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OFFICE OF
CHIEF EXECUTIVE

CC: Brendan T. Byrne, Secretary to the Governor
Mrs. Elizabeth Feehan, Assistant to the Commissioner

JWT:4

John W. Tremburg, Commissioner

DEPARTMENT OF INSTITUTIONS AND AGENCIES

Very truly yours,

Personnel Plan, revised page 3-4. Revisions are on page 4
only, and dated 10/1/57. Please replace page 3-4 revised
6/1/57.

RULING NO. 11

Enclosed herewith for filing is the following regulation of the
Bureau of Assistance of the Division of Welfare of this Department:

Dear Secretary Patten:

Honorable Edward J. Patten
Secretary of State
State House
Trenton, New Jersey

November 8, 1957

Thompson

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RECEIVED
STATE OF NEW JERSEY

Nov 13 11 26 AM '57

OFFICE OF
CHIEF EXECUTIVE

RE: BUREAU OF REVENUE, VARIOUS TO THE COMMISSIONER
CC: BUREAU OF REVENUE, SECRETARY TO THE COMMISSIONER

RE: RE

JOHN A. DEAN, COMMISSIONER

DEPARTMENT OF REVENUE AND TAXES

DEPT. OF REVENUE

RE: RE

OUTLINE AND DATED 10/1/57. Please refer to page 3-4. Please refer to page 3-4. Please refer to page 3-4.

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State of New Jersey
Department of Institutions and Agencies
Division of Welfare

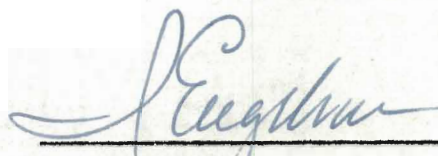
BUREAU OF ASSISTANCE

REGULATION # RULING NO. 11ISSUED: June 1, 1957
(Date)REV.: October 1, 1957
(Date)TITLE: Personnel Plan

SUBJECT: _____

STATUTORY REFERENCE: R.S. 44:7-6

Revised page 3-4 of Ruling No. 11 replaces page 3-4 of the 6/1/57 issue.

, Chief
Bureau of Assistance

Approved:

By: 



State of New Jersey

DEPARTMENT OF INSTITUTIONS AND AGENCIES

TRENTON 8

BUREAU OF ASSISTANCE
148 WEST STATE STREET

October 29, 1957

TO ALL COUNTY WELFARE BOARDS

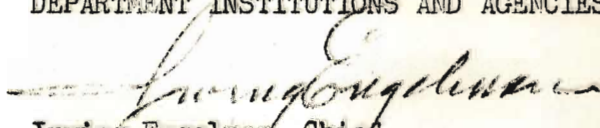
Attached hereto is copy of revised
page four (4) of Ruling #11, Personnel Plan.

You will note that the ranges have
been renumbered so that the lowest range is now numbered 1. It
is requested that the Welfare Board take official action in
redesignating the salary ranges for the coming year in accordance
with the new range numbers. Range designations should be made
only for actual titles in use.

There has been no revision of page
three (3), Ruling #11, Personnel Plan, but it has been reproduced
on the reverse side of the listing of standardized salary ranges
in order to facilitate substitution and integration in the present
ruling.

Very truly yours,

DEPARTMENT INSTITUTIONS AND AGENCIES


Irving Engelman, Chief
Bureau of Assistance

IE:ADs
Enclosure (1)
Approved
Elmer V. Andrews, Director
Division of Welfare

(j) The minimum of the range designated for the position of Director of Welfare, where such position is staffed on a full time basis, shall be not less than the maximum designated for any other authorized subordinate position in the organization. Where the position of Director of Welfare is staffed on a part-time basis, then the range designated may be the same as but not less than the highest range designated for any other authorized subordinate position.

(k) Salary ranges for the positions Mechanical Repairman and Building Maintenance Worker shall be not greater than the highest range designated for any one of the positions set forth in section 6 (b).

(l) Where a position is staffed on an hourly basis, an hourly rate may be designated by the welfare board prorated on a salary rate within the authorized salary range.

7. In any case where rigid adherence to the conditions stated in Regulation #6 causes substantial and irreconcilable conflict with established county-wide salary range policy, then the Welfare Board may make such recommendations relating thereto as in its discretion seem proper and may submit such recommendation to the State Bureau for consideration and approval.

8. Upon the adoption by a county welfare board of a revised Compensation Plan pursuant to these regulations, the authorized salary rates of persons in employ on the effective date of such plan shall be affected as follows:

(a) The salary rate of each person, if less than the minimum of the new range designated for his position, shall be adjusted to not less than the minimum of the new range.

(b) The salary rate of any person, if in excess of the maximum of the new range designated for his position, may be continued, at the discretion of the county welfare board, but that portion of any compensation paid in excess of the authorized maximum rate shall be disallowed for administrative matching funds.

(c) The salary rate of any person not at a standard step within the authorized range, shall be adjusted to a standard step. A standard step is any multiple of \$60 within the established range.

9. The following standardized salary ranges shall be applied to all authorized positions with any county welfare board, which positions are concerned in whole or in part with the administration of any public assistance program, in the manner specified in these Regulations unless otherwise specifically authorized pursuant to Regulation #7.

Salary Range Number	Minimum Rate (Normal Hiring Rate)	First Step	Second Step	Third Step	Fourth Step	Fifth Step (Maximum Rate)
1.	2040	2160	2280	2400	2520	2640
2.	2160	2280	2400	2520	2640	2760
3.	2280	2400	2520	2640	2760	2880
4.	2400	2520	2640	2760	2880	3000
5.	2520	2640	2760	2880	3000	3120
6.	2640	2760	2880	3000	3120	3240
7.	2760	2880	3000	3120	3240	3360
8.	2880	3000	3120	3240	3360	3480
9.	3000	3120	3240	3360	3480	3600
10.	3120	3300	3480	3660	3840	4020
11.	3300	3480	3660	3840	4020	4200
12.	3480	3660	3840	4020	4200	4380
13.	3660	3840	4020	4200	4380	4560
14.	3840	4020	4200	4380	4560	4740
15.	4020	4200	4380	4560	4740	4920
16.	4200	4380	4560	4740	4920	5100
17.	4380	4560	4740	4920	5100	5280
18.	4500	4740	4980	5220	5460	5700
19.	4740	4980	5220	5460	5700	5940
20.	4980	5220	5460	5700	5940	6180
21.	5220	5460	5700	5940	6180	6420
22.	5460	5700	5940	6180	6420	6660
23.	5700	5940	6180	6420	6660	6900
24.	6000	6300	6600	6900	7200	7500
25.	6300	6600	6900	7200	7500	7800
26.	6600	6900	7200	7500	7800	8100
27.	6900	7200	7500	7800	8100	8400
28.	7200	7500	7800	8100	8400	8700
29.	7500	7800	8100	8400	8700	9000
30.	7800	8100	8400	8700	9000	9300
31.	7920	8340	8760	9180	9600	10020
32.	8340	8760	9180	9600	10020	10440
33.	8760	9180	9600	10020	10440	10860
34.	9180	9600	10020	10440	10860	11280
35.	9600	10020	10440	10860	11280	11700