

Amended by R.2007 d.94, effective April 2, 2007.

See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

In (a), inserted a comma following "collected"; and in (b), inserted a comma following "rodent-proof".

10A:14-4.3 Control of vermin and pests

(a) Designated staff at each correctional facility shall provide for the control of vermin and pests under the direction of licensed pest control specialists.

(b) Pest control inspections shall be conducted on a regular basis.

Amended by R.2007 d.94, effective April 2, 2007.

See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

In (a), substituted "Designated staff at each" for "Each".

10A:14-4.4 Inspections by correctional facility staff members

All areas of the correctional facility shall be inspected for cleanliness at least weekly by a designated staff member(s) who shall submit a written report to the Administrator or designee.

10A:14-4.5 Inspections by the State Department of Health and Senior Services

(a) Staff from the Field Services Unit shall act as a liaison in regard to the sanitary inspections conducted by the New Jersey Department of Health and Senior Services.

(b) Each correctional facility within the Department shall be inspected by and in accordance with the required schedule of the State Department of Health and Senior Services.

(c) Upon completion of the inspection, each correctional facility receiving a rating other than satisfactory shall be required to respond to the cited deficiencies on Form 360-I Remedial Action Plan Report. The completed report shall be submitted to the Supervisor, Field Services Unit within 21 calendar days after the completion of the inspection.

(d) Form 360-I Remedial Action Plan Report shall be completed in the following manner:

1. All deficiencies cited in the State Department of Health and Senior Services inspection document shall be entered onto Form 360-I in the order in which the deficiencies appear on the document, together with the appropriate agency code/reference number(s), if indicated, and the area of the correctional facility inspected.

2. The specific action(s) taken to correct each deficiency shall be briefly stated along with the scheduled completion date of each. Where work orders are involved, the correctional facility staff shall indicate the scheduled completion date of the action(s) required. Dates of work order submissions are not acceptable as completion dates; and

3. Designated staff at each correctional facility shall schedule completion of all corrective action(s) no later than 21 calendar days subsequent to receipt of the inspection report, except where the needed materials, supplies and/or services are documented to require additional acquisition or completion time. In these cases, the earliest possible completion dates shall be scheduled and entered on the form.

(e) Designated staff at each correctional facility unable to submit a plan within 21 calendar days must forward a justification with a request for a 14-calendar-day extension, in writing, to the Supervisor, Field Services Unit.

(f) Facilities receiving a rating other than satisfactory shall be subject to a reinspection within a time frame deemed appropriate by the New Jersey Department of Health and Senior Services.

Amended by R.2007 d.94, effective April 2, 2007.

See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

In (a), substituted "Staff from the" for "The" and "act as a liaison in regard to the" for "coordinate"; in (d)1, inserted "State Department of Health and Senior Services"; in (d)2, inserted "staff"; in (d)3 and (e), substituted "Designated staff at each correctional facility" for "Correctional facilities"; and in (e), substituted "14-calendar-day" for "14 calendar day" and substituted a comma for "of the" following "Supervisor".

10A:14-4.6 Policies of the Division of Operations, Field Services Unit

(a) The Division of Operations, Field Services Unit shall be responsible to formulate written policies to help ensure compliance with New Jersey health codes, acceptable water supply, waste disposal methods, and control of vermin and pests.

1. These policies shall be reviewed annually and updated when necessary.

2. All policy revisions and annual updates shall be sent to each correctional facility.

Amended by R.2007 d.94, effective April 2, 2007.

See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Policies of the Office of Correctional Facilities Services". In (a), substituted "Division of Operations, Field Services Unit" for "Correctional Facilities Services units" and inserted a comma following "methods".

SUBCHAPTER 5. CLOTHING, BEDDING AND LAUNDRY

10A:14-5.1 Basic clothing issue

(a) Staff at the designated reception facility shall provide an initial basic clothing issue to all inmates, as deemed appropriate based on gender and weather conditions.

(b) The Assistant Commissioner or designee, Division of Operations, shall be responsible for standardizing the basic clothing issue.

(c) Prior to the last working day of June each year, each correctional facility shall submit to the Assistant Commissioner or designee, Division of Operations, for review and approval, a current listing of the basic clothing issue of the correctional facility.

(d) During the course of the year, any additions to, deletions of, and substitutions to the listed basic clothing issue shall be approved, in writing, by the Assistant Commissioner or designee, Division of Operations.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

In (a), substituted "Staff at the" for "The"; deleted (c); recodified former (d) and (e) as (c) and (d); and in (d), inserted a comma following "deletions of" and inserted "basic".

10A:14-5.2 Bureau of State Use Industries/DEPTCOR

(a) The basic clothing issue, footwear, special clothing issue, bedding and towels shall be ordered through the Bureau of State Use Industries/DEPTCOR (see N.J.S.A. 30:4-95).

(b) Thirty calendar days prior to the July 1 commencement of each fiscal year, the Administrator or designee at each correctional facility shall submit in writing to the Bureau of State Use Industries/DEPTCOR its estimate of basic issue items needed for the ensuing fiscal year (see N.J.S.A. 20:4-96).

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "DEPTCOR, State Use Industries". Rewrote the section.

10A:14-5.3 Replenishing inmate basic clothing issue

(a) When items of an inmate's basic clothing issue are lost, stolen or condemned, they shall be replaced with a minimum of delay.

(b) Previously used basic issue clothing shall not be re-issued to inmates unless the clothing is in good condition.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Replenishing inmate basic issue". In (a), inserted "clothing".

10A:14-5.4 Inmate accountability for State clothing issue

(a) Inmates shall be held accountable for their State issue of clothing.

(b) Inmates who mutilate, destroy, lose or alter basic clothing issue items may be subject to disciplinary action, in accordance with N.J.A.C. 10A:4, and may be required to make restitution.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Inmate accountability for State-issued clothing". In (a), inserted "State"; and rewrote (b).

10A:14-5.5 Special clothing issue

(a) Staff at each correctional facility shall provide special issue clothing to inmates assigned to specific work details such as, but not limited to, food service, hospital, farm, sanitation, and mechanical services, and outside details. The special issue clothing may include, but not be limited to, caps or hairnets and clothing related to weather conditions.

(b) Inmates scheduled for court trips, death bed visits or attendance at funerals in the community shall be permitted to wear authorized civilian clothing when deemed necessary by the Administrator or designee. Such clothing shall be provided, worn and returned to the correctional facility in accordance with written internal management procedures.

(c) Staff at each correctional facility shall, in accordance with written internal management procedures, require inmates to wear special clothing while working outside the facility perimeter.

(d) Additional special clothing issue shall be supplied if requested by the inmate and approved by the Administrator or designee.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Special issue/work detail clothing". Rewrote the section.

10A:14-5.6 Inmate release clothing

(a) Inmates and/or their families are expected to make arrangements to provide suitable clothing for inmates upon release.

(b) When clothing is not otherwise provided, the correctional facility shall issue clothing to inmates being released. The issue of clothing shall be gender and weather appropriate.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Clothing handling at inmate release".

10A:14-5.7 Personal clothing

Inmates shall not be permitted to retain and wear personal clothing while confined in a correctional facility except as established in this section and except for those personal clothing items that are approved for purchase from the correctional facility commissary.

10A:14-5.8 Marking State clothing issue

State clothing issue shall be marked and/or coded for purposes of identification in a legible and uniform manner when deemed necessary in accordance with the internal management procedures of the correctional facility.

Amended by R.2007 d.94, effective April 2, 2007.
See: 38 N.J.R. 5306(a), 39 N.J.R. 1311(b).

Section was "Marking State-issued clothing". Rewrote the section.