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ANNUAL REPORT

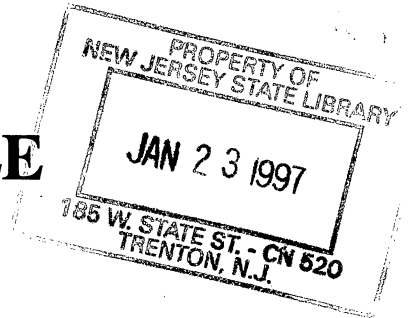
STATE OF NEW JERSEY

DEPARTMENT OF CORRECTIONS

DIVISION OF OPERATIONS

BUREAU OF PAROLE

**Whittlesey Road (CN 864)
Trenton, New Jersey 08625**



Fiscal Year July 1, 1995 - June 30, 1996



**Victor R. D'Ilio
Chief**

**Walter LoBue
District Parole Supervisor**

**Cynthia Simmons
Executive Assistant**

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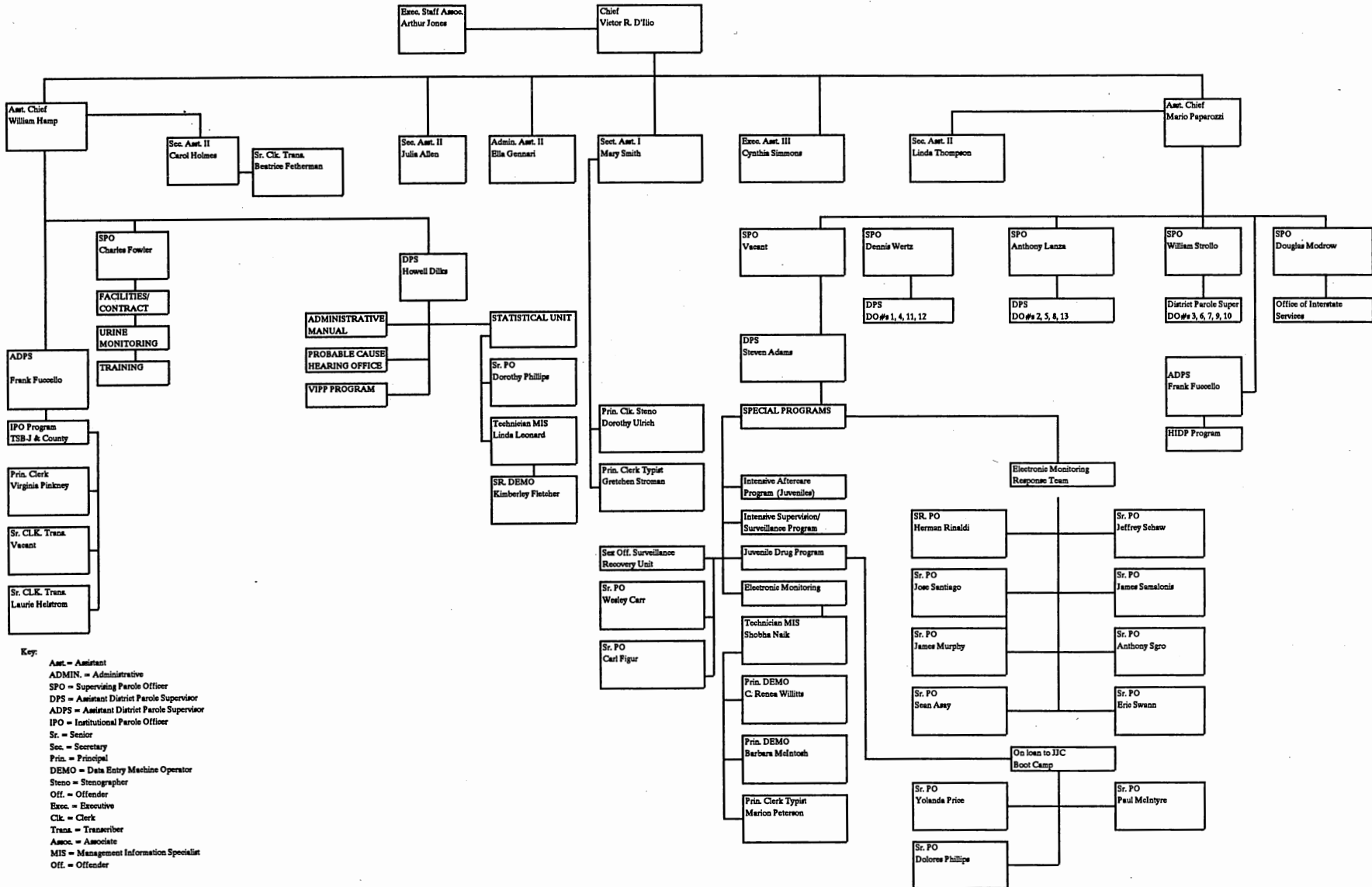
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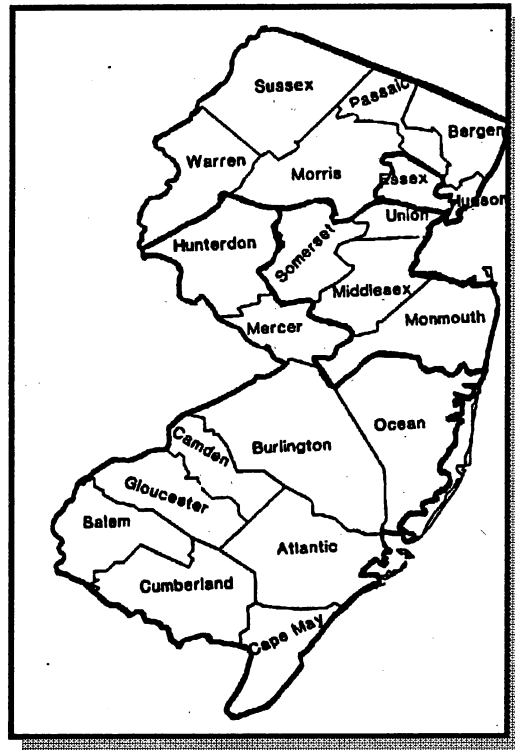
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BUREAU OF PAROLE CENTRAL OFFICE ORGANIZATIONAL CHART



MAP OF STATE OF NEW JERSEY



**DEPARTMENT OF CORRECTIONS
BUREAU OF PAROLE
DIRECTORY OF OFFICES**

BUREAU OF PAROLE ADMINISTRATIVE OFFICE

(Central Parole Bureau, CPB)

Victor R. D'Ilio, Chief

CN 864

Trenton, N.J. 08625

Phone: (609) 292-1383

Fax: (609) 292-4386

District Field Offices

As of June 30, 1996

(Bergen, Morris & So. Passaic)
District Office No. 1
99 First Street
P.O. Box 190
Clifton, N.J. 07011
Phone: (201) 365-0430
Supervisor: Steven Gruntfest
FAX: (201) 458-6871

(Essex)
District Office No. 2
280 South Harrison Street
(Basement)
P.O. Box 840 (07018)
East Orange, N.J. 07019
Phone: (201) 266-2800
Supervisor: Jules Greene
FAX: (201) 266-0978

(Monmouth)
District Office No. 3
8 Reckless Place (2nd flr)
P.O. Box 835
Red Bank, N.. 07701
Phone: (908) 741-2424
Supervisor: Richard Turback
FAX: (908) 741-7996

(Hudson)
District Office No. 4
438 Summit Avenue
P.O. Box 6
Jersey City, N.J. 07306
Phone: (201) 795-8804/8805
Supervisor: Signe Johnson
FAX: (201) 795-8827

(Union)
District Office No. 5
208 Commerce Place (3rd flr)
P.O. Box 240
Elizabeth, N.J. 07207-0240
Phone: (908) 820-3044
Supervisor: Donald McGee
FAX: (908) 820-3243

(Burlington, Hunterdon, & Mercer)
District Office No. 6
210 South Broad Street (4th flr)
CN 865
Trenton, N.J. 08625
Phone: (609) 292-4383
Supervisor: Richard Rhoads
FAX: (609) 984-9821

(Camden)
District Office No. 7
The Parkade Building
518 Market Street (5th flr)
P.O. Box 679 (08101)
Camden, N.J. 08102
Phone: (609) 757-4708
Supervisor: Paul Wentzel
FAX: (609) 757-2929

(Atlantic and Ocean)
District Office No. 8
1811 Atlantic Avenue
P.O. Box 778
Atlantic City, N.J. 08404
Phone: (609) 441-3070
Supervisor: Sterling Wheaton
FAX: (609) 441-3073

(Essex)
District Office No. 9
844 McCarter Highway (2nd & 3rd
flrs)
P.O. Box 185
Newark, N.J. 07102-0185
Phone: (201) 648-2168
Supervisor: Geraldine Floyd
FAX: (201) 648-4266

(Cape May, Cumberland,
Gloucester, & Salem)
District Office No. 10
56 West Landis Avenue
P.O. Box 1039
Vineland, N.J. 08360
Phone: (609) 696-6009
Supervisor: Alan Schlienger
FAX: (609) 696-6215

(Middlesex and Somerset)
District Office No. 11
108 Church Street
P.O. Box 595 (08905)
New Brunswick, N.J. 08903
Phone: (908) 937-6253
Supervisor: Calvin Weatherby
FAX: (908) 937-6357

(Passaic, Sussex, & Warren)
District Office No. 12
66 Hamilton Street (2nd flr)
P.O. Box 2718
Paterson, N.J. 07509
Phone: (201) 977-4256/4257/4258
Supervisor: Frank Gatto
FAX: (201) 977-4280

(Essex)
District Office No. 13
153 Halsey Street (5th flr)
Newark, N.J. 07102
Phone: (201) 648-2206
Supervisor: Walter LoBue
FAX: (201) 648-2912

Please note: District Offices
2, 9, and 13
all cover Essex County

District Offices 1 & 2
Each cover a part
of Passaic County

Bureau of Parole Annual Report/Fiscal Year 1996

**Institutional Parole Officers (IPO)
and
New Jersey Penal Institutions**

Note: Except for the Training School for Boys, the Bureau of Parole's Institutional Parole Program was transferred to the State Parole Board whose Parole Counselors assumed this responsibility as of February 1996.

Edna Mahan Correctional Facility
P.O. 4004
Clinton, N.J. 08809
Phone: (908) 735-7111 Ext. 286
Supervisor: Michael Brunner
FAX: (908) 735-9455

Training School for Boys
P.O. Box 500
James burg, N.J. 08831
Phone: (908) 521-1738
Supervisor: Rita Delgad
FAX: (908) 521-3641

Mountainview Youth Correctional Facility
P.O. Box 994
Annandale, N.J. 08801 - 0994
Phone: (908) 638 - 6191
Supervisor: Irene Worden
FAX: (908) 638-4423

Albert C. Wagner Youth Correctional Facility
P.O. Box 500
Bordentown, N.J. 08505
Phone: (609) 298-0500 Ext. 499
Supervisor: Ronnie Seligman
FAX: (609) 298-3639

Garden State Rec. & Youth Correctional Facility
P.O. Box 11401
Yardville, N.J. 08620
Phone: (609) 298-6300
Ext. 326, 291, 232
Supervisor James Copp
FAX: (609) 298-5853

Bayside State Prison
4293 Route 47
Box F1
Leesburg, N.J. 08327
Phone: (609) 785-0040 Ext. 327
Supervisor: Jeffrey Martin
FAX: (609) 785-0165/1448

Northern State Prison
Frontage Road
P.O. Box 2300
Newark, N.J. 07114-2300
Phone (201) 578-4890
Supervisor: Carl Figur
FAX: (201) 589-7454

East Jersey State Prison
Lock Bag R
Rahway, N.J. 07065
Phone (908) 499-5125
Supervisor: Peggy Mac Clymont
FAX: (908) 815 - 1468

Riverfront State Prison
Delaware and Elm Street
Camden, N.J. 08101
Phone: (609) 225-5879
Supervisor: Juanita Tweed
FAX: (609) 365-5839

New Jersey State Prison
Third and Federal Streets
Trenton, N.J. 08625
Phone (609) 984-7811/7843
Supervisor: Richard Carlini
FAX: (609) 392-3433

Mid-State Correctional Facility
P.O. Box 866
Wrightstown, N.J. 08562
Phone: (609) 723-4221
Supervisor: Linda Weir
FAX: (609) 723-8271

Southern State Correctional Facility I
Delmont, N.J. 08314
Phone: (609) 785-1300
Supervisor: Teresita Velez
FAX: (609) 785-2275

Southern State Correctional Facility II
Delmont, N.J. 08314
Phone: (609) 785-1300
Supervisor: Paul Gardner
FAX: (609) 785-2275

Adult Diagnostic & Treatment Center
8 Production Way
P.O. Box 190
Avenel, N.J. 07001
Phone: (908) 499-5125
Supervisor: Peggy MacClymont
FAX: (908) 574-2257

Revised 5/95

MISSION, GOALS AND OBJECTIVES

Mission

As a component of the Department of Corrections, Division of Operations, the mission of the Bureau of Parole is to protect the community and to this end, to supervise offenders released on parole in efforts to assist those persons to achieve self-control and self-direction which further serves to protect the community.

Goals and Objectives

To assist persons under supervision in obtaining any necessary housing, education, vocational training, and/or employment; and in meeting other needs and obligations.

To employ all appropriate community resources to assist the offender and/or as alternatives to further incarceration.

To take effective interdicting action against persons under supervision who seriously or persistently violate the conditions of release, including actions to remove them from the community and commence revocation proceedings.

To maintain and improve effective and efficient agency operations.

HIGHLIGHTS AND DEVELOPMENTS

Central Office Revenue Unit (CORU) Transfer

In November 1995, the Central Office Revenue Unit (CORU) was transferred to the Bureau of Audits and Accounts. This ended fifteen (15) years of the Bureau's collections from inmates and Max cases by the Central Office of the Bureau of Parole. Parole staff members initially continued to work in the Unit. Professional staff were later returned to the Bureau of Parole as the Unit became integrated into the Bureau of Audits and Accounts.

One Hearing Concept

The State Parole Board began to provide hearing officers to conduct what had previously been solely probable cause hearings. The Board has advanced a "One Hearing Concept" for certain categories of Revocation Proceedings. Over the course of the Fiscal Year, they began assigning hearing officers to hold a hearing which could replace the probable cause hearing with a single revocation hearing in certain situations, or to conduct the Probable Cause Hearing in those instances where the initial Hearing was demanded and required.

High Intensity Diversion Program

A new program to give a final community trial prior to revocation of parole was initiated in February. Originally named The Intermediate Punishment Program or IPP it was renamed High Intensity Diversion Program or HIDP. The program has sufficient vehicles for ten (10) caseloads with three (3) back up floater positions available to cover program staff's days off. The caseloads are capped at 15 parolees on whom probable cause to return to the institution has been found but that the Hearing Officer recommend the parolee be given another trial with an intensive level of supervision and surveillance. The Board's support for this program has been enlisted in this joint effort in alternatives to incarceration.

Officers on Loan to the Juvenile Justice Commission

The Juvenile Justice Commission began operations as the year was nearing an end. Three Sr. Parole Officers were loaned to the Commission initially for six (6) months to help them supervise the parolees from the "Boot Camp." Two Bureau Institutional Parole Officers temporarily continue to be assigned to the Juvenile institutions as the responsibility for their operations was assumed by the Juvenile Justice Commission.

Electronic Monitoring

The return of the Electronic Monitoring Program occurred in February. The revised program is being piloted in four district offices with maximum caseloads of twenty-five (25) inmates per officer. There is a response team on duty evenings, nights and weekends to further assist in the supervision and/or recovery of violators. Inmates must have a parole date set to be eligible for the program. The program has not been functioning at capacity, as yet, mainly due to the proximity of parole dates to program introduction and restricted criteria for inmate participation.

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Principal Clerk Bookkeepers

The Bureau received 13 principal clerk bookkeeper positions and in June was able to fill nine (9) of these positions prior to the end of the fiscal year. The Principal Clerk Bookkeeper positions had been sought for many years. The purpose of the positions is to account for revenue collections and other Bookkeeping activities in the district offices freeing up sworn officers to do direct supervision of parolees and inmates.

Expanded Hour Coverage

In August, preparation began for the Bureau to begin "expanded hour coverage." In September, the first trial of such coverage began with seven (7) day per week coverage by three shifts. One shift worked Sunday through Thursday. During the week, the shifts began at 1:00 P.M. A second shift worked Tuesday through Saturday. During the week, this second shift began at 6:00 A.M. On weekends, the starting time on either shift could be flexed from 7:00 A.M. through 11:00 A.M. The third shift worked Monday through Friday with 20% of the hours flexed to nontraditional hours. Supervising staff and probable cause hearing officers worked this shift usually without the flex time.

Later in the year, the shifts were revised to four (4) schedules all starting between 8:00 A.M. and 10:00 A.M. but with regular days off on Friday and Saturday, Saturday and Sunday, Sunday and Monday, or Tuesday and Wednesday. As the Fiscal Year drew to a close, there continued discussion and negotiation regarding the possibility of shift modification.

Governor's Parole Study Commission

Due to increased political and media pressure on the parole system in New Jersey, the Governor ordered a Parole Study Commission be formed to study the existing structure and make recommendations for change. Two Bureau members were asked to serve on the Commission. They are Assistant Chief Mario Paparozzi and Senior Parole Officer Anthony Sgro, PBA local 326 president. The Commission continues to meet monthly.

Transfer of IPO Function in State Institutions

The State Parole Board's counselors assumed the function of the Institutional Parole Officer in State Adult Institutions. In November they advised of the need for the continued use of the Bureau's institutional clerks. The Bureau trained the parole counselors and in January turned over to Parole Board personnel the responsibility for the institutional parole officer function in the adult institutions. Parole Bureau clerical staff remained with the program and were re-assigned to the Institutional Classification Departments.

Interstate Compact Procedures

The redefining of how interstate matters are handled in New Jersey which was begun last fiscal year continued this year. The Attorney General's office defined the meaning of the terms in the interstate compact. Assistant Chief Mario Paparozzi was made Deputy Compact Administrator and in that function reports directly to the Department's Chief of Staff. The Compact Administrator remained the Commissioner. A series of meetings with other state compact officials was held in addition to the routine interstate meetings.

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Privatization of Revenue Collection

The Bureau completed the RFP for the collection of revenue from max cases owing revenue as well as the concomitant recommendations for enabling legislation. This completed proposal was submitted to the Department and turned over to the Business Office. As the year ended there was discussion of Treasury's Collection Unit assuming this responsibility.

Additional Conditions of Parole Imposed

The Board imposed two new regular conditions of parole on all parolees under its jurisdiction. The first requires the parolee to notify the parole officer of any restraining order filed against him or her. The second requires the parolee to ask permission for any out of state travel. This condition replaces the one that had previously allowed out of state travel for up to 24 hours without the permission of the parole officer.

Conversion to Electronic Record Keeping

In the continuing efforts to convert the Bureau's statistical operations from a totally manual system to an electronic system, several milestones were passed.

1. Out of State cases being supervised in New Jersey began to be entered into OBCIS
2. The OBCIS Warrant Tracking system became operational in all district offices.
3. All district offices were converted to entering their information directly into OBCIS.
4. A decision was made to move the NCIC/SCIC processing out of the Bureau of Parole and place it in the Central Communications Unit.

Although there remains substantial efforts to accomplish complete up to date data entry, this phase of the conversion is drawing to a close. The next phase is identifying and retrieving appropriate reports from the information in OBCIS.

Juvenile Violators Direct Return to Training School

The Bureau faced increased pressures from county juvenile facilities which would not accept parole violators. To temporarily deal with this challenge, procedures were created to transport juvenile violators that had been refused at local facilities directly to the Jamesburg Reception Unit.

Parole Officer Recruits Hired

No Recruit Basic Training Class was held in the Fiscal Year and only ten (10) recruits were hired to fill vacancies. This does include 2 bilingual recruits. However, prospects for the hiring of additional recruits appeared significant as the Bureau looked ahead to the new fiscal year.

Management Completes Basic Training

Chief Victor D'Ilio, Assistant Chief William Hamp and Assistant Chief Mario Paporozzi all completed Parole Basic Training for Veterans and are now sworn and armed, as are all the supervising parole officers, district parole supervisors and most of the remaining professional staff.

MAJOR UNITS

Central Office

The Central Office is the Administrative Unit of the Bureau of Parole. The staff includes: a chief, two assistant chiefs, five supervising parole officers, an executive assistant, an administrative assistant, the coordinators of both administrative and operational programs, and clerical support. Supervisors and/or coordinators of various programs are responsible for revenue collection (until November) information systems, special field supervision programs and volunteers. The Office of Interstate Services is under the administration of an assistant chief. The Institutional Parole Office Program is administered by an assistant chief with an assistant district parole supervisor assisting and supervising the assigned personnel. A supervising parole officer is responsible for coordinating the training of Bureau staff. Methods of implementation for innovative projects and means of dealing with the resolution of problems are also the responsibility of the administrative staff. Necessary research is conducted and efforts are made toward public information and education by the Central Office staff. Overall, this particular unit is concerned with the efficiency and effectiveness of the Bureau. Additionally, certain supervising parole officers on a regional basis are responsible for overseeing and auditing the activities of the various district offices. Visits to a district office are made at least weekly. These regional supervisors must be conversant with and/or identify needs and problems in the operational units. Feedback is elicited for use in policy making decisions.

District Offices (13)

District Offices are strategically located in areas of heaviest population concentration for particular catchment zones. Each office has a supervisor, his or her assistant, and various field staff and clerical support. Activities of district office staff are attendant to the supervision of and/or revenue collection from a daily average of more than 40,000 offenders. The offenders supervised are from New Jersey penal and correctional institutions, county jails, training schools and out-of-state institutions. The offenders from out-of-state who reside in New Jersey and are completing a parole obligation. Services are also provided to inmates released at expiration of their maximum sentence. Further, district staff complete field functions attendant to the Department of Corrections Adult and Juvenile Furlough Program and the Work/Study Release Program. Revenue payments by parolees are received and processed in the district offices.

Institutional Parole Program

The institutional parole office staff, housed in the fourteen major New Jersey institutions, services all State penal and correctional institutions, and the training schools. Staff members conduct personal interviews with inmates to resolve problems, assist in preparation of parole plans, provide detailed pre-release instructions and counseling, and coordinate the sex offender DNA collection process. Field parole staff members have an additional assignment of providing institutional parole office services to county correctional institutions and to various community release/residential centers. In January 1996, thirteen of the state institutional parole offices were removed from the Bureau's function and the responsibility for the IPO function turned over to Parole Board Counselors. The Training School for Boys is the one remaining state institutional parole office which is staffed by Bureau of Parole personnel.

GOVERNOR'S 1997 BUDGET RECOMMENDATIONS

The following is an excerpt from the Governor's budget recommendations for Fiscal 1997. Section #7010 contains the recommended appropriations for the Office of Parole and Community Programs. Care must be taken to separate the various community programs from the Bureau of Parole's budget. These centers are not part of the Bureau.

CORRECTIONS

10. PUBLIC SAFETY AND CRIMINAL JUSTICE

17. PAROLE AND COMMUNITY PROGRAMS

7010. OFFICE OF PAROLE AND COMMUNITY PROGRAMS

OBJECTIVES

1. To carry out, in the community, programs of conditional release from custody, i.e. furlough, work/study release, which assist institutionalized offenders in reintegrating into the community and preventing their further involvement in the formal institutionalized correctional process.
2. To provide supervision of parolees by making available the necessary assistance, guidance and controls required for community living.
3. To provide residential/community service and treatment programs for reintegrating institutionalized offenders into the community.

PROGRAM CLASSIFICATIONS

03. **Parole.** This program provides supervision, investigates parole plans, work/study release, and furlough sites for all juveniles and adult parolees from state and county institutions and those entering New Jersey from other states. Executive clemency and extradition investigations are performed for the Executive Office. Through its various field offices, fines, penalties, and restitution are collected for deposit in the General Treasury. Treatment is obtained and the progress of parolees and offenders is monitored through the general and specialized caseload officers.
04. **Community Programs.** The provision, coordination and supervision of all Department community-based operations for adult inmates is performed through Community Programs. These include half-way houses for adult male and adult female prisoners. The Department-operated halfway house bed spaces were privatized in FY 1995.

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EVALUATION DATA

	Actual FY 1994	Actual FY 1995	Actual FY 1996	Budget Estimate FY 1997
PROGRAM DATA				
Parole				
Parolees under supervision (beginning of year)	36,540	41,474	48,674	54,926
Added to Parole	17,333	21,208	17,102	19,000
Removed from Parole	12,399	14,008	10,850	12,701
General Caseload Data				
Max-Revenue Parolees (a)	16,078	21,769	27,842	33,400
Parolees	19,962	19,080	19,782	20,476
Total General Caseload Parolees	36,040	40,849	47,624	53,876
Special Caseload Data				
Juvenile Aftercare (b)	175	175	175	175
Intensive Supervision and Surveillance (ISSP)	325	450	475	475
Electronic Monitoring -Inmates	---	---	200	200
Electronic Monitoring - Parole Violators	---	---	200	200
Total special caseload	500	625	1,050	1,050
Community Programs				
Average Daily Population (resident)				
Community Service Center, Newark	68	35 ^(c)	---	---
PERSONNEL DATA				
Position Data				
Filled Positions by Funding Source				
State Supported	448	450	471	511
Total Positions	448	450	471	511
Filled positions by Program Class				
Parole	425	433	471	511
Community Programs	23	17	---	---
Total Positions	448	450	471	511

Notes: Actual fiscal year 1994 and 1995 and Revised fiscal year 1996 position data reflect actual payroll counts. The Budget Estimate for fiscal year 1997 reflects the number of positions funded.

- (a) Max-Revenue Parolees are not eligible to be released from parole caseloads due to unpaid fines, fees and assessments imposed by the Courts and/or statutes.
- (b) Federally funded program.
- (c) This facility was closed in FY 1995.

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APPROPRIATIONS DATA
(thousands of dollars)

-----Year Ending June 30, 1995-----					-----June 30, 1997-----				
Orig. & (s) Supple- mental	Reapp. & Recepts.	Transfers & (b)Emer- gencies	Total Available	Expended		1996 Prog. Class.	Adjusted Approp.	Requested	Recom- mended
Distribution by Program									
19,454	124	4,526	24,104	24,099	Parole	03	25,997	27,588	27,588
<u>1,086</u>	<u>---</u>	<u>-444</u>	<u>642</u>	<u>641</u>	Community Programs	04	<u>---</u>	<u>---</u>	<u>---</u>
20,540	124	4,082	24,746	24,740	Total Appropriation		25,997^(a)	27,588	27,588
Distribution by Object									
Personal Services;									
19,114	<u>---</u>	4,003	23,117	23,112	Salaries and Wages		22,214	23,266	23,266
<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>5</u>	Food in Lieu of Cash		<u>---</u>	<u>---</u>	<u>---</u>
19,114	<u>---</u>	4,003	23,117	23,117	Total Personal Services		22,214	23,266	23,266
140	<u>---</u>	7	147	147	Materials and Supplies		139	147	147
476	<u>---</u>	58	534	533	Services Other Than Personal		454	533	533
531	<u>---</u>	-18	513	512	Maintenance and Fixed Charges		584	512	512
Special Purpose:									
121	<u>---</u>	-45	76	73	Payments to Inmates Discharged From Facilities	03	94	94	94
<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>---</u>	Parolee Electronic Monitoring Program	03	2,492	3,016	3,016
<u>138</u>	<u>---</u>	<u>-100</u>	<u>38</u>	<u>37</u>	Community Service Center		<u>---</u>	<u>---</u>	<u>---</u>
<u>---</u>	<u>-145</u>	114	110	<u>---</u>	Newark Total Special Purpose	04	<u>---</u>	<u>---</u>	259
124	177	321	321	<u>---</u>	Additions, Improvements and Equipment	20	20	20	20

OTHER RELATED APPROPRIATIONS

All Other Funds

<u>---</u>	1 51 R	<u>---</u>	<u>52</u>	<u>52</u>	Community Programs	04	<u>---</u>	<u>---</u>	<u>---</u>
<u>---</u>	<u>52</u>	<u>---</u>	<u>52</u>	<u>52</u>	Total All Other Funds		<u>---</u>	<u>---</u>	<u>---</u>
20,540	176	4,082	24,798	24,792	GRAND TOTAL		25,997	27,588	27,588

Note: (a) The fiscal year 1996 appropriation has been adjusted for the allocation of salary program and has been reduced to reflect the transfer of funds to the Employee Benefits and Salary and Other Benefits accounts.

LANGUAGE RECOMMENDATIONS

Bureau of Parole Annual Report/Fiscal Year 1996

PERSONNEL

Staff by Title

According to Bureau records, as of June 30, 1996 the total complement of 459 staff members was distributed as follows (vacancies are not included):

Chief	1
Assistant Chief	2
Supervising Parole Officers	5
District Parole Supervisors	15
Assistant District Parole Supervisors and Supervisor Parole Residential Facility	21
Interstate Specialist I	2
Senior Parole Officers	297
Senior Parole Officers (IPO)	2
Parole Officer Recruits	8
Executive Assistant	1
Administrative Assistant	1
Interstate Specialist II	3
Clerical (total includes 9 Principal Bookkeepers)	98
Project Specialist	1
Executive Staff Associate	1
Project Development Assistant	1
Total	459

Personnel Actions During the Fiscal Year

Professional

Inter-department transfer into Bureau	0
Inter-department transfer from the Bureau	0
Hired	9
Resigned	2
Terminated	1
Retired	11

Clerical

Inter-department transfer into the Bureau	1
Inter-department transfer from the Bureau	0
Hired	3
Resigned	3
Terminated	1
Retired	1

Remarks

- ◆ A significant number of retirements have been announced during the past year as staff completed training and became eligible for processing under the Police and Fireman Fund. Effective dates of many announced retirements are in the coming fiscal year.
- ◆ Concomitantly, promotions have also dramatically increased or are cleared for processing from the Supervising Parole Officer level down to the Assistant District Parole Supervisor level.
- ◆ As a result, a significant number of recruits have been or will be hired to backfill the entry level positions made vacant as a result of promotions and retirements.
- ◆ As indicated, this phenomena is expected to continue through the coming fiscal year prior to slowing down.
- ◆ OIS titles are in the process of reclassification. Several have been reclassified to Sr. Parole Officer. A Supervising Parole Officer has been appointed as supervisor of the unit.
- ◆ Principal Clerk Bookkeeper positions have been assigned to each District and are being filled to eliminate the need for Revenue Officers who are being assigned caseloads.
- ◆ Except for the Training School, all of the former Institutional Parole Officers (IPO), have been assigned to the District Offices to allow for positions to supervise parole violators (HIDP). Board personnel is now performing the IPO function.
- ◆ Periodic statewide postings allow staff to bid on reassignments to units more compatible to their wants and needs.

Bureau of Parole Annual Report/Fiscal Year 1996

CASELOAD

As of June 30, 1996, various Bureau of Parole units reported responsibility for 40,805 cases. This represents a decrease of 6096 cases, or 13%, less than what was reported one year prior. This decrease is the result of transferring all Recorded Revenue cases which are assigned to CORU to the Bureau of Audits and Accounts. Unit caseloads as of June 30, 1996 were as follows:

DISTRICT OFFICE	*1	*2	*3	*4	*5	*6	*7
1	0	1172	172	1344	2098	3442	3442
2	0	1452	52	1504	1412	2916	2916
3	0	838	55	893	1020	1913	1913
4	0	1723	56	1779	2141	3920	3920
5	0	1248	125	1373	1581	2954	2954
6	0	1623	172	1795	1862	3657	3657
7	8	1597	81	1678	1727	3405	3413
8	0	1511	0	1511	1756	3267	3267
9	0	1146	29	1175	1656	2831	2831
10	0	886	104	990	985	1975	1975
11	6	1167	109	1276	1825	3101	3107
12	0	1636	88	1724	2578	4302	4302
13	0	1637	47	1684	1424	3108	3108
TOTAL	**14	17636	1090	18726	22065	40791	40805

Legend:

- *1 = Inmates Electronic Monitoring
- *2 = Parolees - General Supervision
- *3 = Parolees - New Jersey Cases Residing Out-of-State (SPOP)
- *4 = Parolees - Time (General Supervision + SPOP)
- *5 = Parolees - Ex-Max Revenue
- *6 = Total Parolee Caseload
- *7 = Grand Total

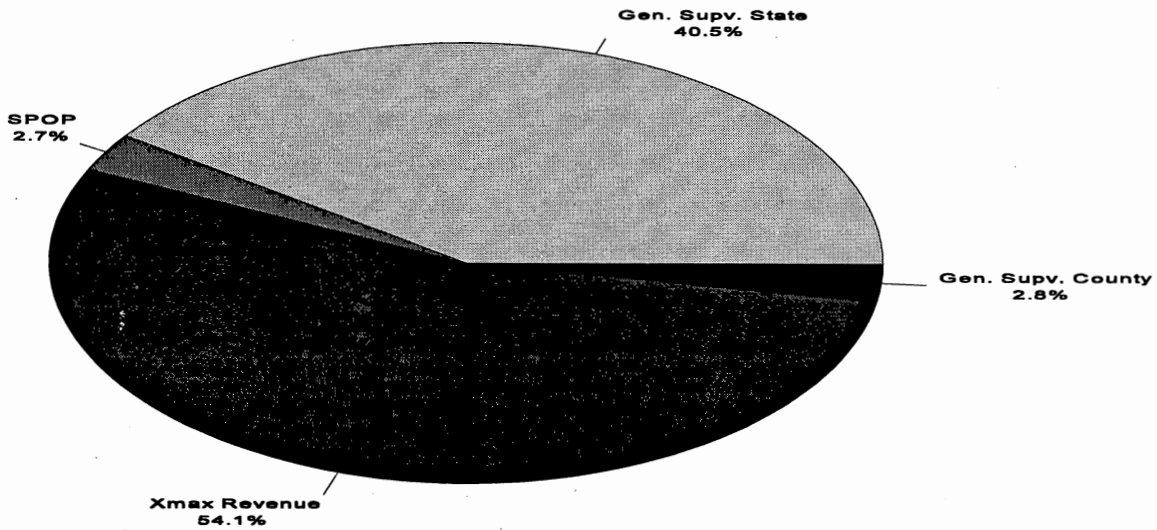
** A review of the Electronic Monitoring statistics revealed an updated figure of 38 inmates in the Electronic Monitoring program as of June 30, 1996.

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The current Bureau total caseload of 40,805 includes:

- 18,726 - Parolees residing in New Jersey still serving time-portion of sentence
- 1,541 - Females under general supervision
- 16,095 - Males under general supervision
- 1,131 - County sentenced parolees
- 486 - Parolees supervised for other states
- 639 - Juvenile parolees
- 1,090 - New Jersey parolees residing out-of-state
- 22,065 - State sentenced cases past maximum still owing Court ordered revenue obligations

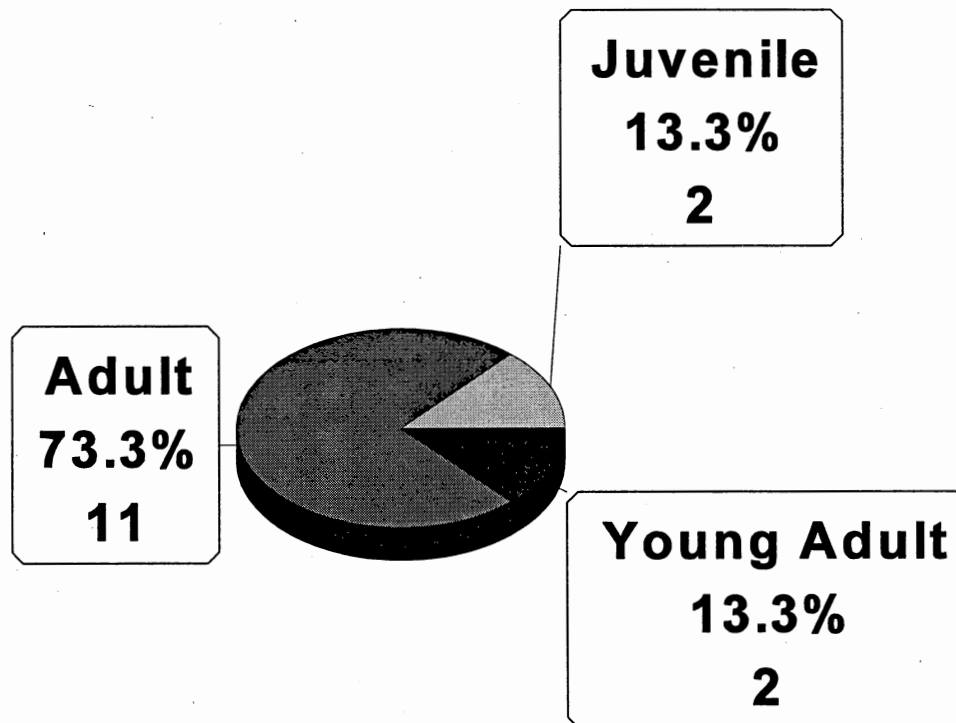
CASELOAD BREAKDOWN GRAPH
as of June 30, 1996



DISCHARGE BEFORE EXPIRATION OF MAXIMUM SENTENCE

Grants of discharge from parole are extended by the Parole Board upon the recommendation of the Bureau. The discharge before max data provided was received from the IPO at Trenton State Prison through January 1996. Further data is not available because that office is no longer staffed by Bureau personnel. From July 1995 through January 1996, fifteen (15) discharges were granted by the three Board panels. The break down was as follows: juvenile two (2), young adult two (2), and adult eleven (11). Those discharges were distributed as depicted in the following graph:

GRAPH: EARLY DISCHARGES GRANTED
Fiscal Year 1996
(June 30, 1995 Through January 1996)



Bureau of Parole Annual Report/Fiscal Year 1996

Office of Interstate Services (OIS)

At the end of the year, the Office of Interstate Services had responsibility for 486 individuals paroled from out-of-state facilities and residing in New Jersey, and 1090 New Jersey parolees residing out-of-state and under the direct supervision of the other state.

The Office of Interstate Services continues to be involved in:

- ◆ the Corrections Compact
- ◆ the Interstate Agreement on Detainers
- ◆ the Federal Witness Protection Program
- ◆ Pardon and Clemency Investigations
- ◆ STOS cases - inmates, housed out-of-state, who have a concurrent new sentence
- ◆ the Juvenile Compact
- ◆ New Jersey parole fugitives and escapees
- ◆ the International Treaty process

The Office of Interstate Services has been placed in the Bureau of Parole. Certain professional Interstate titles are being changed to Parole law enforcement titles. The Office of Interstate Services has, also, been given a Supervising Parole Officer (SPO) title to supervise the office. The SPO reports to the Deputy Compact Administrator, Assistant Chief Mario Paparozzi.

The above changes, especially the addition of an SPO position in Interstate, were due to the "Robert Simon" Parole Compact incident. The SPO is responsible for the review process on incoming out-of-state parole plans. Also, the SPO is in charge of the daily operations of OIS.

Because of events such as the "Robert Simon" incident, during the month of September 1995, a Regional Compact Administrators meeting occurred with New Jersey and surrounding states at the World Trade Center, N.Y., N.Y. In attendance were Deputy Compact Administrators and the New Jersey Deputy Attorney General's personnel. The meeting was held to discuss and formulate a revised review process for parole plans. Discussions also centered on issues such as the definition of what a family member should be, what a mandatory acceptance case is as opposed to a discretionary case, and what constitutes employment. At the conclusion of the September 22, 1995 meeting, all administrators agreed to continue to meet at future sites to exchange ideas and to attempt to resolve differences between states.

Since the last Fiscal Year, OIS has begun working on gathering information to formulate a process for adding the Interstate caseload to OBCIS. A backlog of cases, especially those preparoles and transfers from an out-of-state location to New Jersey, are currently up-to-date. The new procedures for acceptance to New Jersey have been developed and Interstate is timely with incoming parole plans.

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A new medical form was developed for our institutions' use for parole plans going out-of-state. The form, developed by OIS, was reviewed and approved by Standards Development Unit and submitted to all New Jersey institutions. The form is practical and assists the Medical Department with the essential medical information needed for a parole plan to be submitted to out-of-state.

Other significant issues and events that occurred during the fiscal year are noted below.

- ◆ OIS moved ten (10) inmates to and from New Jersey under the Corrections Compact. Some of these inmates were non-consensual or management referrals. Others were consensual or family type transfers.
- ◆ New contracts and expired contracts for the movement of inmates between contracting states were finished or reviewed.
- ◆ OIS completed work on the John Martini case under the Executive Agreement Clause - allowing the inmate to appear in a Bergen County Court process. The inmate was served a Death Warrant in Pennsylvania with the assistance of OIS.
- ◆ OIS is very close to completing the second International Treaty Transfer to Canada on New Jersey inmate John Kaput. The final work was compiled during the fiscal year. The U.S. Federal Government, Canada, New Jersey Department of Correction (DOC) Commissioner's Office, and Governor Whitman all approved the inmate's transfer to Canada. Final efforts to transfer custody to the U.S. Marshall, Canadian officials and the U.S. District Court in Trenton are being negotiated by OIS.

TRAINING

Orientation And On-The-Job Training

Each field officer hired is given 30-days on-the-job training in the district office. Before assuming a caseload, each officer is given an orientation to office procedure and systems. Caseload assumption does not occur until after a full 30 days of intensified training. Additionally the officer is familiarized with the Administrative Manual and is required to accompany experienced staff into the field for introduction to other agencies and the district caseload. Observations of the field officers daily activities, are followed by performance under the critical scrutiny of veteran personnel. Completion of the formal Police Training Commission Agency Training Course is required of newly hired parole officer recruits prior to admission to the in-residence eight week "Basic Course for Parole Officers" given at the Thomas M. Cooper Training Academy.

On-the-job training is also provided for senior parole officers who assume the duties of probable cause hearing officer. They observe hearings being conducted by more experienced officers. After that, they are under critical scrutiny in the performance of their new responsibilities until they feel comfortable acting independently. Central Office provides necessary reference material for the hearing officer's ongoing use. The updated policy is distributed as need arises. The Probable Cause Hearing Officer function is in the process of transfer to the State Parole Board.

In-Service Training

Training is held on a district office level usually at staff meetings where various concepts, procedures and community resources are introduced to staff. Bureau policy is reviewed at district staff meetings where part of the Administrative Manual is read and discussed. Further, policy emanating at the managerial level is presented to staff at these forums. Finally, significant personnel from various community agencies, with whom the district works directly, are invited to the staff meetings to make presentations and answer staff questions.

Training for Parole Officers

Throughout fiscal 1996, veteran officers participated in the Police Training Commission approved seven (7) weeks "Veteran Officer Basic Course for Parole Officers." It is anticipated that this course will be discontinued in early fiscal 1997 as no longer necessary.

The eight (8) week residential Police Training Commission approved "Basic Course for Parole Officers" at the Thomas M. Cooper - Training Academy will continue to be required for all newly hired recruits. Graduation from the course is required for all recruits within one year of date of hire.

During the fiscal year, five (5) veteran cycles were conducted with 135 officers, supervisors, and managers successfully completing the course. This makes a total of 283 who have graduated this course since its inception in Fiscal 1994. No cycles were held for recruits this fiscal year. The ninth veteran cycle was in progress at the close of the fiscal year.

Bureau of Parole Annual Report/Fiscal Year 1996

Other Training Activities

Various personnel attended the following training:

American Society of Criminology Annual Conference

APPA Annual Conference

Baton Instructor Training

Breathalyser Use

CJIS Training

Computer Training at Sea Girt - CJIS

Computer Training at Skillman - OBCIS

COSO Internal Control - Integrates Framework (Department Training Seminar)

Electronic Monitoring Home Confinement Program Provider of Agency Training

Local Area Network System Training

MASCA Conference

National Association of Extradition Officials 32nd Annual Conference

NJ Narcotic Enforcement Officers Association Seminar

NJACA 13th Annual Conference

OBCIS/Warrant Tracking

Probation and Parole Compact Administrator's Meeting

Public/Media Relations

Seminar - Motorcycle Gangs

South Carolina Probation/Parole Conference

PROBABLE CAUSE HEARINGS

These hearings mandated by the U. S. Supreme Court in the *Morrisey vs. Brewer* decision, are conducted by a senior parole officer assigned to each district office. Initially, the hearings were conducted by supervising parole officers (the highest title under assistant chief). Policy and operating procedures were developed. Then, a Probable Cause Hearing Unit (composed of several senior parole officers and headed by a supervising parole officer) was established to conduct all of the hearings. This unit existed from January 1978 until September 1979. At that time, due to vehicle and budgetary restraints, the unit was disbanded.

In September 1995, the New Jersey State Parole Board began conducting some hearings in lieu of a probable cause hearings under the "one hearing concept." Board conducted hearings could be considered a probable cause hearing, or waiver of the probable cause hearing with a final revocation hearing held.

Of the Probable Cause Hearings held by the Bureau, probable cause was found with a revocation hearing to follow in 4298 of the decisions rendered or 91.6% of the time. The total number of hearings held, by the Bureau and the Board, (5996) during Fiscal Year 1996 decreased 12.4% from Fiscal Year 1995. But, this is an increase of 75% over the number of hearings held by the Bureau ten years ago in Fiscal Year 1986.

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Probable cause hearings scheduled and decisions rendered during Fiscal 1996:

District Office	Held By	Total Hearings	*1	*2	*3	*4	*5	*6	*7	Total Decisions
1	Bureau	311	133	178	0	307	2	2	0	311
	Board	57	55	2	0	54	7	0	0	61
2	Bureau	193	115	78	0	184	6	0	3	193
	Board	36	1	2	33	34	2	0	0	36
3	Bureau	301	202	99	0	282	19	0	0	301
	Board	163	51	31	81	114	9	1	0	124
4	Bureau	437	342	95	0	365	44	5	23	437
	Board	185	144	39	2	161	9	3	12	185
5	Bureau	333	217	116	0	331	2	0	0	333
	Board	49	37	10	2	47	0	0	2	49
6	Bureau	394	265	129	0	333	56	3	2	394
	Board	143	108	0	35	106	2	0	0	108
7	Bureau	558	382	176	0	539	11	6	2	558
	Board	220	30	1	189	189	31	0	0	220
8	Bureau	589	432	157	0	502	77	4	6	589
	Board	171	148	0	23	128	11	0	15	154
9	Bureau	89	54	35	0	76	12	1	0	89
	Board	10	3	6	1	3	0	0	2	5
10	Bureau	271	180	91	0	254	10	3	4	271
	Board	91	71	11	9	76	6	0	0	82
11	Bureau	349	223	126	0	336	13	0	0	349
	Board	82	60	22	0	85	8	0	0	93
12	Bureau	328	238	90	0	306	16	6	0	328
	Board	25	19	1	5	23	2	0	0	25
13	Bureau	353	195	158	0	350	2	1	0	353
	Board	72	59	13	0	71	1	0	0	72
Inst.	Bureau	186	20	166	0	133	16	1	36	186
	Board	0	0	0	0	0	0	0	0	0
DO & IPO	**Bureau	4692	2998	1694	0	4298	286	32	76	4692
	Board	1304	786	138	380	1091	88	4	31	1214
Grand Total	Bureau & Board	5996	3784	1832	380	5389	374	36	107	5906

Key: Columns 1+2+3 = Total Hearings

Columns 4+5+6+7 = Total Decisions

*1 Hearing requested and hearing held.

*4 Probable cause found and referred for revocation (see Note below).

*2 Hearing waived and decision rendered.

*5 Continue on parole although valid violations

*3 Hearing waived and Revocation Hearing held.

*6 Continue on parole no valid violations determined

*7 Other

** Bureau (Grand Total Section) = DOs (District Offices) + IPOs (Institution Parole Officers)

Note: With the exception of TSBJ, the IPO offices were dismantled in January 1996.

For Board held hearings, column#4 may have been used as a revocation hearing under the Boards "one hearing concept."

Parole Board time frames for rendering revocation hearing decision exceed Bureau probable cause time frames.

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RATIO OF FIELD TO OFFICE TIME

The following chart shows the hours and percentage of officer's time spent in the office as compared to the field in Fiscal 1996.

DISTRICT OFFICE	OFFICE	FIELD	TOTAL
1	15213	12839	28052
2	15921	6560	22481
3	9994	11809	21803
4	25157	12426	37583
5	14976	9083	24059
6	12729	12402	25131
7	26604	13833	40437
8	12761	12779	25540
9	12318	9279	21597
10	14214	10758	24972
11	16221	11496	27717
12	18797	12076	30873
13	16243	11000	27243
Total	211148	146340	357488
Percent	59%	41%	100%

CASEBOOK REVIEWS

Casebook reviews are considered a personnel management tool of the district supervisor. The parole officer records contacts made on each case in the casebook. For a specific day, supervisors can compare recorded casebook contacts to the recorded activities of the officer. Further, the reviews are a case work supervisory tool. It allows the supervisor the opportunity to review the progress of the various cases. Upon completion of the review, the reviewer evaluates the casework and casebook maintenance.

During the year, 247 reviews were completed. Eight percent (8 %) of those rated received an unsatisfactory rating. An unsatisfactory rating may be followed by a period of 30 days during which an opportunity is provided to remedy the deficiencies. Ultimately, termination of employment may result from failure to correct the deficiencies.

INSTITUTIONAL PAROLE PROGRAM (IPO)

The Bureau of Parole's IPO operation was terminated, effective 1-15-96, for all the Youth and Adult Institutions throughout the State. The IPO role was assumed by the State Parole Board counselors and Institutional Classification Departments. The Bureau continues to maintain an IPO operation at the Training School for Boys in Jamesburg (TSBJ) which services all juvenile offenders including the various juvenile community programs located throughout the State.

The Bureau of Parole continues to staff a county IPO in each District Office. They are responsible for the parole activity at all the county jails as well as all the halfway houses and MAP facilities utilized by the Department of Corrections. Further, Central Office maintains an IPO Unit which coordinates the distribution of all county parole certificates as well as State certificates serviced by the Bureau's county IPO staff.

State Institutional Parole Activities
(July 1, 1995 Through January 15, 1996)

Inst.	Parole Releases	Placement Releases	Preparole Interviews	Inmate Requested Interviews	Parole Classes	Orientation Classes
NJTSB*	703	31	1331	449	345	312
JMFS*	102	8	195	35	99	195
MYCF	623	145	992	762	58	6
ACWYCF	251	16	495	66	134	24
GSRC	410	59	466	396	165	5
EMCF	364	67	582	276	334	0
BSP	571	160	1187	574	403	0
MSCF	168	43	324	259	31	24
NSP	375	55	895	387	431	0
EJSP	398	25	530	315	324	8
RFSP	247	29	585	670	100	0
SSCF I&II	360	93	715	812	343	0
NJSP	100	36	761	306	152	12
ADTC	2	1	64	144	9	0
TOTAL	4674	768	9122	5451	2928	586

* Institutional Parole Activities For This Institution Are For Period of 7/1/95 Through 6/30/96.

**District Office Institutional Parole Activities At County And
Community Facilities**

DISTRICT OFFICE	PREPAROLE INTERVIEWS	PAROLE RELEASES
1	645	376
2	1396	1322
3	483	259
4	1004	715
5	488	327
6	607	434
7	431	255
8	517	350
9	380	380
10	829	270
11	596	343
12	1374	926
13	22	24
TOTAL	8772	5981

Compared to Fiscal Year 1995, there was a decrease of 47.02 % in preparole interviews conducted in state institutions. This was due to termination of IPO operations in all institutions except the Training School for Boys in Jamesburg. There was a slight increase of .63%, however, in interviews conducted by district office staff.

REVENUE COLLECTION PROGRAM

Revenue collection by the Bureau of Parole is authorized by statute. The Parole Act of 1979, subsequent statutory amendments, and N.J.S. 2C:46-4, allow collection of certain revenues by the Bureau. Revenues are collected from persons convicted of an offense and who have been committed to the Department of Corrections. These offenders may be current inmates, persons on parole, or persons who have completed the time portion of their sentence.

Violent Crimes Compensation Assessment (VCCB)

VCCB is a Court imposed assessment against all adults convicted of an offense and juveniles adjudicated delinquent. The money that is collected by the Bureau is deposited in a Department of the Treasury general account. It is then transferred to a special account available to the Violent Crimes Compensation Board. This Board administers compensation to victims of violent crimes for loss of earnings and non-reimbursed medical expenses. The minimum assessment is \$50 for adults convicted of nonviolent offense and \$100 for adults convicted of violent offenses. For all juvenile offenders, the minimum amount is \$30. The maximum amount is \$10,000 for all violent offenders. Five dollars of the first \$30 of each assessment is applied toward the Victim/Witness Advocacy Fund administered by the Division of Law, Department of Law and Public Safety. According to statute, VCCB assessments are first in priority of payment. All payments are applied to this assessment until it is paid-in-full.

Restitution

The Court may award crime victims restitution for losses suffered. The State Parole Board may also require that a person granted parole make full or partial restitution. The amount of the restitution is set by the sentencing Court upon request by the Board. Statutorily, restitution has second priority of payment after a VCCB assessment is paid-in-full.

Safe Neighborhood Services Fund Assessments (SNSF)

SNSF is a Court imposed assessment signed into law during August 1993. Money collected from this assessment will be used to enable municipalities to hire and place more police officers on the street and to enhance their existing police equipment.

Forensic Laboratory Fee (FLF)

Convictions under the "Comprehensive Drug Reform Act of 1986," require the Court to assess a criminal laboratory analysis fee, FLF. There is a fee of \$50 for each offense for which there is a conviction. Juvenile offenders are assessed \$25 for each adjudicated offense. Collected fees are disbursed according to N.J.S. 2C:35-20. They are used to defray the cost attendant to the laboratory analysis of substances taken as evidence. Forensic Laboratory Fees have third priority of payment.

Mandatory Drug Enforcement and Demand Reduction Penalty (DEDR)

The Court assesses a DEDR penalty against each person convicted, or adjudicated delinquent, for a violation of any offense delineated in the "Comprehensive Drug Reform Act of 1986." This penalty may range from \$3000, for a crime of the first degree, to \$500, for a disorderly or petty disorderly person offense. According to statute, all monies collected shall be forwarded to the Department of the Treasury. The money is then deposited in a non lapsing revolving fund to be known as the "Drug Enforcement and Demand Reduction Fund." Monies in the fund shall be appropriated by the Legislature on an annual basis. It is used to fund the Alliance to Prevent Alcoholism and Drug Abuse and other alcohol and drug abuse programs. The DEDR penalty is the fourth priority of payment.

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Fine

Besides any, or all, of the above, the Court may sentence a defendant to a sentence of imprisonment and an additional fine. Fines are the fifth priority of payment.

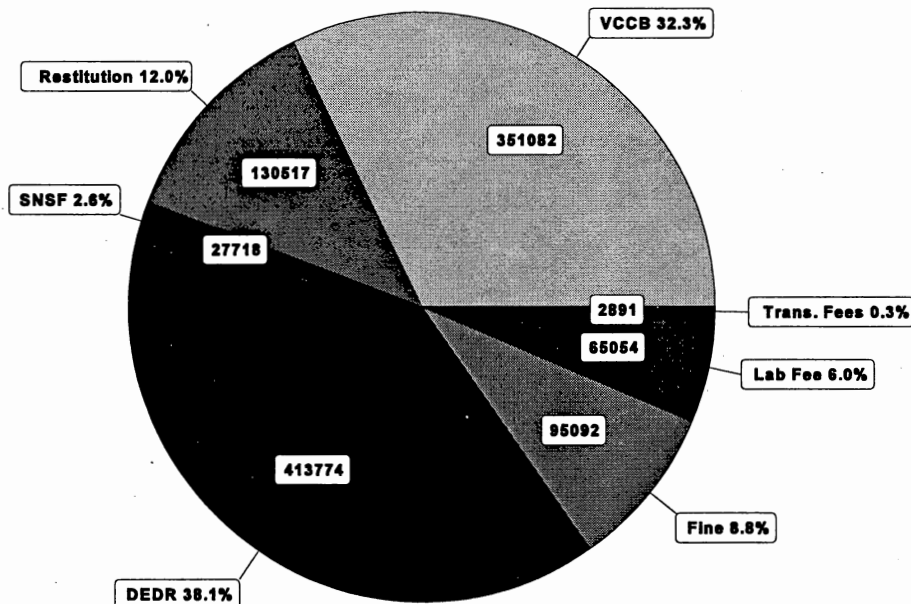
Transaction Fee

For convictions in Superior Court of offenses which occurred on or after February 1, 1993, a transaction fee is imposed. For the six types of revenue obligation specified above, this fee is paid on each payment, or installment payment, toward satisfaction of the obligation.

GRAPH: ALLOCATION OF COLLECTIONS

Fiscal Year 1996

(CORU Collections Transferred From The Bureau In November Are Pro-rated Accordingly)



The above graph depicts the allocation of the \$1,086,128 that the Bureau Collected during the past fiscal year.

Note: Forensic Lab Fees and the Mandatory Drug Enforcement and Demand Reduction Penalty (DEDR) was enacted June 22, 1987 and began appearing on Superior Court Commitment orders during the later part of Fiscal Year 1988. Installment Transaction Fees were signed into law during December 1992 and are imposed for all convictions where the offense occurred on or after February 1, 1993. Safe Neighborhoods Services Fund Assessment (SNSF) was signed into law during August 1993.

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Revenue Collection - The Central Office Revenue Unit (CORU) was transferred to the Bureau of Audits and Accounts in mid November. The following chart and graphs reflect the revenue by revenue obligation type and location collected by the Bureau during Fiscal Year 1996.

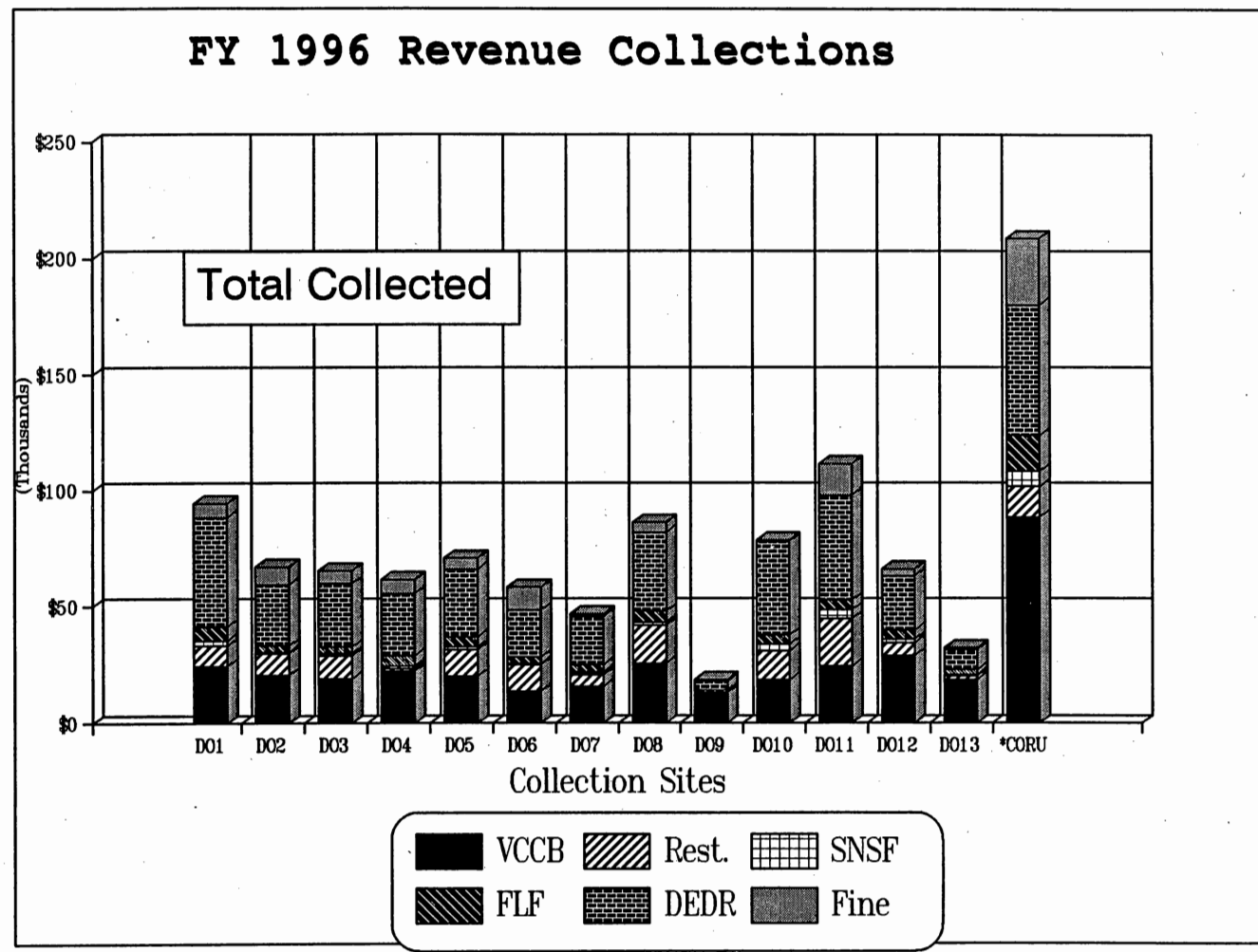
REVENUE COLLECTION CHART

DISTRICT	*VCCB PENALTY	*Restitution	*SNSF ASSESSMENT	*FORENSIC LAB FEE	*DEDR PENALTY	*FINE	*INSTALLMENT TRANS. FEE	TOTAL
1	24,409	9,286	2,496	6,109	47,307	6,259	484	96,350
2	20,746	9,469	1,030	2,990	26,823	7,803	0	68,861
3	18,812	10,095	1,507	3,069	27,724	5,630	32	66,869
4	22,141	1,514	1,310	4,727	27,395	6,184	59	63,330
5	19,821	11,581	1,268	4,614	29,243	5,359	27	71,913
6	13,198	11,929	578	2,993	20,306	10,206	199	59,409
7	15,428	5,225	1,346	3,315	21,001	1,200	232	47,747
8	25,671	16,562	1,597	5,011	34,200	4,568	3	87,612
9	12,923	256	79	1,232	3,868	599	64	19,021
10	18,569	12,881	3,029	4,329	41,038	720	565	81,131
11	24,181	20,296	4,047	4,513	45,141	14,038	44	112,260
12	28,545	6,009	2,184	4,061	24,010	2,861	0	67,670
13	18,101	2,107	549	2,643	9,231	630	0	33,261
**CORU	88,537	13,307	6,698	15,448	56,487	29,035	1,182	210,694
TOTAL	\$351,082	\$130,517	\$27,718	\$65,054	\$413,774	\$95,092	\$2,891	\$1,086,128

* All figures are rounded to the nearest dollar amount

** Totals for CORU include amounts received through the efforts of Institutional Parole Officers

GRAPH: FY 1996 REVENUE COLLECTIONS

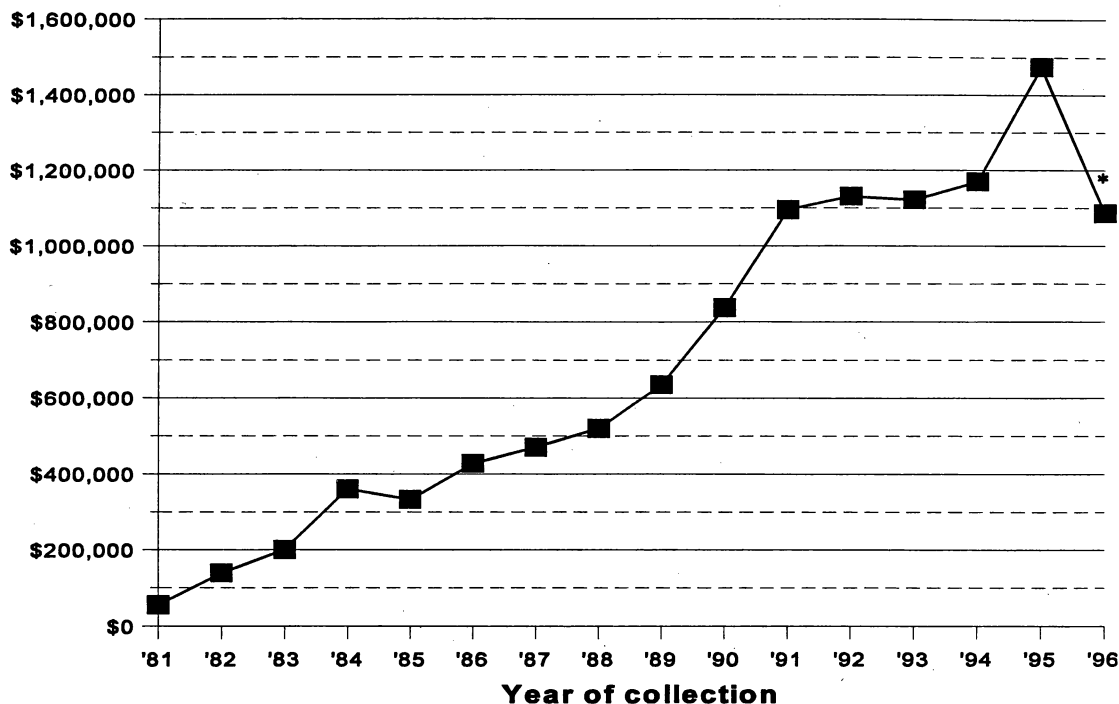


*CORU Collections Include Only Those Through Mid-November
When The Unit Was Transferred Out of the Bureau of Parole

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The Bureau has collected \$11,056,355 since collections started in FY 1981. The following depicts the annual collection for each year since the inception of the Bureau's revenue collection program.

**GRAPH: ANNUAL BUREAU COLLECTIONS
FISCAL YEARS 1981 TO 1996**



*The decline in Fiscal 1996 is a result of the Revenue Collection of CORU being transferred out of the Bureau of Parole to the Bureau of Audits and Accounts in November of 1995.

Accounts Receivable

Tracking of the accounts receivable went with CORU to the Bureau of Audits and Accounts. Despite the transfer of CORU and the collection from inmates and those who max out of institutions, the district offices still collect from those individuals whose maximum sentence has expired while on parole but still owe revenue.

Parolees are required to maintain a schedule of payments which is based on a realistic ability to pay. Revenue adjustment sessions and Probable Cause Hearings (part of the parole revocation process) are held for parolees who fail to make their scheduled payments. Referrals may also be made to the office of the Attorney General's Collection Unit for assistance.

Parolees who have reached the maximum date of their sentence while on parole (x-max) still owing revenue are also required to maintain a schedule of payments. When scheduled payments are not made, their debt may also be referred to the Attorney General for collection. These referrals are made if the person has a known address and a source of income and/or assets. The Attorney General will sue or initiate any such action as deemed appropriate to effect collection.

If max is reached while still institutionalized, collecting responsibility is that of CORU, Bureau of Audits and Accounts.

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Central Office Revenue Unit Contacts With Other Agencies

Before the transfer to the Bureau of Audits and Accounts, the CORU continued to work with the following agencies.

- ◆ U.S. Bureau of Prison, Federal Wardens, Federal Case Managers, U.S. Marshall Service, and U.S. Immigration and Naturalization Service regarding the payment of revenue obligations to the New Jersey Bureau of Parole by Federal inmates or detainees under the guidelines of the Federal Inmate Financial Responsibility Act.
- ◆ Various county probation departments regarding transfer of collection responsibilities for obligations owed.
- ◆ Administrative Office of the Courts regarding obligations owed by inmates resentence to their Intensive Supervision Program
- ◆ Various New Jersey Municipal Courts regarding obligations owed by inmates
- ◆ Various county prosecutors regarding confiscation of property to partially, or wholly, satisfy revenue obligations
- ◆ Violent Crimes Compensation Board regarding victim compensation and reimbursement
- ◆ New Jersey Bar Association's Client Security Fund regarding restitution to victims who were defrauded by New Jersey attorneys
- ◆ Department of the Treasury, Receivables Management Section, regarding write-offs of accounts of the deceased
- ◆ New Jersey Department of Labor, Division of Income, regarding name and address of most recent employer for both delinquent payers and parole absconders
- ◆ New Jersey Department of Health, Bureau of Vital Statistics, regarding verification of death of persons with open accounts

Noteworthy Fiscal Year Revenue Collection Program Events

The Bureau of Parole 's 1996 Fiscal Year collection of \$1,086,128 was the 6th consecutive fiscal year that the collection has exceeded one million dollars in the fifteen year revenue collection effort by the Bureau of Parole.

The New Jersey Department of Labor - Division of Income Security provided the Bureau with the name and address of the most current employer for a number of parolees.

The Bureau of Parole completed a Request for Proposal to write a contract for revenue collection by private vendors. However, recent indications are that the Department of Treasury's Collecting Unit may be a more appropriate collection agency.

The Central Office Revenue Unit was transferred to the Bureau of Audits and Accounts in November 1995.

SPECIAL INTENSIVE PROGRAMS

Electronic Monitoring Program (EMP)

The Electronic Monitoring Program for State inmates was reimplemented in February 1996 as a pilot project. The pilot region included four (4) district parole offices (DO#s 3, 6, 7 and 11) which are comprised of seven (7) Central New Jersey counties (Burlington, Camden, Hunterdon, Mercer, Middlesex, Monmouth, and Somerset). There were two caseload officers assigned to each District as well as a program Response Team based out of Central Office. The program has had slow but steady growth. The method of program referrals, restrictive criteria, and short duration of program assignment all factored into the slow growth. Departmental staff was reviewing these areas in efforts to increase the numbers of participants at year's end.

Intensive Supervision Surveillance Program (ISSP)

The Intensive Supervision Surveillance Program continued to be utilized by both the State Parole Board and Bureau staff as a significant supervision alternative to incarceration for the 'high risk/high needs' offender. Referrals were increased causing a backlog of availability of space on District caseloads. Additionally, the ISSP officers continue to supervise all out-of-state cases for their first ninety days on parole in New Jersey. Expansion of the ISSP is being considered in order to meet the increased number of referrals.

Sex Offender Surveillance/Recovery Unit (SOSRU)

In 1996 the Sex Offender Surveillance Unit completed its first year of operation. The unit has two regions (North and South) where the assigned officers provide additional community supervision to advanced status sex offenders, supplementing the field work of the regularly assigned caseload officer in the District. The SOSRU officers provide off-hour contacts on the identified sex offenders in their particular region, as well as responding to special assignments from the Districts. The SOSRU staff assists with community registration, and tracking absconded sex offenders and warrant enforcement as needed. Expanded responsibilities are being considered as the public's concern with sex offenders in New Jersey increases.

High Impact Diversion Program (HIDP)

The High Impact Diversion Program was initiated in February 1996. The purpose of the program was to provide a high level of supervision for parole violators who otherwise would have been returned to the institution for parole revocation. Public safety is the primary goal of HIDP and this is achieved through an intermediate level of punishment and control.

Initially there were ten (10) caseloads created, allowing for no more than 15 parolees per caseload. Additionally, there are three (3) HIDP floater positions. The officers assigned are responsible for providing caseload supervision when the primary HIDP Officer is not in work status. It is anticipated that an additional seven (7) caseloads will be staffed in the upcoming fiscal year. The current cap for program participation is 150 and, presently, we are at this level.

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Juvenile Drug Program (JDP)

The Administrative Manual for the JDP was revised in June 1996. It became part of the Bureau of Parole's Administrative Manual, 700 Series - Special Program.

The JDP continues to be very successful in DO#7, Camden. The average caseload for the JDP officer is twenty-seven (27) on parole and twenty-five (25) in institutional programs in the community.

Juvenile Intensive Aftercare Program (JIAP)

The Administrative Manual for the JIAP was completed and became part of the Bureau of Parole's Administrative Manual, 700 Series - Special Programs. There was a total of twenty (23) juveniles assigned to Phase III (Parole) from January 1996 to June 1996. There were ten (10) successful completions of parole and eight (8) are currently on parole. Five were returned to custody for violations or new crimes.

The first six (6) months of the program was that of slow growth because there were not very many juveniles in the program. However, the last two (2) months of the year has shown an increase in numbers and increasing responsibilities for the parole officer.

FURLOUGH AND WORK/RELEASE PROGRAMS

The Bureau investigates and monitors adult and juvenile furlough sites to which eligible State inmates are released for brief specified periods. In addition, the Bureau does the initial investigation of certain employment sites for the State institutional work release program. The Bureau's contribution to the programs includes insuring uniformity and consistency in operating procedures, notifying law enforcement authorities, and providing feedback to the various institutional Classification Committees. Program procedures were undergoing some change as the fiscal year ended.

VOLUNTEERS IN PAROLE PROGRAM

As a component of the Bureau of Parole, the Volunteers in Parole Program is designed to provide help through a pool of individuals from the community. These individuals are qualified and willing to assist the Bureau personnel in serving the varied needs of its many diverse clients. Students from various colleges and universities continue to serve internships at the Bureau field sites as part of a cooperative arrangement involving the Volunteers in Parole Program. There were eleven interns in the program during Fiscal Year (FY) 1996. This represents a 37% increase from FY 1995.

The following volunteer categories reflect the service needs of the Bureau of Parole while showing the scope of ways in which volunteers can provide valuable assistance. It should be stressed that none of the volunteer categories permit participation in any Bureau law enforcement activities.

Parole Officer Aide - helps the parole officer with various investigations and assists as officer of the day for routine office interviews.

Professional Aide - a member of a profession offering specific services on an as needed basis.

Student Intern - assumes the same role as parole officer aide. As part of a cooperative arrangement, students from various colleges and universities serve internships within the Bureau.

Administrative Aide - works in a district office in an administrative or clerical capacity.

Clerical Aide - works in a district office in a clerical capacity.

NCIC/SCIC OPERATIONS

The primary responsibilities of the NCIC/SCIC operator are to enter all "wants," supplemental wants, modifications and cancellations. The operator is responsible for obtaining administrative inquiries, criminal histories and taking necessary actions in notifying the Office of Interstate Services, and the district office involved, of any "hits." Furthermore, unit personnel directs that a notice to "clear" appropriate entries is forwarded and follows-up to assure that the action is taken. In addition, all entries (wants) and cancellations are relayed to the Department's Central Communications Unit daily. A mirror file is kept there to provide 24-hour a day, 365 days a year verification of the status of wanted persons for requesting agencies.

Validation of select records previously entered in the system is completed monthly. Notice of the action is also given to the New Jersey State Police monthly. This is a prerequisite for staying in the system.

The yearly computer activity was as follows:

Entries	3522
Cancellations	2753
Modifications	491
Supplementals	3259
Notifications	678
Teletypes	198
Multi State ID	0
Off Line Inquiry	0
Total Transactions	<u>10901</u>

PUBLIC RELATIONS

Positive public relations contacts are always an essential responsibility of each employee of the Bureau of Parole. Parole failures are often well publicized, while parole successes, although much larger in number, are understandably usually known only to a relative few. The Bureau's responsibilities have expanded into larger, more complex programs. Therefore, emphasis must be placed on educating both other agencies and the general public about the role of the Bureau in New Jersey today.

Random Sampling of Field Contacts within the Community where Impact is Notable

AIDS Awareness Project NJ Association on Corrections
Alcove Inpatient/Outpatient Facility for Drug and Alcohol Treatment
Asbury Park Center of Love
Atlantic City Community WATCH Program
Bayshore Youth and Family Services
Bergen County Police and Fire Academy
Bergen County Detectives Meeting
Berkeley Elementary School
Burlington County College Career Day
Burlington County Detectives Association
Camden County Investigator's Meeting
Camden County Detective Association
Care Program at Holy Name Hospital
Carlstadt PBA Golf Tournament
Community Substance Abuse Center
CUE Halfway House
CURA
Delaware Valley Law Enforcement Association
DOC State and County Victim Witness Coordinators
Englewood Neighborhood Watch Program
Essex County Detectives Association
FBI Fugitive Task Force
Flynn House
Gloucester County Detectives Meeting
Hackensack Addiction Treatment Center
HIV Consortium
Institutional Youth Corp
Italian American Police Society
Japanese Ministry of Justice
Kean College
Long Branch Police Department
Masonic Lodge in Trenton
Mental Health Association of Passaic County
Mercer County Prosecutor's Office
Mercer County College Career Day
Middlesex County Prosecutor's Task Force
Monmouth County Prosecutor's Office
Monmouth County Police Academy
Monmouth-Ocean County Intelligence Bureau
Montclair State University Career Day
New Jersey Youth Corp
New Milford Police Department
Northern Valley/Passaic Valley Detectives Group

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Passaic County Crime Clinic - Detectives Meeting
Passaic County Prosecutor's Office
Paterson Police Academy
Paterson's Most Wanted TV Production
Professional Addictions Counselors of Essex County
Project for Addiction Counselors Training
Public Forum of NJ Association on Correction
Rider University Career Day
Rutherford Polytopic Club
Scared Straight Program at EJSP
State Police Criminal Enterprise and Racketeering Bureau
Trenton State College Criminal Justice Class
Trenton Municipal Welfare
Trenton Times Newspaper
U.S. Marshals Service
Union County Prosecutor's Office
Violent Offenders Removed Program, Elizabeth Police Department
West Deptford Detectives Meeting
West Jersey Behavioral Network

- and a variety of law enforcement agencies, prosecutors' offices and other community agencies.

Staff of the Bureau of Parole served organizations in the following capacities

Alexander Domorski, Sr. PO, as a member of the Bayshore Youth and Family Services and the Monmouth-Ocean County Intelligence Bureau.

Cathy Evans, Sr. PO, as recording secretary of the Burlington County Detectives Association.

Chester Waleski, Sr. PO, addressed a class of Bergen County Correction Officer Recruits on the subject of Parole. He also spoke to the Polytopic Club in Rutherford regarding parole.

Daniel Riccardo, Sr. PO, as member of the Board of Directors of Mental Health Association of Passaic County.

Debra Alt, Sr. PO, gave directors of the Japanese Ministry of Justice and a visiting researcher a tour and description of Union County Jail and the Genesis Drug Program.

Dennis Wertz, DPS, as guest lecturer at Trenton State College Criminal Justice Class.

Diana Farrell, Sr. PO, as instructor on parole to 50th and 51st Basic Course for Police Officers at Monmouth County Police Academy.

Eve Washington, Sr. PO, represented DO# 6 at "Take Your Daughter to Work Day" at Masonic Lodge in Trenton.

Felix Diaz, Sr. PO, represented the Bureau at Rider University and Mercer County College Career Day.

Irmtraud Jenne, Sr. PO, addressed a Career Exploration and Development class for incoming Freshmen at Kean College.

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James Hawkins and Susan Wilson, Sr. POs, attended the Berkeley Elementary School to discuss parole with 6th graders.

James Rauth and Kevin Nendze, Sr. PO, participated in Career Day at Montclair State University.

John Swayser, Sr. PO, as treasurer of the Delaware Valley Law Enforcement Association. He also participated in Career Day at Rider University.

Louis Gerstein, Sr. PO, participated in Scared Straight Program at EJSP with group of Special Education students from Bloomfield, N.J.

M. Boyle, Sr. PO, member of Atlantic City Community WATCH Program.

Michael Johnson, Sr. PO, as member of the Center of Love Board of Directors.

Richard Ciccone and Gary Garran, Sr. PO, addressed police recruits on the function of parole at the New Milford Police Department.

Ronald Zoda, Sr. PO, was accompanied in the field by Steven Fromm, Trenton Times Newspaper, who wrote a series on parole.

Thomas Petito, Sr. PO, represented the Bureau at Burlington County College Career Day.

Vernal Cox, Sr. PO, represented the Bureau at Kean College Career Fair.

Wes Briggs, Sr. PO participated in a panel discussion regarding juvenile crime with the Mayor of Trenton and others at Jones Farms.

Bureau of Parole Staff Received Commendations

George Leahy and George Kary, Sr. POs, received Special Award for Service to Center of Love Parole Group in Asbury Park.

Sandra Gordon, Sr. Po, received letter of commendation from Long Branch Police Department.

STATISTICAL TABLES

The figures compiled for, and reported in, the following charts and tables are completed primarily manually from manually maintained records. Various staff members from several operating units are responsible for this work while continuing many other job responsibilities. Therefore, a margin of error must be allowed.

At the start of Fiscal Year 1992, the Bureau changed its method of maintaining statistical records. This was done to more realistically reflect the type and volume of the caseload responsibilities of the Bureau. However, as all records are still maintained manually, this conversion has created a margin of error. During Fiscal Year 1993, the Bureau embarked on a mission of error correction. This was in preparation for conversion to total electronic record keeping. In Fiscal Year 1994, the error correction continued and the conversion process to electronic record keeping began. It was anticipated that the second phase of the conversion would be completed in Fiscal Year 1996 at which time the third phase would have begun. The completion of the second phase is now expected during Fiscal Year 1997.

The categories of cases for which the Bureau is responsible are broken down as follows:

- * general supervision cases with subcategories by commitment type. These are both state and county sentenced parolees still serving the time portion of their sentence and residing in New Jersey.
- * New Jersey cases residing out-of-state with no subcategories. These are persons paroled from New Jersey State institutions and residing in another state while still serving the time portion of their sentence.
- * revenue collection only cases with no subcategories. These are State sentenced cases where the time portion of their sentence has expired, yet they still owe Court imposed penalties, restitution, fees and/or fines. Nine thousand three hundred and one (9301) of these cases were transferred to the Bureau of Audits and Accounts in November 1995 with the CORU unit.
- * Electronic Monitoring Program cases who are State sentenced inmates while they participate in the program. The program was inactive during most of the fiscal year, but it is anticipated that it will be active during the coming fiscal year and will be added to next years charting.

Caseload (Table 1)

On June 30, 1996, the Bureau of parole was responsible for 40,805 cases. Of this total, 17,636 were general supervision cases; 1,090 were New Jersey cases residing out-of-state; 22,065 were revenue collection only cases; and there were 14 reported* inmates in the Electronic Monitoring Program.

Under Supervision 7/1/95.....	46,901
Total Cases Added.....	15,707
Total Cases Supervised.....	62,608
Total Cases Dropped.....	21,803**
Under Supervision 6/30/96.....	40,805

*A review of the Electronic Monitoring statistics revealed an updated figure of 38 inmates in the Electronic Monitoring program as of June 30, 1996.

**Includes those cases transferred to CORU for collection of revenue only in November 1995.

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Returns to the Institutions (Tables 2 and 2A)

Figures concerning the recidivism rate require some elaboration. The percentages are based on the total general supervision cases supervised during the year. Cases transferred between district offices are also included in this total because of the current decentralized manual record keeping process. Further, those sentenced after the expiration of their maximum sentence (for crimes committed while under parole supervision) are not included in the commitment or recommitment figures. However, cases still under general supervision sentenced for crimes committed before the parole date are included in the figures. The revocation process for solely technical violations can only be initiated when the violations are interpreted as serious and/or persistent. According to the Parole Act of 1979 as amended, proceedings cannot be initiated against certain parolees without permission from the State Parole Board. Total returns to the institution during the Fiscal Year 1996 was slightly over 18% of the Bureau's general supervision caseload. The Court recommitment rate was slightly over 1% and the technical violation rate was over 17%. Since Fiscal Year 1992 there has been an steady increase each year in the overall rate of return to the institution.

FY 92	10.8%
FY 93	11.9%
FY 94	13.7%
FY 95	14.1%
FY 96	18.4%

Missing Cases (Tables 3 and 3A)

The percentage of general supervision missing cases as of June 30, 1996 in relation to the total number of general supervision cases at that time is 17.6%. During the last four fiscal years the trend has been one of increase each succeeding year. This phenomenon may be reflective of the Districts allowing less time prior to declaring a parolee missing.

FY 92	09.7%
FY 93	11.4%
FY 94	14.6%
FY 95	16.4%
FY 96	17.6%

Supervision (Table 4)

While supervising the Bureau's caseload during Fiscal Year 1996, the Bureau field staff made a grand total of 495,945 supervision contacts and 40,310 investigation contacts. A total of 146,340 hours of the officer's time was spent in the field and the State vehicles assigned to the district offices were driven 1,298,306 miles.

Conclusion

In spite of the change in record keeping beginning in Fiscal Year 1992, the Bureau of Parole is still reliant solely on its components for the mostly manual submission of information. From this information statistical data is compiled. Efforts continue by Department personnel to bring the mainframe programming of the Offender Based Correctional Information System in line with the Bureau's needs. Once this is completed, the Bureau can convert exclusively to electronic record keeping and to electronically generating the various statistical information.

CASELOADS - TOTALS

FY 1996 Grand Totals

DISTRICT OFFICE NO.: 1-13 & CORU

CATEGORY	TOTAL FIRST OF YEAR	ADDITIONS			INTERNAL CHANGES					DELETIONS							TOTAL		TOTAL END OF YEAR
		RE-LEASE	PAROLE	TRANS-FER IN	*FROM		*TO			RE-COMMIT	PV OR RE-TURN	MAX OR \$\$ PAID	DISCHARGE FROM PAROLE OR EMHC	DEATH	RE-CALL	TRANS-FER OUT	ON	OFF	
					GENR SUPER-VISION	SPOP	GENR SUPER-VISION	SPOP	\$\$ ONLY										
*SPOP	1363	2	257	0	2	343	0	55	0	32	39	124	36	9	2	0	314	587	1090
*\$\$ X-MAX REVENUE	27842	1640	0	111	0	0	0	0	3283	896	0	351	0	10	0	9554	5034	10811	22065
EMHC INMATES	0	69	0	0	0	0	0	0	0	0	6	0	48	1	0	0	69	55	14
G	GN	23	0	14	0	1	0	0	0	1	3	3	1	1	0	0	14	10	27
	WN	1238	40	810	46	310	0	75	0	18	440	80	6	9	0	48	971	911	1298
N	CO-P	176	14	362	1	10	0	4	0	4	35	295	22	1	0	3	381	370	187
	O/S-P	51	0	4	4	0	0	0	0	4	1	15	4	0	0	6	8	30	29
R	SUB-TOTAL FEMALE	1488	54	1190	51	321	0	79	0	27	479	393	33	11	0	57	1374	1321	1541
	JN	620	24	738	22	163	0	39	0	35	299	282	36	1	2	13	823	831	612
S	YN	1785	23	477	23	166	0	46	0	25	222	157	7	4	0	13	569	594	1760
	PN	12162	328	7835	488	3161	0	700	0	286	4133	1017	92	125	4	419	9351	9237	12276
U	DN	50	2	4	10	14	0	3	0	0	6	3	0	0	0	0	19	23	46
	CO-M	900	20	2170	41	50	0	15	0	7	167	1841	100	14	3	20	2246	2202	944
V	O/S-M	691	0	82	46	0	0	0	0	2	66	77	70	3	1	143	128	362	457
	SUB-TOTAL MALE	16208	397	11306	630	3554	0	803	0	355	4893	3377	305	147	10	608	13136	13249	16095
TOTAL GENERAL SUPERVISION	17696	451	12496	681	3875	0	882	0	0	382	5372	3770	338	158	10	665	14510	14570	17636
*GRAND TOTAL	46901	2162	12753	792	3877	343	882	55	3283	1310	5417	4245	422	178	12	10219	19927	26023	40805

* LEGEND: SPOP = NEW JERSEY CASE RESIDING OUT-OF-STATE
 \$\$ ONLY AND \$\$ X-MAX REVENUE = RECORDED REVENUE
 GENR SUPERVISION = GENERAL SUPERVISION

GRAND TOTAL = GENERAL SUPERVISION
 + SPOP + \$\$ X-MAX REVENUE
 + EMHC INMATES

Internal Changes	3400	TOTAL ADDITIONS AND REMOVALS		TOTAL TIME	18726	PAROLEE CASELOAD	40791
From	3400	ADDITIONS	15707	TOTAL REVENUE	22065	COUNTY CASES	1131
To	3400	REMOVALS	21803				

TABLE #1

TABLE #2

NUMBER AND PERCENTAGE OF RETURNS TO INSTITUTIONS
 BASED ON TOTAL NUMBER SUPERVISED
 BY DISTRICT
 1995-1996

Districts	Total Number Supervised During Year	NUMBER AND PERCENT OF VIOLATORS				TOTAL	
		Committed or Recommended		Returned as Technical Violators		Number	Percent
		Number	Percent	Number	Percent		
1. Clifton	2105	32	1.52%	361	17.15%	393	18.67%
2. East Orange	2184	17	0.78%	208	9.52%	225	10.30%
3. Red Bank	1860	10	0.54%	374	20.11%	384	20.65%
4. Jersey City	3242	47	1.45%	545	16.81%	592	18.26%
5. Elizabeth	2339	45	1.92%	375	16.03%	420	17.96%
6. Trenton	2593	19	0.73%	413	15.93%	432	16.66%
7. Camden	3078	30	0.97%	743	24.14%	773	25.11%
8. Atlantic City	2966	22	0.74%	703	23.70%	725	24.44%
9. Newark-East	1678	29	1.73%	92	5.48%	121	7.21%
10. Vineland	1747	13	0.74%	399	22.84%	412	23.58%
11. New Brunswick	2180	13	0.60%	417	19.13%	430	19.72%
12. Paterson	2848	79	2.77%	318	11.17%	397	13.94%
13. Newark-West	2504	26	1.04%	424	16.93%	450	17.97%
TOTAL	31324	382	1.22%	5372	17.15%	5754	18.37%

Revenue only cases, New Jersey cases residing out-of-state, and Electronic Monitoring cases are not included in these figures.

TABLE #2A

NUMBER AND PERCENTAGE OF RETURNS TO INSTITUTIONS
 BASED ON TOTAL NUMBER SUPERVISED
 BY COMMITMENT TYPE
 1995-1996

Districts	Total Number Supervised During Year	NUMBER AND PERCENT OF VIOLATORS				TOTAL	
		Committed or Recommitted		Returned as Technical Violators		Number	Percent
		Number	Percent	Number	Percent		
Juvenile Females	37	1	2.70%	3	8.11%	4	10.81%
Adult Females	2134	18	0.84%	440	20.62%	458	21.46%
Out-of-State Female	59	4	6.78%	1	1.69%	5	8.47%
County Females	553	4	0.72%	35	6.33%	39	7.05%
Juvenile Males	1404	35	2.49%	299	21.30%	334	23.79%
Youth Males	2308	25	1.08%	222	9.62%	247	10.70%
Adult Males	20813	286	1.37%	4133	19.86%	4419	21.23%
Sex Offender (ADTC)	66	0	0.00%	6	9.09%	6	9.09%
Out-of-State Males	819	2	0.24%	66	8.06%	68	8.30%
County Males	3131	7	0.22%	167	5.33%	174	5.56%
TOTAL	31324	382	1.22%	5372	17.15%	5754	18.37%

Revenue only cases, New Jersey cases residing out-of-state and Electronic Monitoring are not included in these figures.

TABLE #3

RECORD OF GENERAL SUPERVISION MISSING CASES
BY DISTRICT
1995 - 1996
GRAND TOTAL

Institution	CASELOAD ON 6/30/96	Missing as of 6/30/95	Became Missing Between 7/1/95 and 6/30/96	Total Missing	Accounted for Between 7/1/95 and 6/30/96	Total Missing 6/30/96	NET CHANGE	PERCENT OF MISSING IN RELATION TO CASELOAD ON 6/30/96
1. Clifton	1172	155	378	533	358	175	20	14.9%
2. East Orange	1452	222	234	456	288	168	-54	11.6%
3. Red Bank	838	115	161	276	169	107	-8	12.8%
4. Jersey City	1723	343	424	767	240	527	184	30.6%
5. Elizabeth	1248	183	388	571	324	247	64	19.8%
6. Trenton	1623	146	60	206	87	119	-27	7.3%
7. Camden	1597	626	450	1076	391	685	59	42.9%
8. Atlantic City	1511	173	336	509	314	195	22	12.9%
9. Newark-East	1146	170	125	295	79	216	46	18.8%
10. Vineland	886	148	182	330	189	141	-7	15.9%
11. New Brunswick	1167	131	136	267	125	142	11	12.2%
12. Paterson	1636	114	213	327	210	117	3	7.2%
13. Newark-West	1637	372	109	481	221	260	-112	15.9%
TOTAL	17636	2898	3196	6094	2995	3099	201	17.6%

Revenue only cases, Electronic Monitoring cases and New Jersey cases residing out-of-state are not included in these figures.

TABLE #3A

RECORD OF GENERAL SUPERVISION MISSING CASES
 BY COMMITMENT TYPE
 1995 - 1996
 DO#1-13

Institution	CASELOAD ON 6/30/96	Missing as of 6/30/95	Became Missing Between 7/1/95 and 6/30/96	Total Missing	Accounted for Between 7/1/95 and 6/30/96	Total Missing 6/30/96	NET CHANGE	PERCENT OF MISSING IN RELATION TO CASELOAD ON 6/30/96
GN	27	4	1	5	1	4	0	14.8%
WN	1298	241	332	573	270	303	62	23.3%
OS-F	29	2	1	3	2	1	-1	3.4%
CO-F	187	45	49	94	38	56	11	29.9%
JN	612	113	112	225	117	108	-5	17.6%
YN	1760	244	106	350	113	237	-7	13.5%
PN	12276	2067	2427	4494	2310	2184	117	17.8%
DN	46	8	0	8	2	6	-2	13.0%
OS-M	457	16	18	34	18	16	0	3.5%
CO-M	944	158	150	308	124	184	26	19.5%
TOTAL	17636	2898	3196	6094	2995	3099	201	17.6%

Revenue only cases, Electronic Monitoring cases, and New Jersey cases residing out-of-state are not included in these figures.

TABLE #4

SUMMARY OF DAILY RECORDS OF ACTIVITIES
1995-1996

District Office	OFFICE AND FIELD CONTACTS												REPORTS SUBMITTED								HOURS		MILEAGE	
	TYPE OF CONTACT (1)								SUPERVISION (2)				INVESTIGATI (3)		SUPERVISIO (4)		INVESTIGATIONS (5)							
	C	E	H	N	O	S	PCH	FRH	P	PO	R		P	N	F-19	F-21	PP	SR	DR	TR	TS	OFFICE	FIELD	STATE
DO #1	9794	319	7533	3068	9984	34	203	148	17589	22218	3231	1692	687	2573	2710	1416	349	12	120	542	15213	12839	116769	294
DO #2	2615	124	5389	2518	8191	67	151	86	12024	7721	1393	1102	798	1024	1410	1475	718	14	141	617	15921	6560	40238	1522
DO #3	13397	252	7502	2648	10159	2	275	234	16576	20778	1986	2137	515	1818	1501	1051	72	0	66	124	9994	11809	115146	0
DO #4	10174	183	7657	3239	15231	59	456	242	24136	18010	3994	2051	805	2080	2244	2151	234	6	49	4	25157	12426	63849	565
DO #5	6349	112	6769	2178	9340	3	173	128	14448	13411	2090	1914	866	796	1216	913	177	15	55	37	14976	9083	59758	3711
DO #6	7181	415	7803	3568	11643	36	244	206	17647	15854	3422	1216	656	1409	1849	927	34	11	96	296	12729	12402	102477	10668
DO #7	8862	234	13019	6299	19733	193	632	358	25091	26583	3994	6269	1206	2153	2922	1750	1465	13	98	393	26604	13833	103730	1430
DO #8	10326	517	9925	3280	13492	16	724	158	20149	21780	2546	1133	413	1880	2582	1649	251	0	191	372	12761	12779	130405	787
DO #9	2375	244	7532	2855	7191	68	101	46	12242	8954	1151	1306	886	1412	1779	1128	1	0	148	254	12318	9279	62101	0
DO #10	9761	432	5991	2248	13595	641	427	97	15777	21775	2494	1890	606	1510	1949	1331	363	4	66	331	14214	10758	181721	0
DO #11	7335	286	7615	2597	11064	17	250	140	18029	16096	2484	3397	632	1700	1556	1188	254	18	121	355	16221	11496	108133	2191
DO #12	7944	221	8207	3842	12661	60	308	158	22521	20142	2695	4015	898	1850	3076	1646	309	128	127	409	18797	12076	154225	4246
DO #13	6533	367	8174	2551	12979	1346	327	134	19196	13410	2308	2160	1060	822	1200	1732	369	12	130	438	16243	11000	59754	0
TOTAL	102646	3706	103116	40891	155263	2542	4271	2135	235425	226732	33788	30282	10028	21027	25994	18357	4596	233	1408	4172	211148	146340	1298306	25414
GRAND TOTAL	414,570								495,945				40,310		47,021		28,766				357,488		1,323,720	

Legend:

- (1) C - Community contact other than E or S
- E - Employment Contact
- H - Home Contact
- N - Visit Made - No Contact
- O - Office Contact
- S - School Contact
- PCH - Probable Cause Hearing
- RH - Revocation Hearing

- (2) P - Positive Contact with parolee
- PO - Positive Contact other than Parolee
- R - Case review with or without parolee

- (3) P - Positive Contact
- N - Negative Contact

- (4) F-19 Chronological Report
- F-21 Special Report

- (5) PP - Preparole
- SR - Special

- (6) DR - Discharge Summary
- TR - Transfer Summary
- TS - Termination Summary

