

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, May 15, 2024**

Pennsylvania Commissioners

James Schultz, Esq., Chairman of the Board (via Teams)
Pasquale Deon, Sr. (via Teams, for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell (via Teams)
Gregory Schwab, Esq. (via Teams)
Keiwana McKinney-Forde (via Teams)
Vaughn Ross (via Teams)
Robert Ghormoz (via Teams)
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)

New Jersey Commissioners

Albert Frattali
Richard Sweeney
Charles Fentress
Aaron Nelson (via Teams)
Sara Lipsett (via Teams)
Bruce Garganio (via Teams)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Stephen M. Holden, Esq., Deputy General Counsel
Toni Brown, Chief Administrative Officer
Jerry Sahi, Chief Financial Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Edward Cobbs, Chief of Police
Robert Finnegan, Chief Security and Safety Officer
Christopher Jones, Director, Information Services
Matthew Licata, Director, Fleet Management
Darlene Callands, Acting Director, Government Relations & Grants Administration
Christina Maroney, Director Strategic Initiatives
Mark Ciechon, Director, Finance PATCO
Darcie DeBeaumont, Director, Finance DRPA
Brittany Gardner, Esq., Assistant General Counsel
Carol Herbst, Senior Accountant, Finance (via Teams)
Mike Williams, Manager, Corporate Communications
Dawn Whiton, Executive Assistant to the CEO
Katherine Hilinski, Records Manager, Office of General Counsel
Anne Nelson, Executive Legal Secretary to the General Counsel
Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

Others Present

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esq., Archer & Greiner, P.C.
Alan Kessler, Esq., Duane Morris, LLP (via Teams)
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)
Pranav Maneel, Board Liaison, Bellevue Strategies, LLC (via Teams)

OPEN SESSION

Moment of Silence and Pledge of Allegiance

Chairman Schultz requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairman Schultz called the meeting to order at 9:00 a.m. and asked that the Corporate Secretary call the roll.

Roll Call

The following were present, constituting a quorum: Chairman Schultz, Commissioners Deon, Frattali, Ghormoz, Fentress, Snell, Powell, McKinney-Forde, Nelson, Schwab, Ross, Lipsett, Sweeney and Garganio.

Public Comment

Deputy General Counsel Holden (standing in for Corporate Secretary Santarelli) stated there was no public comment.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson noted, under the emergency power section of the bylaws, with approval from the Chair and Vice Chair, to change the provider of cash, tolling, transportation, and processing services to Shields Business Solutions in an amount not to exceed \$1,365,402.36. The total represents a one (1) year term at \$441,816.00, with Optional Year 1 at \$454,965.48 & Optional Year 2 at \$468,620.88. The second contract that was initiated under bylaws section 12C8 with approval of the chair and vice chair was with Cornell and Company in an amount not to \$6,731,500. This work is an extension of the CBB Weld Investigation Project, authorized under DRPA-23-18. That project was initiated through a competitive selection process. This weld investigation and remedial action was mandated by the Federal Highway Administration (FHWA). We completed the investigation by the deadline of March 31, 2024, and received a one-year extension to rehabilitate the issues that we have identified. Chief Engineer Mike Venuto has previously discussed this project with the full board. There were no comments on the CEO's report. Commissioner Fentress moved to approve the CEO's Report and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer Sahi stated that his Report stood as previously submitted. There were no questions or comments from the Commissioners.

Approval of the April 17, 2024 DRPA Board Meeting Minutes

Chairman Schultz stated that the April 17, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Garganio moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved Payments covering the Month of April 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of April 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of April 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of April 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of May 7, 2024

Chairman Schultz stated that the Minutes of the May 7, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on May 7, 2024

Chairman Schultz stated that there were five (5) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

DRPA-24-049 DRPA Contract Modifications

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to execute contract modifications to the Solar Canopy, CCTV Camera Installation Contract with Denney Electric in the amount of \$371,860. The costs associated with this change order is in accordance with PA COSTARS pricing. This is the first contract modification, for an adjusted contract total of \$1,406,230. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-050 Title Transfers, Necessary Easements, Other Related Agreements and Permits/Approvals-Camden County Bridge Replacement- White Horse Road, Municipalities of Voorhees, Somerdale, and Lindenwold

Assistant General Counsel Faber presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate necessary and appropriate Title Transfers, Easements, Other Related Agreements, and execute required applications for Permits/Approvals in Favor of Camden County (“County”) relative to the County’s White Horse Road Bridge Replacement Project, which Bridge spans the PATCO Lindenwold Maintenance Yard, located in the Municipalities of Voorhees, Somerdale, and Lindenwold, New Jersey. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney-Forde moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-051 Garage Door Replacement Project

Bridge Director McAroy presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Set Rite Corporation (New Jersey State Contract #T1343 Overhead/Rolling Doors & Operators, Repair/Replace, DOT/Other Agencies) for the installation of seventy-four (74) new overhead garage doors and operators at all four DRPA bridge facilities in the amount of \$1,303,043.27. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schwab moved to adopt the Resolution and Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-052 UB60 Aerial Truck Rentals

Bridge Director McAroy presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a three-year rental contract with N.E. Bridge Contractors to rent three (3) UB 60 Aerial Trucks in the amount of \$756,000.00 to provide an under-bridge truck and operator to maintain the facilities, roadways and perform under bridge repairs and washdowns at the Betsy Ross, Walt Whitman and Commodore Barry Bridges. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-057 Authorization to Approve and Execute Contracts for Purchase of Electric Energy

Homeland Security and Emergency Management Director Shanahan presented the Summary Statement and Resolution seeking Board authorization for staff to enter into agreements with the successful vendor(s) selected from the DRPA procurement process for previously approved grant

projects: DRPA/PATCO Facility Hardening Camera Upgrade – Phase 2 in the amount of \$485,100.00; EDCT-Police K-9 Team in the amount of \$463,500.00; and, the DRPA/PARTSWG Public Security Awareness Campaign “See Something, Say Something” digital phase IX in the amount of \$577,498.00. Funding is covered 100% by the FY 2022 TSGP Grant Fund in an amount not to exceed \$1,526,098.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ross moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of May 8, 2024

Chairman Schultz stated that the Minutes of the May 8, 2024 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on May 8, 2024

Chairman Schultz stated that there were four (4) Resolutions from the May 8, 2024 Finance Committee Meeting for consideration:

DRPA-24-053 Fleet GPS Insight Renewal

Director of Information Services Jones presented the Summary Statement and Resolution seeking Board authorization to negotiate a license renewal with GPS Insight, Inc. for an amount not to exceed \$119,612.40 which will encompass two items. The first item is the license renewal for 2024, which runs through March 31, 2025 for \$62,989.80. The second item is to correct an invoice oversight from 2022, in which the Authority owes the vendor \$56,622.60. Pricing is provided under State of New Jersey contract NJPA State Contract 020221-GPI. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-054 DRPA Access Control Upgrade Implementation

Director of Information Services Jones presented the Summary Statement and Resolution seeking Board authorization to negotiate a contract with Schneider Electric for an amount not to exceed \$181,500.00 for the installation and configuration of equipment to upgrade the access control system for the Authority. This purchase is provided with PA COSTARS pricing under contract 040-E22-135. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-055

NEW Excess Limits over the DRPA/PATCO Public Officials and Employment Practices Liability Policy

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board authorization for staff to bind a new \$5 million Excess Public Officials and Employment Practices Liability policy with Navigators Insurance Company, for a five-month policy term from June 30, 2024, to December 31, 2024. This policy will be in addition to our current \$15 million aggregate policy with ACE American. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Lipsett moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-24-056

Authorization to Defer Effective Date of Biennial CPI-Based Toll Increase to August 1, 2024

Chief Financial Officer Sahi presented the Summary Statement and Resolution seeking the Board authorization and direction that the scheduled effective date for the Consumer Price Index-based biennial toll increase approved by DRPA Resolution 08-064, as amended by DRPA-09-096, DRPA-14-147, DRPA-17-002, DRPA-18-131, DRPA-20-133, DRPA-21-120, DRPA-22-127, DRPA 23-126 and DRPA 24-034 be deferred from July 1, 2024 to August 1, 2024. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. Commissioner Frattali questioned why the toll increase keeps getting deferred as New Jersey commissioners are up for reappointments July 1st and new commissioners may not want toll increases. Chairman Schultz stated it will be discussed at the next Finance meeting and asked how long has it been since the last increase. CEO Hanson added that it has been 11 years (2013) since the last toll increase. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Citizens' Advisory Committee Report

Chairman Schultz stated there were no Citizens' Advisory Committee Report.

Unfinished Business

Chairman Schultz stated there were no Unfinished Business items.

New Business

Chairman Schultz stated there were no New Business items.

The DRPA Board Meeting Held in Abeyance

At 9:29 a.m., Chairman Schultz stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Chairman Schultz proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:38 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive, slightly slanted style.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary