



New Jersey Legislature
★ Office of LEGISLATIVE SERVICES ★
OFFICE OF THE STATE AUDITOR

EXECUTIVE SUMMARY

CHIEF EXECUTIVE'S OFFICE July 1, 2016 to January 16, 2018

Our audit found that the financial transactions included in our testing were related to the office's programs, were reasonable, and were recorded properly in the accounting systems. In making this determination, we noted deficiencies in internal controls over expenditures related to wireless devices. We also made an observation about the office's assessments charged to authorities.

AUDIT HIGHLIGHTS

- The office did not have a formal policy governing wireless devices and lacked effective internal controls to ensure compliance with Treasury requirements. We reviewed device assignments for six judgmentally selected non-consecutive months and compared them to Office of Information Technology (OIT) billing records, totaling \$59,797. We noted a range of between 27 and 43 wireless devices that were unassigned in the months tested, with expenditures totaling \$10,928. In addition, we noted 22 wireless devices appeared on the OIT's Zero Usage Report for 12 consecutive months between July 2016 and December 2017, which indicated the devices may not have been necessary and should have been deactivated.
- The office did not bill all 23 state authorities for oversight services it provided. In fiscal years 2017, 2018, and beyond, only 18 authorities were charged an assessment for the oversight. Revenue collected for this oversight should offset the cost of providing the oversight. Therefore, no additional revenue would be collected by the office as the result of assessing the five additional authorities. However, if all 23 were assessed, the assessments of the 18 authorities currently charged may decrease.

AUDITEE RESPONSE

The office concurs with our findings and recommendations.

For the complete audit report or to print this Executive Summary, click on the attached files.