

1. The authorization is made in writing by a person described in (a) above;

2. The authorization specifies either an individual or a position having overall responsibility for the construction and/or completion of the regulated project or activity, such as the position of contractor, construction site supervisor, or position of equivalent responsibility. A duly authorized representative may, thus, be either a named individual or any individual occupying a named position; and

3. The written authorization is submitted with the application to the Department.

(c) If an authorization under (b) above is no longer accurate because a different individual or position has overall responsibility for the construction and/or completion of the regulated facility or activity, a new authorization satisfying the requirements of (b) above must be submitted to the Department prior to or together with any reports, information, or applications to be signed by an authorized representative.

(d) If an application, report, survey, environmental impact statement, or other document required under this chapter is prepared for an applicant by a professional such as a consultant, engineer, architect, surveyor, attorney, or scientist, the document shall include the certification required under (e) below, signed by the professional responsible for preparing the document. This certification shall be in addition to the certification signed by the applicant.

(e) Any person signing a document under (a) or (b) above shall make the following certification:

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

(f) Any survey submitted under this chapter shall be performed by a surveyor licensed in New Jersey. In addition, the Department may in some cases require that other documents be submitted, signed, sealed, and/or certified by a person with relevant qualifications such as a license or certification.

Amended by R.1992 d.117, effective March 16, 1992.
See: 23 N.J.R. 338(a), 24 N.J.R. 975(b).

Punctuation only.

Amended by R.2001 d.312, effective September 4, 2001.
See: 32 N.J.R. 2693(a), 33 N.J.R. 3045(a).

7:7A-10.11 Confidentiality

(a) Any information submitted to the Department under this chapter may be claimed as confidential by the submitter at the time of submittal.

(b) Claims of confidentiality for the following information will be denied:

1. The name and address of any permit applicant or permittee;
2. Effluent data;
3. Permit application; and
4. Permit decision.

(c) Claims of confidentiality for all information not listed in (b) above will be denied unless the claimant can show that the information should be kept confidential under the requirements and procedures of 40 CFR Part 2.

New Rule: R.1992 d.117, effective March 16, 1992.
See: 23 N.J.R. 338(a), 24 N.J.R. 975(b).
Amended by R.2001 d.312, effective September 4, 2001.
See: 32 N.J.R. 2693(a), 33 N.J.R. 3045(a).

SUBCHAPTER 11. FEES

7:7A-11.1 General fee provisions

(a) Each application submitted to the Department under this chapter shall include a fee, except as provided at (b) below. An application that does not include the fee required under this subchapter shall be considered administratively incomplete, and shall be handled accordingly under N.J.A.C. 7:7A-12.1. The fees for each application are set forth in the fee tables below.

(b) The following applications shall not require an application fee:

1. An application submitted by an agency of the State under N.J.A.C. 7:7A-2.1(b);
2. An application for authorization under general permit 16 or general permit 25, found at N.J.A.C. 7:7A-5.16 and 5.25, respectively;
3. An application for authorization of activities on public land under general permit 17, found at N.J.A.C. 7:7A-5.17; and
4. An application for a minor modification under N.J.A.C. 7:7A-14.3(c).

(c) All fees shall be paid by personal check, certified check, attorney check, government purchase order, or money order, in accordance with the applicable application checklist.

(d) If proposed activities require approval under this chapter and in addition require one or more other Land Use Regulation Program permits (such as a CAFRA permit, waterfront development permit, coastal wetlands permit, or flood hazard area permit), the application fee shall be the sum of the following:

1. The highest single application fee of all the permits required for the project; and
2. Seventy-five percent of the application fee for each additional approval required.

(e) Any fee required under this chapter that is subject to N.J.A.C. 7:1L shall be payable in installments in accordance with N.J.A.C. 7:1L.

(f) An application fee is refundable if the Department returns the application as administratively incomplete under N.J.A.C. 7:7A-12.1(b). An application fee is not refundable once the application has been declared administratively complete under N.J.A.C. 7:7A-12.1. However, if the Department denies an application, or if the applicant withdraws the application under N.J.A.C. 7:7A-12.6, the Department shall credit the fee towards a new application for a revised project on the same site, if the new application is submitted within one year of the denial or withdrawal.

(g) In some cases, an applicant's act or omission makes it necessary for Department staff to perform more than one site visit during the review of an application. In such a case, the Department shall assess an additional fee of up to \$1,000 for each additional site visit. No permit, waiver, or letter of interpretation shall be issued until this fee has been paid.

FEE TABLES

Application fees for LOIs (N.J.A.C. 7:7A-3):

Type of LOI	Fee
Presence/absence LOI—whole site	\$200.00
Presence/absence LOI under N.J.A.C. 7:7A-3.2—portion of a site or footprint of disturbance	\$400.00
Line delineation LOI under N.J.A.C. 7:7A-3.3—site smaller than one acre	\$500.00
Line verification LOI under N.J.A.C. 7:7A-3.4—site smaller than one acre	\$500.00
Line verification LOI under N.J.A.C. 7:7A-3.4—site one acre or larger	\$500.00 plus \$70.00 per acre ¹ , up to \$50,000
LOI extension under N.J.A.C. 7:7A-3.6	\$200.00, or 25 percent of original fee, whichever is greater

Type of LOI	Fee
LOI (any type) and a transition area waiver, (any type) if the site is one acre or smaller.	\$700.00 Note: this application fee is for a combined transition area waiver and LOI, since the wetlands must be delineated before the review of the transition area waiver application.

LOI (any type) and a transition area waiver, (any type) if the site is larger than one acre.	\$900.00 plus \$80.00 per acre ¹ Note: this application fee is for a combined transition area waiver and LOI, since the wetlands must be delineated before the review of the transition area waiver application.
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LOI (any type) and a general permit authorization	Sum of applicable LOI and general permit authorization fees
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LOI (any type) and an individual permit	Applicable individual permit fee
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Application fees for general permit authorizations (N.J.A.C. 7:7A-5):

Type of general permit	Fee
Any general permit authorization, except:	\$500.00
1. General permit 16 (wild-life management);	
2. General permit 25 (septic repair); or	
3. General permit 17 (trail/boardwalk) on public land.	

Authorization under any of the following:	None
1. General permit 16 (wild-life management);	
2. General permit 25 (septic repair); or	
3. General permit 17 (trail/boardwalk) on public land.	

Multiple general permit authorizations for one site	\$500.00 plus \$200.00 for each additional general permit
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General permit authorization extension	\$200.00
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Combined general permit 2 authorization and flood hazard area permit	\$975.00
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General permit 10A, 11, or 20 authorization combined with a major flood hazard area permit	\$4,375
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General permit 10A, 11 or 20 combined with a minor flood hazard area permit	\$975.00
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Type of general permit
 Combined general permit 26 authorization and flood hazard area permit

Fee
 \$500.00

Application fees for transition area waivers (N.J.A.C. 7:7A-6):

Type of transition area waiver
 Any transition area waiver, if:
 1. The entire site is covered by a valid line delineation or line verification LOI; and
 2. The site is one acre or smaller.

Fee
 \$200.00

Any transition area waiver, if:
 1. The affected portion of the site is covered by a valid line delineation or line verification LOI; and
 2. The site is over one acre.

\$500.00 plus \$40.00 per acre affected²

Any transition area waiver, if:
 1. The site is not covered by a valid LOI, or has a presence/absence LOI only; and
 2. The site is one acre or less.

\$700.00
 Note: this application fee is for a combined transition area waiver and LOI, since the wetlands must be delineated before the review of the transition area waiver application.

Any transition area waiver if:
 1. The site is not covered by a valid LOI, or has a presence/absence LOI only; and
 2. The site is larger than one acre.

\$900.00 plus \$80.00 per acre affected³
 Note: this application fee is for a combined transition area waiver and LOI, since the wetlands must be delineated before the review of the transition area waiver application.

Multiple transition area waivers (unless all are special activity transition area waivers)

Sum of all fees for all of the applicable transition area waivers

Multiple special activity transition area waivers for a single site

\$500.00 plus \$200.00 for each additional special activity waiver

Transition area waiver (any type) and an individual freshwater wetlands or open water fill permit

Either the applicable transition area waiver fee or the individual permit fee, whichever is higher

Transition area waiver (any type) and one or more general permit authorizations

The applicable transition area waiver fee, plus \$500.00 for the first general permit authorization, and \$200.00 for each additional general permit authorization

Transition area waiver extension

\$200.00

Application fees for exemption letters (N.J.A.C. 7:7A-2.10):

Type of approval
 Exemption letter

Fee
 \$200.00

Application fees for individual permits (N.J.A.C. 7:7A-7):

Type of approval
 Individual freshwater wetlands or open water fill permit

Fee
 \$2,000 plus \$200.00 per 1/10 acre affected⁴

Individual permit extension

\$1,000

Application fees for modifications (N.J.A.C. 7:7A-14):

Type of approval
 Minor modification

Fee
 None

General permit authorization modification

\$200.00

Major modification

25 percent of the application fee originally charged for the approval that is being modified, or \$200.00, whichever is higher.

Application fees for Water Quality Certifications (N.J.A.C. 7:7A-2.1(d)):

Type of approval
 Water Quality Certificate

Fee
 \$2,000 plus \$200.00 per 1/10 acre affected

Water Quality Certificate extension

\$1,000

¹ When these fee tables refer to a cost "per acre," this means the cost is per acre or fraction thereof. For example, an area of one and one third acres would have the same fee as an area of two acres. When these fee tables refer to a cost "per 1/10 acre," this means the cost is per tenth of an acre or fraction thereof, such that an area of 0.12 acres would have the same fee as an area of 0.2 acres. When these fee tables refer to an "acre affected," this means an acre of freshwater wetlands, State open waters, or transition area that will be affected by a regulated or prohibited activity.

² See note 1 above.
³ See note 1 above.
⁴ See note 1 above.

Amended by R.1992 d.117, effective March 16, 1992.
 See: 23 N.J.R. 338(a), 24 N.J.R. 975(b).
 At (a) added to list of documents which must be accompanied by a fee.
 Amended by R.1993 d.111, effective March 1, 1993.
 See: 24 N.J.R. 2768(a), 25 N.J.R. 924(a).
 Added subsection (d).
 Amended by R.1995 d.205, effective April 17, 1995. See: 26 N.J.R. 3922(a), 27 N.J.R. 1576(b).
 Amended by R.2001 d.312, effective September 4, 2001.
 See: 32 N.J.R. 2693(a), 33 N.J.R. 3045(a).
 Former N.J.A.C. 7:7A-11.1, Application contents for Individual Freshwater Wetlands and Open Water Fill Permits, was repealed.
 Amended by R.2003 d.298, effective July 21, 2003.
 See: 35 N.J.R. 928(a), 35 N.J.R. 3354(a).
 Amended the fee tables.

7:7A-11.2 (Reserved)

Repealed by R.2001 d.312, effective September 4, 2001.
 See: 32 N.J.R. 2693(a), 33 N.J.R. 3045(a).
 Section was "Recordkeeping".

7:7A-11.3 through 7:7A-11.4 (Reserved)

SUBCHAPTER 12. DEPARTMENT REVIEW OF APPLICATIONS

7:7A-12.1 Completeness review

(a) Within 20 working days, as defined at N.J.A.C. 7:7A-1.4, after receiving an application, the Department shall review the application as follows:

1. If all items required by the application checklist are included, the Department shall declare the application administratively complete. However, if an included item is clearly deficient, the item shall not be considered to be included and the Department shall declare the application administratively incomplete; and

2. If each application item is adequate to allow the Department to determine if the proposed project complies with this chapter, the Department shall declare the application technically complete.

(b) If the application is not administratively complete under (a)1 above, the Department shall return the application to the applicant with a list of the missing items. The applicant may resubmit the application at any time. If the application is resubmitted within one year, the original application fee shall be credited to the fee for the resubmitted application. If the application is not resubmitted, the applicant may obtain a fee refund upon request.

(c) If the application is administratively complete under (a)1 above, the Department shall:

1. Notify the applicant that the application is administratively complete;

2. Transmit a copy of the application to other agencies if required under this chapter. For example, an application for an individual permit for a major discharge must be transmitted to EPA for comment under N.J.A.C. 7:7A-12.2;

3. Publish notice of the application in the DEP Bulletin; and

4. If the application is not technically complete under (a)2 above, request any additional information necessary for technical completeness.

(d) If the Department requests additional information under (c)4 above, the applicant shall provide copies of the additional information to the persons who received a copy of the initial application under N.J.A.C. 7:7A-10.9, and to the reviewing agencies who received a copy under (c)2 above.

(e) If an application is returned for incompleteness under (b) above, the applicant may submit a new application without repeating the public notice requirements of N.J.A.C. 7:7A-10.9 if the new application:

1. Is submitted within 60 days after the date the Department returned the original submittal; and

2. Is sufficiently similar to the original submittal that the original public notice would provide reasonable notice of the characteristics of the new submittal to potential interested parties.

(f) If a person submits an application and does not receive a response from the Department within the deadlines imposed in this subchapter, the person shall not be entitled to assume that the application is approved, except if the application is for authorization of the following activities and complies with the applicable general permit:

1. Maintenance of a stormwater management facility under general permit 1;

2. Repair of a malfunctioning individual subsurface sewage disposal system under general permit 25; or

3. Minor channel or stream cleaning activities under general permit 26.

Repeal and New Rule, R.2001 d.312, effective September 4, 2001.

See: 32 N.J.R. 2693(a), 33 N.J.R. 3045(a).

Section was "Initial Department action for Individual Freshwater Wetlands and Open Water Fill Permits".

7:7A-12.2 USEPA review

(a) Because the Department has assumed responsibility for the Federal 404 program in most freshwater wetlands and State open waters in New Jersey, the Federal Act requires that the USEPA oversee the State's administration of the program set forth in this chapter. The procedures in (b) through (j) below explain USEPA's oversight role, and the procedures which the State will follow to facilitate USEPA's oversight. In areas where the Department has assumed the Federal 404 program, the Department's freshwater wetlands or open water fill permit constitutes the permit required under this chapter as well as the Federal 404 permit, unless the permit specifies otherwise.

(b) The Department shall transmit the following items to USEPA for review:

1. Each new proposed draft general permit. In general, an application for authorization to act under an adopted general permit will not require USEPA review, unless the activity proposed under the general permit itself constitutes a major discharge;

2. Each application involving a major discharge, as defined at N.J.A.C. 7:7A-1.4;

3. Any permit application, or category of permit applications, that the Department determines is appropriate for USEPA review;