

CHAPTER 31**OFFICE OF CRIMINAL INVESTIGATION****Authority**

N.J.S.A. 54:1-8 and 54:50-1.

Source and Effective Date

R.2006 d.345, effective October 2, 2006.
See: 38 N.J.R. 1796(b), 38 N.J.R. 4248(a).

Chapter Expiration Date

In accordance with N.J.S.A. 52:14B-5.1c, Chapter 31, Office of Criminal Investigation, expires on March 31, 2014. See: 45 N.J.R. 2381(a).

Chapter Historical Note

Chapter 31, Office of Criminal Investigation, was adopted as new rules by R.2006 d.345, effective October 2, 2006. See: Source and Effective Date.

In accordance with N.J.S.A. 52:14B-5.1b, Chapter 31, Office of Criminal Investigation, was scheduled to expire on October 2, 2013. See: 43 N.J.R. 1203(a).

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**SUBCHAPTER 1. BACKGROUND INVESTIGATIONS;
TRAINING FOR SPECIAL AGENTS****18:31-1.1 Background investigations**

(a) The Division of Taxation may conduct background inquiries on applicants for Division of Taxation positions, Division of Revenue positions that will have access to confidential tax information, and subcontractor positions of the Division of Taxation and the Division of Revenue that will have access to confidential tax information to ensure that only qualified individuals of good character are appointed and that information contained on employment applications for positions with the Division of Taxation, the Division of Revenue, and subcontractor positions of the Division of Taxation and the Division of Revenue is accurate and complete. The inquiry will be conducted and the acquired information will be kept confidential in accordance with the Civil Service Act (N.J.S.A. 11A:1-1 et seq.) and any other applicable laws, and may include the following:

1. Appropriate checks of records of criminal convictions and pending criminal charges;
2. State of New Jersey tax filing and payment record check, to assure that the applicant has complied with State tax laws;

3. Credit checks, to compare an applicant's credit information with the following:

- i. The information listed on the application for employment with the Division of Taxation; and
- ii. The information obtained through the New Jersey tax filing and payment record check, authorized under (a)2 above;

4. Confirmation of employment and checking on the reasons for separation;

5. Contacting references, as required;

6. Confirmation of any education listed on a candidate's application;

7. Motor vehicle checks; and

8. Other inquiries, including interviews, which stem from the above inquiries and which directly relate to criminal convictions or pending charges, tax compliance, financial responsibility, employment history, references, education, or other qualifications for the position sought.

18:31-1.2 Training for special agents

(a) The Office of Criminal Investigation shall require the successful completion of certain educational and training programs for those persons appointed by the Director as special agents. The requirements shall be designed to insure the health, safety and welfare of the citizens of New Jersey by maintaining high standards or proficiency in law enforcement. The requirements shall include:

1. The completion of the "Basic Training Course for State Investigators" of the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice, as established by the New Jersey Police Training Commission, pursuant to N.J.S.A. 52:17B-66 et seq., or equivalent training programs established by the New Jersey Police Training Commission; and

2. Completion of the twice annual firearms qualification program as established by the State of New Jersey Department of Law and Public Safety, Office of the Attorney General and administered by a supervising firearms instructor/range master.

(b) The Director may recommend to the New Jersey Police Training Commission that the Commission grant exemptions from the training requirements in (a) above to any person who has successfully completed a training course of another law enforcement agency, provided that the requirements are equivalent to the training requirements established pursuant to (a)1 above.