

(3) Clearing ammunition and weapon malfunctions; and

(4) Cleaning and maintaining weapons properly;

iv. Demonstrate the knowledge and skills required to teach the techniques of marksmanship and be able to identify the reasons that may be leading a trainee to possible failure; and

v. Score no less than 95 in the Commission-required firearms course.

2. An individual seeking recertification as a firearms instructor must annually satisfy the range master of his or her ability to perform the requirements as set forth in (a)1i through iv above and comply with an appropriate firearms requalification program.

3. An individual seeking certification as a range master must be certified by the Commission as a firearms instructor and meet each of the following requirements:

i. Possess a minimum of five years active experience as a certified firearms instructor at a Commission-approved school. The Commission may waive this requirement for compelling reasons;

ii. Have served in the capacity of a certified firearms instructor under the supervision of a certified range master during at least six basic firearms courses at a Commission-approved school; and

iii. Receive the recommendation of the school director at the school where the applicant will serve and a range master designated by the Commission to review the application. Both the school director and the range master shall state in their recommendation to the Commission that the applicant is competent to perform the duties and responsibilities of range master.

4. An individual seeking certification as a radar instructor at a Commission-approved school or at a law enforcement agency must meet the following requirements:

i. Prior completion of a course for radar operators, which shall have included a minimum of eight hours of training consisting of four hours of classroom instruction and four hours of supervised practice training;

ii. Two years of experience as a radar operator with a minimum of 80 hours of hands-on experience; and

iii. Successful completion of a Commission-recognized course for radar instructors.

5. An individual seeking certification as a physical conditioning instructor at a Commission-approved school must successfully complete a Commission-approved course in physical conditioning and training instruction. The course will provide for the implementation of the Police Training Commission Physical Conditioning Train-

ing Program and include Principles of Exercise Physiology or substantially equivalent educational materials.

6. An individual seeking certification as a vehicle operations instructor at a Commission-approved school must successfully complete a Commission-approved Vehicle Operations Instructors Course or one containing substantially equivalent instruction in driver training.

7. An individual seeking certification as a vehicle operations senior instructor shall be certified as a vehicle operations instructor and meet each of the following requirements:

i. Possess a minimum of five years of active experience as an instructor teaching vehicle operations (Functional Area 7.0) at a Commission-approved school. The Commission may waive this requirement for compelling reasons;

ii. Have served in the capacity of a vehicle operations instructor providing practical hands-on driver training instruction during at least four Commission-approved courses at a Commission-approved school. The Commission may waive this requirement for compelling reasons; and

iii. Receive the recommendation of the school director at the school where the applicant will serve. The school director shall state in his or her recommendation that the applicant is competent to perform the duties and responsibilities of a vehicle operations senior instructor.

8. An individual seeking recertification as a vehicle operations senior instructor must meet a continuing education requirement. Participation in a vehicle operations senior instructor update will satisfy this requirement.

9. An individual seeking certification as a first responder instructor at a Commission-approved school must be certified by the New Jersey Department of Health and Senior Services as an emergency medical technician pursuant to N.J.A.C. 8:40A-3.7. For an individual to continue as a certified first responder instructor, the individual must maintain his or her certification as an emergency medical technician. Individuals who have completed advanced medical training and are currently licensed as a medical practitioner or health care provider will be deemed to have satisfied the requirements of this paragraph.

Amended by R.1989 d.260, effective May 15, 1989.

See: 21 N.J.R. 695(a), 21 N.J.R. 1365(a).

In (a)1ii, replaced "the handguns and shotguns" with "those firearms which will be" used in the training program.

In (a)1iii, replaced "handguns and shotguns" with "those firearms which the Commission shall designate" regarding ability to handle firearms safely.

Amended by R.1990 d.477, effective October 1, 1990.

See: 22 N.J.R. 1435(a), 22 N.J.R. 3151(a).

Required that all physical conditioning instructors be certified.

Amended by R.1995 d.584, effective November 20, 1995.

See: 27 N.J.R. 1521(a), 27 N.J.R. 4728(c).

Amended by R.1997 d.197, effective May 19, 1997.

See: 28 N.J.R. 3706(a), 29 N.J.R. 2464(a).

Added (a)7.

Amended by R.1998 d.330, effective July 6, 1998.

See: 30 N.J.R. 1182(a), 30 N.J.R. 2506(a).

In (a), rewrote 3iii, rewrote 7iii and recodified former 7iv as 8.

Administrative change.

See: 31 N.J.R. 880(a).

Amended by R.2004 d.4, effective January 5, 2004.

See: 35 N.J.R. 2806(a), 36 N.J.R. 197(a).

Recodified (b) as (a)8, added 9.

#### Case Notes

No proof that failure in firearms qualification course was result of instructors' interference; trainee dismissed. *Glover v. Passaic County Police Academy*, 93 N.J.A.R.2d (PTC) 43.

#### 13:1-4.7 (Reserved)

Repealed by R.1998 d.330, effective July 6, 1998.

See: 30 N.J.R. 1182(a), 30 N.J.R. 2506(a).

Section was "Appeal of certification denial".

## SUBCHAPTER 5. LAW ENFORCEMENT OFFICER CERTIFICATION

### 13:1-5.1 Certification requirements; basic courses

(a) A trainee shall be eligible for certification when the school director affirms that:

1. The trainee has achieved the minimum requirements set forth in the basic course applicable to his or her appointment and has demonstrated an acceptable degree of proficiency in the performance objectives contained in the particular basic course;

2. The trainee has participated in no less than 90 percent of the total instructional time assigned to those performance objectives designated by the Commission; and

3. The trainee has successfully completed the training required by the Commission to be conducted by the employing law enforcement agency.

Amended by R.1989 d.260, effective May 15, 1989.

See: 21 N.J.R. 695(a), 21 N.J.R. 1365(a).

In (a)1, added "the Basic Course for Corrections Officers or the Basic Course for Juvenile Detention Officers."

Amended by R.1993 d.325, effective July 6, 1993.

See: 25 N.J.R. 1336(a), 25 N.J.R. 2897(a).

Amended by R.1998 d.330, effective July 6, 1998.

See: 30 N.J.R. 1182(a), 30 N.J.R. 2506(a).

Rewrote (a)1.

#### Case Notes

Dismissal of candidate from police training academy for failing drug test upheld. *Darpino v. Newark Police Academy*, 97 N.J.A.R.2d (PTC) 1.

Testing positive for cocaine; termination from Corrections Officer Training Academy. *Pobuta v. Corrections Officer Training Academy*, 94 N.J.A.R.2d (PTC) 6.

Failure to adequately participate in physical conditioning drills required of county corrections officers warranted dismissal from academy. *Bisordi v. Bergen County Police and Fire Academy*, 94 N.J.A.R.2d (PTC) 1.

Medical unfitness; removal of correction officer trainee. *Abreu v. Passaic County Sheriff's Dept.*, 93 N.J.A.R.2d (CSV) 377.

Removal of police academy trainee; exercise-induced asthma rendered her medically unfit. *Abreu v. Passaic County Police Academy*, 93 N.J.A.R.2d (PTC) 27.

Inability of trainee to complete physical training course warranted dismissal. *Kaufman v. Passaic County Police Academy*, 92 N.J.A.R.2d (PTC) 18.

### 13:1-5.2 Certification requirements; other courses

A trainee shall be eligible for certification in other courses when the School Director affirms that the trainee has successfully completed a curriculum and course requirements approved by the Commission.

### 13:1-5.3 Revocation of certification

The Commission may revoke the certification conferred upon a trainee if the Commission ascertains that the certification would not have been issued had certain facts concerning inappropriate conduct of the trainee been known to the Commission at the time the certification was issued. The Commission may also revoke a certification which was issued as the result of administrative error. The individual shall be notified in writing as to the reasons for revocation and shall be required to return the certification to the Commission. The individual may request a hearing in accordance with the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq. and the Uniform Administrative Procedure Rules, N.J.A.C. 1:1.

## SUBCHAPTER 6. CURRICULUM

### 13:1-6.1 Curriculum and courses

A curriculum issued by the Commission shall be the required curriculum at a Commission-approved school and shall constitute the minimum requirements for trainee certification. The Commission curricula are incorporated herein by reference and are available from the Commission at 25 Market Street, PO Box 085, Trenton, New Jersey 08625-0085. An approved school shall conduct basic courses and those other courses as shall be required by the Commission. In addition to the required curriculum, a school may also offer, with Commission staff approval, additional components of a basic course. However, additional components shall not be considered part of the minimum requirements for trainee certification absent approval by the Police Training Commission.

Amended by R.1993 d.325, effective July 6, 1993.

See: 25 N.J.R. 1336(a), 25 N.J.R. 2897(a).

Amended by R.1998 d.330, effective July 6, 1998.

See: 30 N.J.R. 1182(a), 30 N.J.R. 2506(a).