

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, November 15, 2023**

**Pennsylvania Commissioners**

Cherelle Parker, Chairwoman of the Board  
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)  
Keiwana McKinney-Forde (via Zoom)  
Robert Ghormoz (via Zoom)  
Gregory Schwab  
James Schultz (via Zoom)

**New Jersey Commissioners**

Jeffrey Nash, Vice Chairman of the Board  
Charles Fentress  
Albert Frattali  
Sara Lipsett (via Zoom)  
Aaron Nelson (via Zoom)  
Richard Sweeney (via Zoom)  
Bruce Garganio (via Zoom)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Jerry Sahi, Incoming Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Edward Cobbs, Chief of Police  
Robert Finnegan, Chief Safety and Security Officer  
Tonyelle Cook-Artis, Director, Government Relations  
Michael Voll, Public Safety Lieutenant  
Christopher Jones, Director, Information Services  
Mark Ciechon, Director, Finance, PATCO  
Darcie DeBeaumont, Director, Finance, DRPA  
Ricardo DeOliveira, Bridge Director, WWB/CBB  
Joseph McAroy, Bridge Director, BFB/BRB (via Zoom)  
Matt Licata, Acting Director Fleet Management (via Zoom)  
Darlene Callands, Manager Community Relations  
Amy Ash, Manager, Contract Administration  
Kathleen Vandy, Assistant General Counsel  
Carol Herbst, Senior Accountant (via Zoom)  
Barbara Wagner, Executive Assistant to the Deputy CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

### **Others Present**

Alexis Franklin, Associate Counsel, New Jersey Governor's Authorities Unit  
Thomas Young, President and Chief Executive Officer, World Trade Center of Greater Philadelphia

Christopher Gibson, Esq., Archer & Greiner, P.C. (via Zoom)

Alan Kessler, Esq., Duane Morris, LLP (via Zoom)

Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)

### **OPEN SESSION**

#### **Moment of Silence and Pledge of Allegiance**

Chairwoman Parker requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairwoman Parker called the meeting to order at 9:10 a.m. and asked that the Corporate Secretary call the roll.

#### **Roll Call**

The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Commissioners Frattali, Rigo, Lipsett, Ghormoz, Fentress, McKinney-Forde, Garganio, Schultz, Sweeney, Schwab, and Nelson.

#### **Public Comment**

Corporate Secretary Santarelli stated there was no public comment.

#### **Report of the Chief Executive Officer**

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson extended the congratulations of the whole Authority to the Chairwoman on her election as Mayor of the City of Philadelphia. He introduced Jerry Sahi as the Authority's incoming Chief Financial Officer, replacing CFO White, who is retiring. He also introduced Alexis Franklin, Associate Counsel for the New Jersey Governor's Authorities Unit; Ms. Franklin is replacing Janice Venables. CEO Hanson reported three uses of his Emergency Powers under the By-Laws and with the approval of the Chair and Vice Chair: accounting firms to provide on demand, as needed, support for staffing shortages; the purchase of products vital for PATCO trains; and, the procurement of parts for the Ben Franklin Bridge Annex Building bathrooms. There were no comments on the CEO's report. Commissioner Fentress moved to approve the CEO's Report and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Chairwoman Parker welcomed incoming CFO Jerry Sahi and Alexis Franklin to the Authority.

#### **Report of the Chief Financial Officer**

Chief Financial Officer White stated that his Report stood as previously submitted. He gave a status report on traffic and revenue, PATCO ridership, DRPA and PATCO operating budgets, and the capital budget. CEO Hanson added comments regarding traffic, ridership, operating and capital budgets. There were no questions or comments from Commissioners.

**Approval of the October 18, 2023 DRPA Board Meeting Minutes**

Chairwoman Parker stated that the October 18, 2023 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the List of Previously Approved Payments covering the Month of October 2023**

Chairwoman Parker stated that the List of Previously Approved Payments covering the month of October 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of October 2023**

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of October 2023 was previously provided to all Commissioners. There were no questions or comments. Commissioner Schwab moved to receive and file the List and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of October 31, 2023**

Chairwoman Parker stated that the Minutes of the October 31, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Garganio moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on October 31, 2023**

Chairwoman Parker stated that there were eight (8) Resolutions from the October 31, 2023 Operations & Maintenance Committee Meeting for consideration:

**DRPA-23-097                      Capital Project Contract Modifications**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for the execution of contract modifications to a contract for an Authority capital project and that the Board amend the 2023 Capital Budget to include the increase in the contract amount. The modification is to previous Resolution DRPA-19-108, the Design Services for PATCO Philadelphia Tunnel Cable and Substation Equipment Replacement Project with Gannett Fleming Transit and Rail Systems. The changes include the costs of additional coordination with SEPTA and PECO, the repackaging and combining of bid documents, and coordination with HNTB on interlocking design. This will be the second supplement for the Project and includes a 60-month time extension. The additional costs to the contract will be \$200,000.00, making an adjusted contract amount of \$1,849,818.80. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Nelson seconded the

motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-098                      Woodcrest Back-Up Generator**

PATCO General Manager John Rink presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate a contract with Oliver Communications Group to install a fully networkable, 500 kW, backup generator at PATCO's Woodcrest Station, in an amount not to exceed \$980,213.00 for a term of two (2) years. The work will be under GSA Schedule No. 84 pricing. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-099                      Above Ground Fuel Storage and Dispensing System  
Maintenance and Emergency Service for DRPA and  
PATCO**

Bridge Director Ricardo DeOliveira presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate a contract with T. Slack Environmental Services to provide above ground fuel storage and dispensing system maintenance and emergency service for all four DRPA bridge facilities and PATCO in compliance with all EPA and DEP regulations. The contract will be for two (2) years with a 3<sup>rd</sup>-year option, in the amount of \$94,000.00, plus an additional \$75,750.00 for unforeseen emergency services, for a total of \$169,750.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney-Forde moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-100                      Towing Services for Bridge Facilities, OPC Parking Lot,  
and PATCO Parking Lots**

Lieutenant Michael Voll presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate contracts with Philadelphia Towing and Transport (for Pennsylvania) and Flanagan's Auto & Truck Service (for New Jersey) to handle towing needs at the bridge facilities, One Port Center parking lot, PATCO parking lots and driving areas located at the PATCO New Jersey stations. The contracts will be for the term of three (3) years, with an option for two (2) one-year extensions. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-101                      Procurement and Delivery of Highway Rock Salt for  
DRPA and PATCO Facilities**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for the Authority to purchase from Morton Salt, Inc. approximately 5,500 tons of

roadway rock salt that will be distributed between the four DRPA bridges, PATCO facilities, bridges, highways, and parking lots, in an amount not to exceed \$436,359.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-102                    2024 Church Request for Special Events Parking Under the Ben Franklin Bridge in Philadelphia**

Government Relations and Grants Director Cook-Artis presented the Summary Statement and Resolution seeking Board authorization for the Authority to enter into agreements with St. Augustine Catholic Church and Historic Saint George’s United Methodist Church to allow parking on DRPA property for two (2) church events during calendar year 2024. The agreements will allow for special event parking for 30 – 40 vehicles under the Ben Franklin Bridge on the east side of 4<sup>th</sup> Street between North Marginal Road and Florist Street in Philadelphia. The events will take place on Sunday, August 18, 2024, and Sunday, December 3, 2024. Both events will be at no cost to the Authority. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schultz moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-103                    Southeast Youth Athletic Association (SEYAA) Carnival on DRPA (WWB) Property at 7<sup>th</sup> and Packer in Philadelphia**

Government Relations and Grants Director Cook-Artis presented the Summary Statement and Resolution seeking Board authorization for the Authority to enter into an agreement with Southeast Youth Athletic Association (SEYAA) permitting the use of DRPA property on the southeast corner of 7<sup>th</sup> and Packer Streets in South Philadelphia, adjacent to the Walt Whitman Bridge, for a fundraising carnival event. The event will take place from March 23, 2024, through April 7, 2024, allowing for setup and break down. The event will be at no cost to the Authority. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-104                    2024 Charity Event Bridge Closures at BFB & CBB**

Government Relations and Grants Director Cook-Artis presented the Summary Statement and Resolution seeking Board authorization for the Authority to provide labor support for five (5) annual charity events during 2024 that involve bridge roadway or ramp closures at two of our four bridges: three (3) events at the Benjamin Franklin Bridge, and two (2) events at the Commodore Barry Bridge. The events are the Police Unity Tour at the Commodore Barry Bridge at no cost to the Authority; the 52<sup>nd</sup> American Cancer Society Annual Bike-A-Thon at the Ben Franklin Bridge with estimated costs to the Authority of \$10,450.00; the Families Behind the Badge Tour de Shore over the Ben Franklin Bridge with estimated costs to the Authority of \$10,450.00; the Ancient Order of Hibernians Annual Commemoration of Commodore John Barry at no cost to the Authority; and the Cooper Norcross Run the Bridge for the LARC School, with an estimated cost

to the Authority of \$17,750.00. The combined estimated cost to the Authority would be \$38,640.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schultz moved to adopt the Resolution and Commissioner McKinney-Forde seconded the motion. Vice Chair Nash abstained from the vote. All other Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of November 1, 2023**

Chairwoman Parker stated that the Minutes of the November 1, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on November 1, 2023**

Chairwoman Parker stated that there were six (6) Resolutions from the November 1, 2023 Finance Committee Meeting for consideration:

**DRPA-23-105                      Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2023 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.**

Chief Financial Officer White presented Summary Statement and Resolution seeking Board determination that, pursuant to Section 5.09 of the 1998 Indenture of Trust with TD Bank, NA, the net revenues received and estimated as of December 31, 2023, will be sufficient to satisfy the requirements of the Net Revenue Requirement for the 2023 Fiscal Year. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-106                      SAP Ariba License Renewal**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board approval to negotiate a contract renewal and extension of the contract term with SAP Public Services, Inc., and its relevant service affiliates (collectively, "SAP Public Services"), in an amount not to exceed \$1,766,430.00. The contract will be renewed on December 31, 2023, and will continue service through December 31, 2026. The contract will continue to cover the software application license fees and relevant software maintenance fees related to the SAP Ariba application and service. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-107****DRPA Access Control Upgrade**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board approval to negotiate a contract with Schneider Electric in the not-to-exceed amount of \$219,100.00 for the purchase of equipment to upgrade the current access control system that the Authority uses to the Genetec Synergis system. The purchase is provided with PA COSTARS pricing under contract 040-E22-135. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-108****Renewal of Cyber Risk Connect Liability and Excess Policies (DPRA/PATCO)**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to bind the renewal of the Cyber Risk Connect Liability and Excess policies, including Media liability coverage, commonly referred to as “Cyber Liability”. The \$20 million policy is made up of combination of the incumbent, Indian Harbor for the lead \$5 million in limits and each of the following covering \$5 million in limits each: Houston Casualty (aka Tokyo Marine), Starr Surplus, and AXIS Excess Insurance Company. The estimated total 12-month premium for the policy is \$490,350.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-109****Renewal of Claims Made Excess Liability Insurance Policies (DPRA/PATCO)**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to bind the renewal of the \$25 million Claims Made Excess Liability Insurance policies. The incumbent carrier, Queen’s Island Insurance Company, previously provided the lead layer of \$10 million in limits. The Authority was informed that Queen’s Island is reducing its bridge and rail account exposures. Queen’s Island did not issue a conditional notice of non-renewal per the policy terms and conditions and therefore, must offer a renewal quote. The Authority’s insurance broker has secured 85% of the \$10 million lead layer. It is anticipated that the remaining 15% of the lead \$10 million layer will be completed prior to the expiration date of December 31, 2023. The remainder of the \$15 million in excess limits will be placed with incumbents Aegis Casualty Consortium 4890; Apollo Liability Consortium 1969; Hiscox Consortium 9330; Canopus Consortium 444; and possibly a new Lloyd’s of London syndicate (to be determined). The estimated total 12-month premium for the \$25 million Excess Claims Made Liability policies is \$1,637,500, including TRIPRA. This is \$37,500 less than what CAO Brown originally presented at the Finance Committee meeting on November 1, 2023.

**DRPA-23-110****Age 65 & Over Retiree Medicare Supplemental Benefits  
- 2024 (DPRA/PATCO)**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval to accept the rate action quoted by AARP/United Health Group, our current supplemental medical healthcare carrier for DRPA and PATCO retirees and their eligible spouses. The policy will be effective December 31, 2023, through December 31, 2024. The approximate annual premium will be \$2,349,466.00, an estimated premium increase of \$111,879.00 over the current premium. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner Frattali seconded the motion. Commissioner Fentress abstained from the vote. All other Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Citizens' Advisory Committee Report**

Corporate Secretary Raymond Santarelli stated there was no Citizens' Advisory Committee report this month.

**Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

**New Business****DRPA-23-111****Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)**

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the one (1) pending DRPA contract identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**DRPA-23-112****2024 DRPA Board and Committee Meetings Schedule**

General Counsel and Board Secretary Santarelli presented Summary Statement and Resolution seeking Board approval and adoption of the schedules for the DRPA Board and Committee meetings for the year 2024. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**The DRPA Board Meeting was held in abeyance at 10:07a.m.**



**Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:18 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive style with a prominent initial "R".

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary