

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
AUGUST 19, 2020**

This Board of Commissioners Meeting of the South Jersey Transportation Authority was held on August 19, 2020, via teleconference commencing at 9:05 a.m.

After calling the meeting to order Chair Gutierrez-Scaccetti stated due to her chairing the meeting via teleconference, Vice Chair Milam would be signing the approved resolutions on her behalf.

**Present**

Chair Diane Gutierrez-Scaccetti  
Commissioner Jeffery A. April, Esq.  
Commissioner Bryan J. Bush  
Commissioner Maurice B. Hill, Jr., DMD  
Commissioner C. Robert McDevitt  
Vice Chairman Christopher M. Milam  
Commissioner Joseph Ripa  
Rudy Rodas, Esq., Governor's Authorities Unit  
Stephen F. Dougherty, Executive Director  
Robert Damming, Deputy Executive Director  
Nicholas Sullivan, Esq. General Counsel  
Cynthia Blasberg, Board Secretary  
Debra Murphy, Alternate Board Secretary

**Absent**

Commissioner Christina Fuentes, EDA  
Commissioner James J. McCullough

**Statement of Public Notice**

Notice of this regularly scheduled meeting of the South Jersey Transportation Authority was advertised in the Press of Atlantic City, the Camden Courier Post, the Newark Star Ledger and with the Secretary of the State of New Jersey as to the time and date of the meeting. Notice was also been posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City and Blackwood Offices as well as the Authority's website. All notices stated these meeting will be held telephonically until further notice.

Chair Diane Gutierrez-Scaccetti asked for a moment of silence for those affected by the coronavirus Pandemic.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough		X
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

*Four members of the public attended this meeting.*

**Approval of the Agenda**

Chair Gutierrez-Scaccetti called for a motion to approve the August 19, 2020 agenda. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner April approving said agenda. Chair Gutierrez-Scaccetti asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Chair Gutierrez-Scaccetti called for a motion to approve the July 15, 2020 meeting minutes. Whereupon, a motion was made by Commissioner Bush and seconded by Vice Chairman Milam approving the said minutes. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

### **Executive Session**

Chair Gutierrez-Scaccetti asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2020-114 to the Chair and Commissioners for the exclusion of the public to discuss personnel matters pertaining to the Schedule "A," associated with Resolution 2020-113.

Whereupon, the motion was made by Vice Chair Milam and seconded by Commissioner April approving Resolution 2020-114. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:08 a.m.

Chair Gutierrez-Scaccetti asked the Operator to place the public audience on hold while the Board conducts the executive session.

The Operator addressed the public stating to stand by while the executive session is initiated.

At the close of Executive Session, Chair Gutierrez-Scaccetti called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Bush and seconded by Vice Chairman Milam. The open portion of the meeting reconvened at 9:17 a.m.

Chair Gutierrez-Scaccetti then requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Bryan J. Bush	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough		X
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

### **Executive Report**

Chair Gutierrez-Scaccetti asked for the presentation of the Executive Report. Mr. Dougherty presented the August 19, 2020 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes

### **Committee Reports**

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on August 5, 2020. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as a mid-year Operating and Capital Budget Update.

### **Public Response to Agenda Items**

Chair Gutierrez-Scaccetti asked the public for comments on any of the agenda items.

The Operator instructed the public if anyone to enter the queue for public comments related to the agenda. No comments were made.

### **Approval of Bills**

Chair Gutierrez-Scaccetti asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills have been sent to the Commissioners previously for their review and are being recommended for approval. Chair Gutierrez-Scaccetti called for a motion to approve the bill list. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner April, approving said bill list. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion. Being none, Chair Gutierrez-Scaccetti requested the Secretary call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.		X	X				
Commissioner Bryan J. Bush			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough							X
Commissioner C. Robert McDevitt	X		X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

**Resolutions and Motions:**

Chair Gutierrez-Scaccetti asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chair and Commissioners he would be presenting a total of seventeen (17) resolutions for their consideration. Mr. Dougherty presented Resolutions 2020-97 through 2020-113. Chair Gutierrez-Scaccetti called for a motion to approve said resolutions. The motion as presented, was moved by Vice Chair Milam and seconded by Commissioner Bush approving said resolutions.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti			X				
Commissioner Jeffery A. April, Esq.			X				
Commissioner Bryan J. Bush		X	X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough							X
Commissioner C. Robert McDevitt			X				
Vice Chairman Christopher M. Milam	X		X				
Commissioner Joseph Ripa			X				

*Copies of Resolutions 2020-97 through 2020-113 are attached hereto and made a permanent part of these official Authority minutes.*

**RESOLUTION 2020-97 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING APPROVAL TO AMEND THE 2020 OPERATING BUDGET**

Upon the recommendation of the Executive Director, the Board of Commissioners approved the Authority’s 2020 Operating Budget via Resolution 2019-105. Due to the outbreak of the coronavirus (COVID-19), and recommendations by the federal government, travel has been restricted in the United States. On March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety and welfare of the people of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey. Governor Murphy subsequently signed additional Executive Orders declaring the Public Health Emergency due to COVID-19 declared in Executive Orders 103 still exists and that all Executive Orders related to the Public Health Emergency remain in full force and effect unless revoked. As a result of the Public Health Emergency and the resulting reductions in Authority revenues, the Authority desires to amend the 2020 Operating Budget to include the allocation of funds from the Authority’s general reserves in the amount of \$16,000,000.00 to fund 2020 Operating Budget expenses and meet debt service coverage required by the Authority’s bond covenants.

**RESOLUTION 2020-98 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING APPROVAL TO AMEND THE 2020 CAPITAL BUDGET**

As a result of the aforementioned Expressway toll increase, an amended forecast of toll and concession revenue has been submitted by the Authority's traffic consultants in connection with the anticipated issuance of Transportation System Revenue Bonds ("Bonds"). The Bonds would result in funding to advance capital programs in support of the Authority's strategic mission and promote job and economic growth in the southern New Jersey region. The Authority desires to amend the 2020 Capital Budget to reflect the advancement of Expressway capital projects and include the allocation of funds from the anticipated issuance of Bonds as reflected in Exhibit "A" attached hereto. The proposed Capital Budget amendment would increase the 2020 Capital Budget by \$19,000,000.00 and include the allocation of funding from the anticipated issuance of Bonds. The 2020 Capital Budget Amendment is an effort to advance critical projects that support the Authority's Strategic Mission and promote job and economic growth in the southern New Jersey region.

**RESOLUTION 2020-99 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND THE STATE OF NEW JERSEY FOR THE PROVISION OF FEEDER ROAD MAINTENANCE COST SHARING**

The State of New Jersey (the "State") provides road and bridge maintenance on State Highways which intersect with six interchanges for the Atlantic City Expressway. These portions of the State Highways which intersect and interconnect with Authority interchanges support the efficient and effective ingress and egress of vehicles using the Authority facilities, hereinafter referred to as "Feeder Roads". Pursuant to Resolution 2009-120, the Authority executed an agreement with the State dated December 14, 2009, entitled Feeder Road Maintenance Cost Sharing Agreement (the "Cost Sharing Agreement") to provide for reimbursement by the Authority to the State for the reconstruction, maintenance and repair of the six feeder road segments that interconnect and intersect Authority interchanges. The Authority, via subsequent resolutions extended this Cost Sharing Agreement through the State fiscal year 2020, which expired on June 30, 2020. The Authority and the State now desire to enter into a new Cost Sharing Agreement for the period beginning July 1, 2020 and ending June 30, 2021 (State Fiscal Year 2020.)

**RESOLUTION 2020-100 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF CITIGROUP GLOBAL MARKETS, INC. OF NEW YORK, NEW YORK TO PROVIDE INVESTMENT BANKING SERVICES**

The Authority desires to advance its capital program through the issuance of System Revenue Bonds (the "Bonds") and to potentially achieve debt service savings by refunding a portion of its existing obligations. The Authority desires to authorize the selection of Investment Banking Services in connection with issuing Bonds as well as the potential refund of existing bonds as deemed economically beneficial to the Authority. On July 27 and July 28, 2020, the Authority publicly advertised a Request for Proposals ("RFP") for Investment Banking Services. In response to said advertising, seven (7) proposals were received by the Authority on August 11, 2020. On August 13, 2020, the Consultant Selection Committee ("CSC") met to review and rank the proposals for Investment Banking Services and recommends Citigroup Global Markets, Inc. of New York, New York as they were determined to have offered the best proposal to serve the interests of the Authority. The Authority wishes to accept the recommendation of the CSC and award a contract to Citigroup Global Markets, Inc. of New York, New York to provide Investment Banking Services to the Authority. The term of said appointment shall be until the completion of the proposed transaction, unless extended by mutual agreement to address any additional financing and/or refunding opportunities.

**RESOLUTION 2020-101 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF A CONTRACT FOR CASH AND CREDIT CARD PROCESSING, BANKING AND ARMORED CAR SERVICES WITH WELLS FARGO BANK, N.A., OF TOMS RIVER, NEW JERSEY**

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. On February 27<sup>th</sup> and February 28<sup>th</sup>, 2019, the Authority advertised a request for proposals (RFP) for Cash and Credit Card Processing, Banking and Armored Car Services. On April 4, 2019 one (1) proposal was received and opened to determine if same met all the requirements of the RFP. On May 6, 2019, a Consultant Selection

Committee (“CSC”) meeting was held and it was determined that Wells Fargo Bank, N.A., of Toms River, NJ (“Wells Fargo”) has met the criteria as outlined in the request for proposal. Pursuant to Resolution 2019-30, the Authority authorized negotiations with, and execution of, a contract with Wells Fargo Bank, N.A. of Toms River, New Jersey for Cash and Credit Card Processing, Banking and Armored Car Services. The said agreement was a term of one (1) year commencing on or about July 1, 2019 through June 30, 2020 with three (3) mutually agreeable one (1) year renewal options.

**RESOLUTION 2020-102 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING AN INVOICE FROM ROTHSTEIN, MANDELL, STROHM & HALM OF LAKEWOOD, NEW JERSEY FOR LEGAL SERVICES RENDERED AS LITIGATION COUNSEL FOR THE MATTER CAPTIONED AS WIRELESS EDGE WESTCHESTER v. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET AL., ATL-L-823-17**

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements or contracts convenient or desirable for the purposes of the Authority. In or around April 2017, the Authority was named as a Defendant in a civil action captioned as Wireless Edge Westchester v. South Jersey Transportation Authority, et al., ATL-L-823-17 (the “Litigation”). Since April 2017, Jean L. Cipriani, Esquire (“Cipriani”), of the law firm of Rothstein, Mandell, Strohm & Halm has represented the Authority in all aspects of the Litigation. Pursuant to Resolution 2019-68, the Authority entered into a Professional Services Agreement with Rothstein, Mandell, Strohm & Halm in an amount not to exceed \$15,000.00, for the limited purpose of providing legal representation to the Authority in all aspects of the Litigation. Due to the nature of the Litigation, the legal representation of the Authority exceeded the \$15,000.00 previously approved in Resolution 2019-68. The Director of Business Administration believes it is in the best interest of the Authority to approve an invoice from Rothstein, Mandell, Strohm & Halm in the amount of \$36,979.00 for legal services rendered in the representation of the Authority in all aspects of the Litigation.

**RESOLUTION 2020-103 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE FOURTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW JERSEY MOTOR VEHICLE COMMISSION AND THE SOUTH JERSEY TRANSPORTATION AUTHORITY FOR THE PILOT PROGRAM FOR THE SUSPENSION OF MOTOR VEHICLE REGISTRATIONS FOR REPEATED TOLL VIOLATORS**

The Authority is authorized to enforce toll collections and may proceed against a vehicle operator and/or owner for a violation of the Authority’s toll collection regulations. Pursuant to the regulations adopted in accordance with the Act, the Chief Administrator of the New Jersey Motor Vehicle Commission (the “MVC”) is authorized to suspend the motor vehicle registration of any person who violates the provisions of the Act, including the required payment of tolls. Pursuant to Resolution 2013-28, the Commissioners authorized the Authority to enter into a Memorandum of Understanding with the Motor Vehicle Commission (MVC) whereby the two Agencies jointly implemented a Pilot Program to coordinate the suspension of motor vehicle registration for repeated toll violators. The original term of this agreement expired on or about August 12, 2016. The Authority has since authorized extensions of the existing Memorandum of Understanding with the MVC, most recently via Resolution 2019-74, which is set to expire on or about September 30, 2020. The Authority now desires to extend the existing Memorandum of Understanding as attached hereto as “Exhibit “A” for a period of one year beginning on or about October 1, 2020 through September 30, 2021.

**RESOLUTION 2020-104 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO L. FERRIOZZI CONCRETE OF ATLANTIC CITY, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT APRON REHABILITATION PROJECT**

On June 29<sup>th</sup> and June 30<sup>th</sup>, 2020, consistent with Section 8(a) of the Act, the Authority publicly advertised for bids for the Atlantic City International Airport Apron Rehabilitation Project. Work items include but are not limited to the repair of pavement in the proximity of the Gate 8 Jet Bridge. The pavement is to be sawcut, existing bituminous or concrete pavement to be removed, and proposed concrete pavement to be constructed. As part of the solicitation, the Authority sought three (3) Base Bids as follows: Base Bid 1: Work (67 SY) within the proximity of the Gate 8 Jet Bridge; Base Bid 2:

Work (112 SY) within the proximity of the Gate 8 Jet Bridge; Base Bid 3: Work (134 SY) within the proximity of the Gate 8 Jet Bridge. The Authority's award of the Base Bids of this project is contingent available the availability of funds. On July 21, 2020, six (6) bids were received, opened and tabulated. Following a review of the bids, the Authority deemed that the award of the Base Bid 3 of which limits are indicated above, represented the best value for the Authority. L. Ferriozzi Concrete of Atlantic City, New Jersey was deemed the lowest responsive, responsible bidder in an amount not to exceed \$96,640.00 for the Atlantic City International Airport Apron Rehabilitation Project for the desired Base Bid 3. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with L. Ferriozzi Concrete of Atlantic City, New Jersey for the Atlantic City International Airport Apron Rehabilitation Project.

**RESOLUTION 2020-105 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING LICENSES TO CROSS TO ATLANTIC CITY ELECTRIC TO CONSTRUCT THE HARBOR BEACH PROJECT ALONG AND CROSSING PARTS OF ROUTE 30, ROUTE 87, ROUTE 187, THE ATLANTIC CITY EXPRESSWAY CONNECTOR AND RAMPS IN THE CITY OF ATLANTIC CITY**

Atlantic City Electric wishes to install new and/or replace existing overhead wire transmission and distribution lines throughout Atlantic City as part of its Harbor Beach Project in order to improve reliability and resiliency of the electricity transmission system into Atlantic City and Brigantine (the "project"). It is in the best interest of the Authority to protect its facilities via a License to Cross for permanent installations such as utility crossing and for temporary impacts, such as construction easements. Atlantic City Electric has proposed that the Authority allow construction of overhead aerial crossings and a number of steel poles to be located within the Authority rights-of-way in Atlantic City and Brigantine on assets controlled by the Authority including the Atlantic City Expressway Connector, Route 30, Route 87, and Route 187. Atlantic City Electric will pay all costs including that of State Police, traffic control, emergency repair costs and other costs outlined in the License to Cross agreement for Authority inspection fees and also submit a non-refundable application fee.

**RESOLUTION 2020-106 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING AN AGREEMENT BETWEEN THE SOUTH JERSEY TRANSPORTATION AUTHORITY AND ROWAN UNIVERSITY FOR THE LAST MILE SOLUTION**

Pursuant to Section 7(x) of the Act, the Authority is authorized to enter into any and all agreements and contracts convenient or desirable for the purposes of the Authority. The Coopers' Ferry Partnership, in conjunction with Rowan University, has conducted a study regarding the City of Camden and the Last Mile Solution (the "Project"). The Project identifies a problem faced by many residents of the City of Camden that the last mile of a trip is perceived as the most time-consuming, most uncomfortable, and least reliable and the lack of last-mile services discourages the use of public transit, which reduces road congestion and air pollution challenges. The ultimate goal of the Project is to develop a transportation and health assessment and pilot program for a portion of the City of Camden to provide an effective study to provide better health outcomes for low-income communities, minority communities, and other disadvantaged groups. The Project will support increased transit ridership and reduce transportation costs for underserved communities and provide access to economic, educational, and employment opportunities through affordable transportation, while also improving air quality in New Jersey's underserved communities. The Authority believes this Project to be beneficial to the City of Camden and the entire South Jersey region.

**RESOLUTION 2020-107 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SECOND AND FINAL EXTENSION OF THE AGREEMENT WITH U.S. FACILITIES, INC., OF PHILADELPHIA, PENNSYLVANIA FOR AIRPORT MAINTENANCE AND JANITORIAL SERVICES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT**

By Resolution 2016-87 the Authority Board of Commissioners authorized the negotiations and the entrance into an agreement with U.S. Facilities Inc., of Philadelphia, P.A. for Airport maintenance and janitorial services at the Atlantic City International Airport. The base term of the agreement is for three (3) years terminating on September 30, 2019. The contract allows for two (2) additional one (1) year options at the sole discretion of the Authority and reserves the rights for the Authority to extend or modify the terms of the agreement and any options accordingly through negotiations as may be in the

best interest of the Airport. The initial term of the agreement expired on or about September 30, 2019. After multiple negotiating sessions between the Authority and U.S. Facilities on the terms of renewal option, specifically on the cost of services, the Authority authorized the extension of the agreement for the first one-year renewal option via Resolution 2019-83. The Authority now desires to exercise its second and final one-year option to renew the Agreement for the period beginning October 1, 2020 through September 30, 2021. All terms in the original agreement shall remain in effect except for the cost of services. The cost of services will remain as approved by the Authority in the first extension of the agreement via Resolution 2019-63.

**RESOLUTION 2020-108 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE, EXECUTE AND ACCEPT GRANTS AND RELATED DOCUMENTS WITH REGARDS TO THE TRANSPORTATION SECURITY ADMINISTRATION ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S AIRPORT DIVISION**

Pursuant to Section 7(r) of the Act, the Authority has the power, subject to approval by the Commissioners, to apply for, receive and accept from any federal agency, any bi-State agency or the State or subdivision thereof, grants for or in aid of the planning or acquisition of any project and to receive and accept aid or contributions from any other public or private source, of either money, property, labor or other things of value, to be held, used and applied only for the purposes for which those grants and contributions may be made. The Transportation Security Administration ("TSA") has been delegated authority to award Federal financial assistance for airports. The Authority submits grant applications to the TSA for funding to perform necessary improvements and implement certain security measures and does accept funding for same. It is the desire of the Board of Commissioners to authorize the Executive Director or his designee to accept grants from the TSA and execute related documents in connection with said grants on behalf of the South Jersey Transportation Authority.

**RESOLUTION 2020-109 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
RESOLUTION OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY  
AUTHORIZING AN EXTENSION TO THE SHARED SERVICES AGREEMENT WITH THE  
COUNTY OF CAMDEN FOR THE PROVISION OF CERTAIN TRANSPORTATION  
SERVICES**

The Transportation Services Division is currently operating a comprehensive transportation system acquired from the Camden County Improvement Authority. Pursuant to Resolutions 2015-57, the Authority provides transportation services for residents through the Department of Health and Senior Services of the County of Camden (the "County") through Shared Services Agreements. The County has now expressed the need to extend transportation services by exercising the one (1) mutual five (5) year extension option to continue to meet the needs of its residents through the Department of Health and Senior Services. The Authority wishes to continue such services and extend the Shared Services Agreement with the County for the provision of transportation services for its residents, in a similar form as attached hereto entitled Exhibit "A". The County will pay the Authority \$390,000.00 annually, for up to 21,000 One-Way Passenger Trips. Any Passenger Trip in excess of this amount will be at a cost to the County of \$21.00 per One-Way Trip. The County will pay the Authority \$36.00 per vehicle per hour to deliver meals as part of the County's Home Delivered Meals program. As the County has requested the Authority house its buses and/or vans at the Lakeland Complex ("the Complex") in Blackwood, New Jersey in the County of Camden, for the efficient coordination of services, the County shall lease the Authority office space at the Lakeland Complex, for an annual fee of \$1.00. The County has authorized the Authority use of its fuel facility at the Complex, to be used for said transportation services, at its cost, with no premium. Any additional requests for transportation services by the County and approved by the Authority shall be at a rate of \$45.00 per hour. The term of this agreement shall be five (5) years, commencing on September 1, 2020. The Director of Transportation Services believes it to be in the best interest of the Authority and the public within its jurisdiction to amend the Shared Services Agreement with the County of Camden to continue to perform the above referenced transportation services.

**RESOLUTION 2020-110 AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE  
AND EXECUTE A THIRD AMENDMENT TO THE AIRPORT LEASE AND CONCESSION**

**AGREEMENT WITH OUTSTANDING HOSPITALITY MANAGEMENT, A LIMITED LIABILITY COMPANY AS A RESULT OF THE COVID-19 PANDEMIC**

The Authority entered into an Airport Lease and Concession Agreement dated July 9, 2018, with a commencement date of July 19, 2018, with Outstanding Hospitality Management, a limited liability company (“OHM”) and an Amendment to Airport Lease and Concession Agreement dated April 28, 2020 (collectively the “Concession Agreement”) to provide the Atlantic City Airport and its facilities high quality and reasonably priced food and beverage services to the traveling public within the terminal at the Airport. The Concession Agreement was for a term of ten (10) years with one (1) five (5) year renewal option. Due to the outbreak of the coronavirus (COVID-19), and recommendations by the federal government, travel has been restricted in the United States. On March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety and welfare of the people of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey. On March 16, 2020, Governor Murphy signed Executive Order No. 104, placing further restrictions on commerce, travel, public gatherings and other preventive measures to slow the spread of COVID-19 in New Jersey. On March 20, 2020, Governor Murphy signed Executive Orders 107 and 108 in response to the continued spread of COVID-19, in which Executive Orders took effect as of March 21, 2020 at 9:00pm and is intended to remain in effect until revoked. On May 6, 2020, Governor Murphy signed Executive Order No. 138, extending all prior Executive Orders related to the Public Health Emergency created by COVID-19. As a result of the Public Health Emergency, OHM and the Authority temporarily modified the Airport Lease and Concession agreement during the Public Health Emergency by (a) waiving the Minimal Annual Guaranty for a period of time ending August 31, 2020; (b) allowing OHM to close its business at the Airport until such time before or after July 1, 2020 to be determined at the sole discretion of the Authority; and (c) a change in the term of the Agreement. As a result of the ongoing Public Health Emergency, OHM has requested that the Airport Lease and Concession Agreement be further temporarily modified during the Public Health Emergency by (a) extending the period for waiving the Minimal Annual Guaranty for a period of time commencing on September 1, 2020 and expiring November 30, 2020 and b) allowing OHM to close its business, except as otherwise agreed upon, at the Airport until such time before or after September 1, 2020 to be determined at the sole discretion of the Authority. Given the COVID-19 virus, the Public Health Emergency and the State of Emergency, the Authority finds that entering into an amendment with OHM would be beneficial to the Authority and the traveling public.

**RESOLUTION 2020-111 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A THIRD AMENDMENT TO THE AIRPORT LEASE AND CONCESSION AGREEMENT WITH HUDSON GROUP RETAIL, A LIMITED LIABILITY COMPANY AS A RESULT OF THE COVID-19 PANDEMIC**

The Authority entered into an Airport Lease and Concession Agreement dated February 21, 2020 with Hudson Group Retail, a limited liability company d/b/a Hudson Group and an amendment to Airport Lease and Concession Agreement dated May 4, 2020 (collectively the “Concession Agreement”) to provide the Atlantic City Airport and its facilities high quality and reasonably priced food and beverage services to the traveling public within the terminal at the Airport. Due to the outbreak of the coronavirus (COVID-19), and recommendations by the federal government, travel has been restricted in the United States. On March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety and welfare of the people of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey. On March 16, 2020, Governor Murphy signed Executive Order No. 104, placing further restrictions on commerce, travel, public gatherings and other preventive measures to slow the spread of COVID-19 in New Jersey. On March 20, 2020, Governor Murphy signed Executive Orders 107 and 108 in response to the continued spread of COVID-19, in which Executive Orders took effect as of March 21, 2020 at 9:00pm and is intended to remain in effect until revoked. On May 6, 2020, Governor Murphy signed Executive Order No. 138, extending all prior Executive Orders related to the Public Health Emergency created by COVID-19. As a result of the Public Health Emergency, Hudson Group has requested that the Concession Agreement be further temporarily modified during the Public Health Emergency by (a) waiving the Minimal Annual Guaranty for a period of time beginning September 1, 2020 and expiring November 30, 2020 and (b) allowing Hudson Group to close certain Assigned Premises until

such time before or after September 1, 2020 to be determined at the sole discretion of the Authority. Given the COVID-19 virus, the Public Health Emergency and the State of Emergency, the Authority finds that entering into a third amendment with Hudson Group would be beneficial to the Authority and the traveling public.

**RESOLUTION 2020-112 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING EMERGENCY PAYMENTS ABOVE THE BID THRESHOLD TO SPECIALTY CLEANING AND MAINTENANCE, INC. OF ATLANTIC CITY, NEW JERSEY AND AUTHORIZING THE CONTINUED SERVICES FOR MONTHLY CLEANING OF TRANSPORTATION SERVICES DIVISION VEHICLES DUE TO COVID-19**

On or about November 5, 2018, the Authority sought three quotes for the purpose of providing a monthly cleaning service for Transportation Services Division vehicles located in the Blackwood, New Jersey office and whereas Specialty Cleaning and Maintenance Company, Inc. of Atlantic City, New Jersey (“Specialty Cleaning”) submitted the sole quote for said service. Pursuant to the price agreement (“Agreement”) dated November 20, 2018 between the Authority and Specialty Cleaning, they were awarded an agreement to disinfect up to ten (10) vehicles per month for an amount not to exceed \$40,000.00 per year, pursuant to the bid threshold. Said Agreement is for a term of one-year commencing on or about November 15, 2018 through December 31, 2019, with a one-year renewal option at the same rates and terms. On March 9, 2020, New Jersey Governor Philip Murphy, in order to protect the health, safety and welfare of the people of New Jersey, signed Executive Order No. 103, declaring a Public Health Emergency and State of Emergency exist in the State of New Jersey. On July 2, 2020, Governor Murphy signed Executive Order 162 extending the Public Health Emergency and State of Emergency in New Jersey caused by COVID-19. Due to the Authority’s COVID-19 response, the Authority significantly increased its cleaning efforts of vehicles within the Transportation Services Division. Due to enhanced cleaning efforts, the Authority has exceeded the bid threshold amount and is requesting approval to issues payments to Specialty Cleaning in amounts above the bid threshold and to allow Specialty Cleaning to continue their services for the remainder of the Agreement. Director of Transportation Services believes, due to the need for protection of health, safety and welfare of the general public and the employees of the Authority, it to be in the best interest of the Authority to approve payments above the bid threshold and to continue the monthly cleaning service provided by Specialty Cleaning pursuant to the Agreement.

**RESOLUTION 2020-113 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

**Petitions or Communications, Unfinished Business and New Business**

Chair Gutierrez-Scaccetti asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded all petitions and communications were mailed prior to the meeting. Further, he stated there was no new business to discuss this morning; however, under unfinished business the Authority recommends the release of certain Executive Session Meeting Minutes with redactions where the need for confidentiality still exists. Mr. Dougherty stated in accordance with State law, the Authority and General Counsel have reviewed the minutes and find them suitable for release. He then recommended the public release of the Executive Session minutes for approval as follows: Executive Session Meeting Minutes being presented for release this morning are as follows: April 17, 2019, May 15, 2019, August 22, 2019, September 18, 2019, October 16, 2019, November 20, 2019, December 18, 2019, January 15, 2020, February 19, 2020, and March 18, 2020.

Chair Gutierrez-Scaccetti called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Vice Chairman Milam and seconded by Commissioner April, approving the release of minutes. Chair Gutierrez-Scaccetti asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

### **General Comment**

Chair Gutierrez-Scaccetti asked the public for any general comments. Whereas, the Operator instructed the public to enter the queue for any public for General Comments.

No comments were made.

### **Adjournment**

Chair Gutierrez-Scaccetti announced the next meeting will be held on September 16, 2020 via teleconference at 9:00 a.m.

There being no further business, Chair Gutierrez-Scaccetti called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Hill and seconded by Commissioner Bush to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:27 a.m.

Submitted by:

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Cynthia A. Blasberg, Board Secretary

**Note: An Executive Session was held during this meeting.**