

CHAPTER 73**STANDARDS FOR FIRE SERVICE TRAINING
AND CERTIFICATION****Authority**

N.J.S.A. 52:27D-25d, 198, 201 and 219.

Source and Effective Date

R.1995 d.58, effective January 3, 1995.
See: 26 N.J.R. 4258(a), 27 N.J.R. 878(b).

Executive Order No. 66(1978) Expiration Date

Chapter 73, Standards for Fire Service Training and Certification, expires on January 3, 2000.

Chapter Historical Note

Chapter 73, Standards for Fire Service Training and Certification, was originally codified in Title 5 as Chapter 18C, Standards for Fire Service Training and Certification. Chapter 18C was adopted as R.1990 d.114, effective February 5, 1990. See: 21 N.J.R. 1655(a), 22 N.J.R. 337(c).

Pursuant to Executive Order No. 66 (1978), Chapter 18C, Standards for Fire Service Training and Certification, was readopted as R.1995 d.58, effective January 3, 1995. See: 26 N.J.R. 4258(a), 27 N.J.R. 878(b).

Subchapter 6, Hazardous Materials/Incident Commander Certifications, was adopted as R.1996 d.84, effective March 4, 1996. See: 27 N.J.R. 1845(a), 28 N.J.R. 1377(b).

Pursuant to Reorganization Plan No. 002-1998, Chapter 18C, Standards for Fire Service Training and Certification, was recodified as N.J.A.C. 5:73, effective July 1, 1998. See: 30 N.J.R. 1347(a), 30 N.J.R. 2644(a).

CHAPTER TABLE OF CONTENTS**SUBCHAPTER 1. GENERAL PROVISIONS**

- 5:73-1.1 Title; division into subchapters
- 5:73-1.2 Authority
- 5:73-1.3 Intent and purpose
- 5:73-1.4 Definitions
- 5:73-1.5 Office established; hearings
- 5:73-1.6 Certifications required
- 5:73-1.7 Requirements for certification
- 5:73-1.8 Replacement of certificate; reinstatement
- 5:73-1.9 Revocation of certifications and alternative sanctions
- 5:73-1.10 Fees

**SUBCHAPTER 2. EDUCATIONAL PROGRAMS AND
FACILITIES**

- 5:73-2.1 Standards for educational programs
- 5:73-2.2 Eligible organizations
- 5:73-2.3 Procedure for approving educational programs
- 5:73-2.4 Facility requirements
- 5:73-2.5 Live fire training permit

SUBCHAPTER 3. (RESERVED)**SUBCHAPTER 4. FIREFIGHTER I**

- 5:73-4.1 Duties and responsibilities of firefighter I
- 5:73-4.2 Firefighter I certification
- 5:73-4.3 Training requirements

- 5:73-4.4 Examination requirements
- 5:73-4.5 Optional courses

SUBCHAPTER 5. INSTRUCTORS

- 5:73-5.1 General provisions
- 5:73-5.2 Instructor Level 1
- 5:73-5.3 Instructor Level 2
- 5:73-5.4 Special instructor certificates
- 5:73-5.5 Renewal of certification
- 5:73-5.6 Organizational, administrative and operational functions for instructor educational programs
- 5:73-5.7 Procedures for applying for continuing education approval

**SUBCHAPTER 6. HAZARDOUS
MATERIALS/INCIDENT MANAGEMENT SYSTEM
CERTIFICATION**

- 5:73-6.1 Incident management system certification
- 5:73-6.2 Hazardous Materials—Awareness
- 5:73-6.3 Hazardous Materials—Operational
- 5:73-6.4 Hazardous Materials—On-Scene Incident Commander
- 5:73-6.5 Continuing education

SUBCHAPTER 1. GENERAL PROVISIONS**5:73-1.1 Title; division into subchapters**

(a) The rules contained in this chapter shall be known as "Standards for Fire Service Training and Certification" and are referred to herein as the Standards.

(b) The Standards are divided into six parts:

1. Subchapter 1 is entitled "General Provisions" and may be cited throughout the Standards as N.J.A.C. 5:73-1, and when referred to in subchapter 1 of this chapter, may be referred to as this subchapter.

2. Subchapter 2 is entitled "Educational Programs and Facilities" and may be cited throughout the Standards as N.J.A.C. 5:73-2, and when referred to in subchapter 2 of this chapter, may be referred to as this subchapter.

3. Subchapter 3 is reserved.

4. Subchapter 4 is entitled "Firefighter I" and may be cited throughout the Standards as N.J.A.C. 5:73-4, and when referred to in subchapter 4 of this chapter, may be referred to as this subchapter.

5. Subchapter 5 is entitled "Instructor" and may be cited throughout the Standards as N.J.A.C. 5:73-5, and when referred to in subchapter 5 of this chapter, may be referred to as this subchapter.

6. Subchapter 6 is entitled "Incident Management System Certification" and may be cited throughout the Standards as N.J.A.C. 5:73-6, and when referred to in subchapter 6 of this Chapter, may be referred to as this subchapter.

Amended by R.1998 d.85, effective February 17, 1998.

See: 29 N.J.R. 3210(a), 30 N.J.R. 641(a).

In (b), substituted a reference to six parts for a reference to five parts, and added 6.

5:73-1.2 Authority

These standards are promulgated by the Commissioner of Community Affairs pursuant to the authority of the Uniform Fire Safety Act (P.L. 1983, c.383, N.J.S.A. 52:27D-192 et seq., specifically 52:27D-198 and 52:27D-219) and of the Act which establishes a Division of Fire Safety in the Department of Community Affairs (P.L. 1983, c.382, amended by P.L. 1993, c.218; N.J.S.A. 52:27D-25a et seq., specifically 52:27D-25d, and further amended by P.L. 1995, c.266; N.J.S.A. 52:27D-25a et seq., specifically 52:27D-25i, j, k and m.)

Administrative change.

See: 27 N.J.R. 2886(b).

Amended by R.1998 d.85, effective February 17, 1998.

See: 29 N.J.R. 3210(a), 30 N.J.R. 641(a).

Added a reference to P.L. 1995, c.266; N.J.S.A. 52:27D-25a et seq., specifically 52:27D-25i, j, k, and m.

5:73-1.3 Intent and purpose

(a) It is the intent of the Standards to control all matters relating to qualifications for, and the training and certification of all members of the fire service, including firefighters and officers engaged in, or to be engaged in, fire suppression activities, and all fire service instructors.

1. For purposes of this chapter, "fire service" shall not include wildland and forestland firefighters in the State forest fire service.

(b) The Uniform Fire Safety Act and related legislation, specifically N.J.S.A. 52:27D-25a et seq., have been adopted to ensure public safety and welfare. In order for fire suppression activities to be conducted adequately and effectively, members of the fire service will need to have sufficient knowledge and competence. This can best be achieved through the creation of an education and training program and the development of certification requirements.

1. It is the purpose of this chapter to establish standards and procedures for the certification of persons involved in fire suppression activities including but not limited to firefighter recruits, firefighters, fire officers, and fire service instructors.

(c) Unless otherwise specifically provided, all references to article or section numbers or to provisions not specifically identified by number, shall be construed to refer to such article, section or provision of this chapter.

Amended by R.1997 d.286, effective July 21, 1997.

See: 29 N.J.R. 722(a), 29 N.J.R. 3243(a).

Added (a)1.

5:73-1.4 Definitions

The following terms shall have the meanings indicated except where the context clearly requires otherwise:

"Acquired building" means any structure acquired by the eligible organization from a property owner for the purpose of conducting live fire training exercises.

"Commissioner" means the Commissioner of the Department of Community Affairs or his or her delegate.

"Department" means the Department of Community Affairs.

"Division" means the Division of Fire Safety of the Department of Community Affairs.

"Eligible organization" means a fire department or district, or a combination of fire departments or districts, an institution of higher learning, the New Jersey State Fire College or a recognized governmental entity which has been approved by the Division to offer courses or modules which meet the requirements of this chapter.

"Evolution" means a set of prescribed actions that result in an effective fireground activity.

"Fire service" means the State, a county or municipal agency or fire district utilizing volunteer, career or part-paid firefighters for rescue, fire suppression and related activities.

"Fire service instructor" means a career or volunteer or part-paid firefighter who has been certified by the division to deliver firefighter training after completing a prescribed curriculum. For purposes of this chapter, "fire service instructor" shall not include instructors of wildland and forestland firefighters in the State forest fire service.

"Fire service training organization" means any State, county or municipal agency or other entity, either public or private, which trains firefighters.

"Live fire" means any open flame or device that can propagate fire to a building or other combustible materials.

"Live fire training" means training that involves any open flame or device that can propagate fire.

"Non-permanent fire service training facility" means any building, or group of buildings, or areas, or mock-ups not specifically designed for firefighter training evolutions and not utilized as a fire training facility on a regular or continual basis including, but not limited to, acquired buildings and motor vehicles.

"Permanent fire service training facility" means any building or group of buildings, or areas, or mock-ups specifically designed for firefighter training evolutions and utilized as a fire training facility on a regular or continual basis.

“Shall” indicates a mandatory requirement.

“Should” indicates a recommendation or that which is advised but not required.

“Supervisor” means fire service personnel who have supervisory authority and responsibility over other personnel.

3. Students with learning problems;
4. Lesson development;
5. Preparing multi-media aids; or
6. Local supervisory practices for training evaluations; and
8. Any other related topics approved by the Division.

(d) Continuing education programs for Live Burn Instructor shall be completed within the three-year period immediately preceding the renewal date and shall include any of the following topics:

1. Standard operating procedures for local live burn facilities;
2. Safety precautions for local live burn facilities; and
3. Any other related topics approved by the Division.

(e) Continuing education programs for Smokehouse/SCBA instructor shall be completed within the three-year period immediately preceding the renewal date and shall include any of the following:

1. Standard operating procedures for local Smokehouse/SCBA facilities;
2. Safety precautions for local Smokehouse/SCBA facilities; and
3. Any other related topics approved by the Division.

(f) Applicants for renewal may submit for consideration the syllabus of any course of study completed during the three-year period. Once a course of study has been evaluated and accepted, the Division shall add it to a list of approved courses.

New Rule, R.1998 d.472, effective September 21, 1998.
See: 30 N.J.R. 1004(a), 30 N.J.R. 3471(a).

5:73-5.7 Procedures for applying for continuing education approval

(a) Any organization or institution may submit any course that complies with the requirements of this subchapter for credit as a continuing education program. The application shall be on a form provided by the Office of Training and Certification and shall be submitted within 10 working days of the completion of the program. The form shall contain the following information:

1. The organization or institution name;
2. The title of the course or program;
3. The date(s) of the program;
4. The duration of the program in hours and tenths of hours;
5. The certification(s) for which the training is intended;

6. The location of the course delivery;
7. The name and certification number of each instructor attending; and
8. The signature of the authorized signator.

New Rule, R.1998 d.472, effective September 21, 1998.
See: 30 N.J.R. 1004(a), 30 N.J.R. 3471(a).

SUBCHAPTER 6. HAZARDOUS MATERIALS/INCIDENT MANAGEMENT SYSTEM CERTIFICATION

Authority

N.J.S.A. 52:27D-25d, 52:27D-198 and 52:27D-219.

Source and Effective Date

R.1996 d.84, effective March 4, 1996.
See: 27 N.J.R. 1845(a), 28 N.J.R. 1377(b).

5:73-6.1 Incident management system certification

(a) All fire service personnel shall satisfactorily complete the two hour training module: ICS Orientation, Incident Command System of the National Training Curriculum by February 17, 1999.

(b) A certification for Incident Management Level 1 shall be granted to a member of the fire service who meets the following requirements:

1. Shall have been a member of a fire department for at least three years prior to application. (Proof of membership shall be verified in writing by the chief of department on fire department letterhead);
2. Shall have obtained Firefighter I certification per N.J.A.C. 5:73-4.2 above;
3. Shall have satisfactorily completed the 12 hours of I-200 Basic Incident Command System modules of the National Training Curriculum in effect on February 17, 1998, as follows:
 - i. Principles and features—two hours;
 - ii. Organization overview—four hours;
 - iii. Incident facilities—two hours;
 - iv. Resources—two hours; and
 - v. Common responsibilities—two hours.

(c) A certification for Incident Management Level 2 shall be granted to a member of the fire service who meets the following requirements:

1. Shall have obtained Incident Management Level 1 certification per (b) above;

2. Shall have satisfactorily completed the 27 hours of I-300 Intermediate Incident Command System modules of the National Training Curriculum in effect on February 17, 1998, as follows:

- i. Organization and staffing—six hours;
- ii. Organizing for incidents—five hours;
- iii. Incident resource management—four hours;
- iv. Air operations—four hours; and
- v. Incident and event planning—eight hours.

(d) A certification for Incident Management Level 3 shall be granted to a member of the fire service who meets the following requirements:

1. Shall have obtained Incident Management Level 2 certification per (c) above;

2. Shall have satisfactorily completed the 22 hours of I-400 Advanced Incident Command System modules of the National Training Curriculum in effect on February 17, 1998 as follows:

- i. General and command staff—six hours;
- ii. Unified command—six hours.
- iii. Major incident management—four hours; and
- iv. Area command—six hours.

(e) A course that is considered by the applicant to be substantially the same as the module(s) listed in (b)3, (c)2 and (d)2 above may be submitted for review and approval by the Division in place of the cited module(s). The Division shall maintain a list of reviewed and approved substitute courses.

New Rule, R.1998 d.85, effective February 17, 1998.
See: 29 N.J.R. 3210(a), 30 N.J.R. 641(a).

5:73-6.2 Hazardous Materials—Awareness

(a) To obtain a Hazardous Materials—Awareness certification, an individual must have previously received Firefighter I certification issued by the Division of Fire Safety and must satisfactorily complete either:

- 1. A course that meets the requirements for Hazardous Materials—Awareness certification set forth in 29 CFR 1910.120; or
- 2. A course of instruction for Firefighter I certification approved in accordance with N.J.A.C. 5:73-2.3(g).

5:73-6.3 Hazardous Materials—Operational

(a) To obtain a Hazardous Materials—Operational certification, an individual must:

- 1. Have previously received Hazardous Materials—Awareness certification; and
- 2. Have satisfactorily completed a course that meets the requirements for Hazardous Materials—Operational certification set forth in 29 CFR 1910.120.

5:73-6.4 Hazardous Materials—On-Scene Incident Commander

(a) To obtain a Hazardous Materials—On-Scene Incident Commander certification, an individual must:

- 1. Have previously received Hazardous Materials—Operational certification; and
- 2. Have satisfactorily met the training and demonstration of competency requirements for Hazardous Materials—On-Scene Incident Commander as set forth in 29 CFR 1910.120.

(b) It shall be the responsibility of the employer to maintain the necessary documentation as set forth in 29 CFR 1910.120.

5:73-6.5 Continuing education

Continuing education requirements set forth in 29 CFR 1910.120 shall apply to all individuals holding Hazardous Materials—Awareness, Hazardous Materials—Operational and/or Hazardous Materials On-Scene Commander certification(s).