



**SOUTH JERSEY TRANSPORTATION AUTHORITY
BOARD OF COMMISSIONERS MEETING
APRIL 17, 2024**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on April 17, 2024, with Chair Francis K. O'Connor calling the meeting to order at 9:00 a.m.

Present

Chair Francis K. O'Connor (in person)
Vice Chairman Christopher M. Milam (teleconference)
Commissioner John F. Amodeo (teleconference)
Commissioner Zoe Baldwin (teleconference)
Deputy Commissioner Joseph Bertoni (in person)
Commissioner Bryan J. Bush (teleconference)
Commissioner Barbara Holcomb (in person)
Commissioner C. Robert McDevitt (in person)
Commissioner Joseph Ripa (teleconference)
Thomas Holl, Governor's Authorities Unit (in person)
Stephen F. Dougherty, Executive Director (in person)
Karen Davis, Chief Financial Officer/Treasurer (in person)
David Zappariello, Communications Director (in person)
Susan Angulo, Chief of Staff (in person)
Paul Heck, Chief Administrative Officer (teleconference)
James G. Sullivan, Chief of Field Operations (in person)
Cynthia Blasberg, Board Secretary (in person)
Caroline Roseboro, Alternate Board Secretary (in person)
Nicholas Sullivan, General Counsel (in person)

Absent

Commissioner Christina Fuentes, EDA Representative

Statement of Public Notice

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice had also been posted at the Farley Service Plaza, the Atlantic City International Airport, and Blackwood Offices as prescribed by law.

The following members were in attendance.

Roll Call

| Commissioner | Present | Absent |
|------------------------------------|---------|--------|
| Chairman Francis K. O'Connor | X | |
| Commissioner John F. Amodeo | X | |
| Commissioner S. Zoe Baldwin | X | |
| Commissioner Bryan J. Bush | X | |
| Commissioner Barbara Holcomb | X | |
| Commissioner C. Robert McDevitt | X | |
| Vice Chairman Christopher M. Milam | X | |
| Commissioner Joseph Ripa | X | |
| Commissioner Christina Fuentes | | X |

(One (1) member of the public attended in person).

Approval of the Agenda

Chair O'Connor called for a motion to approve the April 17, 2024, agenda. Whereupon a motion was made by Commissioner Holcomb and seconded by Commissioner McDevitt approving said agenda. Chair O'Connor asked for questions on the motion. No questions were asked. A unanimous vote was taken approving and adopting the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

Approval of Meeting Minutes

Chair O'Connor called for a motion to approve the March 20, 2024, meeting minutes. Whereupon a motion was made by Commissioner McDevitt and seconded by Commissioner Holcomb approving said minutes. No questions were asked. All Commissioners in attendance voted affirmatively, approving, and adopting said minutes.

Employee Recognition Award

Chair O'Connor asked Mr. Dougherty if there was an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Jacqueline Kirby with the Quarterly Employee Recognition Award.

Executive Session

Chair O'Connor asked if an Executive Session was needed, Counsel responded, affirmatively. Mr. Dougherty presented Resolution 2024-36 to the Chair and Commissioners for the exclusion of the public from discussions related to a litigation matter specific to Estate of Khiev, et al. v. SJTA and personnel matters related to the Schedule "A" associated with Resolution 2024-31. Whereupon, the motion was made by Commissioner McDevitt and seconded by Vice Chairman Milam approving Resolution 2024-36. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:05 a.m. Chair O'Connor asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of the Executive Session, Chair O'Connor asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner McDevitt and seconded by Commissioner Holcomb. The open portion of the meeting reconvened at 9:14 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Chair O'Connor then requested the Secretary call the roll.

Roll Call

| Commissioner | Present | Absent |
|------------------------------------|----------------|---------------|
| Chairman Francis K. O'Connor | X | |
| Commissioner John F. Amodeo | X | |
| Commissioner S. Zoe Baldwin | X | |
| Commissioner Bryan J. Bush | X | |
| Commissioner Barbara Holcomb | X | |
| Commissioner C. Robert McDevitt | X | |
| Vice Chairman Christopher M. Milam | X | |
| Commissioner Joseph Ripa | X | |
| Commissioner Christina Fuentes | | X |

Executive Report

Chair O'Connor asked for the presentation of the Executive Report. Mr. Dougherty presented the April 17, 2024, Executive Report. A copy of the Executive Report is attached hereto and made a permanent part of these official Authority minutes.

Committee Reports

Chair O'Connor asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on April 3, 2024. During these meetings, briefings were provided on the resolutions being presented this morning as well as updates on the 2023 Financial Statement Audit, the Moody's Credit Opinion, Financial Disclosure Requirements and the Airport Parking Request for Proposals. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

Public Response to Agenda Items

Chair O'Connor asked the public for comments on any of the agenda items. No comments were made. Chair O'Connor welcomed Mr. Harvey Coccozza from the firm Ford-Scott & Associates, L.L.C. and asked if he wanted to say a few words regarding the 2023 Audit.

Mr. Coccozza stated his firm has completed all field work necessary for the audit. They have issued an unmodified audit opinion, the highest opinion you can receive. He further stated the Financial Statements contained no comments or recommendations and noted it is a testament to the good work of the Authority's management and employees. Mr. Coccozza presented a brief review of the draft financial statements highlighting net position, revenue, and expenses.

Mr. Coccozza reported Financial Statements are not yet final as awaiting final pension figures from the State to report the GASB requirement related to pension figures. He noted SJTA's bond covenants require the Authority to provide said audited financial statements within 120 days of year-end to the Bond Trustee and bondholders. The 2023 Financials will be submitted in draft form and then resubmitted once finalized.

Approval of Bills

Chair O'Connor asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills had been sent to the Commissioners previously for their review and are being recommended for approval. Chair O'Connor called for a motion to approve the bill list. Whereupon the motion was made by Commissioner McDevitt and seconded by Chair O'Connor approving said bill list. Chair O'Connor asked the Commissioners for questions on the motion. Being none, Chair O'Connor requested the Secretary call the roll.

Roll Call

| Commissioner | Motion | 2nd | Yea | Nay | Abstain | Recused | Absent |
|-------------------------------------|---------------|-----------------------|------------|------------|----------------|----------------|---------------|
| Chairman Francis K. O'Connor | | X | X | | | | |
| Commissioner John F. Amodeo | | | X | | | | |
| Commissioner Zoe Baldwin | | | X | | | | |
| Commissioner Bryan J. Bush | | | X | | | | |
| Commissioner Barbara Holcomb | | | X | | | | |
| Commissioner C. Robert McDevitt | X | | X | | | | |
| *Vice Chairman Christopher M. Milam | | | X | | | | |
| Commissioner Joseph Ripa | | | X | | | | |

**Vice Chairman Milam voted affirmatively with a previously noted comment.*

Resolutions and Motions:

Chair O'Connor asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of six (6) resolutions for their consideration. Mr. Dougherty presented Resolutions 2024-30 through 2024-35. Chair O'Connor called for a motion to approve said resolutions. The motion as presented was moved by Commissioner Holcomb and seconded by Commissioner McDevitt, approving said resolutions. Chair O'Connor asked for questions or discussions on the motion. Chair O'Connor asked the Secretary to call the roll.

Roll Call

| Commissioner | Motion | 2nd | Yea | Nay | Abstain | Recused | Absent |
|------------------------------------|---------------|-----------------------|------------|------------|----------------|----------------|---------------|
| Chairman Francis K. O'Connor | | | X | | | | |
| Commissioner John F. Amodeo | | | X | | | | |
| Commissioner Zoe Baldwin | | | X | | | | |
| Commissioner Bryan J. Bush | | | X | | | | |
| Commissioner Barbara Holcomb | X | | X | | | | |
| Commissioner C. Robert McDevitt | | X | X | | | | |
| Vice Chairman Christopher M. Milam | | | X | | | | |
| Commissioner Joseph Ripa | | | X | | | | |

Copies of Resolutions 2024-30 through 2024-35 are attached hereto and made a permanent part of these official Authority minutes.

**RESOLUTION 2024-30 OF THE SOUTH JERSEY TRANSPORTATION ACCEPTING
CONDITIONAL APPROVAL OF THE 2023 FINANCIAL AUDIT**

The Audit Committee met on March 27, 2024, via teleconference and in person, in accordance with Executive Order No. 122 and has reviewed the 2023 Audited Financial Statements with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2023 Audited Financial Statements. in draft format pending GASB 68 information from the State Division of Pension and Benefits.

**RESOLUTION 2024-31 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2024-32 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE EXTENSION OF AN AGREEMENT TO GOBIS & COMPANY, LLC, OF
NEWPORT, RHODE ISLAND, FOR OUT OF HOME ADVERTISING PROGRAM
CONSULTING SERVICES**

The Authority publicly advertised a Request for Proposals ("RFP") for Out of Home Advertising Program Consulting Services on February 14th and February 15th, 2024. The purpose of this RFP is to solicit and obtain proposals from qualified firms to provide the Authority with consulting services to manage and foster its' Out-of-Home Advertising Program specific to billboards. In response to said advertisement, Gobis & Company, LLC, of Newport, Rhode Island submitted the sole proposal on March 7th, 2024. The Authority's Consultant Selection Committee met on March 14, 2024, and concluded Gobis & Company, LLC to had met all the requirements of the specifications and instructions to proposers to perform the required services. The Director of Business Administration recommends entering into a contract with Gobis & Company, LLC, of Newport, Rhode Island, and believes contracting with the firm will be beneficial to the Authority in assisting with managing and marketing its advertising program for the term of three (3) years beginning on or about July 1, 2024, and expiring on or about June 30, 2027 with two (2) one-year renewal options, in an amount not to exceed \$75,000.00 per year inclusive of all expenses.

**RESOLUTION 2024-33 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE ADOPTION OF THE 2023 ANNUAL REPORT OUTLINING THE
AUTHORITY'S PROJECTS AND ACHIEVEMENTS FOR THE YEAR 2023**

Pursuant to N.J.S.A. 27:25-20, the Authority is required to promulgate an Annual Report. The Authority's Annual Report outlines Authority projects and achievements for the year 2023. The 2023 Audited Financial Statements are in the process of being completed and upon approval, will be included in the final 2023 Annual Report. The Authority desires to adopt the 2023 Annual Report presented by the Authority's Marketing & Communications Division, pending approval of the 2023 Audited Financial Statements.

**RESOLUTION 2024-34 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY
AUTHORIZING THE EXECUTION OF AN AIRPORT IMPROVEMENT GRANT
AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) CONSTRUCT DEICING FACILITY-
PHASE IV**

Pursuant to Resolution 2022-57, the Authority authorized the award of a contract South State Inc. of Bridgeton, New Jersey for the Atlantic City International Airport (ACY) Construct Deicing Facility-Phase IV, Base Bid and Add Alternate. As part of said project, the Authority has procured General Engineering Services for the design and inspection of the for the Atlantic City International Airport (ACY) Construct Deicing Facility-Phase IV. Work associated with this project involves the construction of the third aircraft parking position of the deicing pad and the construction of the deicing facility infrastructure. The Authority has been selected to receive a grant award from the New Jersey Department of Transportation

("NJDOT) for Engineering Services and Construction of the Atlantic City International Airport (ACY) Construct Deicing Facility-Phase IV Project in the amount of \$543,133.15. The successful completion of said project will help the New Jersey Department of Transportation achieve their goal and foster a transportation strategy that provides mobility and efficiency in support of the State's Airport System efforts. The issuance of this State grant is subject to and contingent upon execution of a formal State grant agreement. The Director of Engineering/Chief Engineer believes it is in the best interest of the Authority and recommends approving and executing the Airport Improvement Grant Agreement with the NJDOT for the Atlantic City International Airport (ACY) Construct Deicing Facility-Phase IV. The grant represents a 5% match of the total project costs and is a supplement to the 90% Grant funding received in 2022 from the FAA Grant No: 3-34-0002-111-2022.

RESOLUTION 2024-35 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CHERRY VALLEY TRACTOR SALES OF MARLTON, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF CASE TV 450B TIER 4 FINAL, COMPACT TRACK LOADER (OR APPROVED EQUIVALENT)

On February 14, 2024, and February 15, 2024, the Authority publicly advertised for bids for the Purchase and Delivery of Case TV 450B Tier 4 Final, Compact Track Loader (or approved equivalent). The Authority reserves the right to order up to (2) Case TV 450B Tier 4 Final, Compact Track Loader or approved equivalent, contingent upon availability of funds. On March 7, 2024, three (3) bids were received, opened, and tabulated. Cherry Valley Tractor Sales of Marlton, New Jersey was deemed the lowest, responsive, responsible bidder in an amount not to exceed \$210,493.96 for two (2) units. The Director of Operations recommends the Authority enter into a contract with Cherry Valley Tractor Sales of Marlton, New Jersey for the Purchase and Delivery of two (2) Case TV 450B Tier 4 Final, Compact Track Loaders (or approved equivalent) in an amount not to exceed \$210,493.96.

Petitions or Communications, Unfinished Business and New Business

Chair O'Connor asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded, all petitions and communications were mailed prior to the meeting. There was no new business to discuss, however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been reviewed by the Authority staff and general counsel and are deemed appropriate for release with certain redactions where the need for confidentiality still exists. The Executive Session Meeting Minutes being presented for release this morning are from the January 17, 2024, February 21, 2024, and March 20, 2024, meetings.

Chair O'Connor called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner McDevitt and seconded by Commissioner Holcomb, approving the release of minutes. Chair O'Connor asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

General Comment

Chair O'Connor asked the public for any general comments. Whereas the Operator instructed the public to enter the queue for any public for General Comments. No comments by the public were made.

Adjournment

There being no further business, Chair O'Connor announced the next meeting will be held on Wednesday, May 15, 2024, at 9:00 a.m.

Chair O'Connor called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner Holcomb to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:29 a.m.

Submitted by: *Cynthia A. Blasberg*

Cynthia A. Blasberg, Board Secretary

Note: An Executive Session was held during this meeting.