

## NOTICE TO THE BAR

### CIVIL ARBITRATION PROGRAM - INITIAL ARBITRATOR TRAINING – WEDNESDAY, NOVEMBER 19, 2025

Pursuant to Rule 1:40-12(c), all individuals wishing to serve as arbitrators in the court-annexed civil arbitration program must complete at least three classroom hours of initial training in a course approved by the Administrative Office of the Courts. This Notice is to advise that the initial arbitrator training course will be offered on Wednesday, November 19, 2025, in conjunction with the New Jersey Association for Justice (NJAJ) at the Meadowlands Seminar 2025 in East Rutherford, NJ.

This training will provide instruction on applicable statutes, court rules and administrative directives and policies; standards of conduct; and procedures for conducting arbitrations. The initial training is intended for those individuals who meet the qualifications set forth in Rule 4:21A-2(b) for admission to the roster of arbitrators.

Individuals seeking to attend this arbitrator training must register in advance for the Initial Arbitrator Training. The registration link is available on the NJAJ website at: [Meadowlands Seminar 2025: Initial Arbitrator Training](#).

Any questions regarding this Notice or the Civil Arbitration Program may be directed to Melissa Czartoryski, Chief, Civil Court Programs, Administrative Office of the Courts, Hughes Justice Complex, P.O. Box 981, Trenton, NJ 08625; telephone (609) 815-2900 ext. 54900; email: [melissa.czartoryski@njcourts.gov](mailto:melissa.czartoryski@njcourts.gov).

/s/ Michael J. Blee

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Hon. Michael J. Blee, J.A.D.  
Acting Administrative Director of the Courts

Dated: September 23, 2025