

1. If the public school district satisfies 80 to 100 percent of the weighted quality performance indicators in each of the five key components of school district effectiveness, the Commissioner shall send the school district a letter designating it as a "high performing" school district pursuant to N.J.A.C. 6A:30-4.1(d).

2. If the public school district satisfies less than 80 percent of the weighted quality performance indicators in one or more of the components of school district effectiveness, the Department and the public school district will engage in the improvement activities delineated at N.J.A.C. 6A:30-5.1 through 5.7 as applicable.

3. If the Level II or Level III public school district satisfies less than 50 percent of the weighted quality performance indicators in one or more of the components of school district effectiveness, that at least one of the factors set forth at N.J.A.C. 6A:30-6.2 is present and that the public school district should be placed under partial or full State intervention, the Commissioner may seek intervention by issuing an Order to Show Cause why an administrative order for partial or full intervention, as appropriate, should not be implemented pursuant to the procedures set forth at N.J.A.C. 6A:30-6.3 or 6.6.

4. If a State-operated public school district meets the factors for initiating return of one or more components of school district effectiveness to local control pursuant to N.J.A.C. 6A:30-7.1, the Commissioner shall recommend to the State Board that the process for initiating transition to local control of those components of public school district functioning be initiated pursuant to N.J.A.C. 6A:30-7.2, and that the public school district be placed under partial State intervention with respect to the remaining components of public school district functioning.

5. If a State-operated public school district does not meet the factors for initiating return of any components of school district effectiveness to local control pursuant to N.J.A.C. 6A:30-7.1, the Commissioner shall recommend to

the State Board that the public school district shall operate under full State intervention.

Special amendment, R.2007 d.248, effective July 23, 2007.  
See: 39 N.J.R. 3558(a).

In the introductory paragraph of (g), added the second sentence; added (g)1 and (g)2, added new (h); and recodified former (h) as (i).  
Special amendment, R.2007 d.290, effective August 14, 2007.  
See: 39 N.J.R. 3996(a).

In the introductory paragraph of (g), substituted "determination of the district's placement on the performance continuum" for "report"; added (g)3 and (g)4; in the introductory paragraph of (i), substituted "Following the final determination of the public school district's placement on the performance continuum as set forth at (g) above, the" for "The" and "that placement decision" for "the public school district's placement on the performance continuum, as determined by the Commissioner"; and in (i)1 through (i)5, deleted "the Commissioner determines that" following "If".

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## SUBCHAPTER 9. OBSERVATION OF INSTRUCTIONAL PRACTICES AND EVALUATION OF PUBLIC SCHOOL DISTRICT FACILITIES

### 6A:30-9.1 Observation of instructional practices and evaluation of public school district facilities

Nothing in this chapter shall limit the ability of the Department to monitor public school district practices by, among other things, conducting on-site visits to observe instructional practices and school facilities, or to take other such action as in the judgment of the Commissioner or his or her designee, may be warranted to ensure the satisfaction of any statutory or constitutional obligation.

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## SUBCHAPTER 10. APPEALS

### 6A:30-10.1 Appeal process

A public school district may appeal decisions of the Commissioner to the State Board pursuant to the provisions set forth at N.J.A.C. 6A:4.

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. This section of the DPR is divided into six sections labeled A-F. Section A-D must be completed by all districts. Section E applies only to those districts having early childhood programs. Section F applies only to those districts with one or more high schools. In order to attain points, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district meets the NCLB targets for all students and for students in all subgroups. The district uses student performance data across all New Jersey Core Curriculum Content Standards (NJCCCS) to guide instructional programs.</i>		<b>64</b>							
For the indicators in Section A, use the DPR Assessment Worksheet to guide your responses.									

APPENDIX

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>									
1. The district meets the current district definition of Adequate Yearly Progress (AYP) in language arts literacy.	DPR Assessment Worksheet provided by NJDOE	10							
2. The district meets the current district definition of Adequate Yearly Progress (AYP) in mathematics.	DPR Assessment Worksheet provided by NJDOE	10							
Indicators 3 and 4 below address student progress in language arts literacy. If you answer "yes" to either sub-indicator "a" (percentage) or									

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

A. STUDENT PERFORMANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
"b" (95%), you receive 5 points.									
3. When comparing current and prior year assessment data for <u>total students</u> , the district shows one of the following:	DPR Assessment Worksheet provided by NJDOE	5							
<p>a. An increase in the prior year's percentage of students that achieved proficiency (proficient plus advanced proficient) of at least five percentage points.</p> <p align="center"><b><u>OR</u></b></p> <p>At least 95% of the total student population achieves proficiency (proficient plus advanced proficient) in language arts literacy in the current year.</p>									



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
4. When comparing current and prior year assessment data for each <u>subgroup</u> , the district shows one of the following:	DPR Assessment Worksheet provided by NJDOE	5							
a. An increase in the prior year's percentage of students within each subgroup that achieved proficiency (proficient plus advanced proficient) of at least five percentage points.  <b><u>OR</u></b>  b. At least 95% of each subgroup achieves proficiency in language arts literacy in the current year.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
	Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>							
<p>Using the DPR Assessment Worksheet, the district must indicate whether students in each subgroup of 10 or more students have achieved either of the above measures by checking the appropriate column. If the district does not have 10 or more students in a subgroup, check "Not applicable." The district must show progress in all applicable subgroups in order to attain 5 total points for this indicator. If students within a subgroup have not achieved either measure, please check "Neither." <b>Indicator 4 is worth 5 total points; no partial points are awarded for this indicator.</b></p>							
Sub groups	5 Percentage Point Increase	≥95% Proficiency	Neither	Not Applicable			
Students w/ Disabilities							
English Language Learners							
White							
African American							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>									
Hispanic									
Asian/Pacific Islander									
Native American									
Other Ethnicity									
Economically Disadvantaged									
Indicators 5 and 6 address student progress in mathematics. If you answer "yes" to either sub-indicator "a" (percentage) or "b" (95%), you receive 5 points.									
5. When comparing current and prior year assessment data for <u>total students</u> , the district shows one of the following:	DPR Assessment Worksheet provided by NJDOE								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

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Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
a. An increase in the prior year's percentage of students that achieved proficiency (proficient plus advanced proficient) of at least five percentage points.  <b>OR</b>  b. At least 95% of the total student population achieves proficiency (proficient plus advanced proficient) in mathematics in the current year.		<b>5</b>							
6. When comparing current and prior year assessment data for each <u>subgroup</u> , the district shows one of the following:	DPR Assessment Worksheet provided by NJDOE	<b>5</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

A. STUDENT PERFORMANCE	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>a. An increase in the prior year's percentage of students within each subgroup that achieved proficiency (proficient plus advanced proficient) of at least five percentage points. <u>OR</u></p> <p>b. At least 95% of each subgroup achieves proficiency in the current year.</p>									
<p>Using the DPR Assessment Worksheet, the district must indicate whether students in each subgroup of 10 or more students have achieved either of the above measures by checking the appropriate column. If the district does not have 10 or more students in a subgroup, check "Not applicable." The district must show progress in all applicable subgroups in order to attain 5 total points for this indicator. If students within a subgroup have not achieved either measure, please check "Neither." <b>Indicator 6 is worth 5 total points; no partial points are awarded for this indicator.</b></p>									
<b>Subgroups</b>	<b>5 Percentage Point Increase</b>	<b>≥95 % Proficiency</b>	<b>Neither</b>	<b>Not Applicable</b>					
Students w/Disabilities									
English Language Learners									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>		<b>SUGGESTED DOCUMENTATION</b>							
White									
African American									
Hispanic									
Asian/Pacific Islander									
Native American									
Other Ethnicity									
Economically Disadvantaged									
7. At least 70% of the district's total student population, across all grades tested in science, achieves proficient or advanced proficient status on the most recent state science assessments.			5						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
8. The district prepares an analysis of student achievement data, using the state assessment data profile by doing the following:	District analysis	5							
	Summary of assessment results by content								
a. The district compares achievement for each grade level across all schools within the district.	Explanation of how district prepared analysis								
b. The district compares achievement data for each school and with other schools within the district.	Methodology behind each data set and results								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
c. The district compares achievement data with comparable districts (by DFG).									
d. The district compares achievement data with state averages.									
e. The district provides the analysis to each district principal and verifies that the data analysis drives instruction and professional development.									
9 a. Based on state assessment data, the district analyzes the achievement of all subgroup populations at the district and school levels. For	District analysis by total population, subgroup, concentration								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p>those populations <u>not meeting AYP targets or showing a stagnant or declining trend</u>, the district investigates and identifies possible causes, including but not limited to those below.</p> <p><b>Check all identified causes.</b></p> <p><input type="checkbox"/> Lack of curriculum that is aligned to the NJCCCS</p> <p><input type="checkbox"/> Lack of district/school assessments or the use of assessments not aligned to the curriculum and the NJCCCS</p> <p><input type="checkbox"/> Lack of consistent focus on academic work</p> <p><input type="checkbox"/> Insufficient exposure to the NJCCCS</p> <p><input type="checkbox"/> Use of unaligned instructional materials</p> <p><input type="checkbox"/> Inadequate support and/or professional development for teachers for new content and</p>	<p>Minutes from curriculum meetings</p> <p>Review of information, issues, and status</p> <p>District action plan to correct areas of concern</p>	<b>4</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
materials  <input type="checkbox"/> Teacher vacancy/substitute teacher  <input type="checkbox"/> Students with disabilities are not taught the aligned curriculum or unaligned materials are used  <input type="checkbox"/> ELLs are not taught the aligned curriculum or unaligned materials are used  <input type="checkbox"/> Student attendance or mobility  <input type="checkbox"/> Other:									
9 b. For those subgroup populations at the district and school levels that have <u>shown improvement or growth</u> , the district investigates and identifies factors that may have contributed to improvement, including but not limited to those below.	District analysis by total population, subgroup, concentration  Minutes from curriculum								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p><b>Check all identified factors.</b></p> <p><input type="checkbox"/> Curriculum aligned to the NJCCCS</p> <p><input type="checkbox"/> Appropriate use of aligned assessments, both formative and summative</p> <p><input type="checkbox"/> Consistent focus on academic work</p> <p><input type="checkbox"/> Increased exposure to the NJCCCS</p> <p><input type="checkbox"/> Adoption and implementation of aligned instructional materials</p> <p><input type="checkbox"/> Targeted professional development for teachers</p> <p><input type="checkbox"/> Employment of full-time, highly qualified teachers</p> <p><input type="checkbox"/> Students with disabilities receive aligned instruction and support</p> <p><input type="checkbox"/> English language learners receive aligned</p>	<p>meetings</p> <p>Review of information, issues, and status</p> <p>District action plan to correct areas of concern</p>								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
instruction and support <input type="checkbox"/> Improved student attendance <input type="checkbox"/> Additional learning support (tutoring, after school, summer school, etc.) <input type="checkbox"/> Increased parent involvement <input type="checkbox"/> Other:									
10 a. The district documents that strategies are being implemented to support the progress or to address deficiencies identified in numbers 1-9 above. The strategies must explicitly link changes in instruction, curriculum, materials, staffing, teacher support, or other areas to address any and all hypothesized causes. The	Analysis and related plan  Revised curriculum, teacher hires or other changes identified in the analysis								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p>district also specifies a timeline for implementation with expected outcomes and target dates for resolution.</p> <p style="text-align: center;"><u>OR</u></p> <p>b. For Title I districts in need of improvement status:</p> <p>i. The strategies and action steps for district improvement are aligned with the school improvement goals and objectives; and</p> <p>ii. The district improvement plan is implemented as developed.</p>		<b>4</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
11 a. The district regularly schedules meetings with central office and school-level staff (not less than quarterly) to evaluate sustained progress and address any identified problem areas. Strategies are modified to address continued shortcomings.	Meeting schedules and agendas  Attendance lists  District plans or action items	1							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
<u>OR</u>									
b. For Title I districts in need of improvement status:  i. The means for evaluating the effectiveness of the district improvement plan are established; and  ii. The district evaluates the degree to which it achieves the goals and objectives for student learning set by the plan.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
12. The district assesses the progress of each student in mastering the NJCCCS at least two times each year including content areas not included on statewide assessments by completing the following:	Assessment schedule for district, schools, and classroom  Samples of tests  Assessment reports  Meeting agendas that show	<b>4</b>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM**  
**DISTRICT PERFORMANCE REVIEW (DPR)**  
**INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
	review of test scores								
	Test contracts								
a. Multiple assessments, both formative and summative, are aligned to the NJCCCS and the district's curriculum.									
b. Measures of student progress, developed and implemented at the district, school, and classroom level, include opportunities for students to demonstrate mastery through performance assessments.									
c. Assessments are used to evaluate, adjust, and improve instructional programs and									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
services.									
d. Assessments are rigorous and consistently used to monitor student progress.									
e. Teacher-designed lesson plans include assessment measures to be used and reflect multiple forms of assessments that are used as part of instruction.									
f. The district annually reports to the district board of education and the public on the progress of all students at key grade levels in mastering the NJCCCS.									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT PERFORMANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
13. The district, after each state test administration, reports to the district board of education on the performance of all students and on the performance of student subgroups on state tests. The report respects the confidentiality of individual students. (N.J.A.C. 6A:8-3.1)	Board minutes  District's report of progress	1							
<b>TOTAL POINTS - SECTION A</b>		<b>64</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

<b>B. CURRICULUM</b>	<b>SUGGESTED DOCUMENTATION</b>	<b>POINT VALUE</b>	<b>DISTRICT SCORE</b>			<b>COUNTY SCORE</b>			<b>COMMENTS (COUNTY USE ONLY)</b>
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
To earn points for Section B, the district must respond to each indicator as it relates to each of the nine content areas. Dates of adoption for B1 must be included. Provide check marks (✓) for B2-B7									
<i>The district curriculum supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every school and for all students.</i>	<div style="display: flex; flex-direction: row-reverse; justify-content: space-between;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Arts</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Health/ P.E.</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">LAL</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Math</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Science</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Social Studies</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">World Language</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Technology</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Career Ed</div> </div>	14							

## SCHOOL DISTRICT PERFORMANCE EVALUATION

Period of Review: \_\_\_\_\_

6A:30 App.

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. CURRICULUM		SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
				YES	NO	SCORE	YES	NO	SCORE	
<i>The district curriculum supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every school and for all students.</i>										
Arts										
Health/ P.E.										
LAL										
Math										
Science										
Social Studies										
World Language										
Technology										
Career Ed										

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

									POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
										Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. CURRICULUM</b>																
2. The district requires and verifies that the curriculum for each NJCCCS area is fully implemented at all grade levels and uses a monitoring process for continually improving curriculum implementation.									3							
								Class Schedules  Lesson Plans								
3. The district requires and verifies that the curriculum specifies the content to be mastered for each grade and includes clear grade level benchmarks and interim assessments.								Curriculum in each area	2							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

									POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
										Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. CURRICULUM</b>																
<i>The district curriculum supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every school and for all students.</i>																
	Arts	Health/P.E.	LAL	Math	Science	Social Studies	World Language	Technology	Career Ed							
<b>4.</b> The district curriculum, in each content area, specifies ways to support integrated/cross disciplinary instruction to address the implementation of all nine of the NJCCCS areas.									<b>2</b>							
Curriculum in each area																



# SCHOOL DISTRICT PERFORMANCE EVALUATION

Period of Review: \_\_\_\_\_

**6A:30 App.**

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

								POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
									Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. CURRICULUM</b>															
<p><i>The district curriculum supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every school and for all students.</i></p>															
	Art	Health/P.E.	LAL	Math	Science	Social Studies	World Language								
							Technology								
							Career Ed								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

								POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
									Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. CURRICULUM</b>															
6. The district convenes curriculum articulation meetings across regional and in-district schools, grades, and content areas at least two times each school year to address curriculum issues, such as curriculum development, alignment and revision, assessments and key transition points.								1							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. CURRICULUM								POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
									Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p><i>The district curriculum supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every school and for all students.</i></p>															
	Art	Health/P.E.	LAL	Math	Science	Social Studies	World Language								
							Technology								
							Career Ed								

# SCHOOL DISTRICT PERFORMANCE EVALUATION

Period of Review: \_\_\_\_\_

										SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)	
												YES	NO	SCORE	YES	NO	SCORE		
<b>B. CURRICULUM</b>																			
7. The district implements a planned systematic approach to key curriculum and developmental transition points between and among building levels (e.g. Pre-K to kindergarten, elementary to middle school, middle school to high school) and within school buildings (e.g. from K - 3 to grade 4/5, grade 9 to 10). Attention is focused on student strengths and needs, student work, and planned interventions to accommodate transition.										Meeting schedules  Agendas  Attendance Lists	1								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
				YES	NO	SCORE	YES	NO	SCORE	
B. CURRICULUM										
TOTAL POINTS - Section B			14							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. INSTRUCTION</b>	<b>SUGGESTED DOCUMENTATION</b>								
To earn points for Section C, the district must respond to each indicator as it relates to each of the nine content areas. Provide check marks (✓) for C1-C8									
<i>Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.</i>	<div>Arts</div> <div>Health/ P.E.</div> <div>LAL</div> <div>Math</div> <div>Science</div> <div>Social Studies</div> <div>World Language</div>	<b>24</b>							
1. The district completes each of the following instructional strategies for each content area:		<b>6</b>							





**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. INSTRUCTION								SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
										YES	NO	SCORE	YES	NO	SCORE	
Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.																
	Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. INSTRUCTION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. Requires and verifies that lesson plans are aligned with the board-adopted curriculum and the NJCCCS and are reviewed at least monthly by principals/supervisors and that principals/supervisors provide teachers with feedback on lesson design and implementation.	Teacher observations and evaluation schedules  Lesson plans and feedback loop  Meeting agendas								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

C. INSTRUCTION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. Requires and verifies that supervisory practices focus on classroom instruction as evidenced by teacher-principal/supervisor discussions and meetings, teacher evaluations and observations, lesson planning, and walk-throughs.									
d. Requires and verifies that teachers and supervisors analyze student work to determine if instruction is aligned with the curriculum.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. INSTRUCTION										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
											Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>SUGGESTED DOCUMENTATION</b>																	
<i>Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.</i>																	
Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language											

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)	
											Y E S	N O	S C O R E	Y E S	N O	S C O R E		
C. INSTRUCTION										SUGGESTED DOCUMENTATION								
2. The district requires and verifies that teachers meet collaboratively to develop lessons and units that are culturally responsive, and that accommodate various learning styles.										Teacher observations and evaluations  Lesson plans  Common planning time  Report cards	3							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

								POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
									Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. INSTRUCTION</b>								<b>SUGGESTED DOCUMENTATION</b>							
4.	The district requires and verifies that integrated/cross disciplinary instruction is intentionally planned, implemented, and observed in all NJCCCS areas and at all grade levels.							Lesson plans	2						
								Teacher observations and evaluations							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)			
											Y E S	N O	S C O R E	Y E S	N O	S C O R E				
C. INSTRUCTION										SUGGESTED DOCUMENTATION										
Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.										Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language				
5. The district requires and verifies that instruction for students with disabilities:										Curriculum	3									
										Lesson plans										
a. Is based on the district's curriculum and instructional materials;										Assessment data and analysis										



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. INSTRUCTION											POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
												Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. Is delivered in the least restrictive environment;										Assessment action plan for subgroups								
c. Is modified and adapted according to the student's IEP and that such modifications are clearly communicated to all teachers;																		
d. Includes instructional strategies, activities, and content that meet individual student needs;																		
e. Addresses the subgroup's performance on statewide and district assessments.																		

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)	
											Y E S	N O	S C O R E	Y E S	N O	S C O R E		
<b>C. INSTRUCTION</b>										<b>SUGGESTED DOCUMENTATION</b>								
<i>Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.</i>																		
	Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language											
6. The district requires and verifies instruction for ELL:										Curriculum								
a. Is based on the district's curriculum and instructional materials;										Lesson plans								
b. Uses aligned materials in their native language, when bilingual programs are implemented;										Instructional materials								
										Assessment data and								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	N O	S C O R E										
<b>C. INSTRUCTION</b>										<b>SUGGESTED DOCUMENTATION</b>							
c. Is adapted as necessary, aligned to the EL Proficiency Standards, and communicated to all teachers;										analysis  Assessment action  Plan for subgroups							
d. Addresses the subgroup's performance on statewide and district assessments.																	

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

								POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
									Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. INSTRUCTION</b>								<b>SUGGESTED DOCUMENTATION</b>							
<i>Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.</i>															
	Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language								
7. The district requires and verifies that instructional materials and software:								3							
a. Are aligned with the NJCCCS and the board-approved curriculum;															
								Textbook and materials adoption policies and procedures							
								Reviews of materials and textbooks							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

									POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
										Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. INSTRUCTION</b>									<b>SUGGESTED DOCUMENTATION</b>							
b. Are age and developmentally appropriate, responsive to diversity, and further student learning.									Review committee proceedings and recommendations							
									Bilingual program policies and procedures							
<i>Instructional strategies and processes support the achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) for all students.</i>																
	Arts	Health/ P.E.	LAL	Math	Science	Social Studies	World Language									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

										POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
											Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. INSTRUCTION</b>																	
8. The district requires and verifies that teachers and other instructional staff effectively use technology to support learning, increase productivity and create products across all NJCCCS areas.										1							
<b>TOTAL POINTS- Section C</b>										24							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM**  
**DISTRICT PERFORMANCE REVIEW (DPR)**  
**INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. MANDATED PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district supports the achievement of the NJCCCS for English Language Learners, Students with Disabilities, and Gifted and Talented Students.</i>		<b>6</b>							
1. a. A bilingual, ESL plan, or an English Language Services plan, approved by the NJDOE, has been implemented by the district. (N.J.A.C. 6A:15-1.6)	DOE approval letter  Student roster	<b>2</b>							
b. Students enrolled in the bilingual, ESL, and English language services programs have full access to educational services available to other students in the school district.	Board policy  Sample school staff list								
c. The district has met the annual measurable	Detailed list of services								

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. MANDATED PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
achievement objective (AMAO) for the percentage of students making progress in learning English.	Review of assessment data								
d. The district has met the annual measurable achievement objective for the percentage of students attaining English proficiency.									
2.a. The Special Education Improvement Plan is submitted to the Office of Special Education Programs. (N.J.A.C. 6A:14-9.1)	SPIP  DOE approval letter	2							
b. The district implemented the required activities in the Special Education Improvement Plan.	DOE implementation letter								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. MANDATED PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
3.a. The district has a gifted and talented program at all grade levels in the district. (N.J.A.C. 6A:8-3.1)	Board approved identification process that uses multiple measures	<b>2</b>							
b. The district uses multiple measures to identify gifted and talented students at all grade levels in the district.	Test contracts								
c. The district provides appropriate educational services for identified students at all grade levels.	Recommendation forms								
d. The district requires and verifies that instruction for gifted and talented students reflects adaptations in content, product, process and learning environment. Adaptations are communicated to all teachers.	Letters to parents/guardians about identification process  Program description  Curriculum								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. MANDATED PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
	Student roster								
<b>TOTAL POINTS – Section D</b>		<b>6</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EARLY CHILDHOOD PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district implements early childhood education programs that support student achievement of the NJCCCS.</i>		<b>3</b>							
1. a. The Early Childhood Plan (e.g., Abbott, Early Childhood Program Aid [ECPA], Early Launch to Learning Initiative [ELLI]) has been approved and implemented.	Early childhood plan  DOE approval letter	<b>3</b>							
b. The curriculum is aligned with the Preschool Teaching and Learning Expectations: Standards of Quality (2004), is linked to the NJCCCS, and is articulated between PreK and K programs to ensure a seamless transition to kindergarten.	Curriculum  Evidence of outreach such as parent letters, community meetings, website								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EARLY CHILDHOOD PROGRAMS</b>	<b>SUGGESTED DOCUMENTATION</b>								
c. Outreach efforts have increased or maintained the enrollment of eligible three and four-year old students.	announcements								
	Participation rates								
d. Class size meets appropriate regulations with one teacher and one paraprofessional in all classes, where applicable.	Contracts for services								
e. Systematic and adequate program oversight occurs for district-based and community-based providers of preschool programs, where applicable.	Student progress reports								
	Evidence of parent/guardian conferences								
f. The district uses a performance-based system for measuring student progress and regularly communicates to parents about student progress.									
<b>TOTAL POINTS – Section E</b>		<b>3</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. HIGH SCHOOL/GRADUATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
The district implements programs that prepare students for graduation, post-secondary education, and careers.		9							
1. The percentage of students from the most recent June high school graduating class who were reported on the ASSA three years earlier, minus the number of students from that class that transferred out-of-district, is at least 80%.	District calculation of graduation rate; ASSA	1							
2. a. The percentage of seniors who graduated from high school in the last academic year by way of the Special Review Assessment (SRA) was less than 15%.	DOE reporting form	2							
b. The district implements strategies to reduce the number of students using the SRA process for	District plan outlining strategies								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### INSTRUCTION AND PROGRAM

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. HIGH SCHOOL/GRADUATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
graduation.	District calculations of SRA rate								
3. a. The district's approved <b>vocational-technical education program</b> is aligned with the State Plan for Vocational Technical Education as approved by the State Board of Education and the United States Department of Education. (N.J.A.C. 6A:19)	DOE approval letter  Vocational plan	3							
b. The district conducts an annual evaluation of vocational-technical education programs that includes an analysis of student achievement of the NJCCCS, student achievement of technical competencies, program completion, gender equity and student participation in nontraditional training and employment and placement status of program completers.	Curriculum								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. HIGH SCHOOL/GRADUATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The district has adopted and implemented a vocational-technical safety and health program that includes safety and health training for students and staff, a safety and health hazard analysis for each vocational course or program, periodic inspections of equipment and materials, and procedures to ensure compliance with health and safety practices.									
4. a. The district provides <b>alternative education programs</b> to address individual learning styles and needs of students at risk of school failure or for those mandated for removal from general education. (N.J.A.C. 6A:16-9)	DOE approval letter  Alternative education plan								
b. The district places students in approved alternative education programs.(N.J.A.C. 6A:16-9)	Sample IPP								

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. HIGH SCHOOL/GRADUATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The alternative education program addresses the achievement of the NJCCCS through the use of Individualized Program Plans for each student. (N.J.A.C. 6A:16-9.2)		3							
d. The district's alternative education program provides support services, case management, and transition services.									
e. Instruction in the district's alternative education program is provided by appropriately certified staff.									
<b>TOTAL POINTS – Section F</b>		9							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

**SCORING**

**To calculate your score on the DPR:**

**Step I**

Check which configuration applies to your district.

**Step II**

Make sure you have completed all relevant sections for your configuration and enter a score.

**Step III**

Divide the TOTAL POSSIBLE POINTS for your configuration (120, 117, 114, 111, or 108) into the total points earned in Part I.  
This is your DPR score.

**Step IV**

Look at the POINTS AT 80% to determine your district's placement on the continuum

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

**SCORING**

PART I	POINT VALUE	POINTS EARNED
Section A: Student Performance	64	
Section B: Curriculum	14	
Section C: Instruction	24	
Section D: Mandated Programs	6	
Section E: Early Childhood	3	
Section F: High School/Graduation	9	
Total Points Mandated Sections A, B, C, & D (64+14+24+6)	108	
Total Possible Points A-F (64+14+24+6+3+9)	120	
Total Possible Points A-E (64+14+24+6+3)	111	
Total Possible Points A-D & F (64+14+24+9)	117	
<b>TOTAL POINTS EARNED</b>		

	CONFIGURATION	SECTIONS	POSSIBLE POINTS	POINTS EARNED	DPR SCORE	POINTS AT 80%
1.	PreK-12 (all sections)	A-F	120			96.0
2.	PreK-12 (grad plus voc or alt ed)	A-F	117			93.6
3.	K-12 (grad, voc, and alt)	A-D & F	117			93.6
4.	9-12 (grad, voc, and alt)	A-D & F	117			93.6
5.	PreK-12 (grad only; no voc or alt)	A-F	114			91.2
6.	K-12 (grad plus voc or alt)	A-D & F	114			91.2
7.	9-12 (grad plus voc or alt)	A-D & F	114			91.2
8.	K-12 (grad only; no voc or alt)	A-D & F	111			88.8
9.	PreK-8	A-E	111			88.8
10.	9-12 (grad only)	A-D & F	111			88.8
11.	K-8	A-D	108			86.4

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**REQUIRED SIGNATURES**

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
INSTRUCTION AND PROGRAM**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	DISTRICT CONFIGURATION (1 – 12)	POSSIBLE POINTS (120- 108)	TOTAL POSSIBLE POINTS AT 80%	TOTAL POSSIBLE POINTS AT 50%	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:**

**Title**

**Date**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			Comments (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. LICENSED PERSONNEL</b>									
<i>The district recruits and retains highly qualified and appropriately licensed individuals to support student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS). The district complies with all applicable laws and regulations.</i>		<b>40</b>							
1. a. The Chief School Administrator (CSA) notifies the board of education or advisory board of all final personnel recommendations.	Board policies, regulations and procedures; annual rehire lists	<b>10</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

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	Fall Report  Certificated Staff Report							
b. All appointments are documented in the local board meeting minutes.								
c. The district does not hire non-certificated persons or persons with revoked or suspended licenses.								
d. New hires have successfully completed a criminal history record check and have not been disqualified for employment.  Emergent hires are less than 10% of all new employees. ( <i>N.J.S.A. 18A:6-7.1 et. seq.</i> ; 18A:39-19.1; 18A:6-4.13 <i>et. seq.</i> )								
e. The district uses substitute teachers appropriately and within the limits set forth in regulations.								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

A. LICENSED PERSONNEL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
2. All administrators, teaching staff members, and other staff:	Random sample of personnel files; Certificated Staff Report; Job descriptions and policy manual; County office review and approvals	10							
a. Are appropriately certified and credentialed for their assignments. (N.J.A.C. 6A:32-4.1)									
b. Are employed in state-recognized titles appropriate for their job responsibilities.									
c. Have Board-approved job descriptions that reflect their current job responsibilities. Job descriptions are reviewed and updated at least every five years and are aligned with current standards and practices (e.g., New Jersey School Boards Association, National Center for Education Statistics).									

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

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3. The district implements strategies to hire and retain high-quality instructional and non-instructional staff, by satisfying the following:	Needs assessment and plan	10							
a. The district analyzes staff turnover and shortages and identifies specific areas of need.	Equity Plan								
b. The district identifies leadership and staffing issues in low-performing schools.	NCLB Plan								
c. The district develops and implements a plan that includes strategies to recruit and retain teaching staff members in areas of need.	Interviews								



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

A. LICENSED PERSONNEL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
4. As required by <i>NCLB</i> , the district verifies that all teachers meet the definition of a Highly Qualified Teacher (HQT) or show evidence of progressing towards this goal, by satisfying the following:	Staffing array and board minutes  HQT data	10							
a. Every core academic class as defined by <i>NCLB</i> is taught by a Highly Qualified Teacher (HQT). (Title II A)	<i>NCLB</i> Plan  Sample letters to								
b. All required forms and documentation are completed and submitted on an annual basis.	parents  Random sample of								
c. The district and each school notify parents annually about their right to inquire about the qualifications and HQT status of their child's teachers.	personnel files for HQT status								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

d. Parents of students in Title I schools that are being taught for four weeks by a teacher who has not met the HQT status, are notified in writing.								
e. The district annually reviews HQT data to determine if students in low-performing schools are disproportionately taught by teachers who have not met HQT status and if so, implements actions to ensure that highly qualified and experienced teachers are distributed equitably between low-performing and high-performing schools.								
<b>TOTAL POINTS –</b> <b>Section A</b>		<b>40</b>						

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>District policies and procedures support equity and professional growth. The district complies with all applicable personnel laws and regulations.</i>		<b>16</b>							
1. District policies and procedures for the evaluation of tenured and non-tenured staff adhere to established timelines by satisfying the following:	Schedule of evaluations	5							
a. The district board of education has adopted policies and procedures for the annual evaluation of all tenured teaching staff members by appropriately certified personnel. Supervisory personnel									

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
receive district training in the evaluation process. The policies are distributed to all tenured teaching staff members, including administrators and supervisors, by October 1. (N.J.A.C. 6A:32-4.4)	Policy, regulations, and procedure manuals								
b. The annual written performance report is prepared by the certified supervisor who has participated in the evaluation of the tenured teaching staff member and includes an individual Professional Development Plan (former PIP) developed by the supervisor and the teaching staff member.	Sampling of evaluations								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The district has adopted policy for the supervision of instruction for all non-tenured teaching staff members and the policy is distributed to each teaching staff member at the beginning of his or her employment. (N.J.A.C. 6A:32-4.5)									
d. Each of the three observations of non-tenured teaching staff members is conducted for a minimum duration of one class period in a secondary school and for one complete subject lesson in an elementary school. Each observation is	Schedule of evaluations  Policy, regulations, and procedure manuals								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
followed, within ten days, by a conference between the supervisory staff member who made the observation and written evaluation and the non-tenured staff member. The annual written evaluation includes an individual Professional Development Plan (former PIP) developed by the supervisor and the teaching staff member. (N.J.A.C. 6A:32-4.5)	Sampling of evaluations								

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. PERSONNEL POLICIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
2. a. The district annually designates a member of its staff as the affirmative action officer and forms an affirmative action team (N.J.A.C. 6A:7-1.5).	Agenda and meeting roster	2							
b. The affirmative action officer coordinates required professional development training for all certificated and non-certificated staff that addresses the achievement gap and other inequities arising from prejudice.	Community invitations  Comprehensive Equity Plan								
c. The district creates and consistently supports rules and routines that respect and protect the rights of teachers and									

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
other school personnel, students, and parents/guardians.									
3. a. The district board of education does not assign, transfer, promote, or retain staff or fail to assign, transfer, promote, or retain staff on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability, or socioeconomic status. (N.J.A.C. 6A:7-1.8)	Site visit  Board policies, regulations, and procedures  Comprehensive Equity Plan  Interviews	2							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. Policies and procedures are compliant with all applicable state and federal laws such as the Americans with Disabilities Act (ADA) and Section 504.	Site visit  Board policies, regulations, and procedures								
c. All persons have equal and bias free access to all categories of employment and receive equal pay for equal work among members of the district's staff.	Comprehensive Equity Plan  Interviews								
4. a. The district develops a job description and standards for appointment for each paraprofessional position, which is approved by the CSA. (N.J.A.C. 6A:32-4.7)	Job descriptions	<b>2</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. As required by <i>NCLB</i> , district paraprofessionals meet the job qualifications.	County office approvals								
c. All paraprofessionals participate in professional development activities that support and enhance their job knowledge and skills.	Evidence of professional development such as course descriptions, agendas, etc.								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
5. a. The district has adopted written policies and procedures for the physical examination of employees. (N.J.A.C. 6A:32-6.1 <i>et seq.</i> )	Board polices, regulations, and procedures	2							
b. New employees undergo a physical examination that includes a health history, health screenings, and a medical evaluation.	Blank physical and history forms								
c. All employee medical records are secured, stored, and maintained separately from other personnel files.  Only the employee, the chief school administrator, and the school medical	School physician contract								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>inspector have access to the medical information in the individual's file. With the individual's consent, the principal and school nurse may have access to the individual's health history.</p>									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
6. The district conducts annual trainings as required by statute or regulation by satisfying the following:	Training schedule  Agenda and roster	2							
a. The district conducts an annual review of the training needs of school district employees, volunteers and interns for the effective implementation of the policies and procedures for reporting situations of potentially missing, abused or neglected children and implements locally determined training programs consistent with the annual review and current statutes and rules. All new school district									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. PERSONNEL POLICIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
employees, volunteers and interns receive the required information and training as part of their orientation. (N.J.A.C. 6A:16-11)									
b. The district conducts required training for school district employees (e.g., blood-borne pathogens, drugs and alcohol).									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. PERSONNEL POLICIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
7. District policies and procedures support due process for grievances. Grievances are handled in an efficient and timely manner as outlined in the collective bargaining agreement.	Interviews  Board policies, procedures, and regulations	1							
<b>TOTAL POINTS – Section B</b>		16							

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The district provides and supports high-quality professional development for all staff that supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS).</i>		44							
1. a. The district's Professional Development Plan is approved by the county professional development board and the local board of education or NJDOE. The Professional Standards for Teachers and the New Jersey Professional Development Standards were used to develop and approve the plan.	Approved PD Plan  Meeting agendas and roster  Minutes of meetings  Products developed	15							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Budget for professional development								
	Walk-throughs								
	Teacher evaluations								
	Needs assessments								
	Data-base of training activities								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>b. The district complies with the Professional Development for Teachers Initiative.</p> <p>Teaching staff members are supported in their efforts to attain at least 100 clock hours of high-quality professional development every five years. The Professional Development Plan (former PIP) specifies the appropriate activities and content to meet the personal and professional needs of the teaching staff member within the context of his/her job, with an emphasis on the knowledge and skills essential to the achievement of the NJCCCS. Attainment of the hours is monitored by the district using progressive supervision.</p>									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The district provides high-quality professional development activities to all teachers, based on teacher needs regarding improvement in the core academic areas as defined by <i>NCLB</i> (Title IIA). Professional development activities for all teaching staff members, including teachers of students with disabilities and teachers of ELLs, are aligned to the NJCCCS.									

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
d. Professional development for all teachers focuses on improving content and pedagogical knowledge in the subjects they teach and on improving instructional strategies in areas of greatest need.									
e. Professional development focuses on data-driven instruction, effective classroom assessment practices, how to use district and interim assessments to adjust instruction, and how to seek special assistance for students who fall behind.									

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. PROFESSIONAL DEVELOPMENT</b>	<b>SUGGESTED DOCUMENTATION</b>								
f. Professional development for all teaching staff members focuses on ways that they can contribute to student achievement of the NJCCCS and support the intellectual, social, emotional, and physical development of all students.									
g. The district analyzes student performance data from statewide and/or district assessments to identify district-wide professional development priorities.									
h. Professional development focuses on culturally responsive teaching and ways to address the needs of diverse learners.									

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
i. The district evaluates the professional development plan and its implementation.									
2. The district supports the development of professional learning communities for teaching staff members that provide collegial support, job-embedded learning, and coaching to enhance professional practice. District and school professional development provides support and follow-up, such as instructional and content-based coaching or classroom visitations.	List of professional learning communities members  Meeting schedules  Coaching schedule  Visitation schedule	<b>5</b>							

30-106

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. a. Professional development for all school/district staff addresses current and projected needs and priorities, and includes the following:	Needs assessment  Teacher evaluations and PDP  Data sources  NCLB application and plan	6							
b. Multiple data sources, (e.g., test scores, needs assessments, attendance data, violence reports) are used to analyze the alignment of the district Professional Development Plan with teaching staff needs.									
c. Professional development priorities address student subgroup performance and focus on improving student achievement in the identified areas of need.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Surveys								
4. a. Professional development for all administrators aligns to the Professional Standards for School Leaders. (N.J.A.C. 6A:9-16)	Blank PGP  Needs assessment  Training schedule and	6							
b. A Professional Growth Plan (PGP) for each school leader is developed in collaboration with the CSA and a peer review committee. Performance is based on meeting the plan's goals which must give the highest priority to improved academic achievement.									

30-108



# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. Schools leaders participate in ongoing, job-embedded, school- or district-based, and collaborative professional development that is aligned to their PGP and meets individual, school, and district needs.	agenda								
d. Professional development opportunities for school leaders address current and emerging issues in curriculum, instruction, and assessment to improve teaching and learning.									
e. The CSA has submitted a PGP to the New Jersey Association of School Administrators (NJASA) for peer review.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

30-110

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
5. a. The district has a mentoring plan that was developed by the Local Professional Development Committee (LPDC) and is aligned to the Professional Standards for Teachers. The plan is approved by the local board of education and submitted to the county superintendent.	Mentoring plan  Meeting schedules  Walk-throughs  Mentoring Tool Kit	12							
b. Novice and mentor teachers meet bi-weekly to discuss practice, build collegial support, and to observe effective teaching practice.	Course syllabus  Student work								
c. The district provides ongoing and sustained professional development for novice teachers to enhance classroom practice.	Interviews  Evaluation of activities								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
d. The district provides annual, ongoing, and sustained professional development for mentor teachers to understand the complex roles and responsibilities of effective mentoring.									
e. The district adjusts the mentoring plan based on evidence of student work in novice teacher classrooms and interviews with novice teachers and their mentors.									
f. The district reviews, evaluates, and revises, as needed, the mentoring plan and related activities. Factors such as teacher retention are considered.									
<b>TOTAL POINTS -</b>									

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

C. PROFESSIONAL DEVELOPMENT	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
Section C		44							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**TOTAL SCORING**

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
<b>Total Part A: Licensed Personnel</b>	<b>40</b>		
<b>Total Part B: Personnel Policies</b>	<b>16</b>		
<b>Total Part C: Professional Development</b>	<b>44</b>		
<b>Total A+B+C</b>	<b>100</b>		

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

**REQUIRED SIGNATURES**

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator:

\_\_\_\_\_  
Print Name\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
PERSONNEL**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:**

**Title**

**Date**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A BUDGET PLANNING</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district budget planning and preparation process is comprehensive, integrated with the instructional priorities of the district and focused on curricular improvements, student achievement, and professional development.</i>		<b>15</b>							
1. The district's budgeting process and its allocation of resources are aligned with the district's instructional priorities and student needs.	District policies, budget calendar and responsibilities and goals	<b>6</b>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
<b>A BUDGET PLANNING</b>									
a. The district has developed written policies and procedures for the budget and financial planning process that ensures the process is integrated and aligned with district priorities and planning objectives based on statewide assessments and applicable strategic plans (such as school improvement plans, curriculum plans, a text-book replacement plan, a long-range facilities plan and maintenance plans).	Board minutes/agendas and minutes from goal setting meetings  District plans: strategic plans, NCLB needs assessment, curriculum plans, professional development plans, CAPA plan, as applicable, LRFP, Maintenance Plan, text book replacement plan, etc.								
b. The district has adopted and follows a budget calendar that reflects all applicable legal and management requirements.									

30-117

Supp. 3-19-07

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A BUDGET PLANNING</b>	<b>SUGGESTED DOCUMENTATION</b>								
c. The district annually aligns fiscal goals and budget objectives to ensure that instructional resources are sufficient to address the needs of students, develop curriculum, and ensure professional development for all staff.	Budget supporting documentation #2 and other budget support/tools updated annually								
d. The district sets budget objectives and allocates sufficient resources to address the priority problems that have been identified as impacting student subgroup performance as measured under <i>NCLB</i> .	Describe how the district's planning and budgeting processes link								
2. The adopted and certified budget is supported by detailed documentation:									

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A BUDGET PLANNING</b>	<b>SUGGESTED DOCUMENTATION</b>								
a. The budget objectives and budgeted costs address the priority problems that have been identified as impacting student subgroup performance as measured under the federal <i>NCLB</i> .	Assessment results, detailed budget support	<b>1</b>							
b. The budget objectives and budgeted costs address CAPA reports, special education and other programmatic reports, and assessed needs, as applicable.	Assessment results, CAPA and other programmatic reports	<b>1</b>							
c. A position control roster or similar document ensures accurate payroll estimates and projections.	Position control roster or similar document, payroll by account, stipends, substitutes, overtime analysis	<b>1</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A BUDGET PLANNING</b>	<b>SUGGESTED DOCUMENTATION</b>								
d. The tuition estimate is based on an analysis of prior year expenditures and the current year schedule of out of district placements from existing contracts.	Tuition contracts current year; historical analysis of placements during year	<b>1</b>							
e. Health benefit projections are based on written vendor projections.	Vendor quotes, contracts	<b>1</b>							
f. Appropriations for capital projects based on the district's Long Range Facilities Plan (LRFP).	LRFP	<b>1</b>							
g. Other appropriation lines are supported by a trend analysis of historical expenditures.	Analysis of historical expenditures	<b>1</b>							

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A BUDGET PLANNING</b>	<b>SUGGESTED DOCUMENTATION</b>								
3. The district 's budget does not include line-item transfers or appropriations of surplus for new programs and initiatives not contained in the original budget certified for taxes (excluding transfers for health and safety related items and awards of additional state aid or grants for new purposes.)	Monthly transfer report, board minutes, budget documents	2							
<b>TOTAL POINTS – Section A</b>		15							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The district has sufficient financial and budgetary controls to ensure fiscal integrity and accurate financial reporting.</i>		40							
1. The monthly Board Secretary's report is completed with no problems and exceptions (e.g. unbalanced/inaccurate balance sheet, unauthorized transfers):	CAFR, Auditors Management Report (AMR), monthly Board Secretary report, open PO listing, general ledger, monthly reconciliation reports, monthly transfer reports, Board minutes								
a. The report is completed within 30 days of the month's end.		3							
b. The report contains an up-to-date posting of all POs and cash receipts; a monthly review of open POs for liquidation;		6							

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
reconciliation to payroll and all subsidiary ledgers; and transfer approvals received as required. There are no line-item over-expenditures.									
2. The monthly Board Secretary's and Treasurer's reports are reconciled within 45 days of the month's end.	Monthly Secretary and Treasurer's report	3							
3. The district has established formal accounting policies and procedures, in the following areas:	Written policies	2							
a. Purchasing, including the acquisition process, preparation of POs and approval of all claims									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. FINANCIAL AND BUDGETARY CONTROL</b>	<b>SUGGESTED DOCUMENTATION</b>								
b. Supervision and handling of cash and other district funds, including safeguards and procedures for petty cash funds (N.J.S.A. 18A:19-13 and N.J.A.C. 6A:23- 2.9)									
c. Restricted access to personnel, payroll and other confidential data.									
d. Work order system that tracks all maintenance requests, the worker assigned, date of completion, labor time spent, and the cost of materials.									
e. Fixed assets, including periodic physical inventory assessments, and plans for									



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. FINANCIAL AND BUDGETARY CONTROL</b>	<b>SUGGESTED DOCUMENTATION</b>								
disposal of assets.									
f. Establishment and fiscal oversight of student activity funds. (N.J.A.C. 6A:23- .2.14(c))									
4. The district is implementing a system of internal controls to prevent the over- expenditure of line item accounts and to safeguard assets from theft and fraud.  This system includes:									
a. At minimum, a semi-monthly review of the budget status report (budget to actual) to ensure that sufficient appropriations are available.	Budget status reports, monthly transfer report, adopted board policies, organizational chart and duties, AMR, listing of	<b>1</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. The maintenance of a position control roster or similar document to ensure accurate payroll.	PO's, #'s and invoice dates, cash receipts journal, listing of manual checks issued, fixed asset registry, CAFR, AMR	1							
c. A requirement that transfers made prior to obligation of funds (to prevent line-item over-expenditure) and only for items permitted by law and regulation.		1							
d. An adequate separation of duties: the purchasing agent is not responsible for accounts payable; the treasurer independently performs bank reconciliations; check signatories are not responsible for check preparation.		1							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. FINANCIAL AND BUDGETARY CONTROL</b>	<b>SUGGESTED DOCUMENTATION</b>								
e. Purchase orders are approved only by the purchasing agent and are issued in advance of goods received or services rendered and encumbered for the full contractual amount. There are no confirming orders.		1							
f. Purchase orders delineate the vendor, the item or items, the quantity and the price. There are no blanket POs.		1							
g. The budgetary and financial software ensures that encumbrances are placed prior to the release of POs and prevents recording of a PO if the line-item account is insufficient.		1							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
h. All check-signing devices are kept in a secured location and only used by authorized personnel.		1							
i. All checks are kept in a locked storage area.		1							
j. Manual checks represent less than one percent of the checks issued on an annual basis. (Interfund payments are excluded from this requirement.)		1							
k. All cash receipts are accounted for, physically safeguarded, deposited in a timely manner, and properly recorded.		1							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. FINANCIAL AND BUDGETARY CONTROL</b>	<b>SUGGESTED DOCUMENTATION</b>								
I. All fixed assets are tagged, logged and inventoried, and the disposal of any equipment is approved by purchasing agent and board of education.		<b>1</b>							
5. The district adheres to the state public school contracts law for purchasing:	PO listing, contract files, annual purchasing plan (aggregation), CAFR, AMR, required notification to County Sup for emergency purchases	<b>4</b>							
a. The district aggregates goods and services and uses formal quotes and sealed bids for all purchases that are in excess of established bid thresholds.									
b. The district uses authorized state contracts when they are in the best interest of district.									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The district uses emergency contracts only as authorized. (N.J.S.A.18A:18A-7)									
d. The district's POs are consistent with the signed contracts from vendors providing goods and services.									
6. In order to prevent duplicate or improper payments, the district approves payments and claims only after the submission of approved vouchers that include original invoices, receiving reports (such as bills of lading, packing slips, etc.), and vendor affidavits. (N.J.S.A. 18A:19-3	Voucher packages, CAFR, AMR	<b>6</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. FINANCIAL AND BUDGETARY CONTROL</b>	<b>SUGGESTED DOCUMENTATION</b>								
7. At least monthly, the district prepares and analyzes fiscal year cash flow projections for all funds to ensure that payments can be made on a prompt basis and to maximize investment opportunities.	Cash flow projections/report, PO listing, CAFR, AMR	<b>2</b>							
8. Required data and financial reports are submitted to DOE in a timely manner by required submission dates:	Verification of submission dates	<b>2</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. FINANCIAL AND BUDGETARY CONTROL	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
a. ASSA									
b. DRTRS									
c. AUDSUM									
d. Budget Statement									
e. Debt service data collection									
f. School Register									
<b>TOTAL POINTS - Section B</b>		<b>40</b>							

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. ANNUAL AUDIT</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The annual audit of the Comprehensive Annual Financial Report(CAFR) indicates that the district is fiscally stable</i>		<b>25</b>							
1. The district has filed the annual audit of its CAFR and filed other supporting forms and collections (AMR, Federal Data Collection Form) by the due date. (N.J.S.A. 18A:23-1)	CAFR, AMR, audit synopsis, federal data collection form, peer reviews, AUSUM submission	<b>2</b>							
2. The district receives an unqualified opinion on the annual audit and satisfies all of the following:	CAFR, AMR, CAP adopted by BOE, documentation of CAP acceptable to County	<b>20</b>							
a. If required, the district has implemented	Superintendent, certification of								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. ANNUAL AUDIT</b>									
a corrective action plan acceptable to the county superintendent which addresses all audit recommendations. The district has submitted the Certificate of Implementation of the CAP by June 30th.	implementation of CAP, AMR								
b. The district has no repeat audit findings of a substantive nature.									
c. The district has no material weaknesses in the findings.									
d. The district ends the year with no deficit balances in the general fund, the special revenue fund, the capital projects fund or									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. ANNUAL AUDIT</b>	<b>SUGGESTED DOCUMENTATION</b>								
the debt service fund.									
3. The district ends the year with no line-item over-expenditures.	CAFR, AMR	<b>3</b>							
<b>TOTAL POINTS - Section C</b>		<b>25</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. RESTRICTED REVENUES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The district has sufficient and required accountability over restricted revenues, such as federal and state grants, bonds, etc.</i>		<b>10</b>							
1. The district manages and oversees NCLB, IDEA, and other entitlement and discretionary grants as required:	CAFR, AMR, grant application submission and approval dates, carryover reports, closeout reports, transfer approvals, MOE and comparability reports	<b>3</b>							
a. The district complies with demonstration of comparability, maintenance of effort and other federal grant fiscal requirements.									
b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
grants – lesser of 10% or \$50,000; discretionary grants – lesser of 10% or \$10,000).									
c. The district spends federal and state grants funds as required and distributes non-public allocations as required. The district does not return federal and state grants or nonpublic allocations to DOE (except for non- public allocations for schools no longer in operation).									
<b>If the district has returned funds in</b>									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p><b>excess of \$1000 to DOE:</b> On a separate sheet of paper, list the name of the grant and dollar amount refunded. If the returned funds were for nonpublic school services, specify the date the services began and the reason the funds were not spent.</p>									
<p>d. At least 85 percent of the <i>NCLB</i> and <i>IDEA</i> grant funds are expended in year one.</p> <p>* For Title I, a waiver to carry over more than 15% has not been requested within the last three years.</p>									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
* For Title IV, a waiver to carry over more than 25% has not been requested this year.									
2. The district submits its applications for <i>NCLB</i> , <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) in a timely manner:	CAFR, AMR, grant application submission and approval dates, carryover reports, closeout reports, transfer approvals, MOE and comparability reports	<b>1</b>							
a. The district submits its <i>NCLB</i> consolidated application and applications for <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) by the due dates.									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
b. The district submits its revision requests for <i>NCLB</i> , <i>IDEA</i> , Perkins and Evening School for the Foreign Born (EFB) in a timely manner.									
c. The district submits its entitlement final reports, carryover applications (if applicable) and closeout reports by the due dates.									
3. The district follows proper accounting procedures for restricted federal grants and restricted state grants and aid, including ECPA and DEPA, consistent		<b>3</b>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
with Edgar and OMB Circular A-87,  including:									
a. The district accounts separately, by grant and location as required (DEPA, Title 1, etc.), and/or consolidates accounts for approved school-wide programs as allowed in accordance with the approved budget.	CAFR, AMR, accounting system and reports by grant, transfer requests, indirect cost rate  Applications/approvals, board minutes, time and activity reports								
b. If applicable, the district has submitted an acceptable corrective action plan that has addressed all findings from									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
Office of Compliance Investigations monitoring.									
c. The district expends federal funds consistent with the allowable in OMB Circular A-87.									
d. If applicable, the district expends federal funds consistent with its approved indirect cost rate.									
e. The salaries funded by federal grants are approved by the board as documented in the board minutes.									
f. The district maintains the required time and activity reports.									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
4. The district provides proper oversight and accounting by capital project of Bond Referendum and other Fund 30 capital projects, including:	CAFR, AMR, accounting system/reports by capital project, project files, voter or other requisite approval to spend above authorized amount, report of available balances, board minutes	<b>3</b>							
a. The district maintains separate accounting by project.									
b. The district regularly monitors detailed accounts and oversees change orders (e.g. voter approval if a bond referendum) to ensure/certify funds are available.									

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. RESTRICTED REVENUES</b>	<b>SUGGESTED DOCUMENTATION</b>								
c. The district spends within the authorized amount, unless proper approvals have been received to raise additional funds to augment the authorized amount.									
d. The district conducts the proper fiscal close-out of completed projects.									
<b>TOTAL POINTS - Section D</b>		<b>10</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
<b>E. EFFICIENCY</b>									
<i>The district participates in programs and implements operating measures to promote the efficient expenditure of funds.</i>		<b>10</b>							
<p>To attain points for question E1 below, the district must answer "yes" to a minimum of four sub-indicators. Partial points are not awarded for this indicator.</p> <p>1. The district participates in a <b>minimum of four</b> of the following programs:</p>	<p>E-Rate and funding award documentation, ACES agreement, ACT agreement, share services agreements,</p>	<b>2</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EFFICIENCY</b>									
a. Federal E-rate program	cooperative/joint purchasing agreements								
b. Alliance for Competitive Energy Services (ACES), or documented rate better than ACES									
c. Alliance for Competitive Telecommunications (ACT), or documented rate better than ACT									
d. Transportation Jointure									
e. Shared services arrangements with other districts or municipalities for items such as snow removal, ground maintenance, administrative positions, etc.									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EFFICIENCY</b>									
f. Cooperative/joint purchasing arrangements with other districts or municipalities for goods and services other than those listed above, such as supplies.									
g. Sending/receiving relationships with neighboring districts to provide educational programs to individual students with special needs.									
h. Other _____									
<b>To attain points for question E2 below, the district must answer "yes" to a minimum</b>	Class sizes, detailed ledger (accounting of overtime), board								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### FISCAL MANAGEMENT

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EFFICIENCY</b>	<b>SUGGESTED DOCUMENTATION</b>								
<b>of four sub-indicators. Partial points are not awarded for this indicator.</b>	policy/plan for special education placements, CAFR (food service transfer), CAFR (report of state and federal assistance), close- out reports, analysis of	<b>3</b>							
2. The district operations include four or more of the following circumstances:	alternatives and quotes received prior to renewal of group and health insurance.								
a. Every general (K-12) instruction classes has 15 or more students.									
b. Overtime for any given function represents less than 10% of actual expenditures on base salaries of that function.									



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EFFICIENCY</b>	<b>SUGGESTED DOCUMENTATION</b>								
c. The child nutrition program operates without a general fund transfer or subsidy.									
d. Prior to each renewal, the district receives alternative quotes for maximum savings for group insurance.									
e. Prior to each renewal, the district receives alternative quotes for health plan for maximum savings, including a demonstration of savings greater than participation in a Joint Insurance Fund or NJ Health Plan.									

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# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

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	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
<b>E. EFFICIENCY</b>									
f. The district receives alternative quotes prior to any annual award of a contract for professional services.									
g. The district offers distance learning, virtual classrooms, and/or allows students to share educational services with other educational entities where more efficient.									
h. Other _____ _____									

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>E. EFFICIENCY</b>	<b>SUGGESTED DOCUMENTATION</b>								
3. The district participates in the Special Education Medicaid Initiative (SEMI) or the Medicaid Administrative Claiming Program.	SEMI application and funding documentation	<b>2</b>							
4. The district has reduced the number of out-of-district segregated placements by developing appropriate in-district programs and services.	Board minutes, in-district programs and services, plans	<b>2</b>							
5. The district does not incur extra charges or fees for late payments or other operational actions.	Detailed ledger	<b>1</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
E. EFFICIENCY	SUGGESTED DOCUMENTATION								
TOTAL POINTS -  Section E		10							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**TOTAL SCORING**

	<b>POINT VALUE</b>	<b>POINTS EARNED</b>	<b>PERCENT OF TOTAL</b>
<b>Total Part A: Budget Planning</b>	<b>15</b>		
<b>Total Part B: Financial and Budgetary Control</b>	<b>40</b>		
<b>Total Part C: Annual Audit</b>	<b>25</b>		
<b>Total Part D: Restricted Revenues</b>	<b>10</b>		
<b>Total Part E: Efficiency</b>	<b>10</b>		
<b>Total A+B+C+D+E</b>	<b>100</b>		

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**REQUIRED SIGNATURES**

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

**Accuracy Verified by Chief School Administrator:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
FISCAL MANAGEMENT**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:**

**Title**

**Date**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. FACILITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district provides adequate and appropriately maintained facilities to support teaching and learning.</i>		<b>15</b>							
1 a. The district has a DOE-approved Long Range Facilities Plan or the district has submitted all required documents with updates or amendments on time. (N.J.S.A. 18A:7G-4)	Approval letter	<b>2</b>							
b. The district implements projects	Project approval								



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM** **DISTRICT PERFORMANCE REVIEW (DPR)** **OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. FACILITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
that are consistent with the approved Long Range Facilities Plan and has received county office approval for emergent projects.	County office approval for emergent projects  Board minutes  List of participants  Revisions approved by DOE								
c. The district has reviewed and revised, as needed, the Long Range Facilities Plan.									
2 a. The district has submitted and implemented a DOE-approved Comprehensive Maintenance Plan with corrective and preventive measures for the interior and exterior of each	Board-approved plan  Board minutes  M-1 schedule matches the CAFR  Comprehensive Maintenance Plan  Board resolution	<b>4</b>							

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. FACILITIES</b>									
building and the major systems of HVAC, mechanical, plumbing, electrical, structural and grounds. (N.J.A.C. 6A:26A-1 <i>et seq.</i> )									
b. The district is implementing the Comprehensive Maintenance Plan. (N.J.S.A. 18A:7G-9(b)3 and 18A:33-1 and N.J.A.C. 6A:26-3.1)									
3 a. Annual health and safety reviews have been conducted in each building using the Evaluation of School Buildings Checklist Report. (N.J.A.C. 6A:26-6.1, 6.2 and 12; and N.J.A.C. 6A:19-6.1 <i>et</i>	Signed checklist	9							

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# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
<b>A. FACILITIES</b>									
seq.)									
b. 100% compliance" section - all items are in compliance in all buildings.									
c. "80% compliance" section - at least 80% of items are in compliance in all buildings.									
<b>TOTAL POINTS – Section A</b>		<b>15</b>							

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

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		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
	<i>The district implements policies and programs that establish a safe, secure, supportive and disciplined school environment that supports teaching, learning and student achievement of high academic standards.</i>	<b>41</b>							
1 a. The district annually has reviewed, revised or developed, and implemented safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management agencies and other community members. (N.J.A.C. 6A:16-5.1 et	Planning team meeting agendas and minutes recording the review process and recommendations. If no changes are required, a record of this review should be verified  Attendance/sign-in sheets or list of committee members and/or partners involved in the review and development of the safety and	<b>7</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
seq.)	security plan  Board minutes dedicated to the review and/or approval of the safety and security plan  Written plans and procedures								
b. The district's safety and security plan provides for the prevention of, intervention in, response to and recovery from emergency and crisis situations. ( <i>N.J.A.C.</i> 6A:16-5.1 <i>et seq.</i> )	Copy of the current Emergency Management Plan that shows evidence of the four stages of crisis management: prevention/mitigation, preparation, response and recovery								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
c. The district has disseminated the applicable sections of the school safety and security plan to all school employees. ( <i>N.J.A.C. 6A:16-5.1 et seq.</i> )	<p>Meeting agendas and minutes broadcasting the school safety and security plan</p> <p>Employee verification form documenting the receipt of the district's school safety and security plan</p> <p>CSA's written documentation via memo, email or fax declaring dissemination</p> <p>Staff handbook or binder that includes the district's school safety and security plan</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION								
d. The district has developed and provided training to all district employees, as appropriate, to enable them to recognize and appropriately respond to safety and security concerns. (N.J.A.C. 6A:16-5.1 et seq.)	Copy of the district's training agenda outlining modules dedicated to school safety and security  Copy of the district's training attendance or sign-in-sheet identifying full time, part time, temporary or new employees  A school calendar of events or an announcement highlighting training on school safety and security  Allocation of resources (personnel or financial) demonstrating the development and								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<p>implementation of district training connected to school safety and security</p> <p>List of speakers, trainers and/or partners and handouts facilitating the district's training</p> <p>Written notification to staff and planning partners discussing the roles and timelines dedicated to the annual review of the district's plan</p>								
2 a. The district has collected and analyzed data on the incidents of violence, vandalism, substance abuse and disruptive behavior,	Board minutes approving the form which includes all offender, victim and incident detail contained in the department's EVVR incident report form for reporting incidents of violence,								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
and identifies activities to address them. ( <i>N.J.A.C. 6A:16-5.3 et seq.</i> and <i>N.J.A.C. 6A:16-7 et seq.</i> )	vandalism and substance abuse (V&V)	7							
b. The district requires employees to report incidents of violence, vandalism and substance abuse on a board of education-approved form that include offender, victim and incident detail information. ( <i>N.J.A.C. 6A:16-5.3(a)</i> )	Original incident reports from staff are made on the board-approved form  Student disciplinary records  Staff Interviews  Original incident reports  Comparison of disciplinary records and								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	School Report Card and EVVRS data								
c. The CSA annually has reported the number of incidents to the DOE using the Electronic Violence and Vandalism Reporting System (EVVRS), and verified the accuracy of the information reported. (N.J.A.C. 6A:16-5.3(e))	Annual district EVVRS report  EVVRS incident listing report  CSA's verification fax-back form certifying the accuracy of the incidents								
d. The CSA annually has reported the data to the board of education and the district has held an annual public hearing. (N.J.A.C. 6A:16-	Copy of written transcript or summary report from the hearings that includes: narrative content of the CSA's presentation and the contents of all comments and/or discussion								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
5.3(f) and N.J.A.C. 6A:16-5.2(a)4)	<p>regarding the presentation or a written statement certifying that no dialogue transpired and no comments were made regarding the CSA presentation</p> <p>File of the transcript that is available for public review</p> <p>Copy of signed and dated board minutes of the public hearing</p> <p>Copy of the verified Annual District Report of Violence and Vandalism for the previous school year</p>								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
	Copy of the CSA - signed and dated V&V Public Hearing Report Compliance Submission Checklist originally submitted to the department								
e. The district has submitted to the DOE and implemented a corrective action plan for high incidences of violence, vandalism or alcohol or other drug abuse in response to notification by the Commissioner or the district is not required to do so. (N.J.A.C. 6A:16-5.3(i))	Minutes or agendas from planning meetings  Copy of department-approved corrective action plan (CAP)  Implementation of activities described in the approved CAP								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
	Budgets and expenditure reports supporting the CAP  Staff interviews  School visits  Pre- and post-outcome data								
f. The district has adopted and implemented procedures regarding a school employee that knowingly falsifies the annual report on violence, vandalism and substance abuse. (N.J.A.C. 6A:16-5.3(g))	Board approved procedures								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. The district has adopted and distributed to all school staff, students and parents a code of student conduct. (N.J.A.C. 6A:16-7.1)	<p>Announcements, agendas or minutes from meetings with parent, student and community representatives to develop the code and to annually review and update the code</p> <p>Board minutes approving code of student conduct that indicate that the code was based on locally determined core ethical values</p> <p>Mailing list or cover memo for the dissemination of the code</p> <p>Staff, student and parent interviews</p>	4							

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# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
4. The district is in compliance with the student removal, educational services, record keeping, reporting and all other requirements under the <i>Gun-Free Schools Act 20 USC 7151</i> , Title IV Section 4141 of <i>NCLB</i> , <i>N.J.S.A. 18A: 37-7</i> through 12, and <i>N.J.A.C. 6A:16-5.5</i> .	<p>Copy of board-approved policies and procedures for removals of students for firearms offenses, assaults with weapons and assaults on employees or board members</p> <p>Documentation of immediate removal</p> <p>Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school</p>	<b>3</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<p>and the new schedule in the alternative education program</p> <p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans and a copy of the assignment or application for the student's placement in an alternate education program</p> <p>If appropriate, the CSA's written record of any case-by-case modifications of the required one-year removal</p> <p>The CSA's written determination on the</p>								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
	<p>student's return to school or continuation in the alternate education program that is based on the offenses, the board's removal decision, the results of any assessments of the student and recommendations of the administrator of the student's placement</p> <p>If appropriate, written authorization from the CSA for a student to possess a firearm stored in a locked vehicle on school grounds or used for participation in a school-sponsored function</p>								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
5 a. The district has promoted regular attendance of students by adopting and implementing policies and procedures that include expectations and consequences regarding timely arrival and attendance and school district responses to unexcused absences. (N.J.A.C. 6A:16-7.8)	<p>Copy of board-approved policies and procedures for removals of students for firearms offenses</p> <p>Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school and the new schedule in the alternative education program</p>	<b>8</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
	<p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans <u>and</u> a copy of the assignment or application for the student's placement in an alternate education program</p> <p>If appropriate, the CSA's written record of any case-by-case modifications of the required one-year removal</p>								
b. The average daily attendance (ADA) rate for each district averages 90 percent or higher as calculated for the three years prior to the completion of the	ADA report								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
DPR. (N.J.A.C. 6A:32-13.1)									
6. The district has distributed and provided training to all staff on the board of education approved policy prohibiting harassment, intimidation and bullying. (N.J.A.C. 6A:16-7.1(c) 7 and 7.9(d))	Mailing list or cover memo for the dissemination of the policy  Attendance or sign-in sheets, agendas or evaluations from trainings  Staff interviews	3							
7. The district has provided for the safety and protection of students through the annual review, development and implementation of a memorandum of agreement	Announcements, attendance or sign-in sheets, agendas or minutes from annual meetings among the CSA and the county prosecutor	3							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
(MOA) with law enforcement and the implementation of board of education-approved policies to facilitate cooperation between school staff and law enforcement.  (N.J.A.C. 6A:16-6.1 <i>et seq.</i> )	<p>Logs or other records of input provided by the county superintendent, community members and law enforcement officials</p> <p>Board minutes approving the MOA</p> <p>Written approval of the MOA by the county prosecutor and county superintendent</p> <p>Copy of approved MOA or annual updates</p> <p>County prosecutor, county superintendent and community participant interviews</p>								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
8. The district has provided for the safety and protection of students through the adoption and implementation of policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. (N.J.A.C. 6A:16-11)	Board minutes approving the policies and procedures  Name and title of Division of Youth and Family Services (DYFS) liaison  Attendance or sign-in sheets, agendas or evaluations from trainings  Staff and DYFS interviews	2							
9. The district has implemented procedures to review and resolve transportation incidents to avoid safety violations and ensure the	Policy and procedures  Hazardous route plan and implementation	2							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>B. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</b>	<b>SUGGESTED DOCUMENTATION</b>								
safety of children (including but not limited to MVC requirements for bus driver inspections before loading and after drop-off and evacuation drills) or the district does not provide transportation. (N.J.A.C. 6A:27-11 and -12.1(g))	Bus incident report  Evacuation process letter  Emergency evacuation procedures  Bus driver and aides training								
10. The district has had no incidents of students being left on the school bus in the past year.		<b>2</b>							
<b>TOTAL POINTS – Section B</b>		<b>41</b>							

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. STUDENT HEALTH</b>	<b>SUGGETED DOCUMENTATION</b>								
<i>The district supports the health and well-being of students so they are able to participate in the educational program.</i>		<b>15</b>							
1. The district has developed and implemented the DOE-approved school health nursing services plan. (N.J.A.C. 6A:16-2.1(b))	Copy of the Nursing Services Plan developed in consultation with the school physician and certified school nurse and approved by the board and the county superintendent  Approved board minutes  Staff interviews  Payroll records documenting employment of nurses consistent with the assignment of	<b>5</b>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. STUDENT HEALTH</b>	<b>SUGGETED DOCUMENTATION</b>								
	nurses outlined in the Nursing Service Plan								
2. The district has conducted school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. ( <i>N.J.A.C. 6A:16-2.1 et seq.</i> )	An updated A45 Health History and Appraisal Form for routine screenings and examinations  Existence of at least one nebulizer in the office of the school nurse or a similar accessible location  Staff interviews  Observation	<b>4</b>							
3. The district has maintained student health records. ( <i>N.J.A.C. 6A:16-2.4</i> )	Evidence that the student health records are maintained separately from other student	<b>2</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. STUDENT HEALTH</b>	<b>SUGGETED DOCUMENTATION</b>								
	records in a secure location and made accessible to the school building in which the student is assigned  Staff interviews  Observation of record storage facility								
4. If medical examinations are conducted by the district, the examinations have taken place in the school physician's office or comparably equipped facility. (N.J.A.C. 6A:16-2.2(f) and 2.3(a)3iv)	Written, board-approved policies and procedures  Physician/Certified School Nurse reports  Student records	<b>2</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. STUDENT HEALTH</b>	<b>SUGGETED DOCUMENTATION</b>								
5. The district has required medical immunizations prior to admittance into school and examinations upon enrollment and prior to participation on school-sponsored athletic teams.  (N.J.A.C. 6A:16-2.2)	The A45 Health History and Appraisal Form documenting required immunizations and examinations  Copy of parent request and district approval or denial for student exemption from immunization requirements (if applicable)  Copy/documentation of school physician approval or denial for student participation on a sports team/squad	<b>2</b>							
<b>TOTAL POINTS – Section C</b>		<b>15</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The district provides support services that address academic, social and behavioral needs to support student success.</i>		29							
1 a. The district has a DOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood. (N.J.A.C. 6A:7-1.9)	Approved Comprehensive Equity Plan	3							
b. The district has implemented the Comprehensive Equity Plan	Objectives for improvement, professional development and								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
according to approved timelines.	timeline  Evidence of implementation  Board minutes  Evidence of progress in meeting equity goals								
c. The district has implemented any required desegregation plan or the district is not required to have a plan.									
d. The district has provided professional development training for all school	Professional Development Plan								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
personnel on a continuing basis to identify and resolve problems associated with the student achievement gap and other inequities. (N.J.A.C. 6A:7-1.6)	Evidence of annual training  Identification of relationship of training to areas of need								
2. A local district Technology Plan has been approved and has been implemented.	Evidence of implementation  Progress toward meeting goals  Approval letter	3							
3 a. A board-approved comprehensive guidance and academic counseling program has been implemented for all	A written job description that requires coordination with other student support services and	5							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
students. (N.J.A.C. 6A:8-3.2)	other staff  A written description of guidance and counseling services  Approved board minutes  Staff interviews and school visits								
b. The comprehensive career education and counseling program has been coordinated with transition services for those students with disabilities beginning at age 14 or younger as	Board minutes  Written program description								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
determined by the IEP team. (N.J.A.C. 6A:14-3.7(e)11 through 13)									
4 a. The district has ensured that each school building has a multidisciplinary team (such as Intervention and Referral Services Teams, Pupil Assistance Teams and School Resource Committees) as part of its coordinated system for the planning and delivery of intervention and referral services. (N.J.A.C. 6A:16-8)	An organizational or functional flow chart showing coordination of each building's I&RS services, including the I&RS team  Evidence of, at a minimum, one I&RS team at each building, which could include each team's: mission statement, meeting minutes, files, action	6							



# SCHOOL DISTRICT PERFORMANCE EVALUATION

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
	<p>plans, published material, policies and procedures, annual report to the principal or program development plans</p> <p>Written guidelines on the roles and responsibilities of I&amp;RS team members and the board minutes approving guidelines</p> <p>Staff and parent interviews</p>								
b. The district has provided the	Professional Improvement Plans								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
multidisciplinary team members with the necessary professional development for fulfilling the team functions. (N.J.A.C. 6A:16-8.2(a)5)	<p>addressing I&amp;RS-related training needs of team members</p> <p>Agendas or reports from trainings, conferences, etc.</p> <p>Evidence of networking with other school I&amp;RS teams, consultations with "experts" or purchase of books or journals targeted for team use</p>								
c. The team(s) has recommended a course of action for each case that	Files containing written action plans for each I&RS team case								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
includes desired outcomes, plans for support, guidance and professional development for staff who identify learning, behavior and health problems. (N.J.A.C. 6A:16-8.2(a) 3, 4 and 10)	that include documentation of all participants, anticipated, quantifiable behavioral outcomes, school or community strategies or referrals to school and community resources, support for school staff to implement the action plans, evidence of follow-up to assess progress in achieving the outcomes and make appropriate adjustments, as appropriate  Minutes from team meetings								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	documenting case plans, including support for staff  Observations of team meetings Staff interviews								
d. The team(s) has made recommendations to the principal annually for improving school programs and services based on its annual review of action plans and actions. (N.J.A.C. 6A:16-8.2(a)11)	Written report submitted to principal and changes made as a result  Minutes/records of meetings to conduct the annual review  Records of changes made as a								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	direct result of the report								
	Staff interviews								
e. The district has identified the roles and responsibilities of all staff and parameters for participation of community members. (N.J.A.C. 6A:16-8.3)	Board-approved written guidelines on the roles and responsibilities of: I&RS team members, staff who seek team assistance and other school staff for aiding with I&RS action plans, and the roles, responsibilities and parameters for the participation of								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	community members								
	Approved job descriptions describing I&RS team responsibilities								
	Roles and responsibilities described in official school or district publications and evidence of dissemination to staff								
	Records of changes made as a direct result of the report to the								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	principal								
5. The district has established, disseminated information about and implemented its comprehensive alcohol, tobacco and other drug abuse program and has adopted and disseminated to all school staff, students and parents its policies and procedures for the prevention, assessment, intervention, referral for evaluation, referral for treatment, discipline for students using alcohol or other drugs and continuity of care.	<p>Attendance or sign-in sheets, agendas, minutes or notes from annual consultations with community agencies and other representatives</p> <p>Board minutes approving the policies and procedures</p> <p>Mailing list or cover memo for the dissemination of the policy</p>	<b>3</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
(N.J.S.A. 18A:40A-8 <i>et seq.</i> and N.J.A.C. 6A:16-1.4 (a)18; 6A:16-3 and 6A:16-4)	Attendance or sign-in sheets, agendas or evaluations from annual trainings on both the policies and procedures and the comprehensive program  Reports describing the assistance provided to the district by substance awareness coordinators (SACs). If SACs are not employed or contracted, specific written assignments in job descriptions of all appropriately certificated staff								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	responsible for fulfilling each of the seven mandated SAC functions in <i>N.J.S.A. 18A:40A- 18(c)</i>  Board minutes approving the comprehensive program  Program plans supporting the purposes for comprehensive alcohol tobacco and other drug programs  Curricula or other materials or								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	rosters of students participating in primary substance abuse prevention programs  Names or numbers of students receiving intervention, referral for evaluation and referral for treatment services  Completed release of information forms for students receiving treatment  Names or numbers of students								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	participating in substance abuse continuity of care programs Staff interviews and school visits								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
6. The district has forwarded all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district and has forwarded disciplinary records, with respect to suspensions and expulsions, to nonpublic schools. (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10)	<u>Public School Transfer</u>  Notice of student transfer   Phone log, notes or correspondence verifying the student's enrollment   Correspondence accompanying the student's entire discipline file to the transferring public school   Written notice of the transfer of the discipline record to the parent or adult student	2							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	<u>Private School Transfer</u> Notice of student transfer  Phone log, notes or correspondence requesting the student's records, with respect to suspensions and expulsions  Phone log, notes or correspondence verifying the student's enrollment Correspondence accompanying the student's discipline file, with								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<p>respect to suspensions and expulsions, to the transferring private school</p> <p>Written notice of the transfer of the discipline records to the parent or adult student</p>								

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# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
7. The district has provided educational services, either in school or out of school, within 5 days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness. (N.J.A.C. 6A:16-7.2; 6A:16-7.3 and 6A:16-10)	<u>Short-term Suspension</u>  Student disciplinary records  Copy of the student's schedule prior to the suspension and either the student's lesson plans during the suspension or the student's new schedule in an alt. ed. or other program  <u>Long-term Suspension</u>  Student disciplinary records  Copy of the student's schedule	4							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	<p>prior to the suspension and either the student's lesson plans describing all educational services provided during the suspension or the student's new schedule in an alt. ed. or other program</p> <p>Information in the approved board minutes that support the decision regarding the student's educational services, including behavioral and other evaluations, academic, health</p>								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
	and behavioral records, the recommendation of the CSA, principal or other school or community resource or consultation with the I&RS team  When the board decides to continue the suspension beyond the board's second regular meeting, approved board minutes at each subsequent board meeting in which the board determines the status of the suspension, the								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<p>appropriateness of the educational services and whether they should continue or the student should return to the general education program</p> <p><b><u>Illness</u></b></p> <p>Written parental requests for home instruction</p> <p>School physicians' verification or denial of home instruction and notice to the parents within 5 days of the determination</p>								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Record of the written plan for delivery of instruction and documentation of the services provided								
8. The district has no nonpublic schools within its jurisdiction or the district has provided services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services in accordance with <i>N.J.S.A. 18A:46A-1 et seq.</i> and <i>N.J.A.C. 6A:14-6.1 et seq.</i> ; Chapter 193 Remedial Services for the	Project completion reports  Onsite monitoring reports  Contract with service providers  Interview with appropriate staff	3							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>D. STUDENT SUPPORT SERVICES</b>	<b>SUGGESTED DOCUMENTATION</b>								
Handicapped in accordance with <i>N.J.S.A. 18A:46-19.1 et seq.</i> and <i>N.J.A.C. 6A:14-6.1 et seq.</i> ; Textbooks in accordance with <i>N.J.S.A. 18A:58-37.1 et seq.</i> and <i>N.J.A.C. 6A:23-6.1 et seq.</i> ; Technology in accordance with <i>N.J.S.A. 18A:6-103 et seq.</i> ; and Student Transportation in accordance with <i>N.J.S.A. 18A:39-1 et seq.</i> and <i>N.J.A.C. 6A:27 et seq.</i>									
<b>TOTAL POINTS – Section D</b>		<b>29</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**TOTAL SCORING**

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
<b>Total Part A: Facilities</b>	<b>15</b>		
<b>Total Part B: Student Conduct, School Safety and Security</b>	<b>41</b>		
<b>Total Part C: Student Health</b>	<b>15</b>		
<b>Total Part D: Student Support Services</b>	<b>29</b>		
<b>Total A+B+C +D</b>	<b>100</b>		

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

## REQUIRED SIGNATURES

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator:

\_\_\_\_\_  
Print Name\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) OPERATIONS**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:**

**Title**

**Date**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded. For all indicators: In addition to the items identified below, the suggested documentation shall also include Board policies and procedures, Board meeting agenda, minutes and board resolutions reflecting deliberation and action taken on item indicated.

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT ACHIEVEMENT</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The school board conveys clearly and concretely, through the policies it adopts and the information it seeks, that student achievement is the highest priority.</i>		<b>12</b>							
1. The school board or advisory board has a clearly articulated district mission	Mission statement, state								



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT ACHIEVEMENT</b>	<b>SUGGESTED DOCUMENTATION</b>								
statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.	assessments, district report card								
2. The school board or advisory board complies with all of the requirements of N.J.A.C. 6A:8, concerning curriculum and instruction and professional development.	Adopted curriculum and documents relating to curriculum adoption, state assessments, district report card; purchase orders linked to assessment data								

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# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT ACHIEVEMENT</b>	<b>SUGGESTED DOCUMENTATION</b>								
3. The school board or advisory board establishes policies and procedures for the provision of educational programs and services for all students as set forth in Chapter 7, Managing for Equality and Equity in Education of Volume 6A of <i>N.J.A.C. 6A:7-1.1, et seq.</i>	Equity Plan								
4. The school board directs the Chief School Administrator to take appropriate action concerning professional development, purchase of materials and curriculum development. The board also directs the Chief School Administrator to report back to the	Purchase orders linked to professional development; professional development plans								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>A. STUDENT ACHIEVEMENT</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p>school board concerning the action(s) taken.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board consults with and monitors the CSA's action concerning professional development, purchase of materials and curriculum development.</p> <p>The advisory board communicates an expectation that the CSA report back to the advisory board concerning the action taken.</p>									
<b>TOTAL POINTS – Section A</b>		<b>12</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
The school board and the administration comply with training, disclosure and operational requirements.		11							
1. The school board or advisory board upholds and enforces all applicable rules and regulations of the State Board of Education and the Commissioner. (N.J.S.A. 18A:11-1)									

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
2. During the first year of the member's first term, each school board or advisory board member completes the New Jersey School Boards training program regarding the skills and knowledge necessary to serve as a local school board member <i>N.J.S.A. 18A:12-33</i> and to evaluate the Chief School Administrator. ( <i>N.J.S.A. 18A:17-20.3</i> )	Certificate of completion from School Boards Association								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. Each school board or advisory board member and administrator, as defined in 3. 3. EN.J.S.A. 18A:12-23, files a timely and properly completed financial and personal/relative disclosure statement each year. (N.J.S.A. 18A:12-26)	Copies of signed and filed disclosure statements								
4. The school board or advisory board has a travel and related expense reimbursement policy in place and the school board and Chief School Administrator	Copy of travel policies, vouchers, receipts and reimbursements of travel related								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

B. BOARD TRAINING, DISCLOSURE AND OPERATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
operate in accordance with that policy.	expenses; provisions of bargaining agreements concerning travel expenses								
5. No school board or advisory board member misses more than three consecutive meetings each year without good cause. (N.J.S.A. 18A:12-3)									
<b>TOTAL POINTS – Section B</b>		<b>11</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			YES	NO	SCORE	YES	NO	SCORE	
<b>C. ETHICS COMPLIANCE</b>									
<i>The school board and the administration comply with all ethical standards.</i>		<b>11</b>							
1. Neither the school board or advisory board nor any of its members has been found in violation of the School Ethics Act. ( <i>N.J.S.A. 18A:12-21, et seq.</i> )	Findings, if any, of school ethics commission								
2. No school administrator has been found in violation of the School Ethics Act. ( <i>N.J.S.A. 18A:12-24</i> )	Findings, if any, of school ethics commission								
3. The school board or advisory board									



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
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District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. ETHICS COMPLIANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
annually discusses the Code of Ethics for School Board Members and school board meeting minutes memorialize that discussion ( <i>N.J.S.A.18A:12-24.1</i> ).									
4. When a school board or advisory board member is required to, and recuses himself or herself from deliberations and a vote on a particular matter, the minutes of the board meeting reflect that recusal. ( <i>N.J.S.A.10:4-6, et seq.</i> )	Correspondence; doctrine of necessity resolution								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>C. ETHICS COMPLIANCE</b>	<b>SUGGESTED DOCUMENTATION</b>								
5. The school board or advisory board has a nepotism policy in place and takes action in accordance with that policy.	Nepotism policy;  district personnel  roster; contracts with  vendors								
<b>TOTAL POINTS – Section C</b>		<b>11</b>							

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**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board establishes and annually updates by-laws, policies and procedures reflective of current regulatory and statutory authority and best practices.</i>		11							
1. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts policies reflective of current regulatory and statutory authority. (N.J.S.A.18A:11-1)	All mandatory policies are current. All non-mandatory policies are current. Adopting resolution for each policy;  School district procedures manual and attachments;								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	adopting resolution								
2. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts procedures reflective of current regulatory and statutory authority. (N.J.S.A. 18A:11-1)									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. At least annually, and more frequently if required by changes in law or regulation, the school board or advisory board reviews, updates and, by resolution, adopts by-laws reflective of current regulatory and statutory authority and best practices. (N.J.S.A. 18A:11-1)	Board by-laws								
4. The school board or advisory board annually reviews and approves policies, procedures, mechanisms and programs for the health and safety of students as set forth in N.J.A.C. 6A:16-1.4.	Policies, procedures and report								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

D. POLICIES, PROCEDURES AND BYLAWS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
5. The school board or advisory board complies with all of the requirements for the annual organization meeting. (N.J.S.A. 18A:10-3, <i>et seq.</i> ; N.J.S.A. 18A:15-1, <i>et seq.</i> )	Reorganization meeting minutes; election of board officers resolution								
<b>TOTAL POINTS – Section D</b>		<b>11</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<i>The school board operates in accordance with standard board practices.</i>		11							
1. Each school board or advisory board meeting is conducted in accordance with the Open Public Meetings Act. (N.J.S.A. 10:4-6, et seq.)	Copies of newspaper publication notices; reading open meeting act notice reflected in minutes; reasons for executive session detailed in minutes								
2. Each member of the school board or advisory board confines his or her board									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
action to policy making, planning, and appraisal. (N.J.S.A. 18A:12-24.1(c))									
3. School board or advisory board meetings are conducted in accordance with the board's by-laws.	By-laws								
4. Individual board and advisory board members recognize that authority rests with the Board of Education and do not make personal promises or take any private action that may compromise the board. (N.J.S.A. 18A:12-24.1(e))									



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

E. STANDARD SCHOOL BOARD PRACTICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
5. Meeting minutes, including minutes of executive sessions, reflect all board actions and are publicly available within two weeks or by the next board meeting of the meeting or of final board action. <i>(N.J.S.A.10:4-6, et seq.)</i>	Copies of dated meeting minutes								
6. The school board or advisory board meets at least once every two months, and all meetings are open to the public. <i>(N.J.S.A. 18A:10-6)</i>									
<b>TOTAL POINTS – Section E</b>		<b>11</b>							

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>F. ANNUAL EVALUATIVE PROCESS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The school board engages in an annual and ongoing evaluative process.</i>		<b>11</b>							
1. The school board has a policy in place to evaluate the CSA on an annual basis. (N.J.S.A. 18A:17-20.3)  <b><u>Advisory Board Only</u></b>  The advisory board has a procedure in place to review the performance of the CSA on an annual basis and to communicate its findings with the CSA.	Board policy								
2. The school board annually reviews and	Evaluation form								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>F. ANNUAL EVALUATIVE PROCESS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p>revises, as necessary, an evaluative instrument used in the evaluation of the CSA, based on the goals and objectives of the district. (N.J.A.C. 18A:17-20.3)</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board annually reviews and revises, as necessary, an evaluative instrument used in their annual review of the CSA, based on the goals and objectives of the district.</p>									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

F. ANNUAL EVALUATIVE PROCESS	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
3. The school board annually evaluates the CSA and complies with all requirements of N.J.S.A. 18A: 17-20.3(a).  <b><u>Advisory Board Only</u></b>  The advisory board annually reviews the performance of the CSA.									
4. The school board's annual evaluation of the Chief School Administrator is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.	Evaluative instrument; adopted goals; board minutes; school district news letters								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>F. ANNUAL EVALUATIVE PROCESS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<u><b>Advisory Board Only</b></u>  The advisory board's annual review of the CSA is based on the adoption of goals and performance measurement that reflect that highest priority is given to student achievement and attention to subgroup achievement.									
5. The school board has a contract with the CSA that provides for an annual evaluation and includes evaluation criteria and procedures. ( <i>N.J.S.A. 18A:17-15, N.J.S.A. 18A:17-20.3</i> )  <u><b>Advisory Board Only</b></u>  Not applicable to advisory boards.	Board policy and procedures; OPRA officer; form for OPRA requests								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>F. ANNUAL EVALUATIVE PROCESS</b>	<b>SUGGESTED DOCUMENTATION</b>								
6. The school board or advisory board annually undertakes a self-evaluation process which reflects that highest priority is given to student achievement.	District newsletter; Web site; minutes of public hearings								
7. The school board or advisory board self-evaluation process includes a professional development improvement plan directed towards increasing knowledge and skills in policy making and governance for members of the board.	District newsletter; Web site, flyers sent home with students; newspaper articles; languages used in circulars/publications/ etc.								
<b>TOTAL POINTS – Section F</b>		<b>11</b>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
The school board and administration work in partnership to ensure the integrity and effectiveness of the organization through oversight of leadership.		11							
1. The school board or advisory board annually adopts a functional organizational chart showing reporting responsibilities of board and administrative personnel.	Organizational chart								
2. The CSA has a calendar system and makes timely personnel recommendations to the school board concerning the proposed appointment, transfer, removal or renewal of tenured and nontenured, certificated and	Board minutes; resolutions; committee meeting minutes (if any); correspondence								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>noncertificated personnel in compliance with contractual and/or statutory requirements.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board reviews and comments, as appropriate, on the personnel recommendations by the CSA. The advisory board communicates its expectation that such recommendations are made on a timely basis and include the proposed appointment, transfer, removal or renewal of tenured and nontenured, certificated and noncertificated personnel in compliance with contractual</p>	from CSA to board								



# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
and/or statutory requirements.									
3. The school board approves appointments and transfers and removes or renews certificated and noncertificated officers and employees only by a roll call majority vote of the full membership of the board upon the recommendation of the CSA, and the board acts within 60 days of the CSA's recommendation. (N.J.S.A.18A:27-4.1)	Board minutes and resolutions								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

G. SCHOOL BOARD/ADMINISTRATION COLLABORATION	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<u><b>Advisory Board Only</b></u>  The advisory board reviews appointments, transfers, removal or renewal of certificated and noncertificated officers and employees.									
4. The school board or advisory board supports and protects school personnel in the proper performance of their duties. (N.J.S.A. 18A:12-24.1(i))	School district procedures manual								
5. The school board or advisory board refers all complaints to the CSA and acts on the	Meeting minutes								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>G. SCHOOL BOARD/ADMINISTRATION COLLABORATION</b>	<b>SUGGESTED DOCUMENTATION</b>								
complaints at public meetings only after failure of an administrative solution.  (N.J.S.A. 18A:12-24.1(j))									
6. School board or advisory board members carry out their responsibility not to administer the schools, but together as a whole, the board ensures the schools are well run.  (N.J.S.A. 18A:12-24.1(d))									
<b>TOTAL POINTS – Section G</b>		<b>11</b>							

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Supp. 3-19-07

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The school board adopts a budget that sets student achievement as its highest priority and allocates sufficient resources to address instructional and operational needs to ensure every student has the opportunity to receive a thorough and efficient education.</i>		<b>11</b>							
1. The CSA identifies problems impacting on subgroup performance, necessary instructional and curriculum needs and presents to the school board or advisory board a budget which addresses these priorities.	School district budget and supporting documentation								
2. The school board holds a public hearing on its proposed budget and formally adopts the									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
budget at a public meeting. ( <i>N.J.S.A. 18A:22-1, et seq.</i> )  <b><u>Advisory Board Only</u></b>  The advisory board holds a public hearing on the district's proposed budget and registers its support for the budget at a public hearing.	Advertisement(s) and notices for budget hearing; minutes of budget hearing								
3. The school board's adopted budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other									

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<p>programmatic and fiscal monitoring reports.</p> <p><b><u>Advisory Board Only</u></b></p> <p>The advisory board's approved budget includes sufficient resources to address all board-approved corrective measures, as applicable, in response to annual audits and other programmatic and fiscal monitoring reports.</p>									
<p>4. The school board makes decisions consistent with the adopted budget and approves budget transfers and awards contracts consistent with law and with the board's established priorities.</p> <p>(N.J.S.A.18A:22-8.1; 8.2)</p>	<p>Dated budget transfer resolutions, meeting minutes</p>								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<u><b>Advisory Board Only</b></u>  The advisory board makes recommendations consistent with the district's adopted budget and reviews budget transfers and contracts to ensure consistency with the law and with the district's established priorities.									
5. The school board approves the monthly Board Secretary's and Treasurer's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been overexpended in accordance with the procedures under <i>N.J.A.C. 6A:23-2.11</i> .									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
<u><b>Advisory Board Only</b></u>  The advisory board reviews and expresses its support for the monthly Board Secretary's and Treasure's Reports within 60 days of month end and certifies in the minutes that the major funds (general fund, special revenue and capital projects fund) have not been over expended.	Approval resolutions with dates; meeting minutes								



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
6. Each board member has reviewed all audit recommendations and, if required, the school board approves and submits an acceptable corrective action plan to any audit finding and recommendation, or other compliance-related report (e.g. Title I audits, special education monitoring reports, etc.).  <b><u>Advisory Board Only</u></b>	Annual audit and recommendations								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>H. BUDGET PRIORITIES</b>	<b>SUGGESTED DOCUMENTATION</b>								
Each advisory board member has reviewed any audit recommendations and, if necessary, the advisory board reviews and registers its support for an acceptable corrective action plan to any audit findings and recommendation, or other compliance-related report (e.g., Title I audits, special education monitoring reports, etc.).									
<b>TOTAL POINTS – Section H</b>		<b>11</b>							

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
H. BUDGET PRIORITIES	SUGGESTED DOCUMENTATION								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>I. COMMUNICATIONS</b>	<b>SUGGESTED DOCUMENTATION</b>								
<i>The school board has a uniform and effective process for obtaining and disseminating information and decisions within the district, with the parents, and with the community.</i>		<b>11</b>							
1. The school board or advisory board has established and implements policies and procedures for handling public comments.	Board policy								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>I. COMMUNICATIONS</b>	<b>SUGGESTED DOCUMENTATION</b>								
2. The school board or advisory board maintains the confidentiality of all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. <i>N.J.S.A. 18A:12-24.1(g).</i>	Board policy								
3. The school board or advisory board provides accurate information and, together with	Board minutes, school district newsletters								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

## DISTRICT PERFORMANCE REVIEW (DPR)

### GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>I. COMMUNICATIONS</b>	<b>SUGGESTED DOCUMENTATION</b>								
fellow board members, interprets to the staff the aspirations of the community for its school. (N.J.S.A. 18A:12-24.1(g))									
4. The school board or advisory board has established a policy to implement the Open Public Records Act and requires appropriate maintenance of public records and requires that such records be made available to the public. (N.J.S.A. 47:1A-1 <i>et. seq.</i>	Board policy and procedures; OPRA officer appointment, OPRA form								

# **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE**

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>I. COMMUNICATIONS</b>	<b>SUGGESTED DOCUMENTATION</b>								
5. The school board or advisory board has developed and implements a policy for obtaining citizen input in policy development and implementation.	District newsletter; Web site; minutes of public hearings								
6. School board or advisory board policy is in place and implemented to assure communication among parents, schools, teachers, and community members.	District newsletter; Web site; flyers; newspaper articles; circulars, publications, etc.								
7. School board or advisory board member and administrator disclosure statements are made	Disclosure statements								

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_

County Office: \_\_\_\_\_

Period of Review: \_\_\_\_\_

		POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<b>I. COMMUNICATIONS</b>	<b>SUGGESTED DOCUMENTATION</b>								
available to the public (N.J.S.A. 18A:12-25 and 26)									
<b>TOTAL POINTS – Section I</b>		<b>11</b>							



**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

**TOTAL SCORING**

	<b>POINT VALUE</b>	<b>POINTS EARNED</b>	<b>PERCENT OF TOTAL</b>
<b>Total Part A: Student Achievement</b>	<b>12</b>		
<b>Total Part B: Board Training, Disclosure and Operation</b>	<b>11</b>		
<b>Total Part C: Ethics Compliance</b>	<b>11</b>		
<b>Total Part D: Policies, Procedures and Bylaws</b>	<b>11</b>		
<b>Total Part E: Standard School Board Practices</b>	<b>11</b>		
<b>Total Part F: Annual Evaluative Process</b>	<b>11</b>		
<b>Total Part G: School Board/Administration Collaboration</b>	<b>11</b>		
<b>Total Part H: Budget Priorities</b>	<b>11</b>		
<b>Total Part I: Communications</b>	<b>11</b>		
<b>Total A+B+C+D+E+F+G+H+I</b>	<b>100</b>		

# NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR) GOVERNANCE

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

## REQUIRED SIGNATURES

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM  
DISTRICT PERFORMANCE REVIEW (DPR)  
GOVERNANCE**

District: \_\_\_\_\_ County Office: \_\_\_\_\_ Period of Review: \_\_\_\_\_

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

**County Recommendations:**

**Name of DPR Reviewer:**

**Title**

**Date**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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