No. 39 (New Brooklyn Road Bridge) and Bridge No. 40 (Williamstown-Winslow Road Bridge) Deck Improvements. On February 14, 2013, the Authority received seven (7) bids for the Atlantic City Expressway Bridge No. 39 (New Brooklyn Road Bridge) and Bridge No. 40 (Williamstown-Winslow Road Bridge) Deck Improvements and after opening and tabulating the bids, JPC Group, Inc., of Philadelphia, PA was deemed the lowest responsive, responsible bidder for Base Bid No. 1, in an amount not to exceed One Million Seven Hundred and Twenty Eight Thousand, Three Hundred and Thirty Two Dollars and Fifty Cents (\$1,728,332.50). Base Bid No. 1, includes Bridge 39 (New Brooklyn Road Bridge) and Bridge 40 (Williamstown-Winslow Road Bridge) Deck Improvements. Agate Construction of Pleasantville, New Jersey was deemed the lowest responsive, responsible bidder for Base Bid No. 2, in an amount of One Million Four Hundred and Seventy Six Thousand, Seven Hundred and Twenty Six Dollars and Fifty Five Cents (\$1,476,726.55) for Base Bid No. 2, which includes Bridge 40 (Williamstown-Winslow Road Bridge) Deck Improvement only. As the selection of the Base Bid is contingent upon the availability of funds, the Authority desires to award Base Bid No. 1 to JPC Group, Inc., of Philadelphia, PA, in an amount not to exceed One Million Seven Hundred and Twenty Eight Thousand, Three Hundred and Thirty Two Dollars and Fifty Cents (\$1,728,332.50). The Acting Executive Director recommends the award of this contract.

**RESOLUTION 2013-47 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO JERSEY CONSTRUCTION, INC., OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY INTERCHANGE 38 STORMWATER INLET RELOCATION**

On February 27<sup>th</sup> and February 28<sup>th</sup>, 2013, the Authority publicly advertised a request for bids for the Atlantic City Expressway Interchange 38 Stormwater Inlet Relocation. Two separate Base Bids were requested, Base Bid #1 which represents the relocation of the inlets and the replacement of two (2) slabs adjacent to the inlets that are severely cracked and Base Bid #2, which represents the relocation of the inlets and the replacement of four (4) slabs, the two severely cracked slabs adjacent to the inlets and the two (2) remaining slabs for the entire toll lane. On March 14, 2013, the Authority received six (6) bids for the Atlantic City Expressway Interchange 38 Stormwater Inlet Relocation and after opening and tabulating the bids, Lexa Concrete, LLC, of Vineland, New Jersey was deemed the lowest responsive, responsible bidder for Base Bid #1, in an amount of Sixty Thousand, Three Hundred and Fifty Dollars (\$60,350.00) and Jersey Construction, Inc. of Hammonton, New Jersey was deemed the lowest responsive, responsible bidder, for Base Bid #2, in an amount not to exceed Eighty One Thousand, Four Hundred Dollars (\$81,400.00) for the Atlantic City Expressway Interchange 38 Stormwater Inlet Relocation Project. As the selection of the Base Bid is contingent upon the availability of funds, the Authority desires to award Base Bid No. 2 to Jersey Construction, Inc. of Hammonton, New Jersey in an amount not to exceed \$81,400.00. The Acting Executive Director recommends the award of this contract.

**RESOLUTION 2013-48 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO WINNER FORD, OF CHERRY HILL, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF 2013 OR CURRENT PRODUCTION YEAR 4WD, F-250, UTILITY TRUCKS WITH 8' BODY AND ROLL TOP COVER OR EQUAL**

On February 27<sup>th</sup> and 28<sup>th</sup>, 2013, the Authority publicly advertised a request for bids for the Purchase and Delivery of 2013 or Current Production Year 4WD, F-250, Utility Trucks with 8' Body and Roll Top Cover or Equal. On March 13<sup>th</sup>, 2013 two (2) bids were received. Winner Ford, of Cherry Hill, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$131,482.00 for the purchase of two (2) units at \$65,741.00 per unit. The Acting Executive Director recommends the award of this contract.

**RESOLUTION 2013-49 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD TO U.S. MUNICIPAL, OF KING OF PRUSSIA, PA., FOR THE PURCHASE AND DELIVERY OF ONE NEW SALT BRINE PRODUCTION SYSTEM WITH BUILDING OR SHELTER AND TRANSFER SYSTEM OR EQUAL**

On February 28<sup>th</sup> and March 1<sup>st</sup>, 2013, the Authority publicly advertised a request for bids for the purchase and delivery of a New Salt Brine Production System with Building or Shelter and Transfer System or equal. On March 15<sup>th</sup>, 2013, one (1) bid was received which met all specifications. U.S. Municipal, of King of Prussia, Pennsylvania was deemed the lowest responsive, responsible bidder in an amount not to exceed \$131,482.00 for the purchase of one (1) unit. The Acting Executive Director recommends the award of this contract.

**RESOLUTION 2013-50 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD TO INTERCON TRUCK EQUIPMENT, OF BOOTHWYN, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF 2013 OR CURRENT PRODUCTION YEAR DUMP BODY WITH FIVE (5) TO SEVEN (7) CUBIC YARD ALUMINUM DUMP BODY, CENTRAL HYDRAULIC SYSTEM, PLOW HITCH, TAILGATE SPREADER AND PRE-WET SYSTEM OR EQUAL**

On February 28<sup>th</sup> and March 1<sup>st</sup>, 2013, the Authority publicly advertised a request for bids for the Purchase and Delivery of 2013 or Current Production Year Dump Body with Five (5) to Seven (7) Cubic Yard Aluminum Dump Body, Central Hydraulic System, Plow Hitch, Tailgate Spreader and Pre-Wet System or equal. On March 13<sup>th</sup>, 2013 four (4) bids were received. Intercon Truck Equipment, of Boothwyn, Pennsylvania was deemed the lowest responsive, responsible bidder in an amount not to exceed \$95,092.00 for the purchase of two (2) units at \$47,546.00 each. The Acting Executive Director recommends the award of this contract.

**RESOLUTION 2013-51 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY CONFIRMING THE EXECUTION OF A TEAMING AGREEMENT WITH VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY IN SUPPORT OF THE DEVELOPMENT OF UNMANNED AIRCRAFT SYSTEMS (UAS)**

A national need exists to integrate Unmanned Aircraft Systems (UAS) into the National Air Space (NAS). In the Federal Aviation Administration Modernization and Reform Act of 2012, Congress directed the Federal Aviation Administration (FAA) to establish a program to integrate UAS into the NAS at six (6) Test Sites. As part of this integration, standards and regulations need to be developed and validated. The FAA intends to authorize UAS Test Sites to facilitate this development. Therefore, on February 14, 2013, the FAA issued a Screening Information Request ("SIR") to select six (6) test sites to support the integration of for Unmanned Aircraft Systems into the National Air System. The expanded use of UAS represents a major next step in aviation innovation and will present economic opportunities both for the communities that are selected for this pilot program and for the aerospace industry in general. As owner of the Atlantic City International Airport ("the Airport"), the South Jersey Transportation Authority offers a unique airport that can serve as a test site for this emerging industry. The State of New Jersey has partnered with the Commonwealth of Virginia for the purpose of responding to the SIR. In preparation of the response, a bi-state coalition of over thirty (30) team members was formed, comprised of public, private and academia entities; however, the FAA requires that only one entity serve as the applicant. The two States, Virginia and New Jersey selected Virginia Polytechnic Institute, of Blacksburg, Virginia, to serve as the applicant. As part of the bi-state coalition, an agreement is needed to define the roles of the prime contractor in this proposal, Virginia Polytechnic Institute and State University, as well as the subcontractors, (the team members). Entering into this agreement, due to each team members diverse capabilities, will allow the

coalition to develop the best management and technical proposal in response to this SIR, leading to the award of a contract to Virginia Tech. The Authority was provided notice that the FAA SIR required that the team members be identified and teaming agreements signed by March 28<sup>th</sup>, which necessitated the expedited execution of this Agreement. The Attorney General's Office of New Jersey has approved this teaming agreement for the State of New Jersey. Entering into this Teaming Agreement will provide the Authority and the Airport the opportunity to advance the aviation industry in New Jersey.

**RESOLUTION 2013-52 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF THE AGREEMENT WITH HOME PORT ALLIANCE FOR PROVISION OF SHUTTLE SERVICES TO THE BATTLESHIP USS NEW JERSEY**

Pursuant to Resolution 2010-34, the Authority entered into an agreement dated April 4, 2010 with Home Port Alliance ("HPA"), wherein the Authority provides a shuttle service utilizing two (2) vehicles to provide transportation services for the HPA patrons, employees and volunteers at the Battleship USS New Jersey, between the Marina Circle on the Camden Waterfront parking garage in the City of Camden. The term of this agreement was two years with the option to renew for three (3) additional one (1) year terms at the mutual agreement of both parties. The rate for the above referenced service is \$180.00 per day for each day of regular shuttle service and \$42.00 per day per hour for special events. Pursuant to Resolution 2012-33, the Authority amended the Agreement with HPA to modify the times and dates in which the Authority provides this shuttle service and exercised an automatic renewal option for an additional one (1) year period. Both parties now wish to extend the agreement for the second, additional one (1) year period beginning May 20, 2013 and ending on May 19, 2014. The Director of Transportation Services recommends the second extension of this Agreement for the above referenced services at \$180.00 per day for each day of regular shuttle service and \$42.00 per day per hour for special events. The Authority finds that it is in the best interests of the Authority and HPA to exercise the second extension of this Agreement.

**RESOLUTION 2013-53 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH K.L. HOLDINGS, LLC FOR OFFICE SPACE FOR THE TRANSPORTATION SERVICES DIVISION OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY**

The Transportation Services Department current lease with K.L. Holdings, LLC ("K.L. Holdings") will expire on May 15, 2013. There is a need to maintain the current office space to house the operations and personnel of the Transportation Services Department. The current office space, inclusive of Suites 101 and 103 is located at 800 Cooper Street, Camden City, Camden County, New Jersey is available for lease. SJTA desires to enter into a new agreement with K.L. Holdings wherein the SJTA will lease 2,032 square feet of office space for a term of two (2) years at a base rental rate of \$17.50/square foot (year one) and \$18/square foot (year two), with all expenses to be paid by landlord with the exception the tenant shall be liable for its proportionate share of 2.78% of increases in landlord's operating expenses over base year 2013. SJTA's currently pays, based on the contract expiring May 15<sup>th</sup> 2013, \$18.00/square foot and the same proportionate share of the increases in the landlord's operating expenses.

**RESOLUTION 2013-54 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN EXTENSION TO THE AGREEMENT WITH CAMDEN COUNTY TO PROVIDE SHUTTLE SERVICES RELATIVE TO THE BAIRD BOULEVARD BRIDGE PROJECT**

The SJTA and Camden County desire the continuation of the operation of a temporary shuttle for Camden County during the repair of the Baird Boulevard Bridge. The bridge was closed to pedestrians in mid-September 2012 and was expected to reopen in Spring 2013, depending on the weather. However, the County has advised that construction will continue through Summer 2013 and has requested an extension of this service until October 2013. The shuttle has been operating on a loop for 12 hours per day from one end of the bridge in Parkside to the other in East Camden, Monday through Friday. The original \$50,000.00 funding will run out before completion of the project, therefore, the County has requested an Amendment to the Agreement to replenish the funding for an additional not to exceed amount of \$50,000.00. As the County has previously approved this service at their Freeholder meeting in August 2012, it is anticipated that the County will approve this amendment at their April 2013 meeting. The Director of Transportation Services believes it is in the best interest of the Authority and recommends an amendment and extension to the agreement with the County to provide the shuttle services for the County through completion of the reconstruction of the Baird Boulevard Bridge contingent upon the availability of funds and commitment to authorize the extension by the County via Resolution.



**RESOLUTION 2013-55 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AWARD OF A CONTRACT TO ROHRER ENTERPRISES, INC. D/B/A ROHRER BUS SALES OF DUNCANNON, PENNSYLVANIA FOR THE PURCHASE AND DELIVERY OF ONE (1) 2013 THIRTY-SIX (36) PASSENGER HEAVY DUTY BUS WITH WHEELCHAIR LIFT OR EQUAL**

On February 19<sup>th</sup> and February 20<sup>th</sup>, 2013, the Authority publicly advertised for bids for the Purchase and Delivery of One (1) 2013 Thirty-Six (36) Passenger Heavy Duty Bus with Wheelchair Lift or Equal. On March 26, 2013, two (2) bids were received, opened and tabulated. Rohrer Bus Sales of Duncannon, Pennsylvania, was deemed the lowest responsive, responsible bidder in an amount not to exceed \$117,265.00. The Authority desires to enter into a contract with Rohrer Bus Sales of Duncannon, Pennsylvania. This bus will be used by Transportation Services and will replace an older model bus that has outlived its useful life.

**Petitions or Communications, Unfinished Business and New Business**

Chairman Simpson asked if there were any petitions or communications, unfinished or new business. Mr. Donelson responded that all previous petitions and communications were either mailed prior to the meeting or are at their places and there is no unfinished or new business to discuss.

**General Comment**

Chairman Simpson asked for general comments. No comments were made.

**Executive Session**

Chairman Simpson advised that we will now hold the Executive Session. He stated that no official action will be taken following the closed session of this meeting. Chairman Simpson asked Mr. Donelson to present Resolution 2013-56.

Mr. Donelson then presented Resolution 2013-56 to the Commissioners for the exclusion of the public to discuss a personnel matter, litigation matters specific to Henebema v. SJTA, Curran v. SJTA and Nagle Smith v. SJTA and a contractual matter relating to an interest in property expressed by the Port Authority of New York and New Jersey. He then reiterated Chairman Simpson comment that no official action will be taken following this closed session. The public was advised that the minutes of this Executive Session will be disclosed to the public in accordance with State Law. Chairman Simpson called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner April approving Resolution 2013-56. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:37 a.m. A copy of Resolution 2013-56 is attached hereto and made a permanent part of these official Authority minutes. At the close of Executive Session, Chairman Simpson called for a motion to return to the open portion of the meeting.

Whereupon, motion was made by Commissioner Hill and seconded by Commissioner April. The open portion of the meeting reconvened at 9:47 a.m. Chairman Simpson requested the Secretary call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman James S. Simpson	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Joseph W. Devine	X	
Commissioner Peter C. Elco	X	
Commissioner Maurice B. Hill	X	
Deputy Commissioner Joseph W. Mrozek		X
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts		X
Commissioner Dianne Solomon	X	

**Adjournment**

There being no further business, Chairman Simpson called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Devine and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:48 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: An Executive Session was held at this meeting**