

South Jersey Transportation Authority

Friday, January 6, 2023

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Doing Business with SJTA

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Board Meeting Minutes

March Board of Commissioners Meeting Minutes

SOUTH JERSEY TRANSPORTATION AUTHORITY
Open Session Commission Meeting

March 20, 2007

The regularly scheduled Commission meeting of the South Jersey Transportation Authority was held on Tuesday, March 20, 2007 commencing at 10:05 a.m. at the Authority Administrative Offices, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3, Elwood, New Jersey.

The following Commissioners were present:

- Vice Chairman Mark Summerville
- Commissioner Jeffery A. April, Esq.
- Commissioner Ernest Coursey
- Commissioner James M. Gaymon, Jr.
- Commissioner Louis Toscano
- Commissioner Kris Kolluri, NJDOT
- Commissioner Edward Dietz, for Commissioner Virginia Bauer, NJDOC

The following Commissioners were absent:

- Chairman Frank Spencer
- Commissioner Joseph Dougherty, Esq.

Also present:

- Bart Mueller, Executive Director
- Mark Peck, Esq., General Counsel
- Susan Drake, Authority Board Secretary

Chairman's Statement

Vice Chairman Summerville called the Commission Meeting to order at 10:05 a.m.

Vice Chairman Summerville opened the Commission Meeting by advising the members of the Commission that this meeting as required by the Open Public Meetings Act, Chapter 231, P. L. of 1975, was advertised in the three designated newspapers and sent to the New Jersey Secretary of State. Notice was posted in the terminal of the Atlantic City International Airport, the South Jersey Transportation Authority's Atlantic City Offices and the Tourist Information Center located at the Farley Service Plaza on the Atlantic City Expressway as prescribed by law.

A total of eight (8) members of the public attended the meeting.

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Roll Call

Vice Chairman Summerville requested the Secretary to call the roll:

- Commissioner Present Absent
- Chairman Frank Spencer X
- Vice Chairman Mark Summerville X
- Commissioner Jeffery A. April, Esq. X
- Commissioner Ernest Coursey X
- Commissioner Joseph R. Dougherty, Esq. X
- Commissioner James M. Gaymon, Jr. X
- Commissioner Louis Toscano * X
- Commissioner Kris Kolluri, NJDOT X
- Commissioner Edward Dietz, NJDOC X
- *Commissioner Toscano arrived at 10:20 a.m.

Approval of the Agenda

Vice Chairman Summerville called for a motion to approve the March 20, 2007 agenda.

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Get detailed weather information by clicking below:

Atlantic City, NJ

49°

3:08 pm EST

Mostly cloudy



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Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner April approving the March 20, 2007 agenda. A unanimous vote was taken adopting and approving the agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Approval of the February 21, 2007 Commission Meeting Minutes

Vice Chairman Summerville called for a motion to approve the February 21, 2007 Commission Meeting minutes.

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner April approving the February 21, 2007 minutes. A unanimous vote was taken adopting and approving the minutes.

Petitions and Communications

Vice Chairman Summerville asked Mr. Mueller if there were any petitions or communications to be brought before the Board of Commissioners.

Mr. Mueller responded that all previous petitions and communications have been either mailed to the Commissioners prior to the meeting or are at their places. Mr. Mueller also stated that his memo reminding the Commissioners to schedule their mandatory ethics training by the state Ethics Commission has been put at their places.

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Awards

Mr. Alberico Fioretti from the Emergency Service Patrol, was honored as the "Employee of the Month" for March 2007.

Mr. Erik Sithens, Toll Supervisor at Pleasantville Tolls, was honored for his thirty (30) years of service with the Authority.

Executive Report

Kathleen Aufschneider, Deputy Executive Director gave her presentation on the Policy & Planning Department.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Public Response to Agenda Items

Vice Chairman Summerville asked if there was any public response to the agenda items. There was no response.

Presentation and Approval of Bills

Mr. Mueller stated that the bills are at the Commissioners places and are recommended for approval.

Vice Chairman Summerville called for a motion to approve the bills as submitted by the Finance Director.

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Gaymon, approving the bills submitted by the Finance Director.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Vice Chairman Summerville requested the Secretary to call the roll:

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Commissioner Motion 2nd Yea Nay Abstain Absent

Chairman Frank Spencer X
Vice Chairman Mark Summerville X
Commissioner Jeffery A. April, Esq. * X X
Commissioner Ernest Coursey X
Commissioner Joseph R. Dougherty, Esq. X
Commissioner James M. Gaymon, Jr. X X
Commissioner Louis Toscano X
Commissioner Kris Kolluri, NJDOT X

*Commissioner April approved all bills but abstained from voting on the bill from General Counsel Levenson's Office.

Finance Committee Report

The Finance Committee met on March 6, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Planning and Engineering Committee Report

The Planning and Engineering Committee met on March 6, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Operations Committee Report

The Operations Committee met on March 6, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Personnel Committee Report

The Personnel Committee met on March 6, 2007 and discussed the topics on the attached agenda. This agenda is attached to and made a permanent part of these official Authority minutes.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Resolutions and Motions

RESOLUTION 2007-12 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH TROPIANO TRANSPORTATION TO PROVIDE VARIOUS TYPES OF GROUND TRANSPORTATION SERVICES AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

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Resolutions and Motions Continued

Mr. Mueller presented Resolution 2007-12 and stated this is a Resolution authorizing the Authority to enter into an agreement with Tropiano Transportation of North Wales, PA, to provide ground transportation at the Atlantic City International Airport. This ground transportation includes shuttle service, airline passenger baggage delivery, transportation for flight crew personnel to and from ACY and backup emergency transportation services for the Airport and its tenants. Two proposals were received and Tropiano met both the qualifications and financial provisions and is deemed best suited for the Authority. This Resolution is recommended for your approval.

Vice Chairman Summerville called for a motion to approve Resolution 2007-12 of the South Jersey Transportation Authority authorizing the execution of an agreement with Tropiano Transportation to provide various types of ground transportation services at the Atlantic City International Airport

Whereupon, motion was moved by Commissioner April and seconded by Commissioner Kolluri, approving Resolution 2007-12.

Vice Chairman Summerville asked the Commissioners if they had any questions.

Commissioner Toscano asked if there were any other bids submitted. Tom Rafter, Airport Director stated that yes; one other bid was received from L & S Services but did not meet the qualifications required by the Authority.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
Chairman Frank Spencer X
Vice Chairman Mark Summerville X
Commissioner Jeffery A. April, Esq. X X
Commissioner Ernest Coursey X
Commissioner Joseph R. Dougherty, Esq. X
Commissioner James M. Gaymon, Jr. X
Commissioner Louis Toscano X
Commissioner Kris Kolluri, NJDOT X X
A copy of Resolution 2007-12 and Exhibit "A" are attached to and made a permanent part of these official Authority minutes.

RESOLUTION 2007-13 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO GLIDEPATH, LLC FOR THE PURCHASE OF REPLACEMENT PARTS FOR THE INBOUND BAGGAGE BELT AT THE ATLANTIC CITY INTERNATIONAL AIRPORT

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Resolutions and Motions Continued

Mr. Mueller presented Resolution 2007-13 to the Commissioners and stated this is a Resolution awarding a contract to Glidepath, LLC of Grand Prairie, Texas, to purchase replacement parts for the inbound baggage belt at the Atlantic City International Airport. Our Operations staff uses these replacement parts to repair the belt and keep it running. A contract has been negotiated with Glidepath's for an amount not to exceed \$53,279.20. This resolution is recommended for your approval.

Vice Chairman Summerville called for a motion to approve Resolution 2007-13 of the South Jersey Transportation Authority authorizing the award of a contract to Glidepath, LLC for the purchase of replacement parts for the inbound baggage belt at the Atlantic City International Airport

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner Kolluri, approving Resolution 2007-13.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Frank Spencer X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey X X
 Commissioner Joseph R. Dougherty, Esq. X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X
 Commissioner Kris Kolluri, NJDOT X X
 A copy of Resolution 2007-13 is attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-14 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 ACCEPTING THE FINDINGS AND MANAGEMENT RESPONSE FOR THE 2006
 MANAGEMENT AUDIT**

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Resolutions & Motions Continued

Mr. Mueller presented Resolution 2007-14 to the Commissioners and stated this is a Resolution accepting the findings of the Management Audit conducted by Smart Business Advisory & Consulting, LLC. These findings along with the Authority's response to each recommendation have been presented to the Commissioners at the recent Committee meetings. This Resolution is recommended for your approval.

Vice Chairman Summerville called for a motion to approve Resolution 2007-14 of the South Jersey Transportation Authority accepting the findings and management response for the 2006 Management Audit.

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner Kolluri, approving Resolution 2007-14.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Frank Spencer X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey X X
 Commissioner Joseph R. Dougherty, Esq. X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X
 Commissioner Kris Kolluri, NJDOT X X
 A copy of Resolution 2007-14 and the 2006 Management Audit are attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-15 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AMENDING THE CONTRACT WITH JOHN GOBIS AS BILLBOARD CONSULTANT FOR THE
 AUTHORITY**

Mr. Mueller presented Resolution 2007-15 to the Commissioners and stated this is a Resolution amending the contract with John Gobis as Billboard Consultant for the Authority. This resolution seeks to ratify the prior payments to and/or invoices submitted by Mr. Gobis in excess of the previously authorized not to exceed values for services rendered between July 2003 and July 2007. The resolution also memorializes the process for tracking vendor payments for contracts resulting from resolutions, regardless of the Department managing the contract. This Resolution is recommended for your approval.

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Resolutions & Motions Continued

Vice Chairman Summerville called for a motion to approve Resolution 2007-15 of the South Jersey Transportation Authority amending the contract with John Gobis as Billboard Consultant for the Authority.

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner Kolluri, approving Resolution 2007-15.

Vice Chairman Summerville asked the Commissioners if they had any questions.

Commissioner Toscano asked how we exceeded the not to exceed contract amount.

Kathleen Aufschneider, Deputy Executive Director responded that the contract was managed out of the Executive Department and that Mr. Gobis was treated as a professional service consultant. Now it has been moved to the department managing the contract where it will not happen again.

Mr. Mueller stated that the RFP was not managed properly, it will be remedied today and that we will manage this properly and move forward.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Frank Spencer X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X
 Commissioner Ernest Coursey X X
 Commissioner Joseph R. Dougherty, Esq. X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X
 Commissioner Kris Kolluri, NJDOT X X
 A copy of Resolution 2007-15 and policy are attached to and made a permanent part of these official Authority minutes.

**RESOLUTION 2007-16 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
 AUTHORIZING THE APPROVAL OF AN UNDERWRITER/SENIOR MANAGER**

Mr. Mueller presented Resolution 2007-16 to the Commissioners and stated this is a Resolution authorizing approval of Citigroup Global Markets of New York, NY as Underwriter/Senior Manager in connection with the issuance of Authority bonds. A Request for Proposals was advertised on February 22, 2007. Sixteen responses were received on March 8th 2007. On March 15th, the Consultant Selection Committee short-listed all of the proposals to a group of five top firms and selected Citigroup Global Markets.

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Resolutions & Motions Continued

All five firms reviewed were highly qualified and fully capable of handling the Authority's bond issuance; however, Citigroup was chosen overall because they offered the most advantageous pricing structure. This resolution is recommended for your approval.

Commissioner Kolluri for the record recused himself from voting on Resolution 2007-16.

Vice Chairman Summerville called for a motion to approve Resolution 2007-16 of the South Jersey Transportation Authority authorizing the approval of an Underwriter/Senior Manager

Whereupon, motion was moved by Commissioner Coursey and seconded by Commissioner April, approving Resolution 2007-16.

Vice Chairman Summerville asked the Commissioners if they had any questions. No questions were asked.

Commissioner Gaymon asked, in the future, could we try and find firms in our area.

Vice Chairman Summerville requested the Secretary to call the roll:

Commissioner Motion 2nd Yea Nay Abstain Absent
 Chairman Frank Spencer X
 Vice Chairman Mark Summerville X
 Commissioner Jeffery A. April, Esq. X X
 Commissioner Ernest Coursey X X
 Commissioner Joseph R. Dougherty, Esq. X
 Commissioner James M. Gaymon, Jr. X
 Commissioner Louis Toscano X
 Commissioner Kris Kolluri, NJDOT X
 A copy of Resolution 2007-16 is attached to and made a permanent part of these official Authority minutes.

Unfinished Business

Vice Chairman Summerville asked if there was any unfinished business to be brought before the Board of Commissioners. There was no unfinished business.

New Business

Vice Chairman Summerville asked if there was any new business to be brought before the Board of Commissioners. There was no new business.

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General Comment

Vice Chairman Summerville asked if there were any general comments.

Alene S. Ammond addressed the Commissioners to comment on behalf of the two (2) Authority employees who are involved in an alleged sexual harassment case with the Authority.

After discussions with the Commissioners, she stated that this is a serious problem and hoped that a system would be put into place by the Authority Human Resources Department so that this does not happen again.

Time and Place of Next Meeting

The next meeting of the South Jersey Transportation Authority has been scheduled for Tuesday, April 17, 2007 at 9:00 a.m. at the South Jersey Transportation Authority Administration Offices, Farley Service Plaza, Atlantic City Expressway, Milepost 21.3, Elwood, New Jersey.

Adjournment

There being no additional business at this time, Vice Chairman Summerville called for a motion to adjourn the Open Session Commission Meeting.

Whereupon, motion was moved by Commissioner Gaymon and seconded by Commissioner Kolluri, adjourning the meeting at 10:35 a.m.

Susan Drake, Authority Board Secretary
Recorded and Transcribed by Susan Drake

THERE WAS NO EXECUTIVE SESSION HELD AT THIS MEETING.

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