

**DELAWARE RIVER PORT AUTHORITY**  
**Minutes of the April 17, 2013 Board Meeting**  
**Arch Street Meeting House, 320 Arch Street**  
**Philadelphia, PA 19106**  
**Wednesday, April 17, 2013, 6:00 p.m.**

**Present**

**PENNSYLVANIA**

David F. Simon, Chairman  
Kathryn Boockvar (DePasquale)  
Andrew J. Reilly, Esquire  
John Lisko (McCord) (via telephone)  
Walter D'Alessio (via telephone)  
Joanna Cruz, Esquire  
Joann Bell

**Officers and Chiefs**

John Matheussen, CEO  
Michael Conallen, Deputy CEO  
Danielle McNichol, General Counsel  
and Corporate Secretary  
Kristen Mayock, Deputy General Counsel  
John Hanson, CFO  
Toni Brown, CAO  
Tim Pulte, COO  
Mike Venuto, Chief Engineer  
John Rink, PATCO, General Manager

**DRPA Staff**

Fran DiCicco, Administrative Coordinator  
Ann DuVall, Exec. Assistant to CEO  
Timothy Ireland, Director, Corp. Comm.  
Kevin LaMarca, Director, IS  
Mark Lopez, Manager, Gov. Relations  
Sheila Milner, Administrative Coordinator  
Elizabeth McGee, Administrative Assistant  
Vijay Pandya, Senior Engineer  
Thomas Raftery, Inspector General  
Bill Shanahan, Director, Gov. Relations  
Susan Squillace, Manager, Purchasing  
Jack Stief, Acting Police Chief, Public Safety  
Mike Williams, Graphic Design Administrator

**NEW JERSEY**

Jeffrey L. Nash, Esquire, Vice Chair  
Albert Frattali  
E. Frank DiAntonio (via telephone)  
Richard Sweeney  
Charles Fentress  
Denise Mason

**Counsel**

Christopher Gibson, Archer & Greiner,  
NJ Counsel  
Tom Ellis, Duane Morris, PA Counsel

**Others**

Kevin Schmidt, Deputy General Counsel,  
PA Governor's Office (via telephone)  
Kerstin Sundstrom, Assistant Counsel, NJ Gov.  
Authorities Unit  
Peter Simon, NJ Gov. Authorities Unit  
Robert Shiver  
Tim Meserve (Phila. Veteran's Center)  
Patricia Pomroy (Phila. Veteran's Center)  
Jonathan Latko (CAC)  
Mike Rochester (CAC)  
Bob Milikian (CAC)  
Barry Beck (CAC)  
Julie Still (CAC)  
Tyrone Wesley (CAC)  
Kathy Venuti (CAC)  
Tom Jordan (CAC)  
Tony DiSantis (CAC)  
Jenny Robinson (AAA Midatlantic)  
Jeffrey Brody (MS)  
Cheryl Carroll

The Corporate Secretary announced that pursuant to the By-Laws of this Authority, public notice of this meeting of the DRPA Board of Commissioners has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Simon called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary announced that there was a quorum. Chairman Simon presided.

### **Report of the Chief Executive Officer**

Chairman Simon asked the CEO to give his report.

Mr. Matheussen thanked the Chairman and said his report stands as submitted, but he would like to highlight several items.

He thanked the Religious Society of Friends for once again hosting our Pennsylvania evening meeting in their historic facility, as the oldest consecutively used Quaker meeting house in the United States.

Mr. Matheussen said the thoughts of everyone from the DRPA go out to the victims of the Boston Marathon bombings and their families. He noted that shortly after the bombings were reported in Boston on Monday, additional security precautions at PATCO and the bridges were activated. Along with employing various security measures on the Authority's assets, law enforcement channels have been closely monitored all activity at each of the locations. DRPA has also been in contact with other agencies, particularly SEPTA and NJTransit, to partner and monitor activity in the area.

Mr. Matheussen advised the Commissioners that in the front flap of their Board Books is the Department of Engineering's Month of February, 2013 Program Performance Report. He said Chief Engineer Mike Venuto can provide any additional information if needed.

Mr. Matheussen asked Deputy CEO Conallen to give an update on the Enterprise Resource Planning (ERP) Committee. Mr. Conallen stated that a kickoff meeting was held for the ERP project, a major capital project for the Authority. He stated that project is scheduled to last for several years, with the goal to upgrade antiquated systems that the Authority presently uses. Mr. Conallen noted that the first meeting of the executive steering committee along with the service provider, Grant Thornton, occurred this week. Mr. Conallen stated that Grant Thornton will assist the Authority in providing the first stage of the project which is the requirement analysis. Grant Thornton and the committee will spend time interviewing staff, researching the business units, researching the processes, how we use our tools and eventually issue an RFP. Mr. Conallen stated that this RFP would assist the Authority in selecting a vendor for the hardware, software and integrator for a new ERP system. He stated that the Committee will come back to the Board to give a periodic status update.

Mr. Matheussen deferred to CFO John Hanson to review the Key Performance Indicators. Mr. Hanson stated that, as part of the CFO report, he was presenting the bi-monthly KPI report. Revenues at both DRPA Tolls and PATCO Fares are about 1.3% above budget through the end of February. The Authority is in the process of the Letter of Credit (LOC) replacement associated

with our variable rate debt. Mr. Hanson advised that the first leg of the LOC replacement has been completed and the Authority expects to achieve \$3.2M in annual savings as a result. Mr. Hanson continued that the Authority is now working on the second leg and expects to achieve \$2.2M in annual savings when this is completed. The annualized savings expected in total will be \$5.4M. Mr. Hanson continued to discuss the details of the Dashboard.

Mr. Matheussen also indicated Mr. Venuto brought several display boards pertaining to the Walt Whitman Bridge re-decking project, which is now in its 6<sup>th</sup> and final stage. Mr. Venuto gave an update on the Walt Whitman Bridge re-decking project. Mr. Venuto briefly explained the history of the project. He stated that the corridor reconstruction began in 1994 and to date, with the exception of this project, the first five phases have cost \$176M. Mr. Venuto stated that aside from the PATCO Car Overhaul project, the Walt Whitman Bridge is the single largest project that the Authority has undertaken and aside from building the bridges, it is the single largest construction project that has been undertaken. The contractors involved in this project are AECOM, American Bridge, Urban Engineers and URS Engineers. Mr. Venuto explained that the Notice to Proceed was given out in July 2010 and advance work was performed until the summer of 2011. The advance work was primarily done underneath the bridge before the public was aware of the work being started. In the summer of 2011, the long term lane closures began and the original completion date had been slated for the summer of 2014.

The scope of this project includes the replacement of the 55 year old bridge deck with light-weight concrete, providing new drainage, new lighting, new traffic signal gantries, and new steel movable barriers. He stated that for the first time, the Authority used contractor incentive clauses for early completion. This proved to be very effective in moving the contractor off the bridge in an efficient manner and in keeping the traffic flowing. Mr. Venuto thanked Corporate Communications for its constant and regular communications and public notifications of all traffic issues. The incorporation of a new variable message sign going westbound and another message sign strategically placed along I-95 are additional features.

Mr. Venuto reported a few milestones. He stated that all stages that require traffic to be in cattle chutes have been removed; as of Monday, the ban was lifted for wide and heavy load permit restrictions, and the project will be completed at least six months ahead of schedule. He stated that 273,000 labor hours have been worked on this project and there have been between 50-60 employees on site per day. He stated that much of the material was domestically made, fabricated by many vendors from Pennsylvania and New Jersey.

Mr. Venuto said he is fortunate to be before the Board to explain the project, but the real work gets done on a daily basis by a dedicated team of professionals who shared a common vision to have a successful project. Mr. Venuto stated that there is a dedicated team of DRPA, AECOM, American Bridge, Urban Engineers and URS Engineers who have worked to solve difficult problems and challenges over the past couple years. He stated that there has been tremendous support from all DRPA departments: Public Safety, Corporate Communications, Office of Business Development, Legal, Finance as well as the unparalleled support from our Operations & Maintenance Committee. Mr. Venuto also thanked Dan Auletto, Larry Walton and the entire Walt Whitman Bridge operations staff for their efforts. Mr. Venuto also recognized the Engineering Department and the dedicated staff and the team led by Vijay Pandya. Mr. Venuto stated that Mr. Pandya has dealt with this project since its inception. Mr. Venuto stated that Mr.

Pandya is a 25 year employee with the most positive, hard-working and dedicated of the Engineering staff. He stated that he wanted to thank the public who has been patient with this project throughout all the lane closures.

Chairman Simon stated that this was a tremendous job done by Mr. Venuto and the entire team. Chairman Simon inquired when the painting of the bridge would be done, referencing a design contract for the painting later in the agenda. Mr. Venuto stated that there are two significant projects that are coming up on the Walt Whitman Bridge following the completion of the re-decking. The first project is the Walt Whitman Bridge painting and second project is the toll plaza reconstruction. Chairman Simon inquired whether the color was going to be the same as it is today or has there been any thought given to perhaps the Golden Gate Bridge color. Mr. Venuto stated that the color will be the same as it is today, because painting has already been completed on the approach spans on both sides of the river. Chairman Simon asked about the tentative plan is for the toll plazas. Mr. Venuto stated that they are going to redo the toll islands, some of the curbs, some of the slabs and put in new impact continuators around the toll houses.

Mr. Matheussen also congratulated Mr. Venuto on a well-deserved job. He said that he wanted to recognize Mr. Venuto as a great coach who did a good job in coaching this team.

Mr. Matheussen provided an update on the Glassboro-Camden Line (GCL) EIS study. This project is an environmental impact study utilizing DRPA as Project Manager with funding from New Jersey Transit. Mr. Matheussen advised that he had participated in several informative meetings with a number of Mayors, elected officials and other interested individuals including municipal planners, to discuss the impact of the line in their communities. Meetings have been held in Pitman, Woodbury Heights, Glassboro, Woodbury and Gloucester City to date with more planned for the future.

Mr. Matheussen advised that he was pleased to report that the Ferry Avenue Station elevator will be ready for commuter use by Monday, April 22, 2013.

Mr. Matheussen reported that the Philadelphia Business Journal and United Healthcare announced that the Authority has been named a Healthiest Employers Winner in the employee category of 500-1999 employees for the second year in a row. To qualify for the award, DRPA completed an online assessment on the wellness program, leadership commitment and strategic planning, among other categories. He complimented CAO Toni Brown and her staff for providing outstanding wellness and other valuable health information to DRPA and PATCO staff, and thanked Authority colleagues for their ongoing commitment to good health.

Mr. Matheussen said last Monday he joined PATCO GM John Rink and several other staff in providing a tour of the PATCO Westmont Station, Lindenwold Shop and Center Tower to transportation officials from Panama who are building a new transit system there. An overview of PATCO was provided. The Westmont station was of particular interest, as the Panama project will also incorporate viaducts. PATCO's system was one of several they were studying in the U.S.

Mr. Matheussen advised that earlier this month, DRPA submitted an application to the DVRPC for Phase III of the Regional Trails Grant Program. Phase III grants support the design and construction of multi-use trails throughout Greater Philadelphia with a goal to complete 'The Circuit.' The Circuit is a dedicated, off-road trail system for bicyclists and pedestrians. The Ben Franklin Bridge South Walkway Bicycle and Pedestrian Ramp will enhance connectivity to the regional trail network, and the project is located at the beginning of the Cooper River Trail/Camden Greenway trail network, a designated Circuit Trail trunk trail. Mr. Matheussen advised that the Authority could receive up to \$500,000 for the project.

He advised that DRPA recently unveiled a re-designed website, [www.drpa.org](http://www.drpa.org), which provides even greater ease of use to locate information on our bridges, finances and corporate governance. Mr. Matheussen noted that there is a more prominent 'contact' button to encourage comments and inquiries from the public, as well as a one-click Twitter button to follow DRPA Tweets.

This concluded his CEO Report.

#### **Approval of March 20, 2013 DRPA Board Meeting Minutes**

The Minutes of the March 20, 2013 Board Meeting of the Delaware River Port Authority were previously provided to the Governor of New Jersey and the DRPA Commissioners and there were no comments.

#### **Receipt and Filing of the Monthly List of Payments Covering the Month of March 2013**

The Monthly List of Payments covering the month of March 2013 was previously provided to all Commissioners and there were no comments.

#### **Receipt and Filing of the Monthly List of Purchase Orders and Contracts Covering the Month of March 2013**

The Monthly List of Purchase Orders and Contracts covering the month of March 2013 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the CEO Report, March 20, 2013 DRPA Board Meeting Minutes, Monthly List of Payments Covering the Month of March 2013, the Monthly List of Purchase Orders and Contracts covering the month of March 2013 and the Operations & Maintenance Committee Report of April 3, 2013 were received and filed.

#### **Approval of Operations & Maintenance Committee Report of April 3, 2013**

The Report of the Operations & Maintenance Committee Meeting of April 3, 2013 was previously provided to all Commissioners and there were no comments.

**Adopt Resolutions Approved by Operations & Maintenance Committee of April 3, 2013**

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

**DRPA-13-042                      Walt Whitman Bridge Design Services for Painting  
Suspension Span and Tower**

Chairman Simon stated the next Summary Statements and Resolutions: DRPA-13-043 (Perpetual Easement to the City of Camden for Maintenance of Drainage Facility); DRPA-13-044 – Capital Project Contract Modification, DRPA-13-044 (which does not impact the capital budget for the year); DRPA-13-045 (Charity (non-profit) Events Seeking Simultaneous Access to Ben Franklin Bridge Footwalks); and DRPA-13-047 (Mutual Aid Shared Services Agreement for Police and Fire Emergency Services – Logan Township, NJ) will all be considered together.

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

**DRPA-13-043                      Perpetual Easement to the City of Camden for  
Maintenance of Drainage Facility**

**DRPA-13-044                      Capital Project Contract Modifications**

**DRPA-13-045                      Charity (non-profit) Events Seeking Simultaneous  
Access to Ben Franklin Bridge Footwalks**

**DRPA-13-047                      Mutual Aid Shared Services Agreement for Police and  
Fire Emergency Services – Logan Township, NJ**

Chairman Simon asked Mr. Pulte to give a brief description of DRPA-13-046, the Summary Statement and Resolution for the Philadelphia Veteran’s Multi-Service & Education Center, Inc. Parking at the Benjamin Franklin Bridge.

Mr. Pulte stated that we have had a good relationship with the Philadelphia Veteran’s Multi-Service & Education Center over the years and thanked them for providing the needed community services to the area veterans. Mr. Pulte advised that the organization does not have its own parking near its location and this would provide them with the opportunity to have parking for their vans and visitors. Mr. Pulte further added that this would not impact our operational needs.

Chairman Simon stated that Mr. Meserve from the Philadelphia Veteran’s Multi-Service Center was present and he asked him to give a brief description of what the center does for the veteran’s community. Mr. Meserve stated the Center provides services on both sides of the river; does outreach in Camden City and tent cities; and provides rides from the veteran’s clinic to the hospital. Mr. Meserve stated that to date they have been able to assist in providing benefits in the amount of \$571,000 directly to the veteran’s community. He stated that every day they feed,

house, assess, train and obtain jobs for veterans. Mr. Meserve thanked the Board for their assistance. Chairman Simon also thanked Mr. Meserve for all they do for the homeless veterans in the community, both in Philadelphia and Camden.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-046            The Philadelphia Veteran’s Multi-Service & Education  
Center, Inc. Parking at the Benjamin Franklin Bridge**

**Approval of Finance Committee Report of April 3, 2013**

The Report of the Finance Committee Meeting of April 3, 2013 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Report of the Finance Committee of April 3, 2013 was approved.

**Adopt Resolutions Approved by Finance Committee of April 3, 2013**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-048            In-Kind Support – World Trade Center of Greater  
Philadelphia**

*Commissioner D’Alessio abstained from voting on DRPA-13-048.*

**DRPA-13-049            Hewlett-Packard Maintenance Agreement**

**DRPA-13-050            LEAP Academy University Charter School In-Kind Bus  
Parking at the Benjamin Franklin Bridge Facility**

*Commissioner Mason abstained from voting on DRPA-13-050.*

**Approval of Audit Committee Report of April 3, 2013**

The Report of the Audit Committee Meeting of April 3, 2013 was previously provided to all Commissioners and there were no comments.

*Chairman Simon abstained from voting on the Audit Report as the Report was not contained in his binder.*

On motion duly made and seconded, the Report of the Audit Committee of April 3, 2013 was approved.

## **Unfinished Business**

There was no DRPA unfinished business.

## **New Business**

### **Item 1 – Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-051                      Consideration of Pending DRPA Contracts (Between  
\$25,000 and \$100,000)**

### **Item 2 – Blue Horizon Loan Satisfaction Agreement**

Mr. Conallen stated that staff is seeking authorization to negotiate a loan satisfaction agreement with Rendez Blu, LP for a loan secured by the Blue Horizon property in an amount not less than \$1M payable by Rendez Blu to the DRPA. This agreement has come to the Authority by Rendez Blu, the current developers of the property. Mr. Conallen stated that this property is subject to a sheriff sale in June. The property has been postponed from sheriff sales for a number of years and the City of Philadelphia has now informed the Authority that there are no more postponements. Mr. Conallen stated that the Authority is seeking to enter into this agreement to allow the Authority to receive full payment prior to the sheriff sale. The agreement, as drafted, requires the closing to occur prior to the sheriff sale. He stated that as a result of this agreement, the DRPA would receive one hundred percent of the original principal of the loan outlaid in 2002.

Chairman Simon stated this is a matter has been closely reviewed and has been discussed at the Finance Committee multiple times over the last six to eight months. Chairman Simon stated that this is a win-win proposition for the Authority in that it is another step to get us out the economic development business entirely by having this non-performing loan principal repaid in full. He stated that it will also help an important project in North Philadelphia and the North Broad Street Corridor involving the historic structure, particularly for boxing fans. The project allows the facility to be saved, restored and to become part of another redevelopment project along that part of North Broad Street currently being rejuvenated. Chairman Simon stated that absent this arrangement it would appear that this loan would remain non-performing and it would be probable that the Authority would not see any of the \$1M back.

Vice Chair Nash concurred with the Chairman's remarks and thanked Mr. Conallen and his team for working so diligently in protecting the DRPA's interests. He stated that it is a win-win situation. The DRPA is being made whole by the new investors. The current owners who are subject to this sale will not be receiving any funds from this transaction. He said that this is great addition to the North Philadelphia community and it is an iconic location that should be preserved.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-052                      Blue Horizon Loan Satisfaction Agreement**

**Item 3 – Outside Employment**

Mr. Matheussen stated that the Authority is fortunate to have a new member of the Authority's legal staff, Kristen Mayock who serves as the Deputy General Counsel. As a member of the DRPA staff at the Director level and above, the Board is required to give approval for any outside employment. Ms. Mayock currently serves as an elected supervisor for Tredyffrin Township. The request was reviewed by General Counsel and the Inspector General, with a finding that there is no conflict in her acting in this capacity for her community. The request was also reviewed by both the Finance and Audit Committees and they are recommending to the Board approval of her outside employment.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-053                      Outside Employment**

**Item 4 – New Hires**

Chairman Simon stated that the DRPA is very fortunate to have two experienced and qualified people for our new Chief Public Safety Officer/ Police Chief and Director of Homeland Security. He stated that the timeliness of appointing a new Police Chief and the new Director of Homeland Security could not come at a better time which all the challenges which face us in light of the recent Boston tragedy.

Mr. Matheussen stated that this was not an easy process and there were many qualified candidates who participated in the process. He stated that he wanted to acknowledge Deputy CEO Conallen's contribution to the process. Mr. Matheussen asked Mr. Conallen to introduce the selected candidate for the Homeland Security position.

Mr. Conallen stated that the Authority is seeking approval of Robert Shiver to the position of Director of Homeland Security. Mr. Shiver has more than 40 years of law enforcement experience – 18 years with the Philadelphia Police department, 22 years for the Pennsylvania Office of Attorney General. He stated that as a Philadelphia Police Officer, among other things, Mr. Shiver had oversight of the Philadelphia SWAT Team and was instrumental in developing the City's Clandestine Laboratory Response Team. He stated that Mr. Shiver has demonstrated his commitment to public service and protecting the public's safety. Mr. Conallen stated that he reached out to some of the people for whom Mr. Shiver worked, including Commissioner Francis Noonan, the current Commissioner of the Pennsylvania State Police. Commissioner Noonan has known Mr. Shiver both personally and professionally for the past 13 years. Commissioner Noonan stated that "he is the best subordinate that he has ever had and stated that the Authority could not find a better candidate than Robert Shiver." Mr. Conallen stated that part

of the Authority's mission is that our customers safely travel across our bridges and ride our trains. He stated that with the addition of Mr. Shiver, we take a great step in improving the safety of our assets for our customers.

Mr. Matheussen stated that we did not have to look far for our police chief candidate. He stated that we had a number of very qualified professionals who applied for the DRPA Police Chief position. Mr. Matheussen stated that we were lucky to be able to look within to find the very best candidate and that gentleman is Jack Stief. Jack has served 29 years this month as a police officer for the DRPA. He stated that Jack has served in every single rank as a DRPA police officer, from entry level patrolman to where he sits now, as Acting Chief and has held every leadership position. He has supervision of every division within the DRPA – all the bridges, PATCO, Marine Unit, Truck Enforcement Unit, Bike Unit, Special Investigation Unit and Internal Affairs Unit. Mr. Matheussen stated that Jack is a graduate of the FBI National Academy, a graduate of Northwestern University Staff Command School, attended the Federal Emergency Management Agency Emergency Management Institute, and is a certificated member of the National Incident Management System. He is also a member in good standing of the Police Chiefs Association in both Pennsylvania and New Jersey and sits on the Executive Committee Board of the FBI Joint Terrorism Task Force in Philadelphia and the metropolitan area.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-054 A      New Hires**  
**DRPA-13-054 B**

Commissioner Fentress stated that he had worked with Jack all through the ranks and he enjoyed having him work for him while he was at the DRPA.

#### **Item 5 – Attorney Assignments**

Ms. McNichol stated that the Board authorized a qualified list of attorneys in February 2013 by Resolution DRPA-13-032. Attorney Michael Golden is counsel for a particular open matter. Mr. Golden's firm was previously on the qualified list, however, is no longer on the list. This is a housekeeping request to allow us to finalize our existing agreement with Attorney Golden to complete an open legal matter at the prior rate.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-055      Attorney Assignments**

#### **Approval of Citizens Advisory Committee Membership Nominations**

Ms. Brown stated that staff is seeking Board approval for the nominations made by the Citizens Advisory Committee (CAC) to fill two vacancies on the Committee. Ms. Brown described the

process for becoming a member of the Citizens Advisory Committee. She stated that the Audit Committee members interviewed the proposed members on April 1, 2013. The candidates have been recommended by the Audit Committee to the full board. The nominations are John Taylor, Ph.D. of Camden, New Jersey. Dr. Taylor is a bridge neighbor, bridge user, PATCO rider and a Ben Franklin Bridge walkway user. Tom Jordan of Holland, Pennsylvania is the second nomination. Mr. Jordan regularly crosses many of our bridges and advised that he is quite eager to address issues of travel from state to state.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-056                      Approval of Citizens Advisory Committee Membership  
Nominations**

**In-Kind Support – P/O Grassi Plaque Dedication, Cpl. Chris Milito Memorial Golf Outing  
and Law Enforcement Memorial Run**

Chairman Simon stated that this item was added to the Agenda on Monday making it subject to Reform Resolution DRPA-10-060. DRPA-10-060 requires that a supermajority vote of the Board - six Commissioners from each of the two states must agree to allow the item to be added to the agenda. Chairman Simon indicated that this item does need to be considered today and he asked for a vote to consider this item on the agenda pursuant to DRPA-10-060.

Mr. Matheussen stated that staff is seeking Board approval to authorize the DRPA to provide in-kind printing services support for materials for three items requested by the FOP. The first request is for the plaque dedication ceremony for P/O Grassi taking place in the beginning of May. At the base of the WWB bridge there is a new memorial paid for by DRPA FOP for fallen officer, Pascal Grassi. Mr. Matheussen indicated that the plaque is now standing at the foot of the WWB Bridge and the dedication ceremony will be to unveil the plaque. In preparation for this event, the FOP is looking to print 100 invitations and programs to send out at an in-house cost of \$34.56.

Mr. Matheussen stated that the FOP is also requesting in-kind support for Officer Chris Milito's golf tournament. With Officer Milito's passing three years ago, a scholarship fund has been created in his name. An annual golf tournament is held to raise funds for the scholarship. The FOP is requesting in-kind support services for the printing of approximately 100 signs and posters in the amount of \$307.86. This tournament will take place in the fall.

Mr. Matheussen stated that we have the honor of hosting the Law Enforcement Memorial Run, attracting law enforcement officials from the metropolitan Pennsylvania and New Jersey area. To support this function, the FOP is requesting the Authority to provide in-kind printing services in the amount of approximately \$79.36.

A roll call was taken to consider adding this item under Reform Resolution DRPA-10-060. The Corporate Secretary reported that a supermajority of the members voted to add the item to the Board agenda to be considered today.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

**DRPA-13-057**

**In Kind Support – P/O Grassi Plaque Dedication, Cpl. Chris Milito Memorial Golf Outing and Law Enforcement Memorial Run**

### **Citizens Advisory Committee Update**

Jonathan Latko, current chair of CAC, and 10 members of the CAC were present at the meeting. Mr. Latko provided a brief two year overview of what the CAC has done. Mr. Latko reminded the Board that the CAC is made up of 12 members from each state. After the creation of the CAC, the CAC created bylaws. The CAC provides the DRPA Board and Commissioners with direct input from citizens who reside within the DRPA Port District and utilize the DRPA facilities. Mr. Latko advised that during these two years Mr. Matheussen and his group have been tremendous help providing information and resources. When reviewing the past two years, Mr. Latko stated that he personally questioned how effective the CAC have been.

Mr. Latko acknowledged that the CAC itself is not perfect, barely holding quorum and losing half of their membership since inception two years ago. As Mr. Latko explained, it is hard to keep people volunteering their time focused and involved. Mr. Latko commented that the CAC has made about 20 different recommendations to the Board but hasn't been vigilant in confirming implementation. One of the recommendations that holds the highest priority to CAC is transparency to the public. To aid public transparency, CAC was vocal about making the PDF of the Board Minutes and the Board Agendas searchable and he believes that they achieved this. Mr. Latko thanked DRPA's IT group for making it happen. He noted that next month the Board is moving towards an iPad based application.

Reviewing dates for our meetings, we currently meet on the fourth Wednesday of each month. Looking back on this we see flaws in our timing for scheduled meetings. With our meetings falling after Board meetings and before committee meetings, we are making decisions on or reviewing things that have already happened or trying to make decisions on things that are already going to happen without agendas for the Committee meetings. Mr. Matheussen suggested attending the committee meetings because decisions are made at the committee level and then sent to the full board only after the committee has fully reviewed the issue. While this was a good suggestion, it is difficult when our members work full time and have families just like everyone else. When we do go to those meetings our voice is much like a public voice. We are not a voting member of those committees or the Board itself. When we come to the full Board Meeting we are permitted to speak but it is after the Board has voted. It puts us in a position where we look back on our own bylaws that state that the CAC will seek to advise the DRPA Board prior to actions being taken. We have not been able to achieve this.

To conclude, two suggestions we are looking for and are hoping the Board can help with are: getting a draft of the Board Agenda prior to the 48 hour release to the public and having a voice while the votes are happening at Board meetings. Right now the draft agenda only gives us two

evenings to review a rather large document and act on it. The CAC would like a copy. Second, the CAC would like a voice prior to the vote.

Chairman Simon made it clear that as Chairman he would encourage CAC to speak with respect to any motion before it is voted on and to feel free to make a statement before the vote. Chairman Simon asked that the comments come through the Chair of the CAC. Chairman Simon acknowledged that sometimes things seem clear cut at the Board level, but that is only because they have been debated at committee meetings to reach a recommendation to the full board. Chairman Simon acknowledged that the CAC has a perspective and the Board wants to hear it. Secondly, Chairman Simon added that the Corporate Secretary may be able to get you a copy of the draft agenda before it is released publically with a Confidentiality Agreement in place for your input on the items involved. Thirdly, Chairman Simon stated that the Authority welcomes CAC's ideas and concepts in what will make the DRPA a better Board and Authority.

### **Public Comment**

Chairman Simon asked if there were any members of the public who wanted to speak. Ms. Cheryl Carroll stated that she appreciates the comment of the CAC. She indicated that she and her son take the Walt Whitman Bridge more than once a day. She inquired as to when is the commuter discount will be reinstated.

Chairman Simon stated that the issue of our toll structure is something that the Board has asked the strategic planning committee to look into as part of its process. He stated that the Board understands her point. Chairman Simon noted that as efforts continue to stabilize and improve DRPA's finances, the Board is always evaluating the toll structure.

Ms. Carroll stated that she has read the comptrollers report. She indicated that she finds it totally unfair that the Authority takes others' money and gives it away generously only to then raise the tolls and take away the discount. Chairman Simon stated that by official board resolution, the Authority is out of the economic development business.. Chairman Simon remarked that the resolution passing the recovery of the \$1M for Blue Horizon is another step shutting down bad loans and making sure the Authority is out of the economic development business forever.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Respectfully,

Danielle L. McNichol  
Corporate Secretary