

- iv. Massaging, cleansing, or stimulating the face, scalp, neck, or upper chest and upper back, with or without cosmetic preparations either by hand, mechanical, or electrical appliances;
  - v. Removing superfluous hair from the face, neck, arms, legs, or abdomen by the use of depilatories, waxing, or tweezers, but not by the use of electrolysis;
  - vi. Manicuring the fingernails, nail-sculpturing, or pedicuring the toenails; and
  - vii. Cutting, fitting, coloring, or styling of hairpieces or wigs to the extent that the services are performed while the wig is being worn by a person;
3. Barbering license, which shall authorize the holder to provide the following services:
- i. Shaving or trimming of the beard, mustache, or other facial hair;
  - ii. Shampooing, cutting, arranging, relaxing, or styling of the hair;
  - iii. Singeing, dyeing, tinting, coloring, or bleaching of the hair;
  - iv. Applying cosmetic preparations, antiseptics, tonics, lotions, or creams to the hair, scalp, face, or neck;
  - v. Massaging, cleansing, or stimulating the face, neck, or scalp with or without cosmetic preparations, either by hand, mechanical, or electrical appliances; and
  - vi. Cutting, fitting, coloring, or styling of hairpieces or wigs, to the extent that the services are performed while the wig is being worn by a person;
4. Skin care specialty license, which shall authorize the holder to provide the following services:
- i. Applying cosmetic preparations, antiseptics, tonics, lotions, creams, or makeup to the scalp, face, or neck;
  - ii. Massaging, cleansing, or stimulating the face, neck, or upper chest and upper back, with or without cosmetic preparations, either by hand, mechanical, or electrical appliances; and
  - iii. Removing superfluous hair from the face, neck, arms, legs, or abdomen by the use of depilatories, waxing, or tweezers, but not by the use of electrolysis; and
5. Manicuring license, which shall authorize the holder to provide the following services:
- i. Manicuring of the fingernails;
  - ii. Pedicuring of the toenails;
  - iii. Nail sculpturing; and
  - iv. Removing superfluous hair from the face, neck, arms, legs, or abdomen by the use of depilatories, waxing, or tweezers, but not by the use of electrolysis.
- (b) Applications for examination may be procured from the office of the Board of Cosmetology and Hairstyling.
- (c) All applications must be accompanied by satisfactory proof of age. The following are deemed to constitute such proof:
- 1. Birth Certificate or Baptism Certificate;
  - 2. Passport, citizenship papers, immigration certificate or Alien Registration Card;
  - 3. A valid New Jersey driver's license; or
  - 4. Any other document or affidavit which constitutes a valid proof of age.
- (d) All applications must be accompanied by proof of satisfactory completion of high school or its equivalent. The following are deemed to constitute such proof:
- 1. A high school diploma;
  - 2. A certified high school transcript substantiating successful completion of a secondary program; or
  - 3. A transcript or diploma issued after successful passage of the examination developed by the General Educational Development (GED) Testing Service.
- (e) Applicants for licensure shall have completed an educational program in cosmetology and hairstyling, beauty culture, barbering, skin care specialty or manicuring, as appropriate for the practicing license the applicant seeks, consistent with the following:
- 1. Applicants for licensure who have obtained training at a cosmetology and hairstyling school licensed in New Jersey shall submit an official transcript substantiating that the applicant meets the following requirements:
    - i. An applicant for licensure as a cosmetologist-hairstylist shall have completed a 1,200-hour course of instruction in cosmetology and hairstyling, consistent with the requirements of N.J.A.C. 13:28-6.29.
    - ii. An applicant for licensure as a beautician shall have completed an 1,100-hour course of instruction in beauty culture, consistent with the requirements of N.J.A.C. 13:28-6.29A.
    - iii. An applicant for licensure as a barber shall have completed a 900-hour course of instruction in barbering, consistent with the requirements of N.J.A.C. 13:28-6.29B.
    - iv. An applicant for licensure as a skin care specialist shall have completed a 600-hour course of instruction in skin care specialty, consistent with the requirements of N.J.A.C. 13:28-6.34.

- v. An applicant for licensure as a manicurist shall have completed a 300-hour course of instruction in manicuring, consistent with the requirements of N.J.A.C. 13:28-6.33.
2. Applicants for licensure who have obtained training in a cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring program in a public school approved by the State Board of Education to offer such vocational programs, or in other cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring programs approved by the State Board of Education, shall submit an official transcript verifying completion of such program.
3. Applicants who have obtained training in another state or country shall demonstrate, by way of certification from the licensing authority in the state or country that such training is substantially equivalent to the training offered at cosmetology and hairstyling schools licensed in New Jersey. Applicants holding a license from another state or country who have engaged in the practice of cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring for at least three years in that state or country, may submit, in lieu of the documentation of training required in this paragraph, a notarized affidavit of work experience and a letter of certification of licensure from the licensing authority in that state or country.
- (f) Application for licensure as a teacher must be accompanied by satisfactory proof of the requisite work experience in the form of affidavits from former employers. The required work experience shall consist of a minimum of 30 hours a week working in a licensed shop for six consecutive months. The affidavit shall list the location of the shop and the applicant's job description.
- (g) All applications for licensure must be accompanied by the appropriate fee as set forth in N.J.A.C. 13:28-5.1. Application fees shall be non-refundable. If an applicant for licensure fails to complete the licensure application process within six months from the date of initial application, the Board shall administratively close the application. Following such action, an applicant who wishes to obtain a license shall reapply to the Board and shall comply with all requirements set forth in this section, including repayment of the application fee set forth in N.J.A.C. 13:28-5.1.
- (h) The Board shall send a notice of renewal to all licensees at least 60 days prior to the date of license expiration. If the notice to renew is not sent at least 60 days prior to the license expiration date, no monetary penalties or fines shall apply to a licensee for any unlicensed practice during the period following licensure expiration, not to exceed the number of days short of 60 before the renewals were issued.

(i) A licensee shall renew his or her license for a period of two years from the last expiration date. The licensee shall remit a renewal application to the Board, along with the renewal fee set forth in N.J.A.C. 13:28-5.1, prior to the date of license expiration. A licensee who submits a renewal application within 30 days following the date of license expiration shall submit the renewal fee, as well as the late fee set forth in N.J.A.C. 13:28-5.1. A licensee who fails to submit a renewal application within 30 days of license expiration shall have his or her license suspended without a hearing.

(j) A licensee who continues to render services with a suspended license shall be deemed to be engaging in the unauthorized practice of cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring, as appropriate, and shall be subject to the penalties set forth in N.J.S.A. 45:1-25.

(k) A licensee who has had his or her license suspended pursuant to (h) above, who applies to the Board for reinstatement shall submit a renewal application, all past delinquent renewal fees, the reinstatement fee set forth in N.J.A.C. 13:28-5.1, and an affidavit of employment listing each job held during the period of license suspension, including the names, addresses, and telephone numbers of each employer. An individual whose license has been suspended for more than five years shall also retake and pass the license examination set forth in N.J.A.C. 13:28-1.2.

(l) A licensee may, upon application to the Board, choose inactive status. A licensee electing inactive status shall not render cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring services, as appropriate, for the entire biennial registration period. A licensee on inactive status may resume active practice upon payment of the renewal fee for the current biennial registration period set forth in N.J.A.C. 13:28-5.1.

Amended by R.1998 d.285, effective June 1, 1998.  
See: 30 N.J.R. 972(a), 30 N.J.R. 2047(a).

Added (g).

Amended by R.2003 d.458, effective December 1, 2003.  
See: 35 N.J.R. 2400 (a), 35 N.J.R. 5429(a).

In (c)1, deleted "or the equivalent thereof"; deleted former (g) and added new (g) through (k).

Amended by R.2008 d.350, effective November 17, 2008.  
See: 39 N.J.R. 4542(b), 40 N.J.R. 6618(b).

In (c)2, substituted "high school" for "High School"; and rewrote (c)3.

Amended by R.2009 d.169, effective May 18, 2009.  
See: 40 N.J.R. 6739(a), 41 N.J.R. 2124(b).

Rewrote the introductory paragraph of (d); in (e), inserted the last two sentences; in (f), inserted the last three sentences; and in (g), substituted "any unlicensed practice during the period following licensure expiration, not to exceed the number of days short of 60 before the renewals were issued" for "failure to renew".

Amended by R.2012 d.169, effective October 15, 2012.  
See: 44 N.J.R. 1763(a), 44 N.J.R. 2366(a).

Section was "Applicants for examination for licensure; acceptable documentation of credentials; license renewals; reinstatement; inactive status". Rewrote the section.