



State of New Jersey
DEPARTMENT OF HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES

ADMINISTRATIVE OFFICES
QUAKERBRIDGE PLAZA—BUILDING 7 & 5
QUAKERBRIDGE ROAD
TRENTON, NEW JERSEY 08619

ADDRESS REPLY TO:
CN-712
TRENTON, NEW JERSEY 08625

MEDICAID COMMUNICATION #85-2

TO: County Welfare Agency Directors

DATE: March 18, 1985

SUBJECT: Home and Community-Based Services Waiver for Blind or Disabled
Children and Adults (Medicaid's Model Waiver): OPERATIONAL PROCEDURES

Attached are Operational Procedures for New Jersey Medicaid's Model Waiver Program, pursuant to Medicaid Communication #84-2, which described the program's implementation. This attachment more specifically defines the program, eligibility requirements, various agency roles and responsibilities and references forms and letters used in the process.

These procedures were developed cooperatively with County Welfare Agencies, Case Management Sites, Medicaid District Offices, the Division of Public Welfare and the Special Child Health Services Unit of the Department of Health.

This federal 50-person waiver, approved for three years and subject to renewal, entered its second year on September 1, 1984. The waiver now is actively serving 41 individuals, with the remaining slots reserved while applications are in process. Eighty-seven individuals are on a waiting list.

Because of the overwhelming interest, the Department of Human Services submitted a second 50-person Model Waiver proposal to the federal Health Care Financing Administration (HCFA) on October 5, 1984. We hope for a favorable reply to enable this Division to serve most of those now on the waiting list.

The Model Waiver continues to provide to eligible individuals all New Jersey Medicaid Program services, plus the service of case management. For adults, case management is being provided by those sites serving the Community Care Program for the Elderly and Disabled (CCPED).

Since CCPED is presently operational in only 16 of 21 counties, case management in the five remaining counties, (Camden, Cumberland, Essex, Monmouth and Union) is provided by the Medicaid District Offices serving those counties. Once CCPED is implemented in these five counties as of October 1, 1985, case management will be transferred to the new CCPED sites.

For all children up to the age of 21, case management services are provided by county-based Special Child Health Services Case Management Units, under contract to the New Jersey State Department of Health.

Although the first step in the application process for the Model Waiver Program is pre-screening by staff of the Office of Home Care Programs, Division of Medical Assistance and Health Services, the Medicaid District Offices (MDO's) are the focal point for the administration of this program on an ongoing basis. Questions regarding program issues are to be directed to the MDO Administrator serving your county.

General technical assistance, consultation and program monitoring will be provided by the following Division staff, who can be contacted at 609-292-1940:

Carol H. Kurland, Administrator, Office of Home Care Programs

Diane Heim, Supervising Program Development Specialist

Jane Appel (Responsible for Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Salem Counties)

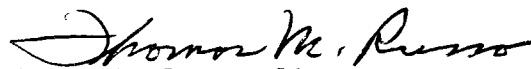
Katrina Hammer (Responsible for Essex, Hunterdon, Mercer, Middlesex, Monmouth, Ocean, Somerset, Union Counties). Elaine Kumpf will assist in this region, providing staff support to Essex County

Donald Hartz (Responsible for Bergen, Hudson, Morris, Passaic, Sussex, Warren Counties).

Questions relating to the financial eligibility or disability determination process should be directed to the Division of Public Welfare.

Thank you for your cooperation in making this program a viable option for individuals whose needs may be served by home care rather than institutionalization.

Sincerely yours,


Thomas M. Russo, Director
Division of Medical Assistance
and Health Services

TMR:Kc
Attachment

cc: Larry J. Lockhart
Deputy Commissioner

Audrey Harris, Director
Division of Public Welfare

Thomas Blatner, Director
DYFS Management Team

Norma F. Krajczar, Director
Commission for the Blind

Barbara Kern, Chief
SCHS Program

Medicaid District Offices
Case Management Sites