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OF THE

College of New Jersey.

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OF THE

COLLEGE OF NEW JERSEY.



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QUARTERS

College of New Jersey

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COLLEGE LAWS.

CHAPTER I.

OF THE OFFICERS OF THE COLLEGE GENERALLY.

1. The officers of the college are the President, Professors, Tutors, Instructors, the Treasurer, the Curator of grounds and buildings, the Librarian, the Registrar, and the Fellows resident in college buildings.

2. They are responsible to the Trustees for the full execution of the laws of the institution, and for the suitable and faithful instruction of the students.

3. They are not to engage in any pursuit or occupation that will interfere with the stated and punctual discharge of all their official duties, without the consent of the Board of Trustees.

4. It is the duty of every officer individually, to use his utmost vigilance and exertion to carry into complete effect the laws of the college.

5. An exemplary regard to moral and religious duties is indispensable in every officer of the college.

6. The arrangement of the studies, lectures, and other exercises of the college shall be made and published by the faculty at the beginning of each college year, subject to such subsequent modifications as may be found necessary.

7. The officers of the college have the right to enter the rooms of the students, or to visit them at their pleasure.

CHAPTER II.

OF THE PRESIDENT.

1. To the president is committed the general superintendence of the interests and reputation of the institution, which he is bound to promote and maintain by every exertion in his power.

2. He has a right to be present at the recitation of any class in the college, as often as he may judge proper, and to conduct or hear the recitation, if he choose; and he shall see that the examinations are conducted in a proper manner.

3. He shall take such branches of instruction as may be assigned him by the Board of Trustees; and in case of the temporary absence, disability or death of any professor or instructor, he shall have power to designate any other professor to fill his place, or to make other provision for supplying the vacancy until the next meeting of the Board of Trustees.

4. He shall see that prayers are made with the students daily, and that public worship be celebrated with them on the Lord's Day. And he shall also give to the students, or provide for them, a course of Biblical instruction.

5. He shall be ex-officio, president of the faculty when present with them, and also the administrator of their decisions in cases of discipline.

6. He shall preside at commencements, and confer all degrees.

CHAPTER III.

OF THE PROFESSORS.

1. The professors shall be responsible for the faithful instruction of the students in their respective departments.

2. In the absence of the president, the senior professor present shall convene and preside in the faculty; seniority to be determined by the date of their appointment, unless the Trustees may otherwise direct.

3. The professors shall severally be responsible for the preservation of the apparatus and specimens belonging to their respective departments.

CHAPTER IV.

OF THE TUTORS.

1. The duty of the tutors in the instruction of the college is to assist the professors in teaching, and to perform such other services as may be assigned them, agreeably to chap. I.

2. The tutors must live in the college edifices, unless prevented by sickness.

3. To the tutors is specially committed the preservation of order and decorum in the college edifices.

CHAPTER V.

OF THE FACULTY OF THE COLLEGE.

1. The faculty of the college shall consist of the president, professors, and tutors, including all of them not specially excepted by the Board of Trustees.

2. It shall be the duty of all the members of the faculty to attend its regular meetings, and a majority of them shall, when convened after due notice, constitute a quorum.

3. Every matter brought before the faculty shall be decided by vote; and it shall be the privilege of the president of the college, when present, to vote in all cases that come before the faculty, and also to give a casting vote when otherwise there would be a tie.

4. The faculty shall keep a book of record or minutes, and appoint a clerk, who shall enter therein a fair statement of their transactions, resolutions and determinations; which book the clerk shall lay before the Trustees, at each of their stated meetings.

5. The faculty shall, from time to time, make needful regulations respecting absences and disorder marks, and give them

to the students entering the college, along with a copy of the laws.

6. The registrar shall attend all the meetings of the faculty, but shall not be entitled to vote.

CHAPTER VI.

OF DAMAGES AND REPAIRS.

1. In all cases of wanton injury or wilful destruction of college property, the offender, if discovered, shall pay the cost of restoring it, and be otherwise dealt with as the faculty may judge proper. In all other cases the damages may be assessed equally on all the students, or, in special cases, upon such portion of them as the faculty may determine.

2. All damages done to a room beyond the ordinary wear and tear, shall be made good as soon as possible at the expense of the occupant. This provision includes the breakage of glass whether by accident or design. The occupant shall employ the proper college workmen and pay the cost of the repairs at once to the Treasurer.

3. All requests for repairs must be made at the College Offices and entered upon a book there provided for the purpose.

CHAPTER VII.

OF THE LIBRARIAN AND LIBRARY.

1. The librarian shall have the care of the library under the direction of the Board of Trustees.

2. At the commencement of each session, every student shall pay to the treasurer one dollar for the use and increase of the library.

3. The librarian shall attend at the library not less than five days in the week, during the session, at the hours specified in the annual catalogue, to give out books subject to such conditions as may be prescribed.

4. No student or other person except members of the faculty, shall be allowed to take out of the library at one time

more than two volumes, which shall be returned before they shall have liberty to take out any other books.

5. The librarian shall permit no student to keep a book longer than two weeks. Every person who receives a book from the library shall be answerable for all injury done to it while in his possession ; if lost, defaced, or torn, he shall pay a sum in proportion to the damage caused, or replace it at the discretion of the faculty.

6. Any person, except a member of the faculty, who shall keep a book longer than two weeks, shall be fined five cents for each day during which it is so kept.

7. No person on whom a fine shall have been imposed, shall be allowed to take a book from the library, till the fine be paid.

8. The members of the faculty may retain in their keeping books belonging to the branches which they teach, as long as to the librarian it shall appear that the general interest of the institution will permit ; provided that this time does not extend beyond that session of the college during which the books shall be taken out of the library.

CHAPTER VIII.

OF DISCIPLINE.

1. Offences committed may be dealt with in either of the following ways : private admonition or rebuke by the president, or other officers of the college ; admonition before the faculty, or in such other way as the faculty may direct ; disorder marks ; letters to parents or guardians ; placing on a general or a last probation ; suspension from the privileges of the college for a definite or indefinite time ; dismissal ; expulsion, subject to the conditions hereinafter specified.

2. Private admonition or rebuke may be administered by any officer as he shall judge necessary. The other penalties and acts of discipline above mentioned, shall be determined by vote of the faculty. The repeated commission of offences,

whether the same or different in kind, is always to be regarded and treated as an aggravation.

3. The punishment of expulsion shall not be inflicted unless sanctioned by the committee of trustees on morals and discipline, called at the request of the faculty, for that purpose; but in the mean time the faculty may dismiss or suspend the offending party, and exclude him from all connection with the college.

4. If any student shall refuse to remove out of the college on being dismissed or suspended by the faculty, the faculty are authorized to cause him to be immediately removed, and if necessary, to call in the aid of the civil authority. They may also give such publicity to the case as they shall deem proper. Such recusant student shall be permanently excluded from the college.

CHAPTER IX.

OF ADMISSION TO THE COLLEGE.

1. No person shall be admitted to the college but by a vote of the faculty taken for that purpose after his examination.

2. Candidates for admission shall be examined in the books and studies prescribed in the annual catalogue last published before their application for admission, or in what is a fair equivalent for the same.

3. All candidates for admission to any class must bring with them testimonials of moral character; and if the candidate has been a member of another College or University, he must produce a certificate from the president or faculty that he is free from censure in that institution.

4. No student shall be admitted to the college as a candidate for the degree of Bachelor of Arts after the beginning of the first term of the Senior year.

5. To prevent all excuses arising from ignorance of the laws of this institution, every student shall receive a printed copy of them at the time of his admission.

CHAPTER X.

OF STUDY.

1. Every student shall faithfully apply himself to such studies as shall be prescribed to him by his teacher.

2. When a student is absent from a recitation, without the express permission of his teacher, he shall assign the reason for his absence, at the time and in the manner prescribed by the faculty for rendering such excuses. If his absences are numerous and without sufficient reason, he shall be subjected to such punishment as may be deemed necessary.

3. The students shall conform to such regulations in regard to hours of study and recreation as shall be prescribed by the Faculty.

4. Every class shall ordinarily be examined each term on the studies of that term, and be subject to such other examinations and written recitations as the faculty may prescribe.

5. Those who shall appear to the faculty, on examination, to be deficient in their studies, shall be dealt with according to the nature and extent of the deficiency. (1) Any member of either of the three lower classes who shall fail to pass the examinations at the end of the first or second term in more than two departments, shall be dropped from his class and shall be required to enter a lower class or to withdraw from College. (2) If the failure be in not more than two departments the student may be allowed a second trial at the beginning of the next term; if he fail in this second examination, he shall employ a tutor approved by the faculty, and be allowed four weeks for further preparation, but if he still fails to pass, he shall be required to enter a lower class or withdraw from college. (3) The same rules shall apply to the annual examinations except that in the case of failure in not more than two departments the student shall be required to pass a satisfactory examination at the beginning of the next Academic year, and will not be allowed additional time for preparation, nor a third trial.

6. Competitions for fellowships, prizes, and other special honors in literature and science may be appointed by the trustees and faculty, at such times, and subject to such regulations, as they may judge expedient.

7. The examinations for degrees shall be on such studies of the college course as shall be prescribed by the faculty.

8. In awarding literary honors and distinctions, a regard shall be had to the moral conduct and orderly behaviour of the candidates for such distinctions.

CHAPTER XI.

OF PUBLIC SPEAKING.

1. For the improvement of the students in public speaking, orations shall be pronounced at such time and place as the faculty may direct.

2. The members of the Senior class shall pronounce, at stated times to be appointed by the faculty, orations or declamations of their own composition.

3. Exercises in public speaking shall be assigned at the discretion of the faculty.

4. On the day of commencement, the candidates for degrees shall perform such exercises as shall be appointed them, and no candidate shall decline to perform such exercises, unless excused by the faculty, under penalty of forfeiting his degree.

5. Nothing indecent, profane, immoral, or personally offensive shall at any time be delivered on the public stage, under penalty of such censure as the faculty or trustees shall judge proper. Every student shall, at least two weeks before the delivery of any public oration, show to the officer in charge of the department the whole of what he proposes to speak, and shall observe such corrections as shall be made of his performances; and if any student pronounce anything in public not officially sanctioned, the president is authorized to stop him on the public stage, and he shall be otherwise dealt with as the trustees or faculty shall determine.

CHAPTER XII.

OF COLLEGE BILLS, BOARD, AND LODGING.

1. Students are required to call at the treasurer's office in the course of the first ten days of each session and to give information as to their place of boarding, &c., so that their bills can be made out. All bills must be paid within the first four weeks of the session. Failure to comply with this rule shall deprive the student of the privileges of the college until payment is made, unless excused by special vote of the faculty.

2. To aid those persons who furnish the students with lodgings, board, and washing, in obtaining the moneys due them, each student is required to deposit with the treasurer of the college, in addition to the college dues, an amount sufficient to pay his room, washing and board bills for the current session; but the college will not be responsible for the payment of such bills until the money has been so deposited.

3. Students may take their meals at any house approved by the Faculty, but no student shall change his place of boarding after the beginning of a session without the consent of the treasurer previously obtained; and only one such change shall be permitted in each session except by special permission of the faculty. If any student disregard this rule, he shall forfeit the sum of five dollars, and be subject to such further action as the faculty may judge to be necessary.

4. The students are required to lodge in the college buildings, unless they have special permission from the president or the officer in charge of this department, and any student changing his lodging without notice previously given and permission obtained, shall forfeit the sum of ten dollars and be subject to such further action as the faculty may judge necessary.

5. When a student enters college before the middle of a session, he shall pay in full the usual college charges for that session, with the exception of the charges for board and washing; if he enter after the middle of the session, he shall pay one-half. For board and washing he shall pay in proportion to the time.

6. When a student leaves the college, whether voluntarily or by dismissal, before the middle of any session, one-half of the charges for tuition and public rooms for that session shall be refunded. But in the case of temporary absence and subsequent return, although the absence be for more than half a session, no such rebate shall be granted.

7. When a student is dismissed from college for any cause, the advance deposit for board, washing, fuel and gas, beyond the time of his dismissal shall be refunded to his parent or guardian.

8. When at the end of the first or second sessions the amount of the advance deposit proves to be in excess of the sum required to defray the board, washing or room bills of any student, the excess shall be credited on his bill for the next session. At the end of the college year the amounts overpaid for board, washing, room-rent, fuel or gas shall be refunded by the treasurer to the student's parent or guardian.

CHAPTER XIII.

OF RELIGIOUS WORSHIP, AND MORAL CHARACTER.

1. Every student shall attend worship in the college chapel at the hours appointed, and shall behave with gravity and reverence during the whole service. All irreverent or indecorous conduct in the chapel, either before, during, or after the services, shall be treated as a grave offence and be punished at the discretion of the faculty.

2. Every student shall attend public worship on the Sabbath, at such times and places as shall be prescribed by the faculty, and shall be careful to maintain a reverential deportment. All practices inconsistent with the due observance of the Lord's Day are expressly prohibited.

3. Besides the public exercises of religious worship on the Sabbath, there shall be assigned to each class such other exercises for their religious instruction as the president and faculty may direct.

4. No student shall possess or exhibit any indecent picture, nor purchase or read or circulate in college any lascivious or impious books.

5. Lying, profaneness, drunkenness, theft, uncleanness, gambling or other improprieties shall be punished according to the nature and heinousness of the offence.

6. If any student shall quarrel with, insult, or abuse a fellow student, or any person whatever, he shall be punished as the faculty, in view of all the circumstances, may determine.

7. Any student who shall send or accept a challenge to fight a duel, who shall carry such challenge or be second in a duel, or in any wise aid or abet it, shall be expelled.

8. No student shall bring, or cause to be brought into college, or keep in his room, any spirituous or fermented liquors; nor shall he frequent any place where intoxicating liquors are sold as a beverage.

9. The use of distilled or fermented drinks by the students at eating clubs and boarding houses, upon any occasion or pretext whatsoever, is prohibited. Students will not be permitted to board where this rule is violated.

10. It is required of all students to treat all persons with whom they have intercourse, with decorum; but especially to exhibit respectful deportment to the officers of the college; and if any student shall disobey any of the lawful commands of his teachers, or shall, either in speech or action, manifest disrespect towards any of them, he shall be required to make due acknowledgment, and shall be further dealt with as the faculty may judge proper.

11. If any student shall refuse to appear personally before any officer of the college, when required so to do, he shall be punished for contempt of authority.

12. Any student who may be required so to do, shall open the door of his room to any officer of the college; and if he refuse, the officer may break it open, and the expense of repairing it shall be defrayed by the student, who shall also be punished for disobedience.

13. If any students remain in college, or in the town, during the vacation, they shall be subject to all the laws respecting orderly conduct, and shall be under the control of the officers of the college who may remain there during the vacation.

CHAPTER XIV.

OF SECRET SOCIETIES.

1. All secret societies, except those publicly sanctioned by the authorities of the college, are strictly prohibited.

2. At his matriculation each student is required to sign the following pledge: "We the undersigned do individually for ourselves promise, without any mental reservation, that we will have no connection whatever with any secret society, nor be present at the meetings of any secret society in this or any other college, so long as we are members of the College of New Jersey; it being understood that this promise has no reference to the American Whig and Clisophic Societies. We also declare that we regard ourselves bound to keep this promise and on no account whatever to violate it."

3. The faculty are required by a resolution of the Trustees "promptly to dismiss any student known to be a member of a prohibited secret society."

CHAPTER XV.

MISCELLANEOUS REGULATIONS.

1. All boisterous noise in the entries or rooms of the college at any time is strictly prohibited; and every student shall be required to preserve order and decorum in his own room, and shall be responsible for all disorder therein.

2. All blowing of horns, kindling of bonfires, and disorderly gatherings, on the college grounds or elsewhere, are strictly forbidden; and upon every occasion of open disorder the students are required to repair to their several rooms, and to remain in them during the continuance of the disorder. Any

disregard of this rule shall be punished at the discretion of the faculty.

3. All students present in gatherings, crowds or processions which commit any disorder, mischief, destruction or injury of property, or make any offensive visit to, or in any way molest persons, residences, institutions or premises, shall receive at least five disorder marks, and such other penalties as the gravity of each particular case may require.

4. No student shall be allowed to disturb, or attempt any imposition on his fellow-students, in any manner whatever. Those found guilty of "hazing" any of their fellow-students shall be dismissed from college for a period of not less than one year, and shall not be permitted to return to the class of which they were formerly members.

5. If any combination of the students shall at any time be formed either for resisting the authority of the college, interfering in its government, or for concealing or executing any evil or disorderly design, every student concerned in such combination shall be considered as guilty of the offence which was intended; and the faculty are empowered and directed to break up all such combinations as soon as discovered, whatever be the number concerned, and whatever be the consequences to the college.

6. No meeting of the students of the college, or of any class in it, shall be called without the permission of the president, or in his absence of the next senior officer; and in all cases the request for the meeting shall be in writing specifying the object of the meeting, and signed by the persons making the request, which persons shall be responsible for the good order and doings of the class, or of all the classes, at such meeting. No business shall be transacted at such meeting except that for which permission has been obtained.

7. It may sometimes happen that a student may become an unworthy, corrupting, and dangerous member of the institution, and yet it may not be practicable to establish his criminality by formal and specified proof. In such cases, it shall

be the duty of the faculty first to warn and admonish the party thus circumstanced, and if reformation do not take place, then, unless the urgency of the case shall forbid the measure, to request his parent or guardian to remove him; and if he shall not be removed without unnecessary delay, it shall be the duty of the faculty to remove him in such manner as they shall judge that equity and the good of the institution require.

8. No student suspended, dismissed, or expelled from college shall be permitted to enter the college buildings, or come on the college grounds without permission of the president.

9. No student shall be allowed to disguise himself in any way whatever.

10. No student shall be allowed to carry a pistol, or any deadly weapon whatever.

11. No student shall be permitted to keep a dog in his college room or about the college premises.

12. If any student or students shall steal, destroy, or trespass on the property of any person in the town or elsewhere, the authorities of the college shall inflict an exemplary punishment on him or them; and any combination to prevent the execution of the civil laws shall be severely punished.

13. It is to be distinctly understood that any student violating the laws of the land shall be liable to the penalties imposed by public law, and the faculty will not interpose to save him from these penalties.

14. No student shall, without permission, leave the town at any time whatever.

15. The students are subject to all the laws of the college, after the classes to which they belong are dismissed at the close of each session, till they take their departure from the town.

16. Whereas cases may arise not expressly provided for, the faculty are fully authorized to adopt such additional regulations, not inconsistent with the preceding laws, as in their opinion are necessary for the good order of the institution; and these regulations, when announced, shall be as promptly obeyed as the printed laws.

REGULATIONS

IN REGARD TO

Absences, Excuses and Disorder Marks.

Absences are of three kinds, unexcused, excused, and absolutely excused.

Absences are to be absolutely excused by the Faculty only, for physical inability, or indispensable calls of duty, or causes which they may decide to be equivalent thereto.

Excused absences include all for which any excuse is accepted less than an absolute excuse.

Each unexcused absence shall lower the average sessional grade two-tenths. Every three absences excused, but not absolutely excused, shall be equal to one unexcused absence.

Absences from Public Worship on Sunday shall count the same as three absences from other exercises.

All excuses for absence (with the single exception mentioned in the next paragraph) should be presented in writing at the Registrar's office within three days after such absence.

A written excuse for absence on account of sickness will not be accepted as valid unless it is stated that the sickness was such as to confine the student to his room. When a student is absent on account of sickness which does not confine him to his room his excuse must be presented in person, and as promptly as possible, to his class officer, or in his absence to some other member of the Faculty. If the excuse is accepted, the student will receive a certificate to that effect, to be presented by him to the Registrar.

No student shall be recognized as present at any exercise who is out of the seat assigned him by the Faculty.

Students absent from recitations from which they are not absolutely excused must make up the lesson so lost, in a private recitation to the teacher within a week, unless special permission for a longer delay be obtained. Otherwise such absence will be marked zero upon the grades.

Lessons lost by absences absolutely excused are not required to be made up for recitation. At the end of the term, however, the student will be examined with his class on the entire studies of the term, unless excused by a special order of the Faculty.

Students who are not present at recitations or lectures until after the exercises have commenced shall be marked tardy. Three tardy marks shall equal one absence.

Absences do not escape the operation of the foregoing rules because permitted or requested by parents or guardians, unless by special order of the Faculty.

Disorder marks shall be given for offences or violations of college rules, which moral means alone are found inadequate to prevent, and to which graver punishments are deemed unsuitable.

A repetition of an offence visited with any disorder mark or marks, shall incur double the number inflicted in the previous instance, and such other punishment as the Faculty may deem needful.

Each disorder mark shall have the same effect upon the grade as one unexcused absence.

Whenever in the case of any student, the unexcused absences, including the equivalents in absences not absolutely excused and disorder marks, on the basis aforesaid, shall amount to fifteen during a college session, he shall be admonished by the officer of his class: when they shall reach twenty, he shall be summoned before the Faculty and reprimanded by the President, and put upon probation, and his parent or guardian shall be advised thereof; when they shall reach twenty-five, he shall be placed upon his last probation; when they shall reach thirty, he shall be suspended from college.

When during any Session a student shall have had fifteen absences excused on account of sickness the Registrar shall report the fact to his parent or guardian; when his excused absences, from whatever cause, shall amount to twenty-five, the Registrar shall report the fact to the Faculty for such action as they may deem advisable.

Unexcused absences or their equivalent shall affect the grade of that session only in which they occur, but in computation for the respective stages of discipline above mentioned all such absences above fifteen, occurring during the first session of the College year, shall be carried over to the beginning of the second session.

REGULATIONS

IN REGARD TO

Religious Services in the Chapel.

All students not in the Chapel when the bell for prayers has stopped tolling will be marked absent.

All conversation in the chapel, either before or during services, is strictly prohibited. For the first violation of this rule the penalty shall be one disorder mark; for the second, two; for the third, three and an admonition by the class officer; for the fourth, four with an admonition by the President in the presence of the Faculty, and a letter to the parent (or guardian) of the offender informing him of his son's (or ward's) misconduct and of the consequences in case it be repeated: for the fifth offence the student shall be suspended from college.

All irreverent or indecorous conduct in the chapel, either before, during or after the services shall be treated as a grave offence and punished at the discretion of the Faculty.

Students who have permission to attend church in town, will be marked absent unless before each Wednesday they report the fact of their attendance at church on the preceding Sabbath. Blank forms for this report will be furnished by the Registrar. Any student found guilty of presenting a false report shall be suspended from College.