



State of New Jersey

**DEPARTMENT OF HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES**

ADMINISTRATIVE OFFICES
QUAKERBRIDGE PLAZA—BUILDING 5 & 7 & 12
QUAKERBRIDGE ROAD
TRENTON, NEW JERSEY 08619

ADDRESS REPLY TO:
CN-712
TRENTON, NEW JERSEY 08625

MEDICAID COMMUNICATION NO: 89-14

DATE: MAY 8, 1989

TO: County Welfare Agency Directors
Institutional Services Section (ISS) Area Supervisors

SUBJECT: Implementation of the Automated Systematic Alien Verification
for Entitlements (SAVE) SYSTEMS

The final phase of the Systematic Alien Verification for Entitlements (SAVE) system has recently been implemented. This letter provides information concerning this automated SAVE system, which is to be used as primary verification of aliens' immigration status at time of application for MAO and New Jersey Care... Special Medicaid Programs (including the Medically Needy).

Additionally, this system is to be utilized at redetermination, when there is a new family/household member or any changes in an individuals' immigration status.

The automated access method replaces the use of the INS Form G-845, Document Verification Request, for obtaining primary verification of alien status. Form G-845 is to be used only for secondary verification purposes, for example, when the request for primary verification results in instructions to submit Form G-845 for additional data, or for aliens who provide as proof of their status only the INS Form I-94, Arrival-Departure Record, which does not include the alien registration number (A-Number) and therefore cannot be used to verify their status.

Each CWA has been previously advised through Program Instruction No. 89-3-6 of your agency's selection of one of the following methods of automated access to the Alien Status Verification Index (ASVI) of the Immigration and Naturalization Service (INS):

Access through an ordinary touch-tone telephone, or

Dial-up access via a personal computer with modem using a standard telephone (asynchronous) line.

The Institutional Services Section (ISS) offices will access ASVI via the touch-tone method. Access numbers and authorization codes, specific operating instructions, a SAVE Manual, and a small supply of G-845 Forms have been provided to CWA SAVE program liaisons and will be distributed to ISS offices by the end of April 1989.

In addition to implementation of the automated SAVE system, Medicaid Communication No. 89-7 is further modified, effective immediately, by the following revision:

If the original fully completed Form PA-1L, Declaration of Citizenship/Legal Alien Status, and documentation of verification of alien status are both retained in the case record (as is required), neither completion of a new Form PA-1L nor re-verification of alien status through the SAVE system is required when a family/household reapplies for benefits, unless a family/household member's alien status changes or a new member is added.

This letter is to be brought to the attention of appropriate staff. Questions or requests for additional information should be directed to Douglas Eide, Office of Eligibility Policy, at (609) 588-2556.

Sincerely,



Thomas M. Russo, Director
Division of Medical Assistance
and Health Services

TMR:E1

c: William Waldman, Director
Division of Youth and Family Services

Marion E. Reitz, Director
Division of Public Welfare