



**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 17, 2025**

This Board of Commissioners Monthly Meeting of the South Jersey Transportation Authority was held on September 17, 2025, with Chair Francis K. O’Connor calling the meeting to order at 9:02 a.m.

**Present**

- Chair Francis K. O’Connor (in person)
- Vice Chairman Barbara Holcomb (in person)
- Commissioner John F. Amodeo (in person)
- Commissioner Zoe Baldwin (teleconference)
- Commissioner Robert T. Healey, Jr. (teleconference)
- Commissioner C. Robert McDevitt (in person)
- Commissioner Christopher Milam (in person)
- Commissioner Joseph Ripa (teleconference)
- Deputy Commissioner Joseph Bertoni (teleconference)
- Jessica O’Connor Esq., Associate Counsel, GAU (in person)
- Nicholas Sullivan, General Counsel (in person)
- Sandra Graise, Esq., General Counsel (in person)
- Stephen F. Dougherty, SJTA Executive Director (in person)
- Susan Angulo, Chief of Staff (in person)
- Paul Heck, Chief Administrative Officer (in person)
- Kevin A. Steet, Chief Financial Officer/Treasurer (in person)
- David Zappariello, Communications Director (in person)
- Shawn Costello, Board Secretary (in person)
- Caroline Roseboro, Alternate Board Secretary (in person)

**Absent**

- Commissioner Christina Fuentes, EDA Representative
- James G. Sullivan, Chief of Field Operations

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice had also been posted at the Farley Service Plaza, the Atlantic City International Airport, and Blackwood Offices as prescribed by law.

The following members were in attendance.

**Roll Call**

Commissioner	Present	Absent
Chairman Francis K. O’Connor	X	
Commissioner John F. Amodeo	X	
Commissioner S. Zoe Baldwin	X	
Vice Chair Barbara Holcomb	X	
Commissioner Robert T. Healey, Jr.	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

*Two (2) members of the public attended the meeting via teleconference.*

### **Approval of the Agenda**

Chair O'Connor called for a motion to approve September 17, 2025, agenda. Whereupon a motion was made by Commissioner Milam and seconded by Vice Chair Holcomb approving said agenda. Chair O'Connor asked for questions on the motion. No questions were asked. A unanimous vote was taken approving and adopting the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Chair O'Connor called for a motion to approve the August 20, 2025, meeting minutes. Whereupon a motion was made by Commissioner Amodeo and seconded by Commissioner McDevitt approving said minutes. No questions were asked. All Commissioners in attendance voted affirmatively, approving, and adopting said minutes.

### **Executive Session**

Chair O'Connor asked if an Executive Session was needed, Counsel responded, affirmatively. Mr. Dougherty presented Resolution 2025-94 to the Chair and Commissioners for the exclusion of the public from discussions related to personnel matters related to the Schedule "A" associated with Resolution 2025-83, a litigation matter specific to Owens v. South Jersey Transportation Authority, et al., as well as matters protected by the attorney-client privilege. Whereupon, the motion was made by Vice Chair Holcomb and seconded by Commissioner Healey approving Resolution 2025-94 A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:07 a.m. Chair O'Connor asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of the Executive Session, Chair O'Connor asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Vice Chair Holcomb and seconded by Commissioner McDevitt. The open portion of the meeting reconvened at 9:15 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Chair O'Connor then requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chairman Francis K. O'Connor	X	
Commissioner John F. Amodeo	X	
Commissioner S. Zoe Baldwin	X	
Commissioner Robert T. Healey, Jr.	X	
Vice Chair Barbara Holcomb	X	
Commissioner C. Robert McDevitt	X	
Commissioner Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

### **Executive Report**

Chair O'Connor asked for the presentation of the Executive Report. Mr. Dougherty presented the September 17, 2025, Executive Report. A copy of the Executive Report is attached hereto and made a permanent part of these official Authority minutes.

### **Committee Reports**

Chair O'Connor asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on September 3, 2025. During these meetings, briefings were provided on the resolutions being presented this morning as well as briefings on the Authority's Annual Single Audit, Liability Insurance Policies, and an Air Service MOU with Allegiant Air. Commissioners were also provided with the schedule of upcoming projects, the voucher list, the July Financial Reports, the EO-8 Report and Airport statistics.

### **Public Response to Agenda Items**

Chair O'Connor asked the public for comments on any of the agenda items. No comments were made.

**Resolutions and Motions:**

Chair O’Connor asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of eleven (11) resolutions for their consideration. Mr. Dougherty presented Resolutions 2025-83 through 2025-93. Chair O’Connor called for a motion to approve said resolutions. The motion as presented was moved by Commissioner Milam and seconded by Commissioner Healey approving said resolutions. Chair O’Connor asked for questions or discussions on the motion. Chair O’Connor asked the Secretary to call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chairman Francis K. O’Connor			X				
Commissioner John F. Amodeo			X				
Commissioner Zoe Baldwin			X				
Commissioner Robert T. Healey, Jr.		X	X				
Vice Chair Barbara Holcomb			X				
Commissioner C. Robert McDevitt			X				
Commissioner Christopher M. Milam	X				*2025-85 & 2025-86		
Commissioner Joseph Ripa			X				

*\*Commissioner Milam votes yes, however, noted for the record of his abstaining from Resolutions 2025-85 and Resolution 2025-86*

*Copies of Resolutions 2025-83 through 2025-93 are attached hereto and made a permanent part of these official Authority minutes.*

**RESOLUTION 2025-83 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual’s employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the “Schedule A” attached to this resolution.

**RESOLUTION 2025-84 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT WITH FORD, SCOTT & ASSOCIATES, L.L.C. OF OCEAN CITY, NEW JERSEY FOR PROFESSIONAL AUDITING SERVICES**

On July 19th and July 20th, 2023, the Authority publicly advertised a Request for Proposals (“RFP”) for Professional Auditing Services. On August 10<sup>th</sup>, 2023 in response to said advertising, one (1) proposal was received by the Authority. The Authority, via Resolution 2023-84, authorized the award of a contract for Professional Auditing Services to Ford, Scott & Associates, L.L.C. of Ocean City, New Jersey, for a period of two (2) years with two (2) one-year renewal options. The Authority desires to extend the contract for the first one (1) year renewal option pursuant to the same terms and conditions, unless otherwise mutually agreed in writing. Ford, Scott & Associates, L.L.C. included a fee schedule in their proposal for providing said service in an amount not to exceed \$54,750.00 to conduct the 2025 Audit and contingent upon approval of the second renewal option for the 2026 Audit.

**RESOLUTION 2025-85 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT TO FRANKENSTEIN DESIGN, LLC, OF HAMMONTON, NEW JERSEY FOR WEBSITE DEVELOPMENT & MAINTENANCE**

On January 11, 2022 and January 12, 2022, the Authority publicly advertised a Request for Proposals (“RFP”), for Website Development and Maintenance. The Authority sought responses from qualified firms to perform an evaluation and audit of the existing SJTA websites, and to design and implement upgraded websites and provide ongoing support and maintenance of the aforementioned websites. In response to said advertising, on February 8, 2022, the Authority received nine (9) proposals. The Authority’s Consultant Selection Committee met on February 16, 2022 to review and rank the proposals and determined that Frankenstein Design, LLC of Hammonton, New Jersey met the requirements of the

RFP and recommended awarding a contract to Frankenstein. The Authority awarded a contract to Frankenstein Design, LLC of Hammonton, New Jersey for Website Development and Maintenance for a term of three (3) years with two (2) one-year renewal options that can be executed by mutual agreement only. The initial term of the contract is set to expire on or about November 14, 2025. The Authority now desires to extend the contract for the first one (1) year renewal option pursuant to the same terms and conditions, unless otherwise mutually agreed in writing.

**RESOLUTION 2025-86 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING HEALTH REIMBURSEMENT ARRANGEMENT (HRA) FOR HORIZON NJ DIRECT 2035/AETNA FREEDOM 2035**

The South Jersey Transportation Authority is authorized to offer health benefit coverage to all full-time employees. The Authority and the Unions are mutually desirous of maintaining high quality health and prescription benefits for employees while controlling rising health care premiums imposed by the State of New Jersey. The parties previously engaged in collective bargaining to reach an Agreement to provide a new option for Health Reimbursement Arrangement (“HRA”) benefit. Via resolution 2024-120 the Authority approved offering of HRA benefit to employees. The Authority and Unions have further agreed to continue to offer HRA benefit to employees. Via resolution 2024-02 Brown & Brown Metro, LLC of Linwood, NJ was awarded a contract for special broker for Health Reimbursement Arrangement (“HRA”) for the Authority. Brown & Brown Metro, LLC negotiated and recommends contracting with The EB Employee Solutions, LLC, dba The Difference Card, with a business address of 200 Business Park Drive, Suite 311, Armonk, NY 10504, to provide HRA services for the period January 1, 2026, through December 31, 2026. It is the Authority’s intention to offer employees the opportunity to enroll in the Horizon NJ Direct 2035/Aetna Freedom 2035 + Difference Card, with a fully funded Health Reimbursement Arrangement in the amount of \$16,960 for each employee regardless of level of coverage (Single, Member/Spouse, Parent/Child, Family) to be effective January 1, 2026. In order for employees to take advantage of this offer, with effective date of January 1, 2026, employees will need to change their benefit during open enrollment which occurs in October.

**RESOLUTION 2025-87 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH SOUTH STATE, INC. OF BRIDGETON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY (ACE) ALL ELECTRONIC TOLLING & ITS UPGRADES PROJECT**

On March 1<sup>st</sup>, 2023, and March 2<sup>nd</sup>, 2023, the Authority publicly advertised for bids for the Atlantic City Expressway All Electronic Tolling & ITS Upgrades Project. Pursuant to Resolution 2023-31, the Authority awarded a contract to South State, Inc. of Bridgeton, New Jersey, for the Atlantic City Expressway All Electronic Tolling & ITS Upgrades Project, in an amount not to exceed \$30,597,711.50 for this project. Change Order #1, which was within the approved contingency limit for the project was approved on April 9, 2025, in the amount of One Million, Forty-Three Thousand, Seven Hundred Ninety-Five Dollars (\$1,043,795.00) which incorporated New Items 97X through 105X from Change of Plan 1 and 2 into the contract. In addition, Change Order #1 provided for the creation of four (4) extra work items (106X through 109X). Change Order #2 was approved via Resolution 2025-47 in the amount of Two Million, One Hundred Eighty-Two Thousand, Eight Hundred Nine Dollars and Sixty-Eight Cents (\$2,182,809.68) which incorporated New Items 110X through 117X for LEHIGH additional costs into the contract. In addition, Change Order #2 provided for the creation of four (4) New Items for KANE work (118X through 121X). Item 122X was for M&W Precast costs. Change Order #3 has been requested in the amount of One Hundred Eight-Five Thousand, Four Hundred Fifteen Dollars and Thirty-Five Cents (\$185,415.35) for additional costs incorporating new items 123X, 124X and 125X, related to service wire, Toll Utility Building foundation changes, and 6” traffic striping. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends approval of said Change Order #3.

**RESOLUTION 2025-88 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO AN AIRLINE USE AND LEASE AGREEMENT WITH ALLEGIANT AIR**

The Authority is seeking to negotiate and enter into an Airline Use and Lease Agreement with Allegiant Air. Allegiant is a qualified commercial passenger air service carrier that will provide scheduled commercial service to and from Atlantic City International Airport. Allegiant Air will pay fees to the Airport based on the current Rates and Charges for ACY. Allegiant Air will be leasing approximately 540 sq. ft. of space in the main terminal building for the term of one (1) year, with two (2) one (1) year mutually agreeable options.

**RESOLUTION 2025-89 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE, EXECUTE AND ACCEPT GRANTS AND RELATED DOCUMENTS WITH REGARDS TO THE TRANSPORTATION SECURITY ADMINISTRATION ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S AIRPORT DIVISION**

Pursuant to Section 7(r) of the Act, the Authority has the power, subject to approval by the Commissioners, to apply for, receive and accept from any federal agency, any bi-State agency or the State or subdivision thereof, grants for or in aid of the planning or acquisition of any project and to receive and accept aid or contributions from any other public or private source, of either money, property, labor or other things of value, to be held, used and applied only for the purposes for which those grants and contributions may be made. The Transportation Security Administration ("TSA") has been delegated authority to award Federal financial assistance for airports. The Authority submits grant applications to the TSA for funding to perform necessary improvements and implement certain security measures and does accept funding for same. It is the desire of the Board of Commissioners to authorize the Executive Director or his designee to accept grants from the TSA and execute related documents in connection with said grants on behalf of the South Jersey Transportation Authority.

**RESOLUTION 2025-90 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO ROAD SAFETY SYSTEMS, LLC, OF SHAMONG, NEW JERSEY FOR THE PURCHASE AND DELIVERY OF GUIDE RAIL TREATMENT ENDS, PARTS AND SUPPLIES**

On July 18<sup>th</sup> and July 19<sup>th</sup>, 2024, the Authority publicly advertised a Request for Bids for the Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies. On August 8<sup>th</sup>, 2024, two (2) bids were received, opened and tabulated. Road Safety Systems, LLC, of Shamong, New Jersey was deemed to have submitted the lowest responsible, responsive bid. Resolution 2024-105 authorized a price agreement for a term of one (1) year with an option to extend for two (2) additional one-year periods. The contract shall be an open-ended price agreement, whereby items are ordered as needed, contingent upon the availability of funds in the applicable budget year. The Director of Operations recommends extending the existing contract with Road Safety Systems, LLC, of Shamong, New Jersey, for the Purchase and Delivery of Guide Rail Treatment Ends, Parts and Supplies for a period of one (1) year at the same prices agreeable by both parties.

**RESOLUTION 2025-91 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO WARRINER'S CONSTRUCTION, OF EGG HARBOR TOWNSHIP, NEW JERSEY, AND A.E. STONE, OF EGG HARBOR TOWNSHIP, NEW JERSEY FOR SNOW REMOVAL AND ICE CONTROL SERVICES AT VARIOUS SOUTH JERSEY TRANSPORTATION AUTHORITY LOCATIONS AND OTHER AREAS OF RESPONSIBILITY**

On July 16<sup>th</sup> and July 17<sup>th</sup>, 2025, the Authority publicly advertised for bids for Snow Removal and Ice Control Services at Various South Jersey Transportation Authority Locations and Other Areas of Responsibility. In response to said advertising, on August 6<sup>th</sup>, 2025, two (2) bids were received, opened, and tabulated. Language in the bid reserved the right for the Authority to split the bid award to more than one bidder if it was deemed to be in the best interest of the Authority. Language in the Request for Bids provided four (4) different biddable Service Areas as described on the Exhibit "A" attached hereto. The Authority deems it in its best interest to award contracts to: Warriner's Construction, of Egg Harbor

Township, New Jersey for Service Area #1 and #3 and A.E. Stone, of Egg Harbor Township, New Jersey for Service Area #2, and #4 for Snow Removal and Ice Control Services at the locations as described on the Exhibit “A” attached hereto and in amounts as noted on the attached fact sheet. These contracts include the supply of trucks and loaders with operators for the purpose of assisting the Authority with snow removal and ice control services at various Authority locations and other areas of responsibility for a term of three (3) years commencing on or about October 1, 2025 through September 30, 2028. The Director of Operations believes it to be in the best interest of the Authority and recommends entering into contracts with Warriner’s Construction, of Egg Harbor Township, New Jersey for Service Area #1 and #3 and A.E. Stone, of Egg Harbor Township, New Jersey for Service Area #2, and #4 for Snow Removal and Ice Control Services at the locations as described on the Exhibit “A” attached hereto and in amounts as noted on the attached fact sheet.

**RESOLUTION 2025-92 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF OWENS V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET AL.**

On or about, May 15, 2024, counsel for Plaintiff Owens in the matter of Glen Owens v. South Jersey Transportation Authority, et al., Docket No. ATL-L-993-24, filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Atlantic County (“Litigation”). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims and have negotiated terms of settlement set forth in a document entitled “Settlement Agreement and Release.” Pursuant to the Settlement Agreement and Release, Plaintiff has agreed to dismiss his claims against the Authority and has further agreed to release the Authority from any and all claims he has or may have against them (the “Agreement”). The terms of the Settlement Agreement and Release provide that the Authority will make a payment to the Plaintiff in the amount of \$55,000.00 in exchange for, inter alia, the aforementioned dismissal of the case and the releases. The settlement of this matter is not an admission of liability in any manner by the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this Settlement Agreement and Release resolving the claims of Glen Owens v. South Jersey Transportation Authority, et al., Docket No. ATL-L-993-24.

**RESOLUTION 2025-93 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY APPROVING THE SUBMISSION OF THE PROPOSED READOPTION WITH AMENDMENTS OF THE ATLANTIC CITY INTERNATIONAL AIRPORT’S RULES AND REGULATIONS TO THE OFFICE OF ADMINISTRATIVE LAW AND THE PUBLISHING OF SUCH RULES AND REGULATIONS IN ACCORDANCE WITH NEW JERSEY LAW**

The Authority intends to readopt, with amendments, rules and regulations related to the Airport, and the Authority intends to publish such readoption with amendments pursuant to law. The Airport Director and Deputy Airport Director, in consultant with General Counsel and the Governor’s Authorities Unit, have reviewed the current Rules and Regulations and determined certain amendments and updates are necessary for compliance with New Jersey law and current Airport operations. The Airport’s Rules and Regulations were last adopted in September 2018 via Resolution 2018-72. The Rules and Regulations must be submitted to the New Jersey Office of Administrative Law, published in the New Jersey Register, published on the Authority’s website, submitted to certain news outlets and interested parties, and have a public comment period, among other notice requirements under the law. The Commissioners has reviewed the proposed readoption and amendments to the Airport’s Rules and Regulations and determined that they are necessary, reasonable and proper for the purposes for which they are promulgated. The Authority desires to publish the Atlantic City International Airport Rules and Regulations with such proposed amendments as attached hereto and incorporated herein as Schedule “A” and to authorize the filing of these proposed rules and amendment with the Office of Administrative Law in compliance with the Administrative Procedures Act.

**Petitions or Communications, Unfinished Business and New Business**

Chair O’Connor asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded; all petitions and communications were mailed prior to the meeting. There was no new business to discuss.

### **General Comment**

Chair O'Connor asked the public for any general comments. Vice Chair Holcomb thanked Jim Sullivan and the Operations team for their collaborative partnership with the City of Wildwood as they presented the Thunder Over the Waves Airshow. She stated it was a well put together event and they deserve recognition for their long hours and hard work. The Vice Chair also wanted to recognize, commend, and thank Chief Quein, Director Tim Kroll, and Deputy Director Dr. La Shonine Gandy-Smith for the memorable and moving 9/11 memorial event held last week at the Atlantic City International Airport.

### **Adjournment**

There being no further business, Chair O'Connor announced the next meeting will be held on Thursday, October 23, 2025, at 9:00 a.m.

Chair O'Connor called for a motion to adjourn the meeting. Whereupon the motion was made by Vice Chair Holcomb and seconded by Commissioner Healey to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 9:24 a.m.

Submitted by: *Shawn Costello*

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Shawn Costello, Board Secretary

**Note: An Executive Session was held during this meeting.**