CHAPTER 51

VOCATIONAL REHABILITATION SERVICES

Authority

N.J.S.A. 34:16–27, 34:1–20, 34:1A–3; 34:16–20 et seq., 29 USCA, §§ 701 et seq. and 34 CFR 361.1 et seq.

Source and Effective Date

R.1996 d.564, effective November 8, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Executive Order No. 66(1978) Expiration Date

Chapter 51, Vocational Rehabilitation Services, expires on November 8, 2001.

Chapter Historical Note

Chapter 51, Vocational Rehabilitation Services, became effective August 6, 1981 as R.1981 d.289. See: 13 N.J.R. 230(a), 13 N.J.R. 517(a). Pursuant to Executive Order No. 66(1978), Chapter 51 was readopted as R.1986 d.298, effective June 30, 1986. See: 18 N.J.R. 1088(b), 18 N.J.R. 1479(a). The Executive Order No. 66(1978) expiration date for Chapter 51 was extended by gubernatorial waiver from June 30, 1991 to December 31, 1991. See: 23 N.J.R. 1893(a). Pursuant to Executive Order No. 66(1978), Chapter 51 was readopted as R.1991 d.604, effective November 22, 1991. See: 23 N.J.R. 2927(b), 23 N.J.R. 3797(a)..

Pursuant to Executive Order No. 66(1978), Chapter 51 was readopted as R.1996 d.564, effective November 8, 1996. See: Source and Effective Date. See, also, section annotations.

Subchapter 2, Introduction, was made a part of Subchapter 1, General Provisions, and a new Subchapter 2, Adoption by Reference, was adopted by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

* Subchapter 3, Corporate Organization and Administration, was renamed Organization and Administration by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 6, Extended (Sheltered) Employees, was recodified to Subchapter 8, and a new Subchapter 6, Time Limited Job Coaching, was adopted by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 7, Psycho-Social Centers, was recodified to Subchapter 9, and a new Subchapter 7, Employment Skills Training Services, was adopted by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 8, Fees, was partially recodified to Subchapter 10, Fees, and partially recodified to Subchapter 11, Program Requirements, and a new Subchapter 8, Extended (Sheltered) Employees, was recodified from Subchapter 6 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 9, Staffing, was recodified to Subchapter 12, Staff Requirements, and a new Subchapter 9, Psycho-Social Centers, was recodified from Subchapter 7 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 10, Reporting, was repealed, and a new Subchapter 10, Fees, was recodified from Subchapter 8 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 11, Physical Facilities, was recodified to Subchapter 13, and a new Subchapter 11, Program Requirements, was recodified from Subchapter 8 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 12, Community Relations, was recodified to Subchapter 14, and a new Subchapter 12, Staff Requirements, was recodified from Subchapter 9 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 13, Professional Advisory Committee, was recodified to Subchapter 15, and a new Subchapter 13, Physical Facilities, was recodified from Subchapter 11 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 14, Grants, was recodified to Subchapter 16, and a new Subchapter 14, Community Relations, was recodified from Subchapter 12 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 15, State Plan, was repealed, and a new Subchapter 15, Professional Advisory Committee, was recodified from Subchapter 13 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 16, Cooperative Relationships, was repealed, and a new Subchapter 16, Grants, was recodified from Subchapter 14 by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 18, Commission on Accreditation of Rehabilitation Facilities (CARF) Accreditation was renamed Accreditation of Rehabilitation Programs by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Subchapter 20, Standards to Vend Supported Employment Services, was adopted as new rules by R.1996 d.564, effective December 16, 1996. See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

CHAPTER TABLE OF CONTENTS

SUBCHAPTER 1. GENERAL PROVISIONS

12:51–1.1 Scope and purpose

SUBCHAPTER 2. ADOPTION BY REFERENCE

12:51-2.1 Adoption by reference

12:51-2.2 Availability of standards adopted by reference

SUBCHAPTER 3. ORGANIZATION AND ADMINISTRATION

12:51-3.1 Organization and by-laws

12:51-3.2 Governing body/board

12:51-3.3 Executive director

12:51-3.4 Staff organization

12:51-3.5 Business and financial practices

SUBCHAPTER 4. VOCATIONAL EVALUATION

12:51-4.1 Vocational evaluation, description

12:51-4.2 Procedure

SUBCHAPTER 5. WORK ADJUSTMENT TRAINING (WAT)

12:51-5.1 Work adjustment training

SUBCHAPTER 6. TIME LIMITED JOB COACHING

12:51-6.1 Time limited job coaching

12:51-6.2 Personnel administration and staffing development

12:51-6.3 Job coach and job coach supervisor training

12:51-6.4 Staff coverage

SUBCHAPTER 7. EMPLOYMENT SKILLS TRAINING SERVICES

12:51-7.1 Employment skills training services

12:51-7.2 Approval process

SUBCHAPTER 8. EXTENDED (SHELTERED) EMPLOYMENT

12:51-8.1 Extended (sheltered) employment

12:51-8.2 Reporting

12:51-8.3 Business and financial practices; records; requirements

12:51-8.4 Wage and hour compliance

12:51-8.5 Reevaluation of extended (sheltered) employees

SUBCHAPTER 9. PSYCHO-SOCIAL CENTERS

12:51-9.1 Psycho-social centers

12:51-9.2 Program description: vocational readiness assessment

12:51-9.3 Program description: rehabilitation assessment

12:51-9.4 Program description: rehabilitation plan

12:51-9.5 Program description: vocational development training

12:51–9.6 Program description: transitional work experience

12:51-9.7 Program description: job maintenance

SUBCHAPTER 10. FEES

12:51-10.1 Establishment and changes in fees

SUBCHAPTER 11. PROGRAM REQUIREMENTS

12:51-11.1 Program requirements, existing and new programs

12:51-11.2 Procedure for program approval

SUBCHAPTER 12. STAFF REQUIREMENTS

12:51-12.1 Staff requirements, procedures and qualifications

SUBCHAPTER 13. PHYSICAL FACILITIES

12:51-13.1 Considerations

SUBCHAPTER 14. COMMUNITY RELATIONS

12:51-14.1 Program requirements

SUBCHAPTER 15. PROFESSIONAL ADVISORY COMMITTEE

12:51-15.1 Composition and purpose

SUBCHAPTER 16. GRANTS

12:51–16.1 Availability

12:51-16.2 Procedure

SUBCHAPTER 17. PAYMENT AND ATTENDANCE POLICY

12:51-17.1 Procedure

SUBCHAPTER 18. ACCREDITATION OF REHABILITATION PROGRAMS

12:51-18.1 New Jersey Division of Vocational Rehabilitation Services

SUBCHAPTER 19. ELIGIBILITY FOR DVRS SERVICES

12:51-19.1 Client eligibility

SUBCHAPTER 20. STANDARDS TO VEND SUPPORTED EMPLOYMENT SERVICES

12:51–20.1 Definitions

12:51-20.2 Administrative

12:51–20.3 Personnel administration and staff development

12:51–20.4 Supported employment services and community relationships

12:51–20.5 Consumer involvement and empowerment

12:51–20.6 Service design

12:51-20.7 Career planning and development

12:51–20.8 Job development and marketing

12:51-20.9 Employment phases and support

12:51-20.10 Quality service outcomes

SUBCHAPTER 1. GENERAL PROVISIONS

12:51-1.1 Scope and purpose

- (a) The purpose of this chapter is to define the criteria for operation of a program which is eligible to vend specific services to the Division of Vocational Rehabilitation Services and to ensure the provision of quality services to persons with disabilities. The basic rationale for the development of these standards of operations consists of the following:
 - 1. With the increased growth and diversification of organizations in the vocational rehabilitation field, there is a need to establish standards of operations for organizations offering rehabilitation services.
 - 2. Established, recognized standards give evidence of a professional discipline, help organizations provide the consumer with quality services, and establish accountability of operations.
 - 3. Standards for rehabilitation organizations are necessitated by the enactment of State and Federal legislation to help establish and improve rehabilitation programs. These standards will be utilized as a minimum basis for establishing the approval of assistance grants under the Federal Rehabilitation Act and other legislation, and for the use of such rehabilitation services by the Division of Vocational Rehabilitation Services, and by the New Jersey Commission for the Blind and Visually Impaired. They shall also be applicable to the purchase of services and the payment of fees to the rehabilitation program by the Division of Vocational Rehabilitation Services and the New Jersey Commission for the Blind and Visually Impaired.
- (b) The standards of performance and service for vocational rehabilitation organizations, unless specified otherwise, are applicable to community rehabilitation programs such as sheltered workshops, psychiatric rehabilitation centers, supported employment providers, and similar types of organizations which provide rehabilitation services.

Amended by R.1991 d.604, effective December 16, 1991.

See: 23 N.J.R. 2927(b), 23 N.J.R. 3797(a).

Stylistic revisions.

Amended by R.1996 d.564, effective December 16, 1996.

See: 28 N.J.R. 4045(a), 28 N.J.R. 5209(a).

Rewrote section; (b) incorporates parts of former N.J.A.C. 12:51-2.1.