

**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
AUGUST 17, 2016**

This regularly scheduled Board of Commissioners Meeting of the South Jersey Transportation Authority was held on August 17, 2016, commencing at 9:05 a.m. at the South Jersey Transportation Authority Administration Building, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3 in Elwood, New Jersey 08217.

Present

Chairman Richard T. Hammer
Vice Chairman Jeffery A. April, Esq.
Commissioner Maurice B. Hill, Jr., DMD
Commissioner James J. McCullough
Commissioner C. Robert McDevitt
Commissioner Joseph Ripa
Commissioner Christine A. Roberts, EDA
Michael L. Collins, Governor's Authorities Unit
Stephen F. Dougherty, Executive Director
Lauren Staiger, Esq., General Counsel
Susan Lubrano, Authority Board Secretary

Absent

All Commissioners were present.

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, Camden Courier Post, Newark Star Ledger and with the Secretary of the State of New Jersey as to the time, date and place of convening. Notice was also posted at the Farley Service Plaza, the Atlantic City International Airport, the Atlantic City Office and Blackwood Office as prescribed by law.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Vice Chairman Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill, Jr., DMD	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

Two (2) members of the public attended this meeting.

Approval of the Agenda

Chairman Hammer called for a motion to approve the August 17, 2016 agenda. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Ripa, approving said agenda. Chairman Hammer asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chairman Hammer called for a motion to approve the July 20, 2016 meeting minutes. Whereupon, a motion was made by Commissioner McCullough seconded by Commissioner Hill approving the July 20, 2016 meeting minutes. Chairman Hammer asked for questions on the motion. No questions were asked. All Commissioners in attendance voted, approving and adopting the minutes.

Executive Session

Chairman Hammer asked General Counsel if an Executive Session was needed, to which General Counsel responded affirmatively.

Mr. Dougherty presented Resolution 2016-101 to the Chairman and Commissioners for the exclusion of the public to discuss personnel matters pertaining to Schedule "A" associated with Resolution 2016-96. The public was advised that the minutes of this Executive Session would be disclosed to the public in accordance with State Law. Chairman Hammer called for a motion to move into Executive Session.

Whereupon, the motion was made by Commissioner McCullough and seconded by Commissioner McDevitt approving Resolution 2016-101. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:07 a.m. At this time the public and staff exited the Board room. A copy of Resolution 2016-101 is attached hereto and made a permanent part of these official Authority minutes.

At the close of Executive Session, Chairman Hammer called for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McCullough and seconded by Commissioner Hill. The open portion of the meeting reconvened at 9:15 a.m. Chairman Hammer requested the Secretary call the roll.

Roll Call

Commissioner	Present	Absent
Chairman Richard T. Hammer	X	
Commissioner Jeffery A. April, Esq.	X	
Commissioner Maurice B. Hill	X	
Commissioner James J. McCullough	X	
Commissioner C. Robert McDevitt	X	
Commissioner Joseph Ripa	X	
Commissioner Christine A. Roberts	X	

Vice Chairman April stated prior to resuming the regular portion of the meeting, on behalf of the Board, the Authority and its employees, he would like to publicly congratulate Chairman Hammer, on his confirmation as Commissioner of the New Jersey Department of Transportation as he was recently confirmed by the New Jersey Senate. Vice Chairman April stated Chairman Hammer was an excellent choice and has been very active on the Board while serving in an acting capacity. Chairman Hammer thanked Vice Chairman April for his kind remarks.

Executive Report

Chairman Hammer asked for the presentation of the Executive Report. Mr. Dougherty presented the August 17, 2016 Executive Report, a copy of which is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chairman Hammer asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all committees met on August 3, 2016. During these meetings, Commissioners were briefed on the resolutions being presented this morning as well as the Single Audit, the Authority’s financial condition, the Toll Violation Program, changes to the Authority’s Vision and Dental insurance and the Atlantic City Air Show. Commissioners were provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chairman Hammer asked the public for comments on any of the agenda items. No comments were made.

Approval of Bills

Chairman Hammer asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills were sent to the Commissioners previously for their review and are being recommended for approval. Chairman Hammer called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Ripa and seconded by Commissioner McDevitt, approving said bill list. Chairman Hammer asked the Commissioners for questions on the motion. Being none, Chairman Hammer requested the Secretary call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Richard T. Hammer			X				
Vice Chairman Jeffery A. April, Esq.			X				
Commissioner Maurice B. Hill, Jr., DMD			X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa	X		X				

*Vice Chairman April approved all bills; however, abstained from voting on the bills from the firm Cooper Levenson.

Resolutions and Motions:

Chairman Hammer asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Chairman and Commissioners he would be presenting a total of six (6) resolutions for their consideration. Mr. Dougherty presented Resolutions 2016-95 through 2016-100. While presenting the resolutions, Mr. Dougherty stated Resolution 2016-96 was presented “as amended.” Chairman Hammer called for a motion to approve said resolutions. The motion as presented, was moved by Commissioner Hill and seconded by Commissioner McDevitt, approving said resolutions. Chairman Hammer asked for questions on the motion. There being no comments or discussion, Chairman Hammer asked the Secretary to call the roll.

Roll Call

Commissioner	Motion	2 nd	Yea	Nay	Abstain	Recused	Absent
Chairman Hammer			X				
Vice Chairman Jeffery A. April, Esq.			X				
Commissioner Maurice B. Hill, Jr., DMD	X		X				
Commissioner James J. McCullough			X				
Commissioner C. Robert McDevitt		X	X				
Commissioner Joseph Ripa			X				

Copies of Resolutions 2016-95, 2016-96 (as amended) and 2016-97 through 2016-100 are attached hereto and made a permanent part of these official Authority minutes.

RESOLUTION 2016-95 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO FORD, SCOTT & ASSOCIATES, L.L.C., OF OCEAN CITY, NEW JERSEY FOR PROFESSIONAL AUDITING SERVICES

On June 24th, and 25th, 2014, the Authority publicly advertised a Request for Proposals (“RFP”) for Professional Auditing Services. On July 22, 2014, in response to said advertising, four proposals were received. The Audit Evaluation Committee met on August 6, 2014 for the purpose of reviewing and ranking the proposals and determined that Ford, Scott & Associates, L.L.C., of Ocean City, New Jersey offered the best proposal to serve the interests of the Authority. The Audit Committee met on August 20, 2014, and accepted the recommendation of the Audit Evaluation Committee. The Authority, via Resolution 2014-99 awarded a contract to Ford, Scott & Associates, L.L.C. to provide Professional Auditing Services for a term of two years, commencing on or about October 31, 2014 with two mutually agreeable one-year options. As the initial contract term is set to expire on or about October 31, 2016, the Authority and Ford, Scott & Associates, L.L.C. desire to exercise the first one-year extension option. Ford, Scott & Associates, L.L.C., of Ocean City, New Jersey included a fee schedule in their proposal for providing said service in an amount not to exceed \$47,000.00 for the first one-year renewal option. The firm will be expected to provide a thorough audit of the Authority’s comparative financial statements for the purpose of determining whether the financial statements present fairly in all material respects, the respective financial position of the Authority and the changes in its net position and cash flows in conformity with generally accepted accounting principles.

RESOLUTION 2016-96 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

RESOLUTION 2016-97 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO WATTS RESTORATION, OF FEASTERVILLE, PA., FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT PARKING GARAGE PHASE I REHABILITATION PROJECT (REBID)

On April 14th and April 15th, 2016, the Authority publicly advertised for bids for the Atlantic City International Airport Parking Garage Phase I Rehabilitation Project. Major work items include the waterproofing rehabilitation to the Roof Level and outer drive of Level 2 over occupied areas generally including the replacement of existing topping slab joint sealants; installation of new supplemental floor drains and piping; topping slab crack repairs; deck preparation and the installation of a silane sealer or fluid applied epoxy where shown; limited deteriorated concrete repair; replacement of concrete washes at the Roof Level stair towers; miscellaneous flashing/roofing repairs to the Roof Level stair tower and elevator lobbies and re-installation of traffic markings. Work also included the work described above for the Sixth Floor Level East, Sixth Floor Level West and additional miscellaneous Roofing/Flashing Repairs. On May 11, 2016, the Authority received five bids; however, due to the lowest bidder’s request to rescind their bid, and the remaining bids exceeding the projected budget, the Authority was forced to rebid the project. On June 29th & 30th, 2016, the Authority publicly re-advertised bids for the project. In an effort to allow for more advantageous pricing options, within the Rebid, segments of work were pulled from the initial scope of work and deemed “Add Alternates”. Work on the Sixth Floor Level East was pulled from the initial scope and deemed “Add Alternate No. 1”. Work on the Sixth Floor Level West was pulled from the initial scope and deemed “Add Alternate No. 2;” and the additional miscellaneous Roofing/Flashing Repairs was pulled from the scope and deemed “Add Alternate No. 3.” The selection of the Base Bid and/or Add Alternates is contingent upon available funds. On July 21, 2016, six bids were received, opened and tabulated to ensure all met the requirements of the Bid Specifications. Watts Restoration of Feasterville, PA was deemed the lowest responsive, responsible bidder for the Base Bid and desired Add Alternates No. 1, 2 and 3, for a total amount not to exceed \$497,702.00.

RESOLUTION 2016-98 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ENTRANCE INTO A LEASE AGREEMENT WITH XTRA AIRWAYS, INC., OF CORAL GABLES, FLORIDA FOR OFFICE SPACE AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

Xtra Airways, of Coral Gables, Florida, a qualified Charter Air Service Carrier, has expressed interest in providing Charter Air Service to and from the Atlantic City International Airport. In August 2015, the Authority, via Resolution 2015-88, entered into a Permit Agreement with Xtra Airways, as well as an agreement for the lease of terminal space at the Atlantic City International Airport as authorized via Resolution 2015-90. Xtra Airways now desires to enter into a new agreement to lease terminal space from the Authority in order to conduct its charter services. The Authority desires to enter into an agreement with Xtra Airways, for the lease of premises consisting of approximately 512 square feet of space located in the main terminal building. The rent for said space shall be \$1,371.73 per month for a term of three months, commencing upon execution, and so on from month to month until one of the parties desires to terminate.

RESOLUTION 2016-99 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO HUNTER TRUCK SALES OF SWEDESBORO, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF A 2016 OR CURRENT PRODUCTION YEAR LIFT BODY TRUCK WITH OPTIONAL ACCESSORIES OR EQUAL

On June 21st and June 22nd, 2016, the Authority publicly advertised for bids for the Purchase and Delivery of a 2016 or Current Production Year Lift Body Truck with Optional Accessories or Equal. On July 13, 2016, one bid was received, opened and tabulated with Hunter Truck Sales, of Swedesboro, New Jersey deemed as the sole responsive, responsible bidder in an amount not to exceed \$223,833.00 for one unit. The Authority desires to enter into a contract with Hunter Truck Sales, of Swedesboro, New Jersey for the Purchase and Delivery of one 2016 or Current Production Year Lift Body Truck with Optional Accessories or Equal, in an amount not to exceed \$223,833.00.

RESOLUTION 2016-100 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SUPPORT OF THE 58TH ANNUAL ATLANTIC CITY MARATHON & HALF MARATHON

The Milton & Betty Katz Jewish Community Center of Atlantic County has requested permission to utilize the Atlantic City Expressway Connector Tunnel on Sunday, October 23rd, 2016 from 7:30 a.m. to 8:30 a.m. for the 58th Annual Atlantic City Marathon and Half Marathon. The race will begin at Bally's Casino in Atlantic City, then passing Borgata Hotel Casino, Harrah's Resort and the Golden Nugget through to the Atlantic City Expressway Connector then back through the city towards Ventnor, Margate and Longport, finishing at Bally's. This event will help promote Atlantic City and the region by highlighting its greatest assets. Atlantic City Marathon will also assist in bringing Atlantic City and its surroundings a healthful, non-gaming, family-friendly event as over 2000 participants registered for last year's event. Due to the push for non-gaming activities in Atlantic City, the Atlantic City Marathon serves this purpose on numerous levels. All participants of the Atlantic City Marathon will be required to sign an application and waiver which will discharge the Authority, sponsors of this event, their agents, officers, employees, volunteers, event directors and event holders and anyone associated in any way with the event, from all liabilities, actions, claims, demands and damages. The Authority will be reimbursed by the Atlantic City Marathon for documented Authority-related expenses in connection with this event.

Petitions or Communications, Unfinished Business and New Business

Chairman Hammer asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded that all petitions and communications were either mailed prior to the meeting or are at the Commissioners' place. Mr. Dougherty advised he has no new or unfinished business to discuss.

General Comment

Chairman Hammer asked the public for any general comments.

Adjournment

There being no further business, Chairman Hammer called for a motion to adjourn the meeting. Whereupon, the motion was made by Vice Chairman April and seconded by Commissioner Hill to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:24 a.m.

Submitted by:

Susan Lubrano, Authority Board Secretary

Note: An Executive Session was held during this meeting.