

**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY**

**MINUTES**

**Thursday, May 21, 2020**

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**MINUTES of the Meeting of The Port Authority of New York and New Jersey held  
Thursday, May 21, 2020 via teleconference.**

**PRESENT:**

**NEW JERSEY**

Hon. Kevin J. O’Toole, Chairman  
Hon. Richard H. Bagger  
Hon. Kevin P. McCabe  
Hon. Raymond M. Pocino

**NEW YORK**

Hon. Jeffrey H. Lynford, Vice Chairman  
Hon. Leecia Eve  
Hon. Daniel J. Horwitz  
Hon. Gary LaBarbera  
Hon. George T. McDonald  
Hon. Rossana Rosado

Richard Cotton, Executive Director  
Michael E. Farbiarz, General Counsel  
James E. McCoy, Secretary

James K. Allen, Chief of Staff to the Vice Chairman  
Justin Bernbach, Director, Government and Community Affairs, New York  
John Bilich, Chief Security Officer  
Benjamin M. Branham, Chief Communications Officer  
Ana Carvajalino, Director, Financial Planning  
Rebecca L. Cassidy, General Manager, Board Unit, Office of the Secretary  
Clarelle D. DeGraffe, Director, Rail Transit  
Michael P. Dombrowski, Audio Visual Specialist, Marketing  
Diannae C. Ehler, Director, Tunnels, Bridges and Terminals  
Benjamin Feldman, Senior Advisor to the Chairman  
Amy Fisher, First Deputy General Counsel  
Robert E. Galvin, Chief Technology Officer  
Erik H. George, Executive Advisor, Chief Financial Officer  
Robert Gibbon, Special Counselor to the Executive Director  
Mary Lee Hannell, Chief, Human Capital  
Cristina M. Lado, Director, Government and Community Affairs, New Jersey  
Huntley Lawrence, Director, Aviation  
Hugh McCann, Director, World Trade Center Operations  
Elizabeth M. McCarthy, Chief Financial Officer  
Tobi Mettle, Chief of Staff for Agency Initiatives, Office of the Executive Director  
Alec Nadeau, Manager, Executive Initiatives and Policy  
Hersh K. Parekh, Director, Government and Community Relations for Aviation  
Redevelopment in New York  
Sam Ruda, Director, Port  
Peter D. Simon, Chief of Staff to the Chairman  
James A. Starace, Chief Engineer/Director of Engineering  
Debra M. Torres, Chief Ethics and Compliance Officer  
Derek H. Utter, Chief Development Officer  
Lillian D. Valenti, Chief Procurement and Contracting Officer  
Cheryl A. Yetka, Treasurer

Guests:

Edmund Caulfield, Associate Counsel, Authorities Unit, Office of the Governor of New Jersey  
Lauren Melendez, Assistant Secretary for Transportation, Office of the Governor of New York

Public Commenters:

Neile Weissman, Complete George

Topic:

Capital Plan Prioritization/  
GWB Bicycle Paths

The public meeting was called to order by Chairman O’Toole at 12:00 p.m. and ended at 12:42 p.m. The Board also met in executive session prior to the public session.

### **Report on Prior Meetings’ Minutes**

Copies of the Minutes of the meeting of April 23, 2020 were delivered to the Governors of New York and New Jersey in electronic form on April 24, 2020. The time for action by the Governors of New York and New Jersey expired at midnight on May 8, 2020.

### **Chairman’s Report**

The Chairman advised that due to the ongoing public health crisis posed by COVID-19, and in light of the recommendation from the Centers for Disease Control and Prevention to avoid gatherings of more than 10 people, today’s meeting is being held via teleconference, with audio of the proceedings simultaneously webcast on the Port Authority’s website.

The Chairman also advised that in lieu of the Port Authority’s public speakers’ program, one written statement was received and provided to the Commissioners and other relevant staff prior to today’s Board Meeting. The written statement will also be filed with the transcripts of today’s meetings on the Port Authority’s website. The Chairman noted that the written comment received did not relate to the action item before the Board for approval.

**SIGNATURE AUTHORIZATION FOR CHECKS, WIRE TRANSFERS AND DEPOSITORY SERVICE AGREEMENTS**

It was recommended that the Board amend, in part, its resolution concerning signature of checks, wire transfers and depository service agreements, as most recently amended and restated on November 21, 2002, to include the Chief Financial Officer and the Treasurer among those who are authorized to sign and authorize checks, drafts or wire transfers which are issued only for the purposes of making payroll expenditures (Payroll Checks).

Under the existing resolution, only the Comptroller and Deputy Comptroller (successor in duties to the Assistant Comptroller) are authorized to sign and authorize Payroll Checks. Expanding the range of those authorized to sign such Payroll Checks would further enable Payroll Checks to be issued in an efficient and timely manner, including circumstances where the Comptroller and/or Deputy Comptroller is unavailable. All other provisions of the existing resolution would remain the same.

Pursuant to the foregoing report, the following resolution was adopted, with Commissioners Bagger, Eve, Horwitz, LaBarbera, Lynford, McCabe, McDonald, O'Toole, Pocino and Rosado in favor. General Counsel confirmed that sufficient affirmative votes were cast for the action to be taken, a quorum of the Board being present.

**RESOLVED**, that the resolution of the Board adopted at its meeting on November 21, 2002 (appearing at pages 492 *et seq.* of the Official Minutes of that date), concerning, in part, signature authorization for checks, wire transfers and depository service agreements, be and it hereby is amended, in part, to include the Chief Financial Officer and the Treasurer among those who are authorized to sign and authorize checks, drafts or wire transfers which are issued only for the purposes of making payroll expenditures.

Whereupon, the meeting was adjourned.

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Secretary