

NOTICE TO THE BAR

eCourts CIVIL – REMINDER - COURTESY COPIES OF ELECTRONICALLY FILED MOTIONS

A previous Notice to the Bar (dated June 28, 2017) advised of the requirement that attorneys must provide one paper courtesy copy of all motion-related papers electronically filed in eCourts Civil to the Civil judge assigned to handle the motion.

This Notice is to remind all attorneys of their obligation, upon filing, to provide the judge assigned to handle the motion with a paper courtesy copy of all motion-related papers (including but not limited to notices of motion, briefs in support or in opposition to the motion, reply briefs, certifications, exhibits, proposed orders and cross-motions). Attorneys must ensure that the required courtesy copy is received by the judge within two (2) days of the electronic filing of the motion-related paper. Failure to comply with these requirements may result in the motion-related paper(s) not being considered by the judge. To further address the unfairness to the attorney(s) and party/parties who comply with these requirements, a judge may impose sanctions upon any attorney who fails to timely provide the required courtesy copy to the court.

Questions regarding eCourts Civil, including this courtesy copy requirement, may be directed to Taironda E. Phoenix, Chief, Civil Court Programs, by phone at 609-815-2900 ext. 54900 or by email to taironda.phoenix@njcourts.gov.



Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

Dated: December 6, 2017