

“Business firm” means a partnership, corporation or other business entity engaged in the burglar alarm business, fire alarm business, or the provision of locksmithing services.

“Business license” means the authorization to provide fire alarm, burglar alarm, electronic security system or locksmithing services.

“Business qualifier” means a licensee who has satisfied the experience requirements set forth in N.J.A.C. 13:31A-2.1 or 3.1, who authorizes the holder of a business license to provide fire alarm, burglar alarm, electronic security system or locksmithing services.

“Commissioning” means to perform a system verification in order to test the system for service readiness.

“Committee” means the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee established pursuant to N.J.S.A. 45:5A-23.

“Closed circuit television” or “CCTV” means a video security system that may include video cameras, monitors, switches, camera enclosures, controls, and other related devices. “Closed circuit television” may be an independent system or may be integrated with other electronic security systems.

“Division” means the New Jersey Division of Consumer Affairs in the Department of Law and Public Safety.

“Electronic security system” means a security system comprised of an interconnected series of devices or components, including systems with audio and video signals or other electronic systems, which emits or transmits an audible, visual or electronic signal warning of intrusion and provides notification of authorized entry or exit, which is designed to discourage crime. “Electronic security systems” include access control systems, CCTV systems, intercom systems and other electronic monitoring devices.

“Employee” means any person engaged in the burglar alarm business, fire alarm business, or the provision of locksmithing services who performs installation, servicing or maintenance of burglar alarms or fire alarms, or who performs locksmithing services for the business qualifier, other than an independent contractor.

“Fire alarm” means a security system comprised of an interconnected series of alarm devices or components, including systems interconnected with radio frequency signals, which emits an audible, visual or electronic signal indicating an alarm condition and which provides a warning of the presence of smoke or fire. “Fire alarm” does not include an energy management system whose primary purpose is telecommunications with energy control, the monitoring of the interior environment being an incidental feature thereto.

“Fire alarm business” means the installation, servicing or maintenance of fire alarms or electronic security systems, or

the monitoring or responding to alarm signals when provided in conjunction with fire alarms or electronic security systems in any facility.

“Installation” means the survey of a premises, the design and preparation of the specifications for the equipment or system to be installed pursuant to a survey, the installation of the equipment or system, or the demonstration of the equipment or system after the installation is completed.

“Intercom system” means an audio security communication system containing control circuitry that may include a feature designed to selectively release electronically secured doors.

“Licensed locksmith” means a person who is licensed pursuant to N.J.S.A. 45:5A-27 and the provisions of this chapter.

“Licensee” means a person licensed to engage in the burglar alarm business, the fire alarm business, or the provision of locksmithing services pursuant to N.J.S.A. 45:5A-27 and the provisions of this chapter.

“Locksmithing services” means the modification, recombination, repair or installation of mechanical locking devices and electronic security systems for any type of compensation and includes repairing, rebuilding, recoding, servicing, adjusting, installing, manipulating or bypassing of a mechanical or electronic locking device, for controlled access or egress to premises, vehicles, safes, vaults, safe doors, lock boxes, automatic teller machines, or other devices for safeguarding areas where access is meant to be limited. Locksmithing services also means operating a mechanical or electronic locking device, safe or vault by means other than those intended by the manufacturer of such locking devices, safes or vaults, and consulting and providing technical advice regarding selection of hardware and locking systems of mechanical or electronic locking devices and electronic security systems. “Locksmithing services” does not include the installation of a prefabricated lock set and door knob into a door of a resident.

“Person” means a person, firm, corporation or other legal entity.

“Smoke detection system” means an electronic system consisting of a control unit (which may be a component of a combination fire/burglar control panel), smoke detector(s), heat detector(s), if required, audible appliance(s) and battery back-up, as utilized in one and/or two family detached, residential dwellings.

“Verification” means the testing of a system with sufficient thoroughness so as to ascertain that every primary and secondary operation coincides with each appropriate initiating device or zone’s activation ensuring correct system operation.

13:31A-1.3 Office of the Committee

The office of the Committee shall be maintained at 124 Halsey Street, Newark, New Jersey. The mailing address of the Committee is PO Box 45042, Newark, New Jersey. The telephone number of the Committee is (973) 504-6245.

13:31A-1.4 Fees

(a) The following fees shall be charged by the Committee:

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| 1. Initial application fee | \$150.00 |
| 2. Application fee for second and/or third license issued by the Committee | \$100.00 |
| 3. Initial license fee | |
| i. If paid during the first year of the triennial renewal period | \$120.00 |
| ii. If paid during the second year of the triennial renewal period | \$80.00 |
| iii. If paid during the third year of the triennial renewal period | \$40.00 |
| 4. Initial Business license fee (100 or more employees) | |
| i. If paid during the first year of the triennial renewal period | \$150.00 |
| ii. If paid during the second year of the triennial renewal period | \$100.00 |
| iii. If paid during the third year of the triennial renewal period | \$50.00 |
| 5. Initial Business license fee (less than 100 employees) | |
| i. If paid during the first year of the triennial renewal period | \$75.00 |
| ii. If paid during the second year of the triennial renewal period | \$50.00 |
| iii. If paid during the third year of the triennial renewal period | \$25.00 |
| 6. Triennial license renewal fee | \$120.00 |
| 7. Triennial business license renewal fee (100 or more employees) | \$150.00 |
| 8. Triennial business license renewal fee (less than 100 employees) | \$75.00 |
| 9. Inactive renewal fee ... (to be established by rule by the Director) | |
| 10. Late renewal fee (within 30 days of renewal date) ... (to be established by rule by the Director) | |
| 11. Reinstatement fee (more than 30 days after renewal date)..... (to be established by rule by the Director) | |
| 12. Employee listing fee | \$75.00 |
| 13. Employee listing renewal fee | \$50.00 |
| 14. Reciprocity license fee | \$120.00 |
| 15. Continuing education program sponsor fee ... | \$100.00 |

13:31A-1.5 License renewal; inactive status

(a) The Committee shall send a notice of renewal to all licensees at least 60 days prior to the date of license expiration. If the notice to renew is not sent at least 60 days prior to the license expiration date, no monetary penalties or fines shall apply to a licensee for failure to renew.

(b) All licensees shall be issued by the Committee for a three-year period. A licensee who seeks renewal of the license shall submit a license renewal application and the license renewal fee set forth in N.J.A.C. 13:31A-1.4 prior to the expiration of the current license.

(c) Renewal applications shall provide the applicant with the option of either active or inactive status. A licensee electing inactive status shall pay the inactive licensee fee set forth in N.J.A.C. 13:31A-1.4 and shall not engage in the burglar alarm business, the fire alarm business, or the provision of locksmithing services.

(d) If the licensee does not renew his or her license prior to its expiration date, the licensee may renew it within 30 days of its expiration by submitting a renewal application, a license renewal fee and a late fee, as set forth in N.J.A.C. 13:31A-1.4.

(e) A license that is not renewed within 30 days of its expiration shall be automatically suspended. An individual who continues to practice with a suspended license shall be deemed to be engaged in unlicensed practice.

13:31A-1.6 Change of license status: inactive to active

A licensee, upon application to the Committee, may change from inactive to active status upon payment of the renewal fee set forth in N.J.A.C. 13:31A-1.4, and upon submission of a certification verifying the completion of the continuing education requirements set forth in N.J.A.C. 13:31A-1.12 for each renewal period the licensee was inactive.

13:31A-1.7 Reinstatement of suspended license

(a) An individual whose license has been automatically suspended for nonpayment of a triennial license renewal fee shall be reinstated by the Committee, provided the applicant otherwise qualifies for licensure pursuant to N.J.A.C. 13:31A-2.1 or 3.1, and submits a completed reinstatement application and one of the following to the Committee:

1. A certification or licensure in good standing from any other state or jurisdiction in which the applicant has engaged in the burglar alarm or fire alarm business or in the provision of locksmithing services during the period the license was suspended in this State;

2. A certification by the applicant stating that he or she has engaged in the burglar alarm or fire alarm business, or in the provision of locksmithing services, in a state or jurisdiction which does not require certification or licensure, during the period the license was suspended in this State; or

3. A certification stating that the applicant has not engaged in the burglar alarm or fire alarm business or in the provision of locksmithing services in this or any other jurisdiction during the period the license was suspended in this State.