

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
APRIL 19, 2017**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on April 19, 2017, commencing at 9:07 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chairman Richard T. Hammer
Vice Chairman Jeffery A. April, Esq.
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough (via teleconference)
Commissioner C. Robert McDevitt
Commissioner Joseph Ripa
Commissioner Donna T. Sullivan
Lisa LeBoeuf, Governor's Authorities Unit (via teleconference)
Stephen F. Dougherty, Executive Director
Lauren R. Staiger, Esq., General Counsel
Susan Lubrano, Board Secretary

Absent

All Commissioners participated in this meeting.

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Vice Chairman Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt		X*
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

One (1) member of the public attended this meeting.

**Commissioner McDevitt arrived at 9:10 a.m. following the initial roll call.*

Approval of the Agenda

Chairman Hammer called for a motion to approve the April 19, 2017 agenda. Whereupon, a motion was made by Vice Chairman April and seconded by Commissioner Hill, approving said agenda. Chairman Hammer asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chairman Hammer called for a motion to approve the March 15, 2017 meeting minutes. Whereupon, a motion was made by Vice Chairman April and seconded by Commissioner Hill approving the March 15, 2017 meeting minutes. Chairman Hammer asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Employee Awards

Chairman Hammer asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Ms. Regina Metroka with the April 19, 2017 Quarterly Employee Recognition Award.

Executive Session

Chairman Hammer asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2017-28 to the Chairman and Commissioners for the exclusion of the public to discuss a personnel matters specific to the Schedule "A" associated with Resolution 2017-20. Chairman Hammer called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner McDevitt and seconded by Commissioner Hill approving Resolution 2017-28. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:11 a.m. The public was advised the minutes of this Executive Session would be disclosed to the public in accordance with State Law. At this time, the public and staff exited the Board room. A copy of Resolution 2017-28 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Chairman Hammer called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Hill and seconded by Commissioner McDevitt. The open portion of the meeting reconvened at 9:15 a.m. Once the public returned to the meeting room, Chairman Hammer then requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Donna T. Sullivan	X	

Executive Report

Chairman Hammer asked for the presentation of the Executive Report. Mr. Dougherty presented the April 19, 2017 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chairman Hammer asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on April 5, 2017. During these meetings, briefings were provided on the resolutions being presented this morning as well as the FAA Part 139 inspection, Airport employee parking, financial disclosure filings and an update on the April 2, 2017 tractor-trailer accident. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chairman Hammer asked the public for comments on any of the agenda items. There being none, Chairman Hammer welcomed Mr. Leon Costello, Audit Partner from the firm Ford Scott & Associates. He thanked Mr. Costello and his firm for their work on the Authority’s 2016 Audit and invited him to address the Board. Mr. Costello thanked the Chairman for the opportunity to speak. He stated he was pleased the GASB 68 information was received in time to be incorporated into the Audit. It was not available at the time of the Exit interview; however, it has since been incorporated and the report finalized. He stated the Authority’s overall finances are in good shape, similar to the previous year. The cooperation provided by Authority staff was excellent, as was the work. He then introduced Mr. Harvey Coccozza, also from Ford Scott & Associates, to provide additional comments. Mr. Coccozza reiterated Mr. Costello sentiments about the assistance and cooperation of Authority staff. He stated it was one of the best audits he has worked on, further stating the statements were written in their entirety by the Finance staff, which is a rare occurrence, and should be commended. He advised the Authority’s finances were flat in 2016; however, there was improvement in the Authority’s net loss as well as the cash flow, attributing this to good financial management. He then stated this was a very clean audit with no reportable findings. He advised his firm will return later this year to conduct the single audit, which is for grant compliance. Mr. Costello then addressed the Board, directing the Commissioners to a handout he provided, which, he stated, demonstrated improved Casino activity and greater Casino winnings over the past four (4) consecutive months. He stated he is beginning to see improvements in our region and with the municipalities he also does work for. He discussed some positives occurring in Atlantic City, which will only assist in continued growth. Mr. Costello stated, overall, the region is doing better and he expects it to continue. He thanked the Board for their time, and again, congratulated staff for a job well done. Chairman Hammer thanked Mr. Costello for his comments. Audit Committee Chairman Hill, thanked Mr. Frankowski and his team for yet another clean audit, stating that for an organization of this size, having no reportable findings is impressive.

Approval of Bills

Chairman Hammer asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chairman Hammer called for a motion to approve the bill list. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner Hill, approving said bill list. Chairman Hammer asked the Commissioners for questions on the motion. Being none, Chairman Hammer requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Richard T. Hammer			X				
Vice Chairman Jeffery A. April, Esq.			X				
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt	X		X				
Commissioner Joseph Ripa			X				

*Vice Chairman April approved all bills; however, abstained from voting on the bills from the firm Cooper Levenson.

Resolutions and Motions:

Chairman Hammer asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chairman and Commissioners he would be presenting a total of ten (10) resolutions for their consideration. Mr. Dougherty presented Resolutions 2017-18 through 2017-27. Chairman Hammer called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions. Chairman Hammer asked for questions on the motion. There being no comments or discussion, Chairman Hammer asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Hammer			X				
Vice Chairman Jeffery A. April, Esq.			X				
Commissioner Maurice B. Hill, Jr., DMD		X	X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt	X		X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2017-18 through 2017-27 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2017-18 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE STATE OF NEW JERSEY FOR THE PROVISION OF FEEDER ROAD MAINTENANCE COST SHARING

The State of New Jersey (the “State”) provides road and bridge maintenance on State Highway which intersect with six interchanges for the Atlantic City Expressway. These portions of the State Highways which intersect and interconnect with Authority interchanges support the efficient and effective ingress and egress of vehicles using the Authority facilities, hereinafter referred to as “Feeder Roads”. Pursuant to Resolution 2009-120, the Authority executed an agreement with the State dated December 14, 2009, entitled Feeder Road Maintenance Cost Sharing Agreement (the “Cost Sharing Agreement”) to provide for reimbursement by the Authority to the State for the reconstruction, maintenance and repair of the six feeder road segments that interconnect and intersect Authority interchanges. The Authority, via subsequent resolutions extended this Cost Sharing Agreement through the State fiscal year 2017, which is set to expire on June 30, 2017. Language in the extension amendment to the December 14, 2009 Cost Sharing Agreement specified that a new Cost Sharing Agreement must be executed for State fiscal year 2018. The Authority and the State now desire to enter into a new Cost Sharing Agreement for the period beginning July 1, 2017 and ending June 30, 2018 (State Fiscal Year 2018.)

RESOLUTION 2017-19 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING THE 2016 FINANCIAL AUDIT

The Audit Committee met on December 7, 2016 and March 29, 2017, in accordance with Executive Order No. 122. The Audit Committee has reviewed the 2016 Financial Audit Report with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2016 Financial Audit and hereby directs the Executive Director to file a copy of the Audit with the Treasurer of the State of New Jersey.

RESOLUTION 2017-20 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2017-21 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO JULIANO'S ATM SERVICES, OF LINWOOD, NEW JERSEY FOR AUTOMATIC TELLER MACHINES (ATMS) FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT AND THE TRAVEL PLAZA AT THE FARLEY SERVICE AREA

On February 16th and February 17th, 2016, the Authority advertised a Request for Proposals for Automatic Teller Machines (ATMs) at the Atlantic City International Airport and the Travel Plaza at the Farley Service Area. On March 8, 2016, the Authority received four proposals in response to said advertisement. On March 22, 2016, the Authority's Consultant Selection Committee met and selected Juliano's ATM Services of Linwood, New Jersey as the highest ranked proposal. In April of 2016, the Authority, via Resolution 2016-35, entered into an agreement with Juliano's ATM Services of Linwood, New Jersey for a term of one year with two mutually agreeable one-year renewal options. As the initial term of this agreement is set to expire on June 25, 2017, the Authority and Juliano's ATM Services mutually desire to extend the agreement for the first one-year renewal option.

RESOLUTION 2017-22 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAPE MAY COUNTY BRIDGE COMMISSION AND THE SOUTH JERSEY TRANSPORTATION AUTHORITY

In October 2013, the Authority, via Resolution 2013-139, entered into a contract with Traffic Technologies, Inc., of New Windsor, New York ("TTI") for the provision of toll system consultant services for a term of five years. In July 2015, the Authority, via Resolution 2015-73, entered into a Shared Services Agreement with the Cape May County Bridge Commission, a body politic and corporate of the State of New Jersey (the "CMCBC"), to utilize TTI's services for evaluating toll collection methods and systems for the facilities under its jurisdiction. Following the receipt of TTI's consultation, the CMCBC has decided to implement E-ZPass on its toll facilities. The CMCBC has contacted the Authority for assistance in implementing E-ZPass on its bridges, namely the Ocean City Longport Bridge; the Corsons Inlet Bridge; the Townsend's Inlet Bridge; the Grassy Sound Bridge and the Middle Thorofare Bridge. In accordance with N.J.S.A. 40A:65-4, *et seq.*, the Authority and the CMCBC desire to enter into a Shared Services Agreement which would authorize the Authority to assist in the implementation, operation and management of E-ZPass on the CMCBC's bridge facilities as detailed in similar form as the Shared Services Agreement attached to the resolution entitled Exhibit "A" and its associated appendices. The CMCBC shall be responsible for all costs incurred related to the Authority's assistance in the implementation of E-ZPass at their toll facilities in addition to costs incurred for the Authority's continued support of the system, once implemented.

RESOLUTION 2017-23 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO L. FERIOZZI CONCRETE COMPANY, OF ATLANTIC CITY, NEW JERSEY FOR THE ATLANTIC CITY BRIGANTINE CONNECTOR (ACBC) ELECTRICAL SUBSTATION ADDITION

On February 6th and 7th, 2017, the Authority publicly advertised for bids for the Atlantic City Brigantine Connector (ACBC) Electrical Substation Addition. On March 16, 2017, two bids were received, opened and tabulated. L. Feriozzi Concrete Company, of Atlantic City, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$280,000. Work for the ACBC Electrical Substation Addition consists of furnishing all labor, equipment and materials and performing all work required to construct a building addition to the existing electrical substation, which serves the ACBC Tunnel and sits atop the tunnel, along Horace J. Bryant Jr. Drive within the jurisdiction of the Authority, in Atlantic City. The Authority desires to enter into a contract with L. Feriozzi Concrete Company for the aforementioned project.

RESOLUTION 2017-24 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF SOLE SOURCE PURCHASE ORDERS TO STANDARD SIGNS, INC., OF MACEDONIA, OHIO FOR THE PURCHASE AND DELIVERY OF AIRFIELD SIGNAGE FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT

Pursuant to Section 8 (b), (3) of the Act, the Authority is not required to bid under the circumstances described in Section 5 of Public Law 1954, Chapter 48, N.J.S.A. 52:34-10, one of which circumstances is where the provider of such service is the "sole source" provider. Since 1998, Standard Signs, Inc., of Macedonia, Ohio, has been the sole source provider and proprietary vendor for Lumacurve Airfield Signage, which is utilized on the airfield at the Atlantic City International Airport. As several of the Lumacurve Airfield Signage and/or signage panels are at the end of their useful lives, the Authority has determined a need exists to begin upgrading the signage to ensure continued airfield safety and alleviate the need for frequent repairs. As there is potential for the cost of the airfield signage upgrades to exceed the current bid threshold of \$40,000.00, the Authority hereby requests approval to enter into sole source purchase orders with Standard Signs, Inc., of Macedonia, Ohio, for the purchase and delivery of Lumacurve Airfield Signage, panels and/or replacement parts, in an amount not to exceed \$60,000.00. The Authority anticipates the airfield signage upgrade project may span over a three year period; thus, requiring subsequent approvals during calendar years 2018 and 2019.

RESOLUTION 2017-25 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY SUPPORTING THE AMERICAN CANCER SOCIETY'S 45TH ANNUAL BIKE-A-THON

The American Cancer Society has contacted the Authority with a request to utilize portions of the Atlantic City Expressway in support of their 45th Annual Bike-A-Thon, scheduled for Sunday, June 11, 2017 between the hours of 7:00 a.m. and 4:00 p.m. The event begins at Independence Mall, in Philadelphia and concludes at Boardwalk Hall, in Atlantic City. The Authority anticipates this event will assist in promoting a positive image and showcase the region's many tourist attractions. The 45th Annual American Cancer Society Bike-A-Thon will also assist in bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event. It is further anticipated that the 45th Annual American Cancer Society Bike-A-Thon will have a significant economic impact to the City of Atlantic City and the surrounding region as participation is currently estimated at 3,600 athletes. The Authority will be reimbursed by the American Cancer Society for documented Authority related expenses in connection with its support, in an amount as estimated on the attached agreement entitled Schedule "A." In addition, all participants of the Bike-A-Thon will be required to sign an application discharging the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages.

RESOLUTION 2017-26 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACQUISITION OF PROPERTY OWNED BY THE COUNTY OF ATLANTIC, IN HAMILTON TOWNSHIP, NEW JERSEY FOR THE RW13 RUNWAY PROTECTION ZONE PROJECT

The Authority is proposing a project to comply with FAA regulations and enhance the protection of people and property on the ground at the Airport, known as the RW13 Runway Protection Zone project. In order to carry out this project, it is necessary for the Authority to acquire certain property. In particular, the Authority must acquire 0.71079 acres of land from the County of Atlantic, which consists of a portion of Lots 5-11, in Block 1333, in Hamilton Township located at the end of the runway. An appraisal for the above referenced property was prepared by John R. Weber, of Curini Appraisal Company, Inc. The Authority seeks approval to make a bona fide offer to purchase said property for consideration in the amount of the appraised value. The Authority's acquisition of this property is consistent with and in furtherance of the RW13 Runway Protection Zone project and will be 90% funded through a grant under the FAA's Airport Improvement Program.

RESOLUTION 2017-27 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACQUISITION OF PROPERTY OWNED BY THE SOUTH JERSEY GAS COMPANY, IN HAMILTON TOWNSHIP, NEW JERSEY FOR THE RW13 RUNWAY PROTECTION ZONE PROJECT

The Authority is proposing a project to comply with FAA regulations and enhance the protection of people and property on the ground at the Airport, known as the RW13 Runway Protection Zone project. In order to accomplish this project, it is necessary for the Authority to acquire certain property. In particular, the Authority must acquire 0.8964 acres of land from the South Jersey Gas Company, which consists of a portion of Lots 1 & 2, in Block 1333, in Hamilton Township, located at the end of the runway. An appraisal has been prepared for the above referenced property by John R. Weber, of Curini Appraisal Company, Inc. The Authority seeks approval to make a bona fide offer to purchase said property for consideration in the amount of the appraised value. The Authority's acquisition of this property is consistent with and in furtherance of the RW13 Runway Protection Zone project and will be 90% funded through a grant under the FAA's Airport Improvement Program.

Petitions or Communications, Unfinished Business and New Business

Chairman Hammer asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting or are at the Commissioners' place. Further, he has no new business to discuss this morning; however, under unfinished business the Authority recommends the release of the following Executive Session Meeting Minutes: January 18, 2017, February 15, 2017 and March 15, 2017 with minor redactions where the need for confidentiality still exists. Mr. Dougherty stated in accordance with State law, the Authority and General Counsel have reviewed the minutes and find them suitable for release. He then recommended the public release of the Executive Session minutes for approval. Chairman Hammer called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving the release of minutes. Chairman Hammer asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chairman Hammer asked the public for any general comments. No comments were made.

Adjournment

There being no further business, Chairman Hammer called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner McCullough and seconded by Vice Chairman April to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:32 a.m.

Submitted by:

Susan Lubrano, Board Secretary

Note: An Executive Session was held during this meeting.