

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 21, 2016**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on September 21, 2016, commencing at 9:06 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

**Present**

Vice Chairman Jeffery A. April, Esq.  
Deputy Commissioner Joseph D. Bertoni  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner James J. McCullough  
Commissioner C. Robert McDevitt  
Commissioner Joseph Ripa  
Michael L. Collins, Governor's Authorities Unit  
Stephen F. Dougherty, Executive Director  
Lauren Staiger, Esq., General Counsel  
Susan Lubrano, Authority Board Secretary

**Absent**

Chairman Richard T. Hammer

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Richard T. Hammer		X
Vice Chairman Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	

One (1) member of the public attended this meeting.

**Approval of the Agenda**

Vice Chairman April called for a motion to approve the September 21, 2016 agenda. Whereupon, a motion was made by Commissioner Ripa and seconded by Commissioner McDevitt, approving said agenda. Vice Chairman April asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

**Approval of Meeting Minutes**

Vice Chairman April called for a motion to approve the August 17, 2016 meeting minutes. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Hill approving the August 17, 2016 meeting minutes. Vice Chairman April asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

**Executive Session**

Vice Chairman April asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2016-106 to the Chairman and Commissioners for the exclusion of the public to discuss a litigation matter specific to Chiarello v. SJTA, contractual matters specific to cell tower and billboard agreements and personnel matters pertaining to Schedule "A" associated with Resolution 2016-102. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. Vice Chairman April called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner McDevitt and seconded by Commissioner Ripa approving Resolution 2016-106. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:07 a.m. At this time Vice Chairman April advised the Board, staff and public of his recusal from matters pertaining to Buena Vista Township and Charles Chiarello. He advised he would step out of the meeting from for the litigation discussion and return once it concluded. He asked public and staff to exit the Board room.

Vice Chairman April returned to the closed portion of the meeting at 9:11 a.m. for the remaining discussions. A copy of Resolution 2016-106 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Vice Chairman April called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner McDevitt. The open portion of the meeting reconvened at 9:24 a.m. Vice Chairman April requested the Secretary call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Richard T. Hammer		X
Commissioner Jeffery A. April, Esq.	X	
Deputy Commissioner Joseph D. Bertoni	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	

**Executive Report**

Vice Chairman April asked for the presentation of the Executive Report. Mr. Dougherty presented the September 21, 2016 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

**Committee Reports**

Vice Chairman April asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on September 7, 2016. During these meetings Commissioners were briefed on the resolutions being presented this morning as well as the new Go-to-Meeting format, the August 3<sup>rd</sup> Audit Committee, the New Jersey State Ethics Compliance Audit, an E-ZPass Customer Service Center issue and our application for TSA Privatization. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

**Public Response to Agenda Items**

Vice Chairman April asked the public for comments on any of the agenda items. No comments were made.

**Approval of Bills**

Vice Chairman April asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills were sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman April called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Hill and seconded by Commissioner McDevitt, approving said bill list. Vice Chairman April asked the Commissioners for questions on the motion. Being none, Vice Chairman April requested the Secretary call the roll.

**Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chairman Richard T. Hammer							X
Vice Chairman Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa			X				

\*Vice Chairman April approved all bills; however, abstained from voting on the bills from the firm Cooper Levenson.

**Resolutions and Motions:**

Vice Chairman April asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Vice Chairman and Commissioners he would be presenting a total of four (4) resolutions for their consideration. Mr. Dougherty presented Resolutions 2016-102 through 2016-105. Vice Chairman April called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions. Vice Chairman April asked for questions on the motion. There being no comments or discussion, Vice Chairman April asked the Secretary to call the roll.

## Roll Call

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Hammer							X
Vice Chairman Jeffery A. April, Esq.			X				
Deputy Commissioner Joseph D. Bertoni			X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2016-102 through 2016-105 are attached hereto and made a permanent part of these official Authority minutes.

### **RESOLUTION 2016-102 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

### **RESOLUTION 2016-103 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO PROFESSIONAL SERVICE AGREEMENTS FOR THE SELF-FUNDED GROUP HEALTH BENEFIT PROGRAM**

The Authority, via Resolution 2002-23, became a member of the New Jersey Interagency Coordinating Committee, whose members also include the New Jersey Turnpike Authority, the Burlington County Bridge Commission, the Delaware River Port Authority, the New Jersey Sports and Exposition Authority, the Port Authority of New York and New Jersey and New Jersey Transit. In April 2000, legislation was enacted permitting members of this Committee to utilize each other's contracts as an effective way to resources, through the use of joint purchasing power to obtain the most advantageous pricing and terms. The Authority, via Resolution 2015-13, enrolled its employees in the New Jersey State Health Benefits Plan for medical and prescription benefits and is currently operating under agreements with Delta Dental, Inc., of Parsippany, New Jersey for Dental Benefits Administration Services and Davis Vision, Inc., of Plainview, New York for Vision Benefits Administration Services. These agreements were procured via a Request for Proposals ("RFP") issued jointly by the New Jersey Turnpike Authority ("NJTA") and the Authority. Resolution 2016-10 authorized the extension of the agreements for Dental Benefits Administration Services and Vision Benefits Administration Services on a month-to-month basis until the NJTA completed a new RFP process and agreements were finalized. As part of this process, the NJTA issued an RFP on February 11, 2016, to secure the services of a qualified healthcare firm or firms to administer one or a combination of the Health Benefits Plans for its Self-Funded Group Medical Benefit Program, which includes Dental Benefits Administration and Vision Benefits Administration Services. In response to said advertising, on April 7, 2016, six proposals were received for Dental Benefits Administration Services and seven proposals received for Vision Benefits Administration Services. Based on the Consultant Selection Committees' review and ranking of the proposals, contracts were awarded to Delta Dental, Inc, of Parsippany, New Jersey for Dental Benefits Administration Services and EyeMed Vision Care, LLC, of Mason, Ohio for Vision Benefits Administration Services. These contracts shall commence on or about January 1, 2017 for a term of three years with two one-year renewal options. The Authority now desires to join the NJTA and enter into agreements with Delta Dental, Inc., for Dental Benefits Administration Services and EyeMed Vision Care, LLC, for Vision Benefits Administration Services under the same terms and conditions as the NJTA's contracts with said vendors.

### **RESOLUTION 2016-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO SNOW AND ICE MANAGEMENT CO., OF PITTSBURGH, PENNSYLVANIA, A.E. STONE, OF EGG HARBOR TOWNSHIP, NEW JERSEY AND WARRINER'S CONSTRUCTION, OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR SNOW REMOVAL AND ICE CONTROL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS AND OTHER AREAS OF RESPONSIBILITY**

On July 19<sup>th</sup> and 20<sup>th</sup>, 2016, the Authority publicly advertised for bids for Snow Removal and Ice Control Services at various South Jersey Transportation Authority locations and other areas of responsibility. Service area locations include certain Atlantic City Expressway facilities, certain Atlantic City International Airport facilities, Atlantic City Expressway Connector locations, Atlantic City International Airport patron parking lots and Garage, New York Avenue Garage as well as other responsibility as deemed necessary. In response to said advertising, on August 9, 2016, three bids were received, opened and tabulated. Language in the bid reserved the right for the Authority to split the bid award to more than one bidder if it was deemed to be in the best interest of

the Authority. The Request for Bids provided five different biddable Service Areas which are outlined on the Exhibit "A" attached to the resolution. The Authority deems it in its best interest to award contracts to Snow and Ice Management Co., of Pittsburgh, Pennsylvania for Service Area #1; A.E. Stone, of Egg Harbor Township, New Jersey for Service Area #2, #4 and #5 and Warriner's Construction, of Egg Harbor Township, New Jersey for Service Area #3 for Snow Removal and Ice Control Services at the locations as described on the Exhibit "A" and in amounts as noted on the Resolution Fact Sheet. These contracts include the supply of trucks and loaders with operators for the purpose of assisting the Authority with snow removal and ice control services at various Authority locations and other areas of responsibility for a term of three years.

**RESOLUTION 2016-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CENTRAL JERSEY EQUIPMENT OF HAMMONTON, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF 2016 OR CURRENT PRODUCTION YEAR JOHN DEERE 5075E CAB UTILITY TRACTOR OR EQUAL**

On July 20th and July 21st, 2016, the Authority publicly advertised for bids for the Purchase and Delivery of 2016 or Current Production Year John Deere 5075E Cab Utility Tractor or Equal. On August 10<sup>th</sup>, 2016, four bids were received, opened and tabulated. Central Jersey Equipment, LLC, of Hammonton, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$39,965.00 per unit. As the number of units to be purchased is contingent upon fund availability, the Authority desires to enter into a contract with Central Jersey Equipment, LLC, for the Purchase and Delivery of two 2016 or Current Production Year John Deere 5075E Cab Utility Tractors or Equal, in an amount not to exceed \$79,930.00.

**Petitions or Communications, Unfinished Business and New Business**

Vice Chairman April asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were either mailed prior to the meeting or are at the Commissioners' place. Mr. Dougherty advised he has no new or unfinished business to discuss.

**General Comment**

Vice Chairman April asked the public for any general comments. No comments were made.

**Adjournment**

There being no further business, Vice Chairman April called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner McCullough and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:31 a.m.

Submitted by:

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Susan Lubrano, Authority Board Secretary

**Note: An Executive Session was held during this meeting.**