

DELAWARE RIVER PORT AUTHORITY
Minutes of the November 16, 2011 Board Meeting
One Port Center, Camden, New Jersey
Wednesday, November 16, 2011, 9 a.m.

Present

PENNSYLVANIA

Governor Tom Corbett, Chair
Robert Teplitz, Esquire (Wagner)
John Lisko (McCord)
William Sasso, Esquire
Walter D'Alessio (via telephone)
David Simon, Esquire
Joanna Cruz, Esquire
Joann Bell

Officers and Chiefs

John Matheussen, CEO
Robert Gross, Deputy CEO
Richard Brown, General Counsel and
Corporate Secretary
John Hanson, CFO
Toni Brown, CAO
Mike Venuto, Chief Engineer
Timothy Pulte, COO

DRPA Staff

Val Bradford, Bridge Director, BFB/BRB
Fran DiCicco, Administrative Coordinator
Ann DuVall, Executive Assistant to CEO
Joe Egan, Project Manager, DRPA
Sylvia Gray-Newman, Administrative Coord.
Karen Jacobson, Assistant General Counsel
Edward Kasuba, Director of Corp. Comm.
Howard Korsen, Manager, Contracts Admin
Kevin LaMarca, Director, IS
David McClintock, Chief, Public Safety
Robert Only, Director, Homeland Security
John Rink, Technical Supervisor, PATCO
Cheryl Spicer, Asst. Gen. Manager, PATCO
Susan Squillace, Acting Manager, Purchasing
Charles Thompson, Graphic Design Specialist
Dawn Whiton, Administrative Coordinator

NEW JERSEY

Jeffrey L. Nash, Esquire, Vice Chair
E. Frank DiAntonio
Richard Sweeney (absent)
Albert F. Frattali
Charles Fentress
Rick Taylor
Tamarisk Jones
Denise Y. Mason (absent)

Counsel

Christopher Gibson, Archer & Greiner, NJ
Counsel
Tom Ellis, Duane Morris, PA Counsel

Others

David Reiner, Esquire, NJ Gov.
Authorities Unit
Kathleen Duffy Bruder, Esquire, PA
Governor's Office (via telephone)
Tyler Laughlin, PA Governor's Office
John Timmons, Penn Terminals
Jenny Robinson, AAA Mid-Atlantic
Sean Leonard, CAC

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the DRPA Board of Commissioners has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Corbett called the meeting to order. He asked the Corporate Secretary to call the roll. The Corporate Secretary called the roll and announced that there was a quorum. Chairman Corbett presided.

Report of the Chairman

Chairman Corbett stated that he would like to comment on the sad events regarding Penn State. He stated that he was thinking about the victims during the moment of silence. He related to the Board and other attendees that there were two moments of silence at the Penn State /Nebraska game on Saturday. He commented that the most moving moment of silence he has ever experienced was the second one that occurred when the two teams gathered at the center of the field. He further commented that he had never been in a stadium filled with 110,000 where you could hear the proverbial pin drop. He asked all to remember the victims.

Report of the Chief Executive Officer

Mr. Matheussen thanked the Chairman and echoed his comments about remembering the victims of the tragic Penn State incident. He commented that Authority business today pales in comparison. Mr. Matheussen stated that his report stands as submitted with the addition of the below items.

Mr. Matheussen informed the Board that the Authority staged a successful emergency drill on Sunday, November 6 at the PATCO Ashland Station which simulated an emergency aboard a PATCO train. He stated that Cheryl Spicer will inform the Board in more detail in her forthcoming report but he wanted to add that it was an impressive event to witness. The drill included a mock shooting and a mock bomb going off on the train with simulated injuries. This drill demonstrated that PATCO does not stand alone as an island, and this effort helps the Authority, along with local responders, prepare for emergencies. It also enables the Authority to comply with FTA requirements. Mr. Matheussen stated that over 100 people were involved including PATCO personnel, DRPA Public Safety, Voorhees Fire, EMS and other local police departments and the Camden County Office of Emergency Management. Mr. Matheussen thanked everyone who participated in this effort.

Mr. Matheussen further stated that Sunday, November 6 was also a busy time at the Ben Franklin Bridge as 4,000 runners and 1,200 walkers participated in the 15th Annual Cooper-Norcross Run the Bridge presented by AmeriHealth NJ for the benefit of the students and families at The Larc School in Bellmawr, New Jersey. Larc is a private, non-profit organization which provides educational, therapeutic and recreational services to more than 110 individuals with severe disabilities from pre-school to adult students. The bridge was closed from 7:45 am to 9:30 am and a number of Authority staff volunteered to help. Mr. Matheussen commented that staff did an excellent job thanked everyone involved for their efforts on behalf of this worthy cause, including Bridge Director Val Bradford and her team who assisted with the event. Mr. Matheussen also thanked staff from NJ Transit, the Philadelphia Police Department, the Camden

Police Department, the New Jersey Department of Transportation and the New Jersey State Police for their assistance.

This concluded the Report of the CEO.

Report of the Citizens Advisor Committee

Sean Leonard, Chairman of the Citizens Advisory Committee (“CAC”) informed the Board that he was asked by the CAC to provide a report to the Board. Mr. Leonard first requested that the DRPA provide the Board and Committee Minutes in a searchable Adobe format.

Mr. Leonard also informed the Board that a group of CAC members were given a tour of the Lindenwold facility. He stated that the CAC recognized that they are not experts on the question of expanding that facility, but they believe if the expansion is going to proceed then that the unspent economic development monies should be used to pay for it, and that this would serve to bring the economic development funding issue to a close. The CAC believes that this would show fiscal prudence.

Mr. Leonard informed the Board that the CAC requested a presentation from John Hanson, Chief Financial Officer, regarding the Authority’s financials. Mr. Leonard thanked Mr. Hanson and Jim White for their presentation. Mr. Hanson and Mr. White provided a detailed analysis of the Authority’s financials. Mr. Leonard thanked the entire Authority staff for their transparency and willingness to provide information requested by the CAC. He stated that the CAC is extremely appreciative of staff’s efforts to give them the information they need to usher in reforms at the Authority.

Chairman Corbett asked about the format of the DRPA Minutes and Richard Brown, Corporate Secretary, responded that the DRPA Minutes are posted at www.drpa.org in searchable Adobe format.

Mr. Matheussen stated that Kevin LaMarca, Director of IS, is available to assist the CAC with any technical questions.

Approval of October 19, 2011 DRPA Board Meeting Minutes

The Minutes of the October 19, 2011 Board Meeting of the Delaware River Port Authority were previously provided to the Governor of New Jersey and the DRPA Commissioners and there were no comments.

On motion duly made and seconded, the Minutes of the October 19, 2011 Board Meeting were approved.

Receipt and Filing of the Monthly List of Payments Covering the Month of October 2011

The Monthly List of Payments covering the month of October 2011 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Monthly List of Payments covering the month of October 2011 was received and filed.

Approval by the Audit Committee of Audit Committee Minutes of October 6, 18 and 28, 2011

The Minutes of the Audit Committee Meetings of October 6, 18 and 28, 2011 were previously provided to the members of the Committee and there were no comments.

On motion duly made and seconded, the Minutes of the October 19, 2011 Board Meeting were approved by the Audit Committee. Mr. Brown noted that the Corporate Secretary has received corrections to the Executive Session Audit Committee Minutes, the corrections have been made, and the Minutes will be filed in corrected form.

Adopt Resolution Approved by Audit Committee of October 28, 2011

Commissioner Teplitz explained that the Audit Committee met several times to discuss the selection of a financial auditor to perform independent audits. He stated that the Board will see from the Minutes that the Committee went through an exhaustive process. He stated that the Committee reached a consensus recommendation of McGladrey & Pullen, LLC. He thanked the Committee members and staff for the time they devoted to this process. He stated that the Committee and he are comfortable with the recommendation.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

DRPA-11-088 Selection of Accounting Firm to Provide Professional Auditing Services

Approval of Operations & Maintenance Committee Report of October 19, 2011

The Report of the Operations & Maintenance Committee Meeting of October 19, 2011 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Report of the Operations & Maintenance Committee of October 19, 2011 was approved.

Adopt Resolutions Approved by Operations & Maintenance Committee of October 19, 2011

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

DRPA-11-089 In-Kind Guided Technical Tours of DRPA Bridge Facilities

DRPA-11-090 2012 Charity Events Bridge Closure Support Services at BFB, CBB & BRB

DRPA-11-091 Food Service Contract for One Port Center

- DRPA-11-092** **Maintenance Contract for Traffic Control and HVAC Systems for DRPA Bridge Facilities**
- DRPA-11-093** **Procurement and Delivery of Highway Rock Salt for DRPA and PATCO Facilities**
- DRPA-11-094** **General Engineering Consultant Services**
- DRPA-11-095** **Capital Project Contract Modifications**

Adopt Resolutions Considered by Finance Committee of October 5, 2011 (Minutes Approved, October 19, 2011)

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

- DRPA-11-096** **Onsite Medical Service Provider for Drug & Alcohol Testing/Training, Physical Exams and Health Screening (Approved by the Finance Committee, November 2, 2011)**
- DRPA-11-097** **Renewal of DRPA/PATCO Employee Assistance Program (EAP) Provider (Approved by the Finance Committee, November 8, 2011)**

Approval of Finance Committee Report of October 19, 2011

The Report of the Finance Committee Meeting of October 19, 2011 was previously provided to all Commissioners and there were no comments.

On motion duly made and seconded, the Report of the Finance Committee of October 19, 2011 was approved.

Adopt Resolution Approved by Finance Committee of October 19, 2011

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

- DRPA-11-098** **Network Infrastructure Upgrades (Phase 2)**

Commissioner Bell joined the meeting.

Resolutions Considered by Finance Committee of November 8, 2011

The following Resolutions were considered and approved by the Finance Committee on November 8, 2011.

On motion duly made and seconded, the following Resolutions were unanimously adopted and made the action of the Authority:

- DRPA-11-099** **Establishment and Administration of a Section 115 Irrevocable Trust for Other Post-Employment Benefits (OPEB)**
- DRPA-11-100** **Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2011 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.**
- DRPA-11-101** **Age 65 & Over Retiree Medicare Supplemental Benefits - 2012 (DRPA/PATCO)**

Toni Brown, Chief Administrative Officer, stated that staff is seeking permission to contact the new provider to begin the transition process as open enrollment begins on November 29. She clarified that no coverage will be placed before the veto period expires, but that with the limited time left before open enrollment, staff needs to begin the process.

Commissioner Fentress abstained from voting on DRPA-11-101.

Unfinished Business

There was no Unfinished Business for the DRPA Board.

New Business

Item 1 – Consideration of Pending DRPA Contracts (between \$25,000 and \$100,000)

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

- DRPA-11-102** **Consideration of Pending DRPA Contracts (between \$25,000 and \$100,000)**

Item 2 – 2012 DRPA Board/Committee Meeting Schedule

Mr. Matheussen explained that the Operations & Maintenance Committee has scheduled its meetings for 2012 on the first Wednesday of the month. He said that Committee Chair Sasso has booked the 8 am time slot on that date and he suggested that perhaps the other Committees could schedule their meetings on the same day. He commented that the first Wednesday could function as a Committee day with other time slots at 10 am and 12 pm, which would leave time for the Board teleconference at 9:30 am, if it is needed. He noted that this does not mean that the Committees would not be free to meet on other days if necessary.

On motion duly made and seconded, the following Resolution was unanimously adopted and made the action of the Authority:

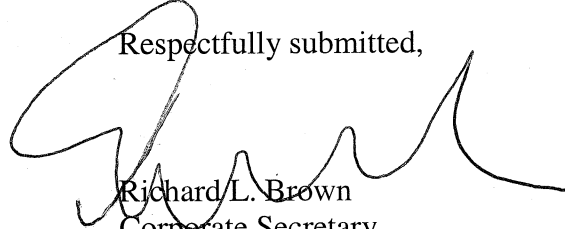
- DRPA-11-103** **2012 DRPA Board/Committee Meeting Schedule**

Public Comment

There were no public comments.

On motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,



Richard L. Brown
Corporate Secretary

REPORT OF THE CHIEF EXECUTIVE OFFICER

November 16, 2011

Delaware River Port Authority
of Pennsylvania and New Jersey
One Port Center
Camden, NJ

November 16, 2011

To the Commissioners:

The following is a summary of recent DRPA activities. I have attached the appropriate reports.

Bridge and Finance

The Ben Franklin Bridge was the site on November 6th of the Annual Cooper-Norcross Run the Bridge presented by AmeriHealth New Jersey. An estimated 4,000 runners and walkers participated in the event. The event benefits the Larc School in Bellmawr, New Jersey. Larc is a private non-profit organization which provides educational, therapeutic and recreational services to more than 110 individuals with severe disabilities from pre-school to adult students. The bridge was closed between 7:45 and 9:30 a.m.

Routine maintenance, repairs and inspections requiring occasional lane closures take place on an almost daily basis on all four bridges. Public Safety is once again reminding drivers on our four bridges to slow down in a construction zone. This is especially true on the Walt Whitman Bridge where the deck replacement project has resulted in the long term closure of the right hand eastbound lane into New Jersey. The Authority has in place a "no tolerance" for speeding policy which includes using unmarked vehicles for speed enforcement as well as periodic slowdowns in the Walt Whitman Bridge construction zone to allow trucks safe access and egress.

The Walt Whitman Bridge deck replacement is continuing and is slightly ahead of schedule. The public can be updated on the Project on the web, www.deckthewalt.com, or on the radio at 530AM.

The Walt Whitman Bridge Permit Vehicle Staging Area project on the New Jersey side is complete. All embankment construction, earthwork, sub-base and utility work activities are done.

The Ben Franklin Bridge Deck Truss Rehabilitation Project continues moving forward. The contractor is replacing steel bearings as well as replacing downspouts, underground drainage pipes and under bridge lighting.

Structural repairs at the Betsy Ross Bridge are continuing. The repairs include bearings replacement, gusset plate rehabilitation, miscellaneous steel repairs, safety improvements and

Report of the Chief Executive Officer, November 16, 2011

concrete pier repairs. Bearings are also being replaced on the Pennsylvania approach as well as on the Route 90/Route 130 bridge on the New Jersey side.

At the Commodore Barry Bridge, work is continuing on the structural repair project. Work on the girder spans is ongoing and includes bearing repairs and replacements along with the erection of work platforms and jacking towers.

The Delaware River Port Authority is continuing the implementation of a "Lean Government" pilot program. The focus of this initiative is to improve operational and organizational processes and decision-making throughout the Authority to improve overall performance as we continue to deliver safe, secure and serviceable transportation facilities for the benefit of the public and all of our stakeholders. Lean Government combines proven "Lean" and "Six Sigma" organizational improvement methodologies with team building tools designed to empower employees across all functions and at all levels of the organization to meet strategic objectives. At its foundation is a renewed focus on strategic planning, process improvement, project management and accountability. Lean Government emphasizes the use of data and metrics to measure organizational performance. The program is being implemented under the direction of CFO, John Hanson.

The Commodore Barry Bridge and its toll takers joined in the celebration surrounding the Philadelphia Union's entry into the Major League Soccer Playoffs in only its second year in the league. Toll collectors at the Commodore Barry Bridge donned scarfs and Union T-Shirts while the bridge, itself, displayed "Go Union" banners.

Special lighting on the Ben Franklin Bridge in November promoted awareness of Diabetes, Epilepsy, the March of Dimes and Prematurity Awareness Month as well as celebrating Veteran's Day and Thanksgiving.

FOR BRIDGE AND TRAFFIC HIGHLIGHTS, SEE ATTACHMENT 1

PATCO

PATCO staged an emergency drill on Sunday, November 6th, at the Ashland Station in Voorhees, New Jersey. The drill simulated an emergency aboard a PATCO train located at the Ashland Station Platform. The drill required the closing of the Ashland Station between 6 a.m. and 12 Noon. Over 100 people were involved with the drill including PATCO personnel as well as DRPA Public Safety, Voorhees Fire, EMS, other local police departments and the Camden County Office of Emergency Management. The drill was conducted to comply with FTA requirements and to help local responders prepare for emergencies.

26 PATCO cars have been delivered to the Alstom plant in Hornell, New York, for overhaul. The cars are being processed and undergoing baseline testing and structural evaluation. Meetings to review the various car system submittals are on-going.

The PATCO Power Cable and Pole Line Replacement project is continuing. The purpose of the project is to replace the poles and cables which carry power, signal and communication lines that service PATCO. Recent activities included the testing of transformers and sectionalizing switches between Lindenwold and Haddonfield Stations.

The PATCO Cares program was held at the Lindenwold Station on October 26th by the Big Brothers/Big Sisters organization. The organization also placed clothing collection bins from October 26th through November 2nd at Lindenwold, Ashland, Woodcrest and Ferry Avenue to receive donations from PATCO riders.

**FOR PATCO RIDERSHIP AND FINANCIAL INFORMATION
SEE GENERAL MANAGER'S REPORT IN THE PATCO SECTION**

RiverLink Ferry System

The RiverLink Ferry is closed for the season. All water systems have been drained and winterized. All safety equipment has been inspected and stowed. A weekly maintenance and inspection of the vessel will take place one day per week throughout the winter months.

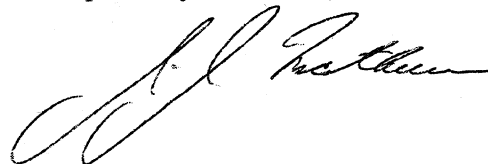
Employee Activities

Our congratulations are extended to Police Officer John Fenuto who, during a routine traffic stop in I-676 in Camden on October 11th, arrested Hector Lopez, who was being sought for his possible involvement in a North Camden homicide. Officer Fenuto initiated the traffic stop after noting a plastic cover over a Pennsylvania temporary tag which was obstructing the expiration of the temporary tag. The officer became suspicious due to the odor of burnt marijuana emanating from the interior of the vehicle.

In October, our employees once again took part in the Authority's Passionately Pink for the Cure fundraiser. On October 28, employees who donated \$5 or more to the Susan G. Komen for the Cure Foundation were allowed to wear Pink with jeans if appropriate. This year our employees contributed \$485 for breast cancer research.

**FOR A LIST OF BRIDGE AND FINANCE ACTIONS, SEE ATTACHMENT 1
FOR A LIST OF PERSONNEL ACTIONS, SEE ATTACHMENT 2
FOR A LIST OF CONTRACTS AND PURCHASES, SEE ATTACHMENT 3**

Respectfully Submitted,



John J. Matheussen
Chief Executive Officer, DRPA
President, PATCO

REPORT OF THE CHIEF EXECUTIVE OFFICER

NOVEMBER 16, 2011

ATTACHMENT 1

BRIDGE AND FINANCE

**DELAWARE RIVER PORT AUTHORITY
MONTHLY REPORT
OCTOBER 2011
ATTACHMENT 1**

POLICE ACTIVITIES	CBB	BFB	PAT	BRB	WWB	Oct-11 TOTALS	2011 YTD	Oct-10 TOTALS	2010 YTD
ARRESTS-DWI	0	14	0	8	8	30	272	34	232
ARRESTS-CRIMINAL	0	9	4	0	2	15	179	28	233
ARRESTS-WARRANT/OTHER	1	29	39	3	38	110	1072	144	1127
ARRESTS-TOLL EVASION	0	1	1	0	0	2	33	3	29
FIRES EXTINGUISHED	0	0	1	0	0	1	9	1	22
DISABLED VEH. REMOVED	21	69	5	40	107	242	1294	0	352
TOTAL SUMM-10/2011	74	290	52	189	209	814	9784		
TOTAL SUMM-10/2010	unav	unav	unav	unav	unav			0	874
SPEEDING SUMM-10/2011	12	34	2	69	73	190	1811		
SPEEDING SUMM-10/2010	unav	unav	unav	unav	unav			0	0
WARNINGS-10/2011	77	122	44	148	183	574			
ACCIDENT STATISTICS NON-REPORTABLE									
ACCIDENTS - 10/2011	3	18	3	3	17	44			
ACCIDENTS - 10/2010	4	13	2	3	18			40	
ACCIDENTS-YTD - 2011	21	188	45	16	211		481		
ACCIDENTS-YTD - 2010	19	158	27	9	179				392
ACCIDENT STATISTICS REPORTABLE									
ACCIDENTS - 10/2011	2	5	3	3	2	15			
ACCIDENTS - 10/2010	4	7	3	4	6			24	
ACCIDENTS -YTD - 2011	15	87	35	26	137		300		
ACCIDENTS -YTD - 2010	20	66	28	16	93				223
ACCIDENT INJURIES									
INJURIES -10/2011	0	0	0	1	0	1			
INJURIES - 10/2010	0	3	1	0	10			14	
INJURIES -YTD - 2011	5	21	2	6	51		85		
INJURIES -YTD - 2010	4	27	5	3	40				79
DEATH STATISTICS									
DEATHS - OTHER - 10/2011	0	0	0	0	0	0			
DEATHS - MVA - 10/2011	0	0	0	0	1	1			
DEATHS - YTD - 2011	0	1	0	0	1		2		
DEATHS - YTD - 2010	2	1	0	0	3				6

**DELAWARE RIVER PORT AUTHORITY
TRAFFIC & BRIDGE TOLL FIGURES
FOR THE PERIODS INDICATED**

	MONTH OF SEPTEMBER				TRAFFIC		BRIDGE TOLLS	
	-----2011-----		-----2010-----		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	1,510,607	\$8,286,193.64	1,568,567	\$6,803,608.74	-3.70	(57,960)	21.79	\$1,482,584.90
WALT WHITMAN	1,571,295	9,649,746.58	1,669,393	8,100,402.54	-5.88	(98,098)	19.13	1,549,344.04
COMMODORE BARRY	554,709	4,019,253.89	579,189	3,316,546.53	-4.23	(24,480)	21.19	702,707.36
BETSY ROSS	429,149	2,884,336.19	488,767	2,583,311.33	-12.20	(59,618)	11.65	301,024.86
TOTALS	4,065,760	\$24,839,530.30	4,305,916	\$20,803,869.14	-5.58	(240,156)	19.40	\$4,035,661.16

	YEAR TO DATE				TRAFFIC		BRIDGE TOLLS	
	1/1/11 TO 9/30/11		1/1/10 TO 9/30/10		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	13,833,789	\$65,540,712.64	13,897,405	\$60,301,909.30	-0.46	(63,616)	8.69	\$5,238,803.34
WALT WHITMAN	14,347,085	75,956,117.36	14,927,168	72,470,398.75	-3.89	(580,083)	4.81	3,485,718.61
COMMODORE BARRY	4,897,443	30,925,295.84	4,959,185	28,760,412.15	-1.25	(61,742)	7.53	2,164,883.69
BETSY ROSS	4,115,915	23,604,621.52	4,347,916	22,869,403.04	-5.34	(232,001)	3.21	735,218.48
TOTALS	37,194,232	\$196,026,747.36	38,131,674	\$184,402,123.24	-2.46	(937,442)	6.30	\$11,624,624.12

Note: New Toll Schedule Went Into Effect July 1st, 2011.

DISTRIBUTION: J. MATHEUSSEN
R. GROSS
J. HANSON
J. WHITE
J. QUINN

**DELAWARE RIVER PORT AUTHORITY
TRAFFIC & BRIDGE TOLL FIGURES
FOR THE PERIODS INDICATED**

Attachment 1

	MONTH OF AUGUST				TRAFFIC		BRIDGE TOLLS	
	-----2011-----		-----2010-----		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	1,576,450	\$8,663,560.56	1,697,672	\$7,347,835.48	-7.14	(121,222)	17.91	\$1,315,725.08
WALT WHITMAN	1,705,465	10,406,773.64	1,881,333	9,015,768.64	-9.35	(175,868)	15.43	1,391,005.00
COMMODORE BARRY	593,985	4,294,186.77	638,700	3,630,484.02	-7.00	(44,715)	18.28	663,702.75
BETSY ROSS	423,314	2,901,357.43	503,094	2,653,402.99	-15.86	(79,780)	9.34	247,954.44
TOTALS	4,299,214	\$26,265,878.40	4,720,799	\$22,647,491.13	-8.93	(421,585)	15.98	\$3,618,387.27

	YEAR TO DATE				TRAFFIC		BRIDGE TOLLS	
	1/1/11 TO 8/31/11		1/1/10 TO 8/31/10		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	12,323,182	\$57,254,519.00	12,328,838	\$53,498,300.56	-0.05	(5,656)	7.02	\$3,756,218.44
WALT WHITMAN	12,775,790	66,306,370.78	13,257,775	64,369,996.21	-3.64	(481,985)	3.01	1,936,374.57
COMMODORE BARRY	4,342,734	26,906,041.95	4,379,996	25,443,865.62	-0.85	(37,262)	5.75	1,462,176.33
BETSY ROSS	3,686,766	20,720,285.33	3,859,149	20,286,091.71	-4.47	(172,383)	2.14	434,193.62
TOTALS	33,128,472	\$171,187,217.06	33,825,758	\$163,598,254.10	-2.06	(697,286)	4.64	\$7,588,962.96

Note: New Toll Schedule Went Into Effect July 1st, 2011.

DISTRIBUTION: J. MATHEUSSEN
R. GROSS
J. HANSON
J. WHITE
J. QUINN

FINANCE**REVENUE AUDIT**

Reported traffic and revenue for all four DRPA bridges for the month of September:

	<u>2010</u>	<u>2011</u>
Cash Revenue	\$7,908,537.94	\$8,898,182.70
ETC Revenue	\$12,882,909.20	\$15,937,161.60
Total Revenue	\$20,791,447.14	\$24,835,344.30
Non ETC Traffic	1,812,656	1,626,871
ETC Traffic	2,493,260	2,438,889
Total Traffic	4,305,916	4,065,760

FINANCE**REVENUE AUDIT**

Reported traffic and revenue for all four DRPA bridges for the month of August:

	<u>2010</u>	<u>2011</u>
Cash Revenue	\$8,935,638.68	\$9,526,326.65
ETC Revenue	\$13,687,805.45	\$16,734,423.75
Total Revenue	\$22,623,444.13	\$26,260,750.40
Non ETC Traffic	2,061,723	1,740,683
ETC Traffic	2,659,076	2,558,531
Total Traffic	4,720,799	4,299,214

REPORT OF THE CHIEF EXECUTIVE OFFICER

NOVEMBER 16, 2011

ATTACHMENT 2

PERSONNEL ACTIONS

**DELAWARE RIVER PORT AUTHORITY
ACTIONS OF THE CHIEF EXECUTIVE OFFICER
COMMISSION MEETING NOVEMBER 16, 2011**

**ARTICLE XII-A
ATTACHMENT 2**

PERSONNEL

TEMPORARY APPOINTMENTS

Antonio G. Iocono	Temporary No Benefits Finance Division Office of the Chief Financial Officer (OPC)	Eff: 10/01/11 to 12/30/11
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APPOINTMENTS

Anthony J. Giammaruti	Electrical Technician Operations Division Construction & Maintenance (WWB)	Eff: 10/11/11
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TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Mark A. Gallo	From: Construction & Maintenance Mechanic Operations Division Construction & Maintenance (BFB)	To: Acting Maintenance Foreman Operations Division Construction & Maintenance (BFB) Eff: 10/01/11 to 10/07/11
Stephen F. Zielinski	From: Maintenance Technician Operations Division Construction & Maintenance (BFB)	To: Acting Maintenance Foreman Operations Division Construction & Maintenance (BFB) Eff: 10/01/11 to 10/28/11
Kevin M. Coram	From: Construction & Maintenance Mechanic Operations Division Construction & Maintenance (BFB)	To: Acting Maintenance Foreman Operations Division Construction & Maintenance (BFB) Eff: 10/08/11 to 11/04/11
Steven J. Hogan	From: Corporal of Police Public Safety Division Public Safety (WWB)	To: Acting Sergeant of Police Public Safety Division Public Safety (CBB) Eff: 10/08/11 to 12/09/11

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION (continued)

Daniel J. Ragone	From: Police Officer Public Safety Division Public Safety (BRB)	To: Acting Corporal of Police Public Safety Division Public Safety (WWB) Eff: 10/08/11 to 12/09/11
Michael J. Voll, Jr.	From: Corporal of Police Public Safety Division Public Safety (WWB)	To: Acting Sergeant of Police Public Safety Division Public Safety (WWB) Eff: 10/08/11 to 12/09/11

PROMOTIONS

Joyce A. Grace-Brown	From: Toll Collector Operations Division Bridge/Toll (WWB)	To: Plaza Supervisor Operations Division Bridge/Toll (CBB) Eff: 10/22/11
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INTERAGENCY TRANSFERS to DRPA - from PATCO

Dennis H. Moore	From: Electrical Foreman Way & Power PATCO	To: Electrical Foreman Operations Division Construction & Maintenance (BFB) Eff: 10/08/11
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TRANSFERS - DEPARTMENTAL

John M. Costello	From: Purchasing Specialist Finance Division Purchasing (OPC)	To: Purchasing Clerk Finance Division Purchasing (OPC) Eff: 10/01/11
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RETIREMENTS - None

RESIGNATIONS - None

DECEASED - None

REPORT OF THE CHIEF EXECUTIVE OFFICER

NOVEMBER 16, 2011

ATTACHMENT 3

CONTRACTS AND PURCHASES

**ACTIONS OF THE CHIEF EXECUTIVE OFFICER
ARTICLE XII-C
ATTACHMENT 3
CONTRACTS AND PURCHASES**

Re: Article XII-C, Section 1 (a)

Purchase Order P11P0332, Control Papers Company, Inc. Cranford, NJ. Clear Bags for Toll Collectors. Contract Value: NTE: \$ 13,185.00. (Low Bid of 3).

Purchase Order P11S0080, Dell Marketing, L.P. Round Rock, TX. Laptops for Public Safety. Contract Value: NTE \$ 17,462.52. (State Contract).

Purchase Order P11S0084, Dell Marketing, L.P. Round Rock, TX. Laptops for Public Safety. Contract Value: NTE \$ 14,552.10. (State Contract).

Purchase Order P11L0035, TAC 10. Cedar Falls, IA. Mobile dispatch, NCIC, Mobile Maps & Vehicle GPS. Contract Value: NTE \$ 12,818.00. (Sole Source).

Purchase Order P11L0036, TAC 10. Cedar Falls, IA. Mobile dispatch, NCIC, Mobile Maps & Vehicle GPS. Contract Value: NTE \$ 11,118.00. (Sole Source).

Purchase Order P11S0087, Trafcon Industrial, Inc. Mechanicsburg, PA. Vehicle Sign Mount. Contract Value: NTE \$14,610.10. (State Contract).

Purchase Order P11S0070, Gold Type business Machines, East Rutherford, NJ LPR-License Plate Reader. Contract Value: NTE \$18,570.50. (State Contract)

Purchase Order P11B0079, Brooks Personnel Inc. Voorhees, NJ. Temporary Staffing. Contract Value: NTE \$24,500.00. (Sole Source).

Purchase Order P11P0137, Camden Redi-Mix. Camden, NJ. Concrete Contract Value: NTE \$10,160.00. (Low Bid of 2)

Purchase Order P11C005, Rumsey Electric Co., Downingtown, PA. Lighting Fixture Replacements for the WWB. Contract Value: NTE \$24,462.50. (Low Bid of 13)

Moody Investor Services. Atlanta, GA. Annual Bond Monitoring Fee. Cost: \$ 15,800.00.

Purchase Order P11S0072, Hewlett Packard Company. Omaha, NE HP ProLiant Servers. Contract Value: NTE \$24,614.10. (State Contract)

**ACTIONS OF THE CHIEF EXECUTIVE OFFICER
ARTICLE XII-C
ATTACHMENT 3
CONTRACTS AND PURCHASES**

Re: Article XII-C, Section 1 (b)

None

Re: Article XII-C, Section 8 (Emergency)

None

Re: Article XII-C, Section 5

Authorized payments for Contracts and Engineers for the Bridges and PATCO Systems
As follows: (see accompanying Schedule 1)

Contracts and Engineers:	<u>\$12,427,482.16</u>
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**2011 CAPITAL BUDGET
SUBSTITUTION OF PROJECTS**

2011 Capital Budget – Realignment of Funds - From Schedule A (DRPA Miscellaneous Projects) – CBB Fire Alarm System Replacement to Schedule A (DRPA Miscellaneous Projects) 19' Scissors Left for BFB. Budget Amount: \$12,000.00.

11/16/2011

**ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
November 16, 2011**

Resolution #	Contract/Engineer	Contract Amount	Completed Work Percent	Completed Work (billed) Amount	Retained Amount	Prior Payments	Invoice No.	Amount
(DRPA-09-050)	Daidone Electric, Inc./Henkels & McCoy, Inc. Joint Venture PATCO Power Pole and Pole Line Replacement	\$28,559,305.72	59.5%	\$17,000,118.93	\$1,852,441.15	\$13,809,780.22	23	\$1,337,897.56
(DRPA-10-020)	American Bridge Company WWB Suspension & Anchorage Spans Deck Replacement	128,085,778.00	40.9%	52,349,730.39	4,945,498.99	44,451,476.34	13	2,952,755.06
(DRPA-10-152)	Iron Bridge CBB Structural Repairs	20,441,243.00	21.5%	4,389,694.38	438,969.44	2,871,971.21	5	1,078,753.73
(DRPA-11-007)	Farfield Company PATCO Lindenwold Yard Improvements	1,829,000.00	50.6%	926,004.00	92,025.20	745,617.60	5	88,361.20
(DRPA-11-005)	Vanait Electrical Construction, Inc. PATCO Linden Interlocking Rehabilitation	2,933,800.00	29.3%	859,417.61	85,941.76	502,706.70	5	270,769.15
(DRPA-10-143)	New Jersey Transit PATCO Bridge Painting & Structural Repairs	150,000.00	47.0%	70,510.17	0.00	52,030.71	3&4	18,479.46
(DRPA-10-077)	Cornell & Company BFB Deck Truss Rehabilitation	15,645,200.00	61.5%	9,615,829.00	981,282.28	7,808,232.75	12	826,313.97
(DRPA-10-099)	BRB Miscellaneous Structural Repairs	14,114,422.50	58.6%	8,265,251.54	766,123.14	6,272,914.63	8	1,226,213.77
(DRPA-10-132)	BFB Structural Improvements	10,655,610.00	57.7%	6,147,164.00	573,748.45	3,949,408.80	6	1,624,006.75
(DRPA-09-081)	HNTB Corporation PMA202 - Penn's Landing Ferry Terminal Upgrade	59,370.13	37.3%	22,165.14	0.00	21,078.16	7	1,086.98
(DRPA-09-081)	PMA 203-BFB Salt Storage Building	55,706.65	69.3%	38,600.49	0.00	33,564.35	4	3,036.14
(DRPA-10-022)	PATCO Track Rehabilitation Across BFB	3,151,242.54	97.1%	3,061,198.70	255,739.67	2,707,208.05	9	98,250.98
(DRPA-10-010)	PATCO Lindenwold Yard Diamond Rehab. - CMS	329,224.76	51.4%	169,330.30	16,738.64	134,222.40	12	18,369.26
(DRPA-10-016)	BFB Deck Truss Rehab. - CMS	2,539,855.84	49.5%	1,256,854.88	100,844.72	1,035,422.84	12	120,587.32
(DRPA-09-001)	Task Order TT313-WWB Pavement Rehabilitation Design	76,990.15	89.5%	68,918.56	0.00	59,634.61	5	9,283.95
(DRPA-10-132)	Task Order CS3119-Technical Support For Contract BF-31-2010	89,314.91	81.6%	72,903.09	0.00	56,748.84	7	16,154.25
(DRPA-11-061)	BFB Structural Improvements	499,708.14	2.5%	12,631.59	856.42	0.00	1&2	11,775.17
(DRPA-11-038)	Ammann & Whitney BRB Resurfacing Design Services	754,652.87	6.0%	45,399.96	3,953.83	8,125.85	2	33,320.28
(DRPA-09-001)	Urban Engineers, Inc. Task Order ME3603 - Improvements 3rd Rail Sectionalization	89,563.13	51.9%	46,524.08	0.00	23,912.23	3ME3603	22,611.85
(DRPA-10-021)	Construction Management Services	11,688,508.67	16.1%	1,879,649.18	146,119.55	1,514,823.79	7JV	218,705.84
(DRPA-09-081)	Jacobs Engineering Group, Inc PM A307 Program Management Radio Systems Assessment	110,447.00	21.2%	23,467.39	0.00	18,074.46	3	5,392.93
(DRPA-09-081)	PM A308 Services for the Development of FCC Narrowbanding	61,777.00	41.2%	25,426.90	0.00	0.00	1&2	25,426.90
(DRPA-09-001)	TaskOrder # EM3215 BFB Philadelphia Anchorage Substation Upgrades	90,091.39	68.1%	61,334.41	0.00	57,708.43	5	3,625.98
(DRPA-10-143)	Birdsall Services Group (formerly CMX, Inc.) PATCO Bridges Painting & Structural Repairs C.M.S CBB Deck Joint Replacement	766,302.51	66.5%	509,717.26	33,890.78	334,638.35	7&8	141,188.13
(DRPA-10-103)	A.P. Construction, Inc. PATCO Bridge Painting & Structural Repairs	6,856,656.00	66.4%	4,549,685.09	401,594.40	3,311,538.33	6	836,552.36
(DRPA-08-012)	PATCO Subway Tunnel Standpipe System	3,090,000.00	97.0%	2,997,128.00	69,240.70	2,700,387.30	9	227,500.00
(DRPA-11-030)	Greenman-Pedersen Inc. CMS CBB Structural Repairs	1,537,227.33	16.9%	260,025.01	22,719.26	175,364.33	4	61,941.42
(DRPA-11-012)	J.P.C. Group, Inc. PATCO Pumps and Compressors Replacements	3,146,000.00	59.6%	1,874,000.00	187,400.00	1,414,710.00	5	271,890.00
(DRPA-10-144)	WWB Permit Vehicle Staging Area	1,928,765.00	75.8%	1,461,380.00	121,288.12	1,029,707.88	6	310,384.00
(DRPA-11-041)	PATCO Woodcrest Station Platform Rehabilitation	511,970.00	36.6%	187,414.08	18,741.40	43,671.00	2	125,001.68

**ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
November 16, 2011**

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (billed) Percent</i>	<i>Completed Work (billed) Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
(DRPA-09-060)	Gannett Fleming, Inc. PATCO Right of Way Embankment Restoration Drainage Improvements/Retaining Wall Rehabilitation	518,273.00	79.8%	413,641.86	41,364.20	356,455.11	19	15,822.55
(DRPA-10-076)	Paulus, Sokolowski & Sartor, LLC BFB Light Duty Maintenance Bldg. Design & Construction Support	233,992.00	70.3%	164,436.63	9,396.52	149,282.69	9&10	5,757.42
(DRPA-08-093) (Emergency Powers Board Impasse)	AECOM (formerly DMJM & Harris, Inc.) BRB & CBB Structural Repairs Task Order # TT2505 BFB Standpipe Testing & Evaluation	1,364,796.00 100,427.40	93.9% 93.4%	1,282,178.79 93,752.22	99,218.64 0.00	1,157,228.46 90,067.10	31 11	25,731.69 3,685.12
(DRPA-10-100) (DRPA-09-001) (DRPA-10-005)	Remington & Vernick Engineers, Inc. BRB Misc. Structural Repairs Task Order # CS3122 - PATCO Woodcrest Station Platform Rehab. Const. Phase Srvs. 2010 Biennial Inspection - PATCO	915,244.51 29,875.00 311,650.00	55.6% 32.6% 89.7%	508,776.40 9,734.59 279,616.84	37,589.29 0.00 14,416.26	405,006.27 0.00 258,488.53	10 1&2 16	66,180.84 9,734.59 6,712.05
(DRPA-10-078)	Sea Tow Delaware River Safety Boat Services 11/1/2010-10/31/2011	112,880.00	6.7%	7,522.50	0.00	5,950.00	86	1,572.50
(DRPA 10-0135)	SunGard Recovery Services System Disaster Recovery Services 4/2011-3/31/2016	225,240.00	12.8%	28,828.00	0.00	25,353.00	152327393	3,475.00
(DRPA 08-094)	Interstate Mobile Care Pre Employment Physicals	55,000.00	86.7%	47,670.00	0.00	47,381.00	10791	289.00
(DRPA-10-078)	Workstream HR Performance Management System 1/1/11-12/31/13	125,000.00	35.8%	44,725.00	0.00	41,875.00	122769	2,850.00
(DRPA-08-066)	Tektron Corporation DRPA 800 MHz Radio Communication System Maintenance Agreement 10/2008-10/2011	241,452.00	100.0%	241,452.00	0.00	234,745.00	36	6,707.00
(DRPA-08-069) (DRPA-08-069)	Transcore E-Z-Pass System Equipment, Software Maintenance & Repair Services Toll System Upgrade	6,645,073.60 1,657,969.00	87.3% 96.5%	5,803,640.81 1,600,015.45	0.00 0.00	5,752,952.57 1,475,290.95	11-03085 19503&20677	50,688.24 124,724.50
(DRPA-08-071)	Benefit Harbor, LP Benefitis Consulting Services	560,000.00	83.1%	465,327.48	0.00	455,027.48	2659&2660	10,300.00
(DRPA-10-105)	PRWT Services, Inc. Part-Time Toll Collectors 11/1/2010 - 10/31/2013	3,081,000.00	30.3%	935,029.65	0.00	857,730.04	various	77,299.61
(DRPA-09-001)	S. T Hudson Engineers, Inc. Task Order ME3607 - Rehab Riverlink Ferry Due to Fire Damage to Fender Cluster	16,540.32	21.0%	3,467.00	0.00	0.00	1	3,467.00
(DRPA-10-104)	TUCS Cleaning Services, Inc. Custodial Services	1,014,000.00	30.1%	305,460.81	0.00	278,611.83	47060	26,848.98
Total Contract and Engineer Payments								\$12,427,482.16

MONTHLY REPORT
GENERAL PROCUREMENT ACTIVITY

During the month of October there were 48 Purchase Orders awarded totaling \$321,979.52.

Approx. 25.5% or \$82,371.25 of the monthly dollar total was made available to MBE and WBE's, representing 18.7% or 9 of the monthly total number of Purchase Orders.

Of the total monthly procurement available to MBE's and WBE's, approx. 1% or \$863.25 was awarded to MBE's and approx. 3.2% or \$2,703.00 was awarded to WBE's.

Of the total number of Purchase Orders available to MBE's and WBE's, approx. 22.2% or 2 Purchase Orders were awarded to MBE's and approx. 33.3% or 3 Purchase Orders were awarded to WBE's.

REPORT OF THE CHIEF EXECUTIVE OFFICER

NOVEMBER 16, 2011

ATTACHMENT 4

RISK MANAGEMENT AND SAFETY REPORT

DELAWARE RIVER PORT AUTHORITY INTEROFFICE COMMUNICATION

To: Toni P. Brown, Chief Administrative Officer

From: Marianne Staszewski, Director, Risk Management & Safety

Subject: Risk Management & Safety October Activity Report.

The DRPA Risk Management & Safety Staff were in attendance for the following meetings for the month of October.

Contractor Meetings Attended By Risk Management & Safety			
DATE	CONTRACTOR	DRPA CONTRACT NO.	PROJECT/WORK AREA
10/5, 10/19	Cornell & Company	BFB-26-2010	Bi-monthly Safety Meetings BFB Deck Truss Rehabilitation
10/5, 10/19	Cornell & Company	BRB-11-2010	Bi-monthly Safety Meetings BRB Misc Structural Repair
10/12, 10/26	American Bridge	WWB-12-2009	Bi-monthly Safety Meetings WWB Deck Rehabilitation
10/13	Chammings Electric Inc.	G-23-2011	Pre-Construction Meeting, G-23-2011, Substation Replacements at BRB & WWB
10/13, 10/27	Carr & Duff	CBB-19-2010	Bi-monthly Safety Meetings CBB Security & Lighting Improvements
10/13, 10/27	Iron Bridge	CBB-18-2010	CBB Misc Structural Repairs Progress meetings
10/13, 10/27	Scalfo Electric Inc.	CB-20-2010	CBB Substation Relocation to Pier E-10 Progress Meeting
10/14	TBD	BF-24-2011	Contract No. BF-24-2011, BFB Salt Storage Building Pre-Bid meeting
10/25	Aliano Construction	BR14 2010	Pre-construction Meeting BRB Administration Building concrete repairs Non OCIP
10/25	Amman & Whitney	TBD	BRB Resurfacing Design meeting
Safety Meetings Attended By Safety Specialists * attended by Risk Management also			
DATE		NAME OF MEETING	
10/4		Slips, Trips & Falls Preparation Meeting	
10/7		Rules & Procedures Safety Subcommittee Meeting	
10/11	*	Incident Accident Investigation Committee Meeting	
10/11		Workplace Safety – CBB, BRB, BFB, WWB	
10/18		Program & Activities Committee	
10/20		Finalize Health Fair Preparations	
10/25	*	Delaware River Port Authority Fleet Safety Meeting	
10/26	*	Central Safety & Health Meeting	

Risk Management Meetings Attended By Risk Management	
DATE	NAME OF MEETING
10/6, 13, 18, 25	Weekly Staff Meetings with CAO
10/19	Safety Meeting with Cornell & Company personnel and The Graham Company Safety Consultants
10/27	2012 Risk Management & Safety Budget Hearing
10/28	Performance Management Training @ Burlington County College

The DRPA Risk Management & Safety Staff were involved in the following training activities for the month of October.

Safety Training Conducted or Attended By Risk Management & Safety		
DATE		TYPE OF TRAINING
10/3, 6, 11, 13, 18, 20, 25, 27		Fleet Safety Policy and D&A Refresher Training for OPC and Public Safety
10/12, 10/21		Snow Plow Safety Awareness Training CBB WWB BRB BFB
10/12		New Hire Orientation
10/12		Fall Protection Safety Awareness
10/14		Interstate Mobile: Reasonable Suspicion Training for DRPA Managers

The DRPA Risk Management & Safety Staff were involved in the following activities for the month of October.

- The Safety staff conducted day time and night time random drug & alcohol testing on both Public Safety personnel (under policy 147A) and Construction & Maintenance personnel (under policy 147B).
- Safety Specialists reviewed various Health and Safety plans from contractors who were awarded construction and/or design projects during the month of October.
- Safety Specialists reviewed and commented on various engineering Technical and Special Provisions documents for future DRPA projects.
- Risk Management reviewed and recommended the inclusion of proper insurance requirements on various Requests for Bids from the Purchasing Department, Request for Proposals from the Engineering Department, Finance Department and third party contracts for the Legal Department.

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
STANDARD INSURANCE COMPANY	A/P Group Life & Accident	10-085	\$100,072.55
	A/P Group Life & Accident	Total	\$100,072.55
MONTGOMERY NEWSPAPERS	Advertising and Promotion	25KTHRES	\$5,760.00
	Advertising and Promotion	Total	\$5,760.00
COUNTRY GAS SERVICES INC	Alternate Fuel	25KTHRES	\$597.00
	Alternate Fuel	Total	\$597.00
ACCOUNTANTS FOR YOU, INC	Audit, Legal, Consultant & Other	25KTHRES	\$6,682.97
ACCOUNTING PRINCIPALS	Audit, Legal, Consultant & Other	25KTHRES	\$8,172.25
ARCHER & GREINER	Audit, Legal, Consultant & Other	09-102	\$27,482.57
BALLARD SPAHR ANDREWS & INGERSOLL	Audit, Legal, Consultant & Other	01-140	\$1,133.00
BENEFIT HARBOR, LP	Audit, Legal, Consultant & Other	08-071	\$10,300.00
BROOKS PERSONNEL INC	Audit, Legal, Consultant & Other	25KTHRES	\$10,992.60
BROWN & CONNERY	Audit, Legal, Consultant & Other	09-102	\$4,567.50
DUANE MORRIS, LLP	Audit, Legal, Consultant & Other	09-102	\$22,735.48
FRIEDMAN KAPLAN SEILER & ADELMAN	Audit, Legal, Consultant & Other	01-140	\$4,320.00
JACKSON LEWIS LLP	Audit, Legal, Consultant & Other	09-102	\$5,520.50
MOODY'S INVESTORS SERVICES	Audit, Legal, Consultant & Other	25KTHRES	\$15,800.00
PARKER MCCAY P.A.	Audit, Legal, Consultant & Other	09-102	\$3,040.06
RIKER, DANZIG, SCHERER & HYLAND	Audit, Legal, Consultant & Other	09-102	\$42,795.44
STEVENS & LEE	Audit, Legal, Consultant & Other	09-102	\$6,691.85
	Audit, Legal, Consultant & Other	Total	\$170,234.22
LEXISNEXIS	Background Verifications	25KTHRES	\$100.00
	Background Verifications	Total	\$100.00
BANK OF NEW YORK MELLON	Bank Trustee Fees	25KTHRES	\$2,500.00
	Bank Trustee Fees	Total	\$2,500.00
BARRIER SYSTEMS INC	Barrier Machine - Repair & Maint	25KTHRES	\$6,000.00
	Barrier Machine - Repair & Maint	Total	\$6,000.00
UNI-SELECT USA, INC	Batteries	11-016	\$752.45
	Batteries	Total	\$752.45
JACOBS ENGINEERING GROUP INC	BFB Anchorage Substation Upgrades	09-001	\$3,625.98
	BFB Anchorage Substation Upgrades	Total	\$3,625.98
CORNELL & CO INC	BFB Deck Truss Rehabilitation	10-077	\$840,355.50
HOWARD NEEDLES & TAMMEN	BFB Deck Truss Rehabilitation	10-016	\$107,005.60
	BFB Deck Truss Rehabilitation	Total	\$947,361.10
HOWARD NEEDLES & TAMMEN	BFB Salt Storage Building	11-061	\$12,631.59
	BFB Salt Storage Building	Total	\$12,631.59
CORNELL & CO INC	BFB Structural Improvements	10-099	\$1,295,346.40
	BFB Structural Improvements	Total	\$1,295,346.40
BANK OF NEW YORK	Bond Service (Bank Trustee)	Bond Resolutions	\$765,000.00
TD BANK NORTH	Bond Service (Bank Trustee)	Bond Resolutions	\$4,186,000.00
	Bond Service (Bank Trustee)	Total	\$4,951,000.00
AECOM	BRB & CBB Structural Repairs	08-093	\$25,731.69
	BRB & CBB Structural Repairs	Total	\$25,731.69
AMMANN & WHITNEY	BRB Resurfacing Design Services	11-038	\$33,320.28
	BRB Resurfacing Design Services	Total	\$33,320.28
CORNELL & CO INC	BRB Structural Repairs	10-132	\$1,540,832.59
REMINGTON & VERNICK ENGINEERS	BRB Structural Repairs	10-100	\$70,206.34
	BRB Structural Repairs	Total	\$1,611,038.93
A.P. CONSTRUCTION INC	Bridge Rehabilitation	10-103	\$836,552.36
BIRDSALL SERVICES GROUP, INC.	Bridge Rehabilitation	10-143	\$141,188.13
	Bridge Rehabilitation	Total	\$977,740.49
PAULUS, SOKOLOWSKI, & SARTOR	Buildings	10-076	\$5,757.42
	Buildings	Total	\$5,757.42
SODEXO, INC & AFFILIATES	Business Meetings	25KTHRES	\$255.00
SOUTHERN NJ DEVELOPMENT COUNCIL	Business Meetings	25KTHRES	\$35.00
	Business Meetings	Total	\$290.00
PORT AUTHORITY TRANSIT	Capital Labor		\$405,477.60
	Capital Labor	Total	\$405,477.60
GREENMAN PEDERSEN INC	CBB Structural Repairs	11-030	\$61,941.42
IRON BRIDGE CONSTRUCTORS, INC.	CBB Structural Repairs	10-152	\$1,078,753.73
	CBB Structural Repairs	Total	\$1,140,695.15
SHANNON K. GREGORY	CDL License	25KTHRES	\$44.00
	CDL License	Total	\$44.00
DELTA DENTAL	Cobra Reimbursements	10-087	\$814.50
VISION BENEFITS OF AMERICA	Cobra Reimbursements	10-084	\$130.44
	Cobra Reimbursements	Total	\$944.94
SODEXO, INC & AFFILIATES	Commissioner Meeting Expense	25KTHRES	\$105.00
	Commissioner Meeting Expense	Total	\$105.00
HEWLETT PACKARD COMPANY	Computer Equipment	25KTHRES	\$24,204.96
	Computer Equipment	Total	\$24,204.96
MISTRAS GROUP INC.	Contractual Services	25KTHRES	\$1,187.50

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
TONI CORSEY	Employee Mileage	25KTHRES	\$111.00
VIJAY R PANDYA	Employee Mileage	25KTHRES	\$33.30
	Employee Mileage	Total	\$1,827.88
JOHN A DIRIEGO	Employee Mileage-PATCO	25KTHRES	\$100.45
	Employee Mileage-PATCO	Total	\$100.45
VISION BENEFITS OF AMERICA	Employee Vision Insurance	10-084	\$2,767.84
	Employee Vision Insurance	Total	\$2,767.84
DELL MARKETING L.P.	Equipment	25KTHRES	\$1,013.93
DEPTFORD HONDA YAMAHA	Equipment	25KTHRES	\$1,979.00
EPLUS TECHNOLOGY INC	Equipment	25KTHRES	\$33.76
EUGENE CHMUKH	Equipment	25KTHRES	\$103.23
MANCINE OPTICAL	Equipment	25KTHRES	\$510.53
RITZ CAMERA & IMAGE LLC	Equipment	25KTHRES	\$95.95
THOMSON WEST	Equipment	25KTHRES	\$186.00
MCQUADE & BANNIGAN	Equipment	25KTHRES	\$13,011.38 **
SECURITY MIRRORS	Equipment	25KTHRES	\$1,121.75 **
	Equipment	Total	\$18,055.53
NJ E-ZPASS	E-ZPass Bank Charges	04-031	\$1,204.18
	E-ZPass Bank Charges	Total	\$1,204.18
ACS STATE & LOCAL SOLUTIONS	E-ZPass Clearing Account	04-031	\$68,976.75
	E-ZPass Clearing Account	Total	\$68,976.75
NJ TURNPIKE AUTHORITY (NJ E-ZPASS)	E-ZPass Credit Card Fee	04-031	\$186,890.12
	E-ZPass Credit Card Fee	Total	\$186,890.12
AMERICAN EXPRESS	E-ZPass Credit Card Fees	04-031	\$4.73
	E-ZPass Credit Card Fees	Total	\$4.73
ACS STATE & LOCAL SOLUTIONS	E-ZPass Fixed Monthly Operations Fee	04-031	\$26,376.70
	E-ZPass Fixed Monthly Operations Fee	Total	\$26,376.70
NEW JERSEY TURNPIKE AUTHORITY	E-ZPass Toll System	04-031	\$166,939.08 **
TRANSCORE	E-ZPass Toll System	08-069	\$124,724.50 **
	E-ZPass Toll System	Total	\$291,663.58
ACS STATE & LOCAL SOLUTIONS	E-ZPass VPC	04-031	\$23,829.49
	E-ZPass VPC	Total	\$23,829.49
ACS STATE & LOCAL SOLUTIONS	E-ZPass Walk In CSC	04-031	\$42,259.90
	E-ZPass Walk In CSC	Total	\$42,259.90
INTERNAL REVENUE SERVICE	Federal/FICA Payroll Taxes		\$729,013.18
	Federal/FICA Payroll Taxes	Total	\$729,013.18
ISOBUNKERS, LLC	Gasoline - Unleaded	11-047	\$37,979.34
	Gasoline - Unleaded	Total	\$37,979.34
P S E & G	Heat	UTILITY	\$628.73
PHILADELPHIA GAS WORKS	Heat	UTILITY	\$1,257.30
SOUTH JERSEY GAS COMPANY	Heat	UTILITY	\$568.12
	Heat	Total	\$2,454.15
NATIONAL UNION AIGRM	Insurance	08-022	\$60,488.38
	Insurance	Total	\$60,488.38
SWARTHMORE GROUP, INC	Investment Fees	PRE 8-18	\$22,032.00
	Investment Fees	Total	\$22,032.00
NEW HORIZONS	Internal Training Expense	25KTHRES	\$19,999.00
	Internal Training Expense	Total	\$19,999.00
O'NEILL CONSULTING CORP	IUOE Health & Welfare	09-097	\$4,623.66
	IUOE Health & Welfare	Total	\$4,623.66
IUOE 542 BENEFIT FUNDS	IUOE Medical Insurance	07-040	\$2,601.50
IUOE 542 BENEFIT FUNDS	IUOE Medical Insurance	09-097	\$264,052.25
	IUOE Medical Insurance	Total	\$266,653.75
TIM SALVATORE	Job Certifications & Licenses	25KTHRES	\$50.00
	Job Certifications & Licenses	Total	\$50.00
WEEDS, INC.	Landscaping - Fertilizer	25KTHRES	\$2,975.00
	Landscaping - Fertilizer	Total	\$2,975.00
AMERICAN ASPHALT, INC.	Legal Settlement		\$21,303.54
	Legal Settlement	Total	\$21,303.54
BANK OF AMERICA	Letter of Credit Payment	Bond Resolutions	\$450.00
	Letter of Credit Payment	Total	\$450.00
EN NET SERVICES	Licensing Fees - Software	25KTHRES	\$6,596.50
HEWLETT PACKARD COMPANY	Licensing Fees - Software	25KTHRES	\$532.25
	Licensing Fees - Software	Total	\$7,128.75
CAMDEN PARKING AUTHORITY	Limited Mobility Parking	25KTHRES	\$680.00
	Limited Mobility Parking	Total	\$680.00
BANK OF AMERICA	LOC Fees - 2008 Ref Rev Bonds	08-021	\$569,756.93
MERRILL LYNCH, PIERCE & FENNER	LOC Fees - 2008 Ref Rev Bonds	08-021	\$28,029.88
	LOC Fees - 2008 Ref Rev Bonds	Total	\$597,786.81
BANK OF AMERICA	LOC Fees - 2010 Ref Rev Bonds	09-075	\$644,322.49
J. P. MORGAN CHASE BANK, N.A.	LOC Fees - 2010 Ref Rev Bonds	09-075	\$600.00

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
J. P. MORGAN SECURITIES INC.	LOC Fees - 2010 Ref Rev Bonds	09-075	\$37,397.26
MERRILL LYNCH, PIERCE & FENNER	LOC Fees - 2010 Ref Rev Bonds	09-075	\$37,808.22
PNC BANK, NATIONAL ASSOCIATION	LOC Fees - 2010 Ref Rev Bonds	09-075	\$176,005.75
PNC CAPITAL MARKETS LLC	LOC Fees - 2010 Ref Rev Bonds	09-075	\$12,602.74
	LOC Fees - 2010 Ref Rev Bonds	Total	\$908,736.46
TRANSCORE	Maint. Fee - Toll Collection Equip	08-069	\$50,688.24
	Maint. Fee - Toll Collection Equip	Total	\$50,688.24
INTERSTATE MOBILE CARE, INC.	Medical Testing	25KTHRES	\$289.00
	Medical Testing	Total	\$289.00
AMERICAN SOCIETY OF CIVIL ENGINEERS	Membership Dues	25KTHRES	\$1,640.00
	Membership Dues	Total	\$1,640.00
CHOP FOUNDATION	Memorial-William Rebstock	25KTHRES	\$500.00
	Memorial-William Rebstock	Total	\$500.00
TD BANK NORTH	Net Payroll		\$121,855.35
WELLS FARGO BANK, NA	Net Payroll		\$1,813,670.34
	Net Payroll	Total	\$1,935,525.69
N.J. STATE - GIT	NJ Payroll Taxes		\$57,846.42
	NJ Payroll Taxes	Total	\$57,846.42
HEWLETT PACKARD COMPANY	Office Equipment	25KTHRES	\$8,636.27
	Office Equipment	Total	\$8,636.27
PAPER MART	Office Supplies	10-096	\$952.50
SPRINGTIME, INC.	Office Supplies	25KTHRES	\$59.68
W.B. MASON CO. INC.	Office Supplies	10-155	\$1,940.96
	Office Supplies	Total	\$2,953.14
PA DEPT OF REVENUE	PA Payroll Taxes		\$27,513.76
	PA Payroll Taxes	Total	\$27,513.76
PA STATE EMP RETIREMENT SYS	PA Pension Employee Share		\$177,210.63
	PA Pension Employee Share	Total	\$177,210.63
PAPER MART	Paper	10-096	\$1,305.10
	Paper	Total	\$1,305.10
CAMDEN REDEVELOPMENT AGENCY	Parkade Building Demolition	09-015	\$454,385.28
	Parkade Building Demolition		\$454,385.28
ACS STATE & LOCAL SOLUTIONS	Parking TXN Fees	04-031	\$508.42
	Parking TXN Fees	Total	\$508.42
PRWT SERVICES INC	Part-time Toll Collectors	10-105	\$77,299.61
	Part-time Toll Collectors	Total	\$77,299.61
REMINGTON & VERNICK ENGINEERS	PATCO 2010 Biennial Inspection	10-005	\$7,383.26
	PATCO 2010 Biennial Inspection	Total	\$7,383.26
JPC GROUP	PATCO 8th & Market Pump Room	11-012	\$241,664.93 **
	PATCO 8th & Market Pump Room	Total	\$241,664.93
LEXISNEXIS	PATCO Background Verifications	25KTHRES	\$225.00
	PATCO Background Verifications	Total	\$225.00
NEW JERSEY TRANSIT	PATCO Bridge Painting	10-143	\$18,479.46 **
	PATCO Bridge Painting	Total	\$18,479.46
URBAN ENGINEERS INC	PATCO Lindenwold Yard Improvements	09-001	\$22,611.85 **
	PATCO Lindenwold Yard Improvements	Total	\$22,611.85
DAIDONE ELECTRIC INC	PATCO Power Pole Replacement	09-050	\$1,337,897.56 **
	PATCO Power Pole Replacement	Total	\$1,337,897.56
SPRINT	PATCO Telephone	UTILITY	\$1,490.77
	PATCO Telephone	Total	\$1,490.77
HOWARD NEEDLES & TAMMEN	PATCO Track Across BFB Rehabilitation	10-022	\$74,498.96 **
	PATCO Track Across BFB Rehabilitation	Total	\$74,498.96
PNC	P-Card Purchases	09-075	\$88,712.37
	P-Card Purchases	Total	\$88,712.37
CITY OF PHILADELPHIA	Phila Employee W/H Taxes		\$23,955.05
	Phila Employee W/H Taxes	Total	\$23,955.05
UNITED PARCEL SERVICE (UPS)	Postage	25KTHRES	\$843.87
	Postage	Total	\$843.87
ALLEN REPRODUCTION CO	Printing	25KTHRES	\$112.75
	Printing	Total	\$112.75
HEALTHMARK INC	Professional Services	25KTHRES	\$15.00
	Professional Services	Total	\$15.00
HOWARD NEEDLES & TAMMEN	PM-Penn's Landing Ferry Terminal	09-081	\$4,123.12 **
JACOBS ENGINEERING GROUP INC	PM-800 mhz Radio Project	09-081	\$30,819.83 **
	Program Management	Total	\$34,942.95
TD BANK NORTH	Quarterly Remarketing Fee	08-021	\$31,144.02
	Quarterly Remarketing Fee	Total	\$31,144.02
DHS FEMA	Refund Grant Payment To FEMA	PRE 8-18	\$200,000.00
	Refund Grant Payment To FEMA	Total	\$200,000.00
GANNETT FLEMING, INC.	Rehabilitation Drainage	09-060	\$15,822.55 **
	Rehabilitation Drainage	Total	\$15,822.55

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
TRANSPORT PLANNING & SERVICES	Rentals	25KTHRES	\$330.00
	Rentals	Total	\$330.00
PROVANTAGE CORPORATION	Repair/Replacement Toll Equip	25KTHRES	\$376.35
	Repair/Replacement Toll Equip	Total	\$376.35
WM. HARGROVE MARINA	Repairs - Boats	25KTHRES	\$40.00
	Repairs - Boats	Total	\$40.00
AMERICAN ASPHALT CO	Repairs - Bridges	25KTHRES	\$172.65
HMW ENTERPRISES, INC.	Repairs - Bridges	25KTHRES	\$3,919.49
OPSCI, INC	Repairs - Bridges	25KTHRES	\$773.09
V & S DELAWARE GALVANIZING	Repairs - Bridges	25KTHRES	\$548.24
	Repairs - Bridges	Total	\$5,413.47
GROVE SUPPLY	Repairs - Buildings	25KTHRES	\$3,798.93
MBI GROUP, INC.	Repairs - Buildings	25KTHRES	\$742.00
REUTER-HANNEY CO INC	Repairs - Buildings	25KTHRES	\$1,365.00
TRI-COUNTY TERMITE & PEST CONTROL INC.	Repairs - Buildings	25KTHRES	\$140.00
	Repairs - Buildings	Total	\$6,045.93
FERGUSON & MC CANN INC	Repairs - Equipment	25KTHRES	\$1,070.00
IRVINE FIRE PROTECTION	Repairs - Equipment	25KTHRES	\$1,435.00
MODERN GROUP LTD	Repairs - Equipment	25KTHRES	\$1,100.00
R & R RADAR INC.	Repairs - Equipment	25KTHRES	\$69.95
	Repairs - Equipment	Total	\$3,674.95
ASSOC. REFRIGERATION INC	Repairs - Heating/AC System	25KTHRES	\$3,585.83
FERGUSON & MC CANN INC	Repairs - Heating/AC System	25KTHRES	\$359.00
TRISTATE HVAC EQUIPMENT, LLP	Repairs - Heating/AC System	25KTHRES	\$5,878.96
	Repairs - Heating/AC System	Total	\$9,823.79
ONE CALL SYSTEMS, INC	Repairs - Signs	25KTHRES	\$62.72
	Repairs - Signs	Total	\$62.72
AMERICAN ASPHALT CO	Replacement of Roadway	25KTHRES	\$4,302.00
NATIONAL PAVING CO, INC	Replacement of Roadway	25KTHRES	\$1,212.80
NATIONAL PAVING CO, INC	Replacement of Roadway	25KTHRES	\$4,222.14
W. HARGROVE RECYCLING, INC	Replacement of Roadway	25KTHRES	\$1,175.30
WELDON ASPHALT	Replacement of Roadway	25KTHRES	\$2,220.00
	Replacement of Roadway	Total	\$13,132.24
STANDARD INSURANCE COMPANY	Retiree Life Insurance	10-085	\$38,691.54
	Retiree Life Insurance	Total	\$38,691.54
AARP HEALTH CARE OPTIONS	Retiree Medical Insurance	10-108	\$240,648.93
CIGNA HEALTHCARE - CGLIC	Retiree Medical Insurance	10-086	\$312,274.00
HORIZON BLUE CROSS BLUE SHIELD	Retiree Medical Insurance	10-107	\$109,214.94
	Retiree Medical Insurance	Total	\$662,137.87
S T HUDSON ENGINEERS, INC	Riverlink Ferry	09-001	\$3,467.00
	Riverlink Ferry	Total	\$3,467.00
VANALT ELECTRICAL CONSTRUCTION	Signal/Communication (Rail)	11-005	\$270,769.15 **
	Signal/Communication (Rail)	Total	\$270,769.15
UNI-SELECT USA, INC	Snow Removal - Equipment Repairs	11-016	\$849.24
UNI-SELECT USA, INC	Snow Removal - Equipment Repairs	11-016	\$956.02
	Snow Removal - Equipment Repairs	Total	\$1,805.26
SUNGARD AVAILABILITY SERVICES	Soft/Hardware Service Contracts	10-135	\$3,475.00
	Soft/Hardware Service Contracts	Total	\$3,475.00
AECOM	Standpipe Testing & Evaluation	PRE 8-18	\$3,685.12 **
	Standpipe Testing & Evaluation	Total	\$3,685.12
A&A GLOVE & SAFETY CO.	Stores Inventory	25KTHRES	\$1,823.76
ADVANTAGE LIGHTING	Stores Inventory	25KTHRES	\$577.50
AIRGAS REFRIGERANTS, INC	Stores Inventory	25KTHRES	\$1,431.20
ASPEN CHEMICAL INC.	Stores Inventory	25KTHRES	\$1,468.60
CITY AUTO PAINT & SUPPLY, INC	Stores Inventory	25KTHRES	\$547.60
COOPER ELECTRIC SUPPLY CO	Stores Inventory	25KTHRES	\$4,824.12
E. THOMAS BRETT BUS INC	Stores Inventory	25KTHRES	\$1,205.00
FM DIGITAL SERVICES CORPORATION	Stores Inventory	25KTHRES	\$525.00
FRANKLIN ELECTRIC CO	Stores Inventory	25KTHRES	\$1,264.20
LINDLEY ELECTRIC SUPPLY CO.	Stores Inventory	25KTHRES	\$4,609.52
MULTIFACET, INC.	Stores Inventory	25KTHRES	\$795.97
MULTIFACET, INC.	Stores Inventory	25KTHRES	\$1,559.45
PABCO INDUSTRIES, INC	Stores Inventory	25KTHRES	\$2,280.00
PENDERGAST SAFETY EQUIP	Stores Inventory	25KTHRES	\$219.00
RUMSEY ELECTRIC CO	Stores Inventory	25KTHRES	\$796.70
SALERNO TIRE CORPORATION	Stores Inventory	25KTHRES	\$2,156.92
WHARTON HARDWARE & SUPPLY	Stores Inventory	25KTHRES	\$546.24
	Stores Inventory	Total	\$26,630.78
GOVERNMENT NEWS NETWORK	Subscriptions	25KTHRES	\$165.00
J J KELLER & ASSOCIATES INC	Subscriptions	25KTHRES	\$398.94
THOMPSON PUBLISHING GROUP	Subscriptions	25KTHRES	\$439.70

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
	Subscriptions	Total	\$1,003.64
DELL MARKETING L.P.	Supplies	25KTHRES	\$13,835.51
ECO-BATTERY, INC.	Supplies	25KTHRES	\$11,932.90
EPLUS TECHNOLOGY INC	Supplies	25KTHRES	\$2,476.90
HEWLETT PACKARD COMPANY	Supplies	25KTHRES	\$1,295.00
POTTY QUEEN	Supplies	25KTHRES	\$360.00
SAFETY-KLEEN	Supplies	25KTHRES	\$97.00
SOUTH JERSEY WELDING	Supplies	25KTHRES	\$574.75
TRI-COUNTY TERMITE & PEST CONTROL INC.	Supplies	25KTHRES	\$180.00
VALLEY NATIONAL GASES INC.	Supplies	25KTHRES	\$903.30
	Supplies	Total	\$31,655.36
A.P. CONSTRUCTION INC	Support Equipment -PATCO Subway Tunnel	08-012	\$227,500.00 **
	Support Equipment -PATCO Subway Tunnel	Total	\$227,500.00
UBS GLOBAL ASSET MANAGEMENT	Swap Interest Payments	Bond Resolutions	\$3,504,003.70
	Swap Interest Payments	Total	\$3,504,003.70
HOWARD NEEDLES & TAMMEN	Technical Support Services BFB	09-001	\$9,283.95 **
	Technical Support Services BFB	Total	\$9,283.95
SPRINT	Telephone	UTILITY	\$4,727.98
VERIZON	Telephone	UTILITY	\$1,955.67
	Telephone	Total	\$6,683.65
AL AFFLERBACH	Toll Refunds	25KTHRES	\$10.00
CYNTHIA SNYDER	Toll Refunds	25KTHRES	\$10.00
MANSINRAN SINGH	Toll Refunds	25KTHRES	\$5.00
MIKE MALANDRO	Toll Refunds	25KTHRES	\$15.00
TERESA MANGINI	Toll Refunds	25KTHRES	\$10.00
	Toll Refunds	Total	\$50.00
HOWARD NEEDLES & TAMMEN	Track Renewal	10-022	\$34,454.89 **
	Track Renewal	Total	\$34,454.89
FARFIELD COMPANY	Track Upgrading	11-007	\$88,361.20 **
HOWARD NEEDLES & TAMMEN	Track Upgrading	10-010	\$20,391.69 **
	Track Upgrading	Total	\$108,752.89
ASHOK PATEL	Training - Registration	25KTHRES	\$300.00
BUSINESS & LEGAL RESOURCES INC	Training - Registration	25KTHRES	\$219.00
COMPLIANCE SOLUTIONS	Training - Registration	25KTHRES	\$150.00
ENTERPRISE CENTER AT BCC	Training - Registration	25KTHRES	\$8,400.00
GARDEN STATE COUNCIL SHRM	Training - Registration	25KTHRES	\$650.00
GLOUCESTER COUNTY POLICE ACADEMY	Training - Registration	25KTHRES	\$30.00
M. LEE SMITH PUBLISHERS LLC	Training - Registration	25KTHRES	\$247.00
NATIONAL TECHNOLOGY TRANSFER	Training - Registration	25KTHRES	\$7,410.00
NEW JERSEY INSTITUTE	Training - Registration	25KTHRES	\$529.00
ROCKHURST UNIVERSITY	Training - Registration	25KTHRES	\$299.00
SKILLPATH SEMINARS	Training - Registration	25KTHRES	\$149.00
TIM SALVATORE	Training - Registration	25KTHRES	\$28.95
	Training - Registration	Total	\$18,411.95
ACS STATE & LOCAL SOLUTIONS	Transaction Fees	04-031	\$218,846.41
GOVDEALS, INC.	Transaction Fees	25KTHRES	\$904.29
	Transaction Fees	Total	\$219,750.70
HOMELAND DEFENSE SOLUTIONS INC	Transit Grant Payment	25KTHRES	\$11,250.00
	Transit Grant Payment	Total	\$11,250.00
WASTE MANAGEMENT OF NEW JERSEY	Trash Removal	11-060	\$4,231.55
	Trash Removal	Total	\$4,231.55
HAVERFORD TRUST COMPANY	Trustee Fees	25KTHRES	\$2,209.98
	Trustee Fees	Total	\$2,209.98
EDWARD SMITH	Tuition Reimbursement	25KTHRES	\$303.00
JAMES BEACH	Tuition Reimbursement	25KTHRES	\$1,650.00
JEFFREY D BADGER	Tuition Reimbursement	25KTHRES	\$404.00
SHAWN DOUGHERTY	Tuition Reimbursement	25KTHRES	\$774.00
	Tuition Reimbursement	Total	\$3,131.00
TREASURER, STATE OF NEW JERSEY	Unclaimed Property	25KTHRES	\$29.82
	Unclaimed Property	Total	\$29.82
PENNSYLVANIA UNEMPLOYMENT FUND	Unemployment Tax	Total	\$6,931.15
	Unemployment Tax	Total	\$6,931.15
ACME UNIFORM RENTAL SER INC	Uniforms	25KTHRES	\$533.25
BEST UNIFORM RENTAL, INC	Uniforms	11-020	\$286.28
KEYSTONE UNIFORM CAP	Uniforms	25KTHRES	\$6,585.50
LANDSMAN UNIFORM	Uniforms	25KTHRES	\$1,642.90
LAWMEN SUPPLY CO OF NJ	Uniforms	25KTHRES	\$165.00
LEHIGH VALLEY SAFETY SHOE	Uniforms	11-020	\$114.95
RED WING BRANDS OF AMERICA	Uniforms	11-020	\$1,277.97
	Uniforms	Total	\$10,605.85
EMPLOYEE PASS THROUGH PAYMENTS	Union Dues, Employee Contributions, Etc.	Total	\$133,031.19

** Capital Expenditure

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 10/1/11 THRU 10/31/11
MEETING DATE 11/16/2011

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
	Union Dues, Employee Contributions, Etc.	Total	\$133,031.19
UNI-SELECT USA, INC	Vehicle Repairs - Inside	10-081	\$28.75
UNI-SELECT USA, INC	Vehicle Repairs - Inside	11-016	\$431.53
UNI-SELECT USA, INC	Vehicle Repairs - Inside	11-016	\$2,540.65
	Vehicle Repairs - Inside	Total	\$3,000.93
CERTIFIED SPEEDOMETER SERVICE	Vehicle Repairs - Outside	25KTHRES	\$608.00
PACIFICO FORD INC	Vehicle Repairs - Outside	25KTHRES	\$3,440.00
	Vehicle Repairs - Outside	Total	\$4,048.00
UNI-SELECT USA, INC	Vehicle Supplies	11-016	\$824.67
UNI-SELECT USA, INC	Vehicle Supplies	11-016	\$1,312.42
	Vehicle Supplies	Total	\$2,137.09
CAMDEN COUNTY MUA	Water and Sewer	UTILITY	\$1,732.50
CITY OF CAMDEN	Water and Sewer	UTILITY	\$3,400.53
MERCHANTVILLE-PENNSAUKEN	Water and Sewer	UTILITY	\$2,015.00
NESTLE WATERS NORTH AMERICA	Water and Sewer	25KTHRES	\$515.84
NEW JERSEY AMERICAN WATER	Water and Sewer	UTILITY	\$282.69
WATER REVENUE BUREAU	Water and Sewer	UTILITY	\$983.92
	Water and Sewer	Total	\$8,930.48
JPC GROUP	Woodcrest Platform Rehabilitation	11-041	\$138,890.75 **
REMINGTON & VERNICK ENGINEERS	Woodcrest Platform Rehabilitation	09-001	\$5,037.88 **
	Woodcrest Platform Rehabilitation	Total	\$143,928.63
SCIBAL	Workmen's Compensation	10-116	\$66,521.74
COMMONWEALTH OF PENNSYLVANIA	Workmen's Compensation	25KTHRES	\$2,785.00
	Workmen's Compensation	Total	\$69,306.74
AMERICAN BRIDGE CO	WWB Deck Span Replacement	10-020	\$2,952,755.06 **
URBAN ENGINEERS	WWB Deck Span Replacement	10-021	\$218,705.84 **
	WWB Deck Span Replacement	Total	\$3,171,460.90
HOWARD NEEDLES & TAMMEN	WWB Pavement Rehabilitation Design	10-132	\$16,154.25 **
	WWB Pavement Rehabilitation Design	Total	\$16,154.25
JPC GROUP	WWB Permit Staging Area	10-144	\$326,720.00 **
	WWB Permit Staging Area	Total	\$326,720.00
			<u>\$29,840,434.27</u>

AUDIT COMMITTEE MINUTES
OCTOBER 6, 2011
9:30 – 10:30

Attendance:

Committee Members:

Robert Teplitz, Esquire (for Auditor General Jack Wagner), Chairman
Joanna Cruz, Esquire (via telephone)
David Simon, Esquire
Denise Mason (via telephone)

Others Present:

John Matheussen, Chief Executive Officer
Richard Brown, General Counsel and Corporate Secretary
John Hanson, Chief Financial Officer
Karen McCarthy Jacobson, Assistant General Counsel
Sheila Milner, Administrative Coordinator
Ron Gilbert, Manger, Accounting
Jim Quinn, Director, Revenue
Kathy Imperatore, Director, Fare Collection
Jim White, Director, Finance
Ed Kasuba, Director, Corporate Communications
Chong Young, Auditor
Howard Korsen, Manager, Contracts Administration
Joe DiMedio

Chairman Teplitz called the meeting to order and announced that on the telephone were Commissioners Cruz and Mason and present in the room was Commissioner Simon along with members of the Authority's staff. The Corporate Secretary acknowledged that there was a quorum. One member of the public was present. Chairman Teplitz stated that the Committee would handle the matters of public business before going into Executive Session.

Approval of May 18, 2011 Minutes

Chairman Teplitz stated that there were revisions to the May 18, 2011 Minutes and the revised Minutes have been circulated to all members for review. He then asked if there were any further revisions to be made to the Minutes. There were none.

On motion duly made and seconded, the Minutes of the May 18, 2011 Audit Committee Meeting were approved.

Approval of July 11, 2011 Minutes

On motion duly made and seconded, the Minutes of the July 11, 2011 Audit Committee Meeting were approved.

Chairman Teplitz stated that the Audit Committee Minutes for May 18, 2011 and July 11, 2011 will be included in the next Board packet.

Status of Consolidated Annual Financial Report (CAFR)

Chairman Teplitz stated that at the July meeting there were concerns about how to reflect changes in Governor and Board Members in the Consolidated Annual Financial Report (CAFR) for 2010. Chairman Teplitz asked John Hanson, Chief Financial Officer, for a status report.

Mr. Hanson stated that the 2010 CAFR has been posted on the website, but explained that there are two issues that have not been resolved, which are the questions of whether the CAFR should contain Commissioner's pictures and should the Commissioners listed be those from 2010 or those individuals serving at the time of issuance. Mr. Hanson further stated that the question of whether the CAFR should contain a letter from the Chairman or not is still not resolved. Mr. Hanson stated that the substantive information in the CAFR has not changed and is available to the public. He explained that the CEO's letter is not technically part of the annual report, but the Board did approve its posting to the website, which has been done. He further explained that the CAFR is compliant without a letter from the Chairman. Mr. Hanson added that the Annual Report is submitted to the bond trustees whenever requested.

Chairman Teplitz inquired as to what the Authority does when questions are received from the public. Mr. Hanson stated that the Authority directs members of the public to the website for the Annual Report.

Chairman Teplitz inquired about the procedure for the future. He asked if the Authority should do a hard copy in the future or should it rely on electronic transmission. Chairman Teplitz asked Commissioner Simon if he had had any conversations with the Pennsylvania Governor's office on this issue. Commissioner Simon stated that he had not spoken to Pennsylvania about this issue, but stated that his personal opinion is that people are relying more and more on electronic documents. He noted that requests for printed reports are probably few and far between. Commissioner Simon suggested that the Authority dispense with the hard copy of the report. Mr. Hanson deferred to Jim White, Director of Finance, on whether the hard copies were needed. Mr. White stated that typically the Finance Department sends out annual reports to approximately 50 to 100 entities and individuals, but there is no reason the document cannot be distributed electronically.

Commissioner Mason inquired about how a member of the public with no internet access would receive a copy of the report. Mr. Matheussen stated that the Authority can print copies of the Annual Report to send to members of the public in that situation. He noted that the copies would not be glossy like in the past; but copies can be made. Ed Kasuba, Director of Corporate Communications, stated that he receives approximately one to two requests per month. He stated that he directs those requestors to the website and has not yet had a requestor state that they do not have Internet access.

Chairman Teplitz inquired if there had been any conversations with Pennsylvania about wanting to have a formal letter from Governor posted on the website. CEO Matheussen stated that Commissioner Simon raised concerns about listing the former Commissioners in the CAFR. Mr.

Matheussen stated that he has not received any feedback from the Governor's office on this issue. Chairman Teplitz stated that this is a unique situation that will only arise when there is a transition at the Authority. He believes that the Authority should continue with the same procedure it has used in the past.

Chairman Teplitz asked the Commissioners if they are comfortable with leaving the 2010 CAFR as it is for the present time. He stated that a decision about printing, the letters and the photos of Commissioners will need to be made before the next CAFR is prepared.

Chairman Teplitz accepted a Motion to allow the 2010 CAFR to remain on line in its current form and in the preparation for the publication of the 2011 CAFR staff will solicit input from the two Governors' offices as to any preference on the letter from the Chair and photos of Commissioners.

On motion duly made and seconded, the motion as stated above was approved.

Management Audit RFP

Chairman Teplitz reminded the Committee there have been a number of discussions on how the Authority can begin conducting more frequent management audits. He explained that the Authority's Compact legislation requires a management audit every five years. He further explained that the Resolution passed last year provides for more frequent management audits.

Chairman Teplitz stated that staff is currently drafting an RFP for Management Auditors. Chairman Teplitz hopes to be able to circulate the RFP to the Committee in the next week or so. He stated that he would like to be able to bring this to the Board at the next Board meeting, so that the RFP can be sent out before the end of year. This would allow an auditor to be chosen and in place before the end of 2011, so that the audit could be conducted in 2012. Chairman Teplitz stated that if the Committee agrees, this is how the staff and the Committee will proceed. Mr. Matheussen added that Bob Gross and Christina Maroney are working on the RFP and have just a few issues to resolve before it is finalized.

Other Issues

Chairman Teplitz stated that in reviewing previous Committee Minutes, he had a few other issues that he would like to discuss.

First, he asked staff for an update on the Ethics Point Hotline. Mr. Hanson stated that the Hotline was announced to staff via an email from CEO Matheussen. The email explained how the Hotline works. In addition, senior staff members were encouraged to discuss the Hotline at their staff meetings. Mr. Hanson noted that he discussed the Hotline with his department. Mr. Hanson stated that there have been no reports through hotline thus far. He further noted that Mr. Kasuba and his group will be developing posters for distribution around the Authority.

Richard Brown, General Counsel/Corporate Secretary, added that he did receive a call from a shop steward at PATCO. He was not sure whether the person called based on the email about the Hotline or had called him directly because he is one of the two individuals responsible for intake on these types of complaints. Mr. Hanson stated that he received a visit from a director-

level employee who had questions about the Hotline from a show steward. Mr. Matheussen commented that all employees have been notified.

Chairman Teplitz stated he received a memo from Kathy Imperatore with an update on the activities of the Internal Audit Department. Kathy Imperatore, Director, Fare Collection, informed the Committee that Internal Audit is working on six projects, two of which have been completed. She stated that the audit of the billboard contracts has been completed and no material misstatements were found. She also stated that the uniform procurement card review was completed and no material misstatements were found. Ms. Imperatore explained that the building management audit should be completed by mid-October. The purpose of this audit is to determine if BBT Realty is compensating DRPA per the contract and all other terms of the contract are being met. There have been no other audit reviews of the BBT contract prior to this one. Ms. Imperatore stated that a review of the Titan Outdoor contract is underway. This audit will ascertain if revenue is calculated accurately and whether other contractual obligations are being met. Ms. Imperatore stated that no previous reviews of the Titan contract have been performed.

Commissioner Simon inquired as to the difference between billboard contracts and outdoor advertising. Ms. Imperatore explained that the billboard contract covers billboards at the bridges, while the Titan contract deals with advertising done on PATCO trains and in PATCO stations.

Chairman Teplitz also raised the issue of Resolutions that were passed last year in which the Audit Committee may have a role in assisting to implement. Chairman Teplitz asked staff whether they had received any guidance on the extent to which the Audit Committee should be involved. Mr. Brown stated that the guidance he received was that it was not appropriate to have staff and the Committee work co-equally on this. He further stated that his guidance was that staff should be working on the implementation of the Resolutions.

Mr. Brown noted that two separate Resolutions on the topic of political contributions were passed, which do not work comfortably together. He also stated that the procurement Resolution adopted on August 18th attaches a policy drafted by outside counsel that is not consistent with the Authority's practices. He explained that some of the terminology does not relate to the Authority's operations. Mr. Brown suggested that this Resolution should be re-visited by the Committee. Additionally, Mr. Brown stated that the Resolution requiring 48 hour notice of additions to the Board agenda also applies to Committees. Mr. Brown commented that the Resolution makes a lot of sense and should be applied to all meetings. He stated that the Resolution clearly states that all agenda items have to be posted to the website 48-hours prior to the meeting start. He further stated that, as a result, the Corporate Secretary needs this information approximately 4 business days prior to the meeting. Mr. Brown noted that with the budget hearings beginning, this issue may have to wait. Chairman Teplitz commented that this issue may be one for the Board, not the Audit Committee.

Commissioner Simon asked whether these issues are being addressed on an ad hoc basis. He asked if the Committee can be assured that they are being handled and the spirit of the

Resolutions is being honored. Mr. Brown responded affirmatively that the intent of the Resolutions is being honored and that the policies just need to be tweaked.

Chairman Teplitz suggested that it would be advisable to revisit the Resolutions now that they have been in effect for a year.

Chairman Teplitz asked if there were any other issues to be discussed before the Committee went into Executive Session.

Commissioner Simon stated that he saw that the Inspector General position was posted. He stated that he had communicated with Toni Brown, Chief Administrative Officer, as to how the Authority is reaching out for candidates. He suggested to that the position should be listed in The Inquirer, The Legal Intelligencer and other papers in order to get the best pool of candidates. He stated that this position is very critical and needs to be filled as quickly as possible. Chairman Teplitz stated that the selection process will be discussed in Executive Session from a personnel standpoint.

Mr. Matheussen stated that the deadline for submitting for the position is today and that the Authority had received a number of applications. Mr. Matheussen explained that it has been the Authority's policy to forego advertising positions in the print media due to cost. He stated that the position was posted on a number of electronic sites with which the Authority has had good success in the past. He stated that Human Resources will review the initial applications to see that they meet the minimum qualifications.

Chairman Teplitz inquired whether staff or any Committee members believed that the Committee would need to return to Public Session after Executive Session concluded. Mr. Hanson responded negatively and there was no disagreement.

On motion duly made and seconded, the Audit Committee moved into Executive Session.

DRPA Audit Committee Meeting
October 18, 2011

Commissioners:

Robert Teplitz, Esquire (Committee Chair) (Wagner)
David Simon, Esquire
Denise Mason
Jeffrey Nash, Esquire
Joanna Cruz, Esquire (via telephone)
Richard Sweeney (via telephone)

Others:

John Matheussen, Chief Executive Officer
Robert Gross, Deputy CEO
John Hanson, Chief Financial Officer
Richard Brown, General Counsel and Corporate Secretary
Karen M. Jacobson, Assistant General Counsel
Tyler Laughlin, Pennsylvania Governor's Office (via telephone)
Kathleen Duffy Bruder, Esquire, Pennsylvania Governor's Office (via telephone)
David Reiner, Esquire, New Jersey Governor's Authorities Unit

Chairman Teplitz called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary called the roll and announced that there was a quorum.

Chairman Teplitz stated that the purpose of the meeting is to choose a financial auditor in an open and transparent manner. He explained that the Committee would go in to Executive Session because of the nature of the discussion planned. He stated that, while in Executive Session, the Committee would discuss only those items that must be discussed in Executive Session and would resume open session as soon as possible to ensure that the public has an opportunity to hear the deliberations.

Commissioner Cruz, who attended by telephone, explained that she had to attend another meeting and asked the Chair if she could speak first so that she could share her comments with the Committee. Commissioner Cruz began by acknowledging that John Hanson, Chief Financial Officer, had contacted her to inquire as to whether she needed any other information on the issue of the financial auditors. Commissioner Cruz stated that she is not always able to attend meetings in person, but that she tries to attend all meetings, at least by telephone. She explained that she needs to have all the documents and information sent to her electronically so that she has them in front of her during the Committee meetings. She stated that she is concerned that she often feels like she is dropping into the middle of a conversation when she joins the Committee meetings, as if there is information being exchanged and conversations that are occurring between other Board members or between Board members and staff to which

not everyone is privy. She stated that it is important that all Committee members be included in the conversations. She stated that any information shared with one Commissioner should be shared with all Commissioners.

Commissioner Cruz also stated that she has concerns about Bowman, who has been the Authority's auditor for nine years and will be with the Authority for 12 years if the contract is renewed. Commissioner Cruz stated that she visited the website of the New Jersey Comptroller and reviewed its report on the necessity of auditor rotation. She stated that the report stated that a greater risk of fraud exists where there is no rotation, but offered no empirical data on the issue. She further stated that she reviewed the New Jersey Comptroller's report on the same subject, which was released in 2008 and renewed in 2010. She stated that that report discussed why auditor rotation was a best practice. It also examined the data surrounding the recent scandals involving auditors that almost all involved auditors who had been conducting audits at the particular company for 10 years or more.

Commissioner Cruz stated that auditor rotation was not her only concern with Bowman. She also stated that she is concerned about the level of campaign contributions made by Bowman. She noted that Bowman has made over \$500,000 in political contributions since 2007, more than half of which was donated in 2007 and 2008. She noted that it was in 2008 that New Jersey either enacted the statute designed to end pay-to-play or amended it. Commissioner Cruz stated that she believes that someone made a comment that the reform resolution passed on this issue was designed to ensure that the public was informed about political contributions of Authority vendors. She stated that she believes that this is not the purpose of the resolution. She believes that the purpose was to prevent vendors from influencing the selection process by making political contributions. Commissioner Cruz reiterated that she is concerned about Bowman's excessive contributions. She noted that she is more convinced by the NJ Comptroller's report on auditor rotation than she was by the CPA Association's report on the same subject. Commissioner Cruz further noted that she is not 100% pleased with Bowman's work product. For those reasons, Commissioner Cruz stated that she is not in favor of renewing the contract with Bowman. She noted that she has not been able to do a full analysis of the other bidders, but stated that one of KPMG's references warned of possible additional costs and one of Gunderson's references stated that draft reports were sent with errors. She also noted that McGladrey's reference said that the partners were accessible and Z&A got a favorable reference from SEPTA. Commissioner Cruz stated that she is not making a recommendation, but she feels strongly that the Authority should not renew with Bowman.

Commissioner Cruz had to leave the meeting at this time.

At this time, Chairman Teplitz called for a motion to move into Executive Session. Upon motion made and duly seconded, the motion was approved and the Committee moved into Executive Session. (*Executive Session Minutes are kept separately in a confidential file.*)

Commissioner Sweeney left the meeting prior to the discussion in Open Session.

The Committee moved back into Open Session at this time.

Chairman Teplitz stated that he would like the Committee to make a decision as to which audit firm it will recommend to the Board. He asked if, based on the Committee's discussion, there was a motion to recommend a particular firm.

Commissioner Simon stated that given Vice Chair Nash' willingness to accept either Bowman or Zelenkofske he would recommend Zelenkofske Axelrod LLC to the Board. He also stated that he also would be willing to recommend KPMG to the Board. He stated that Zelenkofske has the lowest price, but he that he is equally comfortable with KPMG. He stated that he does not believe that the choice should be based solely on price.

Chairman Teplitz stated that there is a motion to recommend Zelenkoske and asked if there is a second. He stated that he would second the motion.

Commissioner Mason stated that she would like to recommend Bowman to the Board.

Chairman Teplitz called for a vote on the motion to recommend Zelenkofske. Chairman Teplitz and Commissioner Simon voted yes. Vice Chair Nash and Commissioner Mason voted no.

Commissioner Simon expressed surprise that Vice Chair Nash would not accept Zelenkofske. Vice Chair Nash asked if the Committee could adjourn for a moment so that the Committee members could discuss. Chairman Teplitz declined and stated that he wanted to complete this process in an open and transparent manner.

Vice Chair Nash stated that he was not prepared to vote today on any of the firms. He stated that there has to be a better way to do this because he believes that all four of the remaining firms have issues. He stated that Zelenkofske has made sizeable political contributions. He further stated that he would prefer KPMG, but noted that their cost proposal is out of line with the other firms. He stated that the Board will be voting on health care this month in an effort to save money. He reiterated that he has problems with all four firms.

Commissioner Simon asked if it was possible to explore the cost differential with KPMG to see if they would reduce their pricing.

Chairman Teplitz stated that there may be an "appearance" issue with KPMG as well. He stated that he does not believe that the Committee can delay this decision on further. He also noted that he does not want to keep Bowman merely as a result of inertia. He stated that he was open to suggestions from the Committee. He reiterated that Clifton Gunderson was in the top four, but had a reference that was not entirely positive. He noted that he is not familiar with Clifton. He stated that he believed it is notable that Clifton moved into the top four when the technical and cost ratings were combined, but were not in the top four on technical rankings alone. He stated that the Pennsylvania Commissioners, for a variety of reasons, would like to

change the Authority's auditor, which leaves the Committee with six other firms besides Bowman.

Chairman Teplitz asked whether the New Jersey Commissioners could make a suggestion of an appropriate compromise. Vice Chair Nash stated that through a process of elimination, he would like to remain with the incumbent.

Commissioner Mason raised the issue of political contributions.

Chairman Teplitz explained that he would like to have a decision made today because there is some time pressure to engage an auditor. He stated that the Committee needs to get a recommendation to the Board as soon as possible. He noted that the Committee may need to report to the Board that the Committee cannot make a recommendation because there is a deadlock. He stated that he is not advocating for a particular firm. He suggested that perhaps the issue needs to be put to the Board in Executive Session.

Commissioner Simon suggested that perhaps it would be useful to have Bowman, KPMG, Zelenkofske and Clifton appear before the Committee for approximately 15 minutes each for a question and answer session. He suggested that the Committee could push KPMG on their cost proposal. He stated that hopefully this would allow the Committee to reach a decision. John Hanson, Chief Financial Officer, stated that if the decision is made by November 16, the timing should work.

Chairman Teplitz asked that staff schedule the presentations for next week or the week after. He asked that the Committee plan to meet immediately after the presentations to take a vote.

Vice Chair Nash asked if there was possibility of entering into a one year contract with the auditor in anticipation of the Inspector General position being filled soon. Chairman Teplitz asked if the term of the contract could be changed now that the RFP has been issued. Mr. Hanson responded that the RFP contains language that allows the Authority to change the term of the contract. He also stated that staff would work to schedule the presentations by the audit firms.

On motion made and duly seconded, the meeting was adjourned.

DRPA Audit Committee Meeting
October 28, 2011

Commissioners:

Robert Teplitz, Esquire (Committee Chair) (Wagner)
David Simon, Esquire
Denise Mason
Jeffrey Nash, Esquire
Joanna Cruz, Esquire (via telephone)

Others:

John Matheussen, Chief Executive Officer
John Hanson, Chief Financial Officer
Richard Brown, General Counsel and Corporate Secretary
Karen M. Jacobson, Assistant General Counsel
David Reiner, Esquire, New Jersey Governor's Authorities Unit

Chairman Teplitz called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary called the roll and announced that there was a quorum.

CEO Matheussen announced that he was recusing himself from any and all discussions of the financial auditor recommendation because, as he disclosed at a previous meeting, his daughter-in-law is an employee of KPMG, one of the firms bidding on the Authority's auditing work. He noted that he is not normally involved in the decision on the auditors as that is a Board decision, but he would like to avoid any appearance of impropriety, so will not be present at the meetings discussing the issue. Mr. Matheussen then exited the Board Room.

At this time, Chairman Teplitz called for a motion to move into Executive Session. Upon motion made and duly seconded, the motion was approved and the Committee moved into Executive Session. (*Executive Session Minutes are kept separately in a confidential file.*)

The Committee resumed Open Session at approximately 1PM.

Chairman Teplitz called for a motion to recommend McGladrey & Pullen, LLP to the Board as the Authority's financial auditors. Upon motion made and duly seconded, the motion was approved.

Chairman Teplitz asked if it would be permissible for someone to speak to the incumbent, Bowman, so that they are not hearing about this decision at a public meeting.

Commissioner Cruz pointed out that while that might be acceptable to the Committee, the other Board members who are not present may want to hear about the recommendation before it is shared with the firms.

Chairman Teplitz suggested that perhaps someone could speak to Bowman after the Agenda Packet is sent to the Commissioners, but before it is released to the public. Karen Jacobson, Assistant General Counsel, informed the Board that the Agenda Packet would be sent to the Commissioners on November 8 and would be posted for public viewing on November 14.

Chairman Teplitz stated that John Hanson, Chief Financial Officer, should probably let the representatives of McGladrey know that they should plan to attend the Board meeting on November 16. He further stated that if the Vice Chair would like to talk to Bowman about the decision, he should be cognizant of speaking carefully about the mandatory rotation issue and he should be clear that there were multiple reasons for the decision to change auditors. He noted that this decision does not preclude Bowman from bidding for the work in the future.

A discussion was held regarding the drafting the Summary Statement and Resolution on this issue. It was agreed that staff would draft the SS&R and provide it to the Committee members for their review and comment.

On motion made and duly seconded, the meeting was adjourned.

SUMMARY STATEMENT

ITEM NO.: DRPA-11-088

SUBJECT: Selection of Accounting Firm to Provide Professional Auditing Services

COMMITTEE:

Audit Committee

COMMITTEE DATE:

October 28, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL:

That the Board select an independent accounting firm to audit the books and records of the DRPA and PATCO, and to perform additional audits, as necessary, for the years 2011 through 2013.

PURPOSE:

To audit the books and records of the DRPA and PATCO as required by the Authority's Interstate Compact for Annual Financial Audits. In addition, the DRPA requires annual audit reports for the Single Audit Report - Supplemental Schedule of Federal Financial Assistance as required by the Single Audit Act of 1984 as amended in 1996, and U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, including revisions published in the Federal Register, June 27, 2003 and PATCO's National Transit Database (NTD) report as required by statute, Title 49 CFR Part 630, Federal Register, December 6, 2007 and as presented in the 2008 NTD Reporting Manual. The engagement is to include the preparation of any Federal or State filings that may be required.

BACKGROUND:

DRPA staff sent a Request for Proposal (RFP) for Auditing Services, for the years 2011 through 2013, to approximately twenty (20) accounting firms. In addition, the RFP was posted on the DRPA's website. Seven (7) firms submitted technical proposals and "sealed dollar cost bid" quotations to provide these services to the Delaware River Port Authority and Port Authority Transit Corporation, as shown below:

1. Asher & Co.
2. BDO
3. Bowman & Company, LLP
4. Clifton Gunderson LLP
5. KPMG LLP
6. McGladrey & Pullen, LLP
7. Zelenkofske Axelrod LLC

DRPA staff qualified five (5) firms, which submitted the following total “all-inclusive maximum pricing quotations:

Pricing Quotations:

Zelonkofske Axelrod, LLC	\$ 399,075
Clifton Gunderson, LLP	\$ 429,440
Bowman & Company, LLP	\$ 455,500
McGladrey & Pullen, LLP	\$ 455,798
KPMG LLP	\$ 612,000

Evaluation of Accounting Firms:

Following a review of each firm's technical proposal and the “sealed dollar cost bid,” the firm of McGladrey & Pullen, LLP is recommended to provide Professional Auditing Services to the DRPA and PATCO. The following considerations impacted the recommendation of staff:

- Extensive experience in public sector and governmental auditing.
- Quality of audit proposal and audit approach. The firm indicated an understanding of the scope of the DRPA engagement and proposed a comprehensive and efficient audit approach to manage the engagement.
- Experience and familiarity with the implementation of GASB 34, and other recently enacted Government Finance Officers Association (GFOA) standards (e.g., GASB 45 and 53).
- Commitment to the involvement of MBE and WBE firms in the audit engagement.
- Experience in preparing Comprehensive Annual Financial Reports in accordance with GFOA standards, which the DRPA is committed to preparing. (The DRPA has received the *Certificate of Achievement for Excellence in Financial Reporting* for eighteen (18) consecutive years and has submitted its 2010 annual report for consideration for this award).

Fee Proposal

The fee proposed by McGladrey & Pullen, LLP to perform the DRPA and PATCO audit engagements and the preparation of any Federal or State filings for the years 2011 through 2013 totals \$455,798. The fees include the basic cost of the audit engagement and all out-of-pocket expenses to be incurred by the accounting firm.

Fees, including PATCO's share, for the 2011 through 2013 engagements are \$147,490, \$151,900 and \$156,408, respectively.

Recommendation

Upon consideration of the qualifications of all respondents and their fee proposal, the firm of McGladrey & Pullen LLP is recommended to provide Professional Auditing Services to the DRPA and PATCO for the three-year period 2011 through 2013.

At its October 28th, 2011 meeting, the DRPA Audit Committee interviewed five of the auditing firms and in accordance with the August 2010 board resolution which created the audit committee, recommended McGladrey & Pullen LLP to provide Professional Auditing Services to the DRPA and PATCO for the three-year period 2011 through 2013.

SUMMARY: Amount:	\$455,798 for the 2011-2013 Year Audits ¹
Source of Funds:	Revenue and General Funds
Capital Project #:	N/A
Operating Budget:	N-T-E \$455,798 for 3 years
Master Plan Status:	
Other Fund Sources:	PATCO's Share Est. \$ 27,000 for the 2011 Year Audit
Duration of Contract:	Three Years
Other Parties Involved:	N/A

¹ Fees, including PATCO's share, for the 2011 through 2013 engagements are \$147,490, \$151,900 and \$156,408, respectively.

RESOLUTION

RESOLVED: That the Board of Commissioners authorizes DRPA staff to negotiate a contract with McGladrey & Pullen, LLP & Company, LLP to conduct the annual audit of the books and records of Delaware River Port Authority and PATCO; prepare any Federal or State filings and to perform the Single Audit Report - Supplemental Schedule of Federal Financial Assistance as required by the Single Audit Act of 1984, as amended; and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations and PATCO's National Transit Database (NTD) report as required by statute, Title 49 U.S.C. 5335(a), for federal funding under the Urbanized Area Formula Program, for a fee of \$455,798 for the Delaware River Port Authority and for the Port Authority Transit Corporation for the years 2011 through 2013; and be it further

RESOLVED: The Chairman and Vice Chairman of the Audit Committee, and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman and Vice Chairman of the Audit Committee, and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman of the Audit Committee is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman of the Audit Committee are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of the DRPA.

SUMMARY:	Amount:	\$455,798 for the 2011-2013 Year Audits¹
	Source of Fund:	Revenue and General Funds
	Capital Project #:	N/A
	Operating Budget:	N-T-E \$455,798 for 3 years
	Master Plan Status:	
	Other Fund Sources:	PATCO's Share Est. \$27,000 for the 2011 Year Audit
	Duration of Contract:	Three years
	Other Parties Involved:	N/A

¹ Fees, including PATCO's share, for the 2011 through 2013 engagements are \$147,490, \$151,900, and \$156,408, respectively.

**Report of Operations and Maintenance Committee
DELAWARE RIVER PORT AUTHORITY
One Port Center, Camden, New Jersey
Wednesday, October 19, 2011, 9 a.m.**

Committee Members

William Sasso, Committee Chair
Governor Tom Corbett, Chair
Joanna Cruz, Esquire
Joann Bell
Richard Sweeney
Charles Fentress
Albert F. Frattali
E. Frank DiAntonio

Officers and Chiefs

John Matheussen, CEO
Robert Gross, Deputy CEO
Richard Brown, General Counsel and
Corporate Secretary
John Hanson, CFO
Toni Brown, CAO
Mike Venuto, Chief Engineer
Timothy Pulte, COO

DRPA Staff

Fran DiCicco, Administrative Coordinator
Ann DuVall, Executive Assistant to CEO
Joe Egan, Manager, Special Projects
Jesse Graziano, Toll Manager, BFB
Sylvia Gray-Newman, Administrative Coord.
Kathy Imperatore, Director, Internal Audit
Karen Jacobson, Assistant General Counsel
Edward Kasuba, Director of Corp. Comm.
Howard Korsen, Manager, Contracts Admin
Kevin LaMarca, Director, IS
Mark Lopez, Manager, Gov. Relations
David McClintock, Chief, Public Safety
Sheila Milner, Administrative Coordinator
Robert Only, Director, Homeland Security
Cheryl Spicer, Asst. Gen. Manager, PATCO
Phil Spinelli, Project Manager, PATCO
Susan Squillace, Acting Manager, Purchasing
Dawn Whiton, Administrative Coordinator
Mike Williams, Graphic Desgn. Spec.

Commissioners

Jeffrey L. Nash, Esquire, Vice Chair
Rick Taylor
Tamarisk Jones
Denise Y. Mason (absent)
Walter D'Alessio (absent)
David Simon, Esquire
Robert Teplitz, Esquire (Wagner)
(via telephone)
John Lisko (McCord) (via telephone)

Counsel

Christopher Gibson, Archer & Greiner, NJ
Counsel
Tom Ellis, Duane Morris, PA Counsel

Others

David Reiner, NJ Gov. Authorities Unit
Susan Kase, NJ Gov. Authorities Unit
Kathleen Duffy Bruder, Esquire, PA
Governor's Office
Tyler Laughlin, PA Governor's Office
Edward Nesmith
Haneef Nelson
Kevin Price
Julie Still, CAC
Marcella Ridenour, CAC

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the DRPA Operations and Maintenance Committee has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Chairman Sasso called the meeting of the Operations and Maintenance Committee to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll for the Committee and announced that there was a quorum. Chairman Sasso presided.

Item 1 – In-Kind Guided Technical Tours of DRPA Bridge Facilities

Tim Pulte, Chief Operating Officer, requested that the Board authorize staff to continue to provide in-kind guided (escorted) technical tours of DRPA bridges for educational and professional organizations during the period January 2012 through December 2012. Groups are required to provide DRPA with information about their organization's mission and goals and the purpose of their tour. Groups must also submit all information necessary for background security screenings for all participants. All written requests must be submitted 45 days prior to the requested tour date. The value of field staff time totals approximately \$404 per tour. Operations = \$250; Engineering = \$154; the current annual value of the four tours totals approximately \$1,616. Therefore, the annual value of in-kind guided technical tours of DRPA bridge facilities shall not exceed \$2,000.00 of field staff labor for the year. DRPA staff would provide an annual report back to the Board regarding the events held and the estimated number of participants, cost and results of the prior year's events.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx In-Kind Guided Technical Tours of DRPA Bridge Facilities

Item 2 – In-Kind Support of Community Initiatives Involving Access to Benjamin Franklin Bridge Walkways During Organized Community Crossing Events

This item was tabled.

Item 3 – 2012 Charity Events Bridge Closure Support Services at BFB, CBB & BRB

Tim Pulte, Chief Operating Officer, requested that the Board authorize staff to provide overtime labor support services for five (5) annual charity events during the period January 2012 through December 2012. The charity events for 2012 are as follows: Police Unity Tour at CBB – May 10, 2012 with no cost to the DRPA; United Veterans of Bridesburg Parade at BRB – May 28, 2012 with a cost of \$800; American Cancer Society Annual Bike-A-Thon at BFB – July 8, 2012 with a cost of \$3,800; 25th Annual Tour de Shore Event at BFB – July 29, 2012 with a cost of \$3,800; and Ben Franklin Bridge Run for Larc School – November 4, 2012 with a cost of \$4,200. The support services consist of Construction and Maintenance manpower for signage placement, lane closure, and traffic control and additional Public Safety police presence for the events. On the first event, Police Unity Tour, there will be no need for overtime. The total overtime labor costs are not anticipated to exceed \$12,600.00 for all events.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx 2012 Charity Events Bridge Closure Support Services at BFB, CBB & BRB

Item 4 – Food Service Contract for One Port Center

Tim Pulte, Chief Operating Officer, requested that the Board authorize staff to negotiate a contract with Catering by Vitarelli's to provide food service at the café located within One Port Center. This contract will provide an on-site cafeteria, which will give DRPA staff, tenants and visitors the convenience of purchasing breakfast, lunch and snack items within the confines of One Port Center. A Request for Proposal was issued and publicly advertised with two vendors submitting a response to the proposal. The current vendor did not submit a response to the RFP but in the past has requested a subsidy of \$30,000.00 annually with a 3% of net sales management fee. Catering by Vitarelli's is not requesting a subsidy, but requested DRPA to assist with the café signage. DRPA is willing to assist with this one-time cost not to exceed \$5,000.00. The name of the restaurant will be Vitarelli's on the Delaware Café and Bistro with operating hours between 7 a.m. and 3 p.m. and prices ranging from \$5.00 to \$7.00.

Mr. Pulte stated in response to Commissioners Teplitz and Sasso's inquires that the Authority will not earn any revenue from the Café, but will no longer be paying a subsidy, so there will be savings. He explained that the DRPA owns the equipment, tables and chairs, so there may be some maintenance cost for those items. Vitarelli's will be responsible for maintaining the facility. Further, if the restaurant is open during concert events, the Authority will not need to provide any extra security around the building.

Commissioner Taylor abstained from voting.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx Food Service Contract for One Port Center

Item 5 – Maintenance Contract for Traffic Control and HVAC Systems for DRPA Bridge Facilities

Tim Pulte, Chief Operating Officer, requested that the Board authorize staff to negotiate a contract with Tri-M Group, Kennett Square, PA for the maintenance of the Traffic Control and HVAC Systems for DRPA's four bridge facilities in the amount of \$135,750.00. This contract would be for one year for Tri-M Group to perform maintenance and service for DRPA's Traffic Control and HVAC Systems. Staff had evaluated the possibility of in-house servicing and determined that the maintenance and service is beyond the DRPA's capabilities due to the proprietary system.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx Maintenance Contract for Traffic Control and HVAC Systems for DRPA Bridge Facilities

Item 6 – Procurement and Delivery of Highway Rock Salt for DRPA and PATCO Facilities

Tim Pulte, Chief Operating Officer, requested that the Board authorize staff to negotiate a contract with International Salt Company to purchase 4800 tons of highway rock salt in an amount not to exceed \$302,472.00. This contract will provide the necessary supply of rock salt to treat the bridges, highways and parking lots during the 2012 winter season. The rock salt will be purchased under New Jersey State Contract #T-0213. DRPA and PATCO have traditionally utilized state contracts to take advantage of bulk pricing with the cooperative purchasing requirements of other state authorities; including NJDOT, Port Authority of NY & NJ, South Jersey Transportation Authority and the New Jersey Turnpike Authority.

In response to Commissioner Simon’s inquiry, Mr. Pulte stated that the 4800 tons of rock salt should be sufficient for the bridges, highways and parking lots. He explained that this amount is an increase from last year when the Board approved a second purchase of rock salt due to more inclement weather than anticipated. Mr. Pulte also stated that DRPA would be able to obtain further supplies of rock salt during the winter season if necessary.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

**DRPA -11-xxx Procurement and Delivery of Highway Rock Salt for DRPA
and PATCO Facilities**

Item 7– Capital Project Contract Modifications

Mike Venuto, Chief Engineer, requested the Board to seek authorization to increase the scope of work for Contract BF-26-2010 – BFB Deck Truss Rehabilitation project in an amount of \$749,275 and increase the contract time by 108 calendar days. This represents a 4.8% increase in contract costs. At the O&M Committee on September 12th, Mr. Venuto explained that, during the execution of the construction work for the Ben Franklin Bridge Deck Truss Rehabilitation Project, numerous repairs beyond those included in the original contract documents were discovered. Those repairs have been determined to be necessary. The additional work primarily consists of the replacement of secondary members and rivets. The contract modification represents an extension of original contract quantities and unit prices.

Mr. Venuto responded to Commissioner Sasso that the majority of the additional work is on the Philadelphia side and these deteriorations were discovered when the bridge was being painted.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx Capital Project Contract Modifications

Item 8 – General Engineering Consultant Services

Mike Venuto, Chief Engineer, requested that the Board authorize staff to negotiate an agreement with engineering firms to provide general engineering consulting services to the DRPA in the engineering disciplines of Civil and Structural; Construction Monitoring and Inspection; Electrical and Mechanical; Environmental and Geotechnical; and Traffic and Transportation in a total amount of \$7,500,000.00 (\$1,500,000.00 for each engineering discipline). Mr. Venuto stated that in order to supplement in-house engineering staff and support the Authority's capital program, the Engineering Department retains general engineering consultant services in multiple engineering disciplines. Since staff time and expertise are not always available to handle the number and variety of projects requiring attention, these agreements allow the Authority to accomplish engineering work to advance our capital program. GECs are generally used for smaller and less complex projects. Each individual task under the GEC agreement is negotiated and assigned a separate task order identifying cost and scope.

The Authority publicly advertised its intent to retain consultants and invited interested firms to submit responses to the Request for Proposal. On May 19, 2011, proposals were received for the following disciplines: nineteen (19) firms in Civil and Structural, thirteen (13) firms in Construction Monitoring and Inspection, twelve (12) firms in Electrical and Mechanical, twelve (12) firms in Environmental and Geotechnical and ten (10) firms in Traffic and Transportation. Five committees consisting of members of the Engineering Department staff were assembled to evaluate the qualifications on the basis of technical merit. Staff has evaluated these proposals and recommends that agreements be negotiated with HNTB Corporation and Louis Berger Group, Inc., in the discipline of Civil and Structural, Urban Engineers, Inc. and AECOM in the discipline of Construction Monitoring and Inspection, Burns and Remington & Vernick in the discipline of Electrical and Mechanical, Hatch Mott MacDonald and Pennoni Associates in the discipline of Environmental and Geotechnical, and Jacobs and STV in the discipline of Traffic and Transportation engineering. The recommended firms represent a solid mix that have offices in the Delaware Valley region and that are knowledgeable about the DRPA. The agreements are for 3 years with a one year DRPA option. Staff is seeking authorization to negotiate general engineering consultant services agreements with the firms for costs and associated fees not to exceed \$1.5 million per discipline for a total of \$7.5 million to provide engineering services in accordance with the Request for Proposal. Due to the Authority's greater reliance on the GECs as a result of an increased Capital Program, this represents a funding increase over the 2009 GECs which was \$5 million in total.

Mr. Venuto stated that hourly rates are not negotiated. There is a range of rates for the project directors and managers. An average rate for a project director is \$68 and \$52 for a manager. Commissioner Simon inquired if there was an increase over last year; Mr. Venuto indicated that he did not compare the rates, but he believes that it is about the same rate.

CEO Matheussen stated that the procurement processes changed from last year. This engagement of consultants does not violate our procurement process. He requested Dick Brown, General Counsel to elaborate on the procurement process. Mr. Brown stated that DRPA-10-044 was adopted by the Board in August, 2010 and the procedures require uniform review processes for the award of both contracts subject to sealed bidding, as well as those not subject to sealed bidding, such as contracts for professional services. Resolution 10-044 explicitly sanctions selection of a "pool" of providers in the manner being following in connection with the GEC contracts.

Mr. Venuto responded to Commissioner Bell stating that these firms may do other work at the DRPA during the term of their GEC term.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx General Engineering Consultant Services

There being no further business, on motion made and duly seconded, the meeting was adjourned.

Respectfully submitted,

Chairman William Sasso

SUMMARY STATEMENT

ITEM NO.: DRPA-11-089

**SUBJECT: In-Kind Guided Technical
Tours of DRPA Bridge Facilities**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to continue to provide in-kind guided (escorted) technical tours of DRPA bridges for educational and professional organizations during the period of January 2012 through December 2012.

PURPOSE: To allow in-kind guided technical tours of DRPA bridge facilities for professional and/or educational organizations.

BACKGROUND: DRPA has a history of providing educational and professional groups with an opportunity to visit our bridge facilities. Some organizations that have requested and been approved for tours in the past include: International Bridge Turnpike and Tunnel Association (IBTTA); American Association of State Highway and Transportation Officials (AASHTO); Society of Industrial Archeology (SIA); and American Society of Civil Engineers (ASCE).

Groups will be required to provide DRPA with substantial information about their organization's mission and goals and the purpose of the tour. Groups must have a demonstrated educational, technical and/or professional mission in order to be considered for a guided technical bridge tour. The group must also submit all information necessary for background security screenings for participants.

Written requests for tours should be received by DRPA no later than 45 days prior to the requested tour date. DRPA staff circulates requests among the following DRPA management staff for review: CEO, COO, PATCO GM (if applicable), Bridge Director, Police Chief, Chief Engineer, Risk Management/Safety, Legal, Director of Homeland Security and other designated Operations staff.

Requesting organization must comply with all requisite security, safety and insurance/indemnification regulations and requirements as determined by Operations, Public Safety, Engineering, Homeland Security and Risk Management/Safety.

DRPA management evaluation and discretion shall be exercised with regard to permitting technical tour requests in security sensitive areas.

Staff from Public Safety, Operations, Engineering and Customer Services & Community Relations participates in the planning and execution of these tours. It is estimated that Bridge Operations and Engineering field staff contributes approximately two (2) hours time per tour. A maximum of four (4) tours a year is recommended.

The value of field staff time totals approximately \$404 per tour. Operations = \$250; Engineering =\$154; the current annual value of the four (4) tours totals approximately \$1,616. Therefore, the annual value of in-kind guided technical tours of DRPA bridge facilities shall not exceed \$2,000. DRPA staff would provide an annual report back to the Board of the events held and the estimated number of participants, cost and results of the prior year's events

SUMMARY:

Amount:	Not to exceed \$2,000 of field staff labor for the year
Source of Funds:	Operating Budget (if necessary)
Capital Project #:	N/A.
Operating Budget:	Not to exceed \$2,000 of field staff labor for the year
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

DRPA-11-089
Operations & Maintenance Committee: October 19, 2011
Board Date: November 16, 2011
In-Kind Guided Technical Tours
of DRPA Bridge Facilities

RESOLUTION

RESOLVED: That the Board authorizes DRPA to provide in-kind support services for guided (escorted) technical tours of the DRPA bridge facilities for educational and professional organizations during the period of January 2012 through December 2012 provided that the requesting organization comply with all requisite security, safety and insurance/indemnification regulations and requirements as determined by Operations, Public Safety, Engineering, Homeland Security and Risk Management/Safety, and that the annual cost for such in-kind services shall not exceed \$2,000. DRPA staff would provide an annual report back to the Board of the tours held and the number of participants, cost and results of the prior year's tours.

SUMMARY:	Amount:	Not to exceed \$2,000 of field staff labor for the year
	Source of Funds:	Operating Budget
	Capital Project #:	N/A
	Operating Budget:	Not to exceed \$2,000 of field staff labor for the year
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-090

SUBJECT: 2012 Charity Events Bridge Closure Support Services at BFB, CBB & BRB

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to provide overtime labor support services for five (5) Annual charity events during the period of January 2012 through December 2012 involving bridge closures, with three (3) held at the Benjamin Franklin Bridge and one (1) held at the Commodore Barry Bridge and one (1) held at the Betsy Ross Bridge.

PURPOSE: To provide support services consisting of Construction & Maintenance manpower for signage placement, lane closure, and traffic control and additional Public Safety police presence for the events.

BACKGROUND: Over the past several years, DRPA has hosted charity related events by allowing bridge closures generally during off-peak time periods of lower traffic volume and early morning weekends. Extensive coordination with local and state police and transportation agencies have been required as well as public notification to assure safe, efficient bridge closures that would minimize the impact to the traveling public.

Below is a listing of dates, description, approximate closure duration and approximate overtime labor cost to DRPA for each of the five (5) charity event bridge closures during the period of January 2012 through December 2012.

Tuesday, May 10, 2012 Police Unity Tour at CBB. The primary purpose of the Police Unity Tour is to raise awareness of Law Enforcement Officers who have died in the line of duty. The secondary purpose is to raise funds for the National Law Enforcement Officers Memorial and Museum. For more than 11 years, the Commodore Barry Bridge has been closed for approximately 15-20 minutes to accommodate bicyclists participating in the tour. They bike from North Jersey to the National Law Enforcement Officers Memorial in Washington, DC.

Bridge Operations Support Cost	=	\$0
Public Safety Support Cost	=	<u>\$0</u>

Total Cost = \$0

Monday, May 28, 2012 United Veterans of Bridesburg Parade at BRB.

The primary purpose of the parade is to honor Veterans and Military Personnel. Since 1989, DRPA has accommodated the United Veterans of Bridesburg Parade by granting closure at the Richmond Street exit ramp. The ramp is closed during this event from 8:30 a.m. to 12:30 p.m. The parade is always scheduled on Monday, Memorial Day.

Bridge Operations Support Cost =	\$800
Public Safety Support Cost =	<u>\$ 0</u>
Total Cost =	<u>\$800</u>

Sunday, July 8, 2012 American Cancer Society Annual Bike-A-Thon at BFB. For more than 39 years, the Ben Franklin Bridge has been used to accommodate this bike ride from Philadelphia to Hammonton, NJ. The Bike-A-Thon attracts more than 4,000 riders and raises funds for cancer research, and provides special services to cancer patients. We close the bridge from 6:30 am – 7:45 am.

Bridge Operations Support Cost =	\$2,800
Public Safety Support Cost =	<u>\$1,000</u>
Total Cost =	<u>\$3,800</u>

Sunday, July 29, 2012 - 25th Annual Tour de Shore Event Bike-A-Thon at the BFB. The last five years, DRPA has hosted the Tour de Shore bike event on the Ben Franklin Bridge. The event begins in Philadelphia and ends in Atlantic City. We close the bridge from 7:15 am - 8:30 am. More than 1,000 bicyclists are expected to participate. The proceeds benefit surviving family members of police and firefighters throughout the region.

Bridge Operations Support Cost =	\$2,800
Public Safety Support Cost =	<u>\$1,000</u>
Total Cost =	<u>\$3,800</u>

Sunday, November 4, 2012, Ben Franklin Bridge Run for Larc School.
For many years, DRPA has supported the efforts of the Special Olympics. Since 1995, DRPA has directed its support to the Larc School in Bellmawr, New Jersey. Larc is a special education school serving students with a wide range of moderate to severe disabilities ranging in age from 3 to 21. Services are provided at no cost to families. We close the bridge from 7:45 am – 9:30 am.

Bridge Operations Support Cost =	\$3,200
Public Safety Support Cost =	<u>\$1,000</u>

Total Cost = \$4,200

It is recommended that the Board authorize DRPA to provide support services for the charity events during 2012 at a total overtime labor cost not anticipated to exceed \$12,600.00.

SUMMARY:	Amount:	\$12,600
	Source of Funds:	Operating Budget
	Capital Project #:	N/A
	Operating Budget:	\$12,600
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

DRPA-11-090
Operations and Maintenance Committee: October 19, 2011
Board Date: November 16, 2011
2012 Charity Events Bridge
Closure Support Services at
BFB, CBB and BRB

RESOLUTION

RESOLVED: That the Board authorizes DRPA to provide overtime labor support services for five (5) 2012 annual charity events during the period of January 2012 through December 2012 involving bridge closures, with three (3) held at the Benjamin Franklin Bridge, one (1) held at the Commodore Barry Bridge and one (1) held at the Betsy Ross Bridge.

SUMMARY:	Amount:	\$12,600
	Source of Funds:	Operating Budget
	Capital Project #:	N/A
	Operating Budget:	\$12,600
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-091

SUBJECT: Food Service Contract for One Port Center

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to enter into a contract with Catering by Vitarelli's, to provide food service at the café located within One Port Center.

PURPOSE: To provide an on-site cafeteria for DRPA staff, tenants and visitors, the convenience of purchasing breakfast, lunch and snack items within the confines of One Port Center.

BACKGROUND: A Request for Proposal was issued and publicly advertised on July 20, 2011. Below are the companies who responded to the RFP and their request. Sodexho, the current vendor, did not submit a response to the RFP but in the past have requested a subsidy of \$30,000.00 annually with a 3% of net sales management fee.

Name	Request
Acorn	Subsidy of \$94,000.00 annually
Catering by Vitarelli's	No Subsidy – Request DRPA to assist with the café signage.

Catering by Vitarelli's has provided an estimate for the name signage in front of the Café of \$10,000.00. Because Catering by Vitarelli's is not requesting a subsidy, DRPA is willing to assist with this one-time cost not to exceed \$5,000.00

Catering by Vitarelli's Inc., has 30 years' experience in the restaurant/catering business and has been a staple in the South Jersey area since 1976 serving wholesome Italian food. Vitarelli's has two catering locations. The main office for the catering facility is located at 3800 Haddonfield Road in Pennsauken, New Jersey and another location in Oaklyn, New Jersey. Their restaurant is located at 1250 Kings Highway in Cherry Hill, New Jersey.

**SUMMARY STATEMENT
O&M 11/16/11**

**Food Service Contract
for One Port Center**

BACKGROUND: The evaluation team toured the establishment, viewed the menus and buffet and had an opportunity to sample the lunch fare. The evaluation team concurred that the lunch samples were good and of high quality. Vitarelli's has established a presence at the yearly 3 day WXPB event and has ideas for marketing the café outside OPC to the surrounding neighborhood and office buildings as well as during events at the Riverfront.

All insurance requirements have been met and it is the committee's unanimous opinion that a three (3) year contract with two (2) one year options be awarded to Catering by Vitarelli's.

DRPA-11-091
Operations & Maintenance Committee: October 19, 2011
Board Date: November 16, 2011
Food Service Contract for One Port Center

RESOLUTION

RESOLVED: That the Board authorizes staff to enter into a contract with Catering by Vitarelli's, to operate the food service facility at One Port Center; and be it further

RESOLVED: that DRPA will reimburse Vitarelli's up to a maximum of five thousand dollars (\$5,000.00) for costs actually incurred by Vitarelli's for signage at One Port Center; and be it further

RESOLVED: That the Term of the contract shall be for three (3) years with a two (2) one year option; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$5,000.00
	Source of Funds:	Revenue
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	3 years with 2 one year options
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-092

SUBJECT: Maintenance Contract for Traffic Control and HVAC Systems for DRPA Bridge Facilities

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate a contract with the Tri-M Group, Kennett Square, PA for the maintenance of the Traffic Control and HVAC Systems for DRPAs four bridge facilities.

PURPOSE: To negotiate a one year contract to have The Tri-M Group perform maintenance and service for DRPA's Traffic Control and HVAC Systems.

BACKGROUND: There are currently Traffic Control and HVAC Control Systems located at each of DRPA's bridge facilities consisting of Control Equipment. The Control Equipment systems control bridge lane traffic indicator signs, speed limit signs, monitors bridge wind speed and pavement temperatures, controls building HVAC automation and monitors electrical substations. Maintenance and service of this equipment is beyond DRPA's capabilities, and requires an outside contractor to provide these critical services. The Tri-M Group is the sole regional authorized supplier of Control Equipment in this region, therefore, any equipment, service, or maintenance to support and maintain the Control Equipment Traffic Control and HVAC Systems have required sole source procurement. The Tri-M Group installed the system in 1992 and has held the maintenance contract since installation. They developed the programming for the proprietary system and it cannot be maintained by other contractors as it currently operates. The Tri-M Group has extensive knowledge and experience with DRPA's Systems and have performed very well for the DRPA.

**SUMMARY STATEMENT
O&M 11/16/2011**

**Maintenance Contract for Traffic
Control and HVAC Systems for DRPA
Bridge Facilities**

Furthermore, staff evaluated the feasibility of in-house servicing of this critical equipment as opposed to annual maintenance agreements with Tri-M as well as reviewed the feasibility of replacing the Controls Equipment throughout the facilities with a more generic control system. However, staff determined that the redesign and replacement of the currently functional Controls Equipment systems would be extremely costly and unnecessary. Furthermore, staff determined that maintenance and service of the equipment is beyond DRPA capabilities and any level of in-house support would still require Tri-M services due to the proprietary system.

Purchasing and Bridge Operations staff has reviewed the proposed maintenance agreements submitted by The Tri-M Group and believe the price and scope of work submitted is fair and reasonable.

It is recommended that a contract be negotiated to perform maintenance and services for DRPA's Traffic Control and HVAC Systems with The Tri-M Group, Kennett Square, PA in the amount of \$135,750.00 for a one year period.

SUMMARY:	Amount:	\$135,750.00
	Source of Funds:	Revenue
	Capital Project #:	N/A
	Operating Budget:	2012
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	January 1, 2012 to December 31, 2012
	Other Parties Involved:	N/A

DRPA-11-092
O&M Committee: October 19, 2011
Board Date: November 16, 2011
Maintenance Contract for Traffic Control
and HVAC Systems for DRPA Bridge
Facilities

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a contract with The Tri-M Group for the maintenance and service of DRPA's Traffic Control and HVAC Systems for a period of one (1) year for an amount not to exceed \$135,750.00; and be it further

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$135,750.00
	Source of Funds:	Revenue Fund
	Capital Project #:	N/A
	Operating Budget:	2012
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	January 1, 2012 to December 31, 2012
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-093

SUBJECT: Procurement and Delivery of Highway
Rock Salt for DRPA and PATCO
Facilities

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL:

That the Board authorizes staff to negotiate a contract with International Salt Company to purchase 4800 tons of highway rock salt.

Amount: \$302,472.00 – not to exceed

Contractor: International Salt Company, Clarks Summit, PA

PURPOSE:

To allow DRPA and PATCO to have the necessary supply of rock salt to clear the bridges, highways and parking lots during the 2012 winter season.

BACKGROUND:

The DRPA utilizes rock salt during the winter months at the Commodore Barry, Walt Whitman, Benjamin Franklin and Betsy Ross Bridges and PATCO facilities. The rock salt is used for the bridge roadways in addition to the highways, ramps, PATCO parking lots and access roads that are part of its operations.

The DRPA Purchasing Department will be utilizing New Jersey State Contract #T-0213 for the purchase of rock salt. DRPA and PATCO have traditionally utilized state contracts to take advantage of bulk pricing with the cooperative purchasing requirements of other state authorities; including NJDOT, Port Authority of NY & NJ, South Jersey Transportation Authority and the New Jersey Turnpike Authority.

SUMMARY:

Amount: \$302,472.00

Source of Funds: Revenue Fund

Capital Project #: N/A

Operating Budget: 2012

Master Plan Status: N/A

Other Fund Sources: N/A

Duration of Contract: January 1, 2012 to December 31, 2012

Other Parties Involved: N/A

DRPA-11-093
Operations & Maintenance Committee: October 19, 2011
Board Date: November 16, 2011
Procurement and Delivery of Highway Rock Salt for
DRPA and PATCO Facilities

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with International Salt Company for the purchase of 4800 tons of roadway rock salt that will be distributed to DRPA's four bridges and PATCO facilities for use on the bridges, highways and parking lots for a period of one (1) year, as per the attached Summary Statement for a total amount not to exceed \$302,472.00 during this period; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:

Amount:	\$302,472.00
Source of Funds:	Revenue Fund
Capital Project #:	N/A
Operating Budget:	2012
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	January 1, 2012 to December 31, 2012
Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-094

SUBJECT: General Engineering Consultant Services
- Civil and Structural Engineering
- Construction Monitoring and Inspection Engineering
- Electrical and Mechanical Engineering
- Environmental and Geotechnical Engineering
- Traffic and Transportation Engineering

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate an agreement with the following engineering firms to provide general engineering consulting services to the DRPA in the engineering disciplines listed:

Amount: Up to \$7,500,000.00 Total (\$1,500,000.00 for each engineering discipline)

Discipline	Consultants
Civil and Structural:	HNTB Corporation/Louis Berger Group, Inc.
Construction Monitoring and Inspection:	Urban Engineers, Inc./AECOM
Electrical and Mechanical:	Burns/Remington & Vernick
Environmental and Geotechnical:	Hatch Mott MacDonald/Pennoni Associates
Traffic and Transportation:	Jacobs/STV Incorporated

Engineers Estimate: \$7,500,000.00

PURPOSE: To retain engineering firms to provide general consulting engineering services in support of the Authority's capital program and in-house engineering staff.

BACKGROUND: The Delaware River Port Authority Capital Program includes a variety of needs involving diverse engineering disciplines. Staff time and expertise are not always available to handle the number and variety of projects requiring attention. In order to supplement in-house engineering staff, the Engineering Department previously retained general consulting services in multiple areas: civil and structural engineering, construction monitoring and inspection, electrical and

mechanical engineering, environmental and geotechnical engineering, and traffic and transportation engineering. The general engineering consulting services agreements would allow the Authority to accomplish engineering work to advance our capital program. Work assigned under these agreements would be on a Task Order basis and would involve relatively small projects and short-duration activities. Engineering services for larger projects would continue to be retained through the normal consultant engagement process.

The Authority publicly advertised its intent to retain consultants and invited interested firms to submit responses to the Request for Proposal. Technical and Price Proposals for nineteen (19) firms in Civil and Structural, thirteen (13) firms in Construction Monitoring and Inspection, twelve (12) firms in Electrical and Mechanical, twelve (12) firms in Environmental and Geotechnical and ten (10) firms in Traffic and Transportation were received by the DRPA on May 19, 2011. Committees consisting of members of the Engineering Department staff were assembled to evaluate the qualifications on the basis of technical merit. Based on review by the committees, the firms selected were the most responsive to the Authority's present need for general engineering consultant services, in the areas of Civil and Structural, Construction Monitoring and Inspection, Electrical and Mechanical, Environmental and Geotechnical, and Traffic and Transportation engineering.

Ten qualified firms, that were technically evaluated and recommended by the selection committees, have been selected to fill the DRPA's need for General Engineering Consulting services. These firms were selected to provide best value resources to supplement the DRPA's in-house engineering staff. The selection of these ten recommended firms provides a diversity of skills within the engineering disciplines and a level of experience in the industry that will allow the DRPA to continue providing and meeting the engineering needs for safe and secure transportation infrastructure in the region.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposals were evaluated for the firms being recommended. There is a fair and competitive balance among the pricing for the firms with many variables considered during this selection process.

**SUMMARY STATEMENT
O&M 11/16/11**

General Engineering Consultant Services

It is recommended that general engineering consultant services agreements be negotiated with the following engineering firms for the costs and associated fees not to exceed \$1,500,000 per discipline to provide engineering services in accordance with the Request for Proposal.

Discipline	Consultants
Civil and Structural:	HNTB Corporation/Louis Berger Group, Inc.
Construction Monitoring and Inspection:	Urban Engineers, Inc./AECOM
Electrical and Mechanical:	Burns/Remington & Vernick
Environmental and Geotechnical:	Hatch Mott MacDonald/Pennoni Associates
Traffic and Transportation:	Jacobs/STV Incorporated

For charges covering costs and fees not to exceed \$7,500,000.00 in aggregate for each discipline for work actually performed over a term not to exceed three (3) years with the option in favor of DRPA for one (1) additional year. Upon approval of the Board, agreements will be executed with these firms to provide the general engineering services required.

SUMMARY:	Amount:	Up to \$7,500,000.00 Total (\$1,500,000.00 for each engineering discipline)
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	AB9408
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Up to three (3) years with the option in favor of DRPA for one (1) additional year
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	Up to 225

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the Proposals of the following firms to provide general engineering consultant services and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with the following firms for an amount not to exceed \$7,500,000.00, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	Up to \$7,500,000.00 Total (\$1,500,000.00 for each engineering discipline)
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	AB9408
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Up to three (3) years with the option in favor of DRPA for one (1) additional year
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	Up to 225



MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Director of Engineering/Chief Engineer, Engineering

SUBJECT: Professional Service Selection for
General Engineering Consultant Services
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: September 21, 2011

The Request for Proposals (RFPs), which was posted on the Authority's web-site, invited consultants to submit Technical and Price Proposals. On May 19, 2011, Proposals were received for the following disciplines: nineteen (19) firms in Civil and Structural, thirteen (13) firms in Construction Monitoring and Inspection, twelve (12) firms in Electrical and Mechanical, twelve (12) firms in Environmental and Geotechnical and ten (10) firms in Traffic and Transportation.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. Five committees consisting of members of the Engineering Department staff were assembled to review and evaluate the proposals on the basis of technical merit. Based on the review by the individual committees and an overall evaluation by Engineering Management, the firms selected were deemed the most responsive to the Authority's present need for general engineering consultant services, in the areas of Civil and Structural, Construction Monitoring and Inspection, Electrical and Mechanical, Environmental and Geotechnical, and Traffic and Transportation engineering. A summary of consultants proposing to provide general engineering consultant services is attached.

Price Proposals were opened on August 31, 2011 and reviewed by the Engineering Department staff. Price Proposals are submitted based on average hourly rates for a variety of job functions (Project Manager, Engineer, Inspector, CAD Operator, etc.). The Price Proposals have been determined to be fair and reasonable based on our anticipated needs and therefore it is recommended that an Engineering Services Agreement be issued to the recommended firms.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage the recommended firms in an amount not-to-exceed \$7,500,000.00 (\$1,500,000.00 for each Engineering Discipline).

:ala

Discipline: Construction Monitoring and Inspection Services	
Firms	Recommendation
CURRENT FIRMS (09)	Urban Engineers and CMX
AECOM	Recommended/Selected
Urban	Recommended/Selected
BSG	Recommended
GPI	Recommended
Louis Berger	Recommended
Michael Baker Jr.	Recommended
Pennoni	Recommended
HAKS	Not Recommended
JCMS	Not Recommended
JMT	Not Recommended
R&V	Not Recommended
RIG	Not Recommended
Systra	Not Recommended

Discipline: Civil & Structural	
Firms	Recommendation
CURRENT FIRMS (09)	HNTB and R&V
HNTB	Recommended/Selected
Louis Berger	Recommended/Selected
AECOM	Recommended
Jacobs	Recommended
McCormick Taylor	Recommended
R&V	Recommended
T.Y. Lin Int'l	Recommended
WSP•Sells	Recommended
Birdsall	Not Recommended
CSA Group	Not Recommended
Gannett Fleming	Not Recommended
LS Engineering	Not Recommended
Michael Baker Jr.	Not Recommended
Multi-Lynx	Not Recommended
PB Americas	Not Recommended
Pennoni	Not Recommended
Prime Engineering	Not Recommended
PS&S	Not Recommended
QBS	Not Recommended

Discipline: Traffic & Transportation	
Firms	Recommendation
CURRENT FIRMS (09)	HNTB and STV
Jacobs	Recommended/Selected
STV	Recommended/Selected
AECOM	Recommended
HNTB	Recommended
Louis Berger	Recommended
Burns	Not Recommended
Gannett Fleming	Not Recommended
MTA	Not Recommended
R&V	Not Recommended
Stantec	Not Recommended

Discipline: Electrical & Mechanical	
Firms	Recommendation
CURRENT FIRMS (09)	Jacobs and R&V
Burns	Recommended/Selected
R&V	Recommended/Selected
Gannett Fleming	Recommended
Jacobs	Recommended
CHA	Not Recommended
Concord	Not Recommended
CSA	Not Recommended
FPA	Not Recommended
Louis Berger	Not Recommended
Miller-Remick	Not Recommended
Pennoni	Not Recommended
Vanderweil	Not Recommended

Discipline: Environmental & Geotechnical	
Firms	Recommendation
CURRENT FIRMS (09)	Hatch Mott and Pennoni
Hatch Mott & McDonald	Recommended/Selected
Pennoni Associates	Recommended/Selected
CDM	Recommended
Kleinfelder	Recommended
Louis Berger Group	Recommended
TRC	Recommended
Birdsall	Not Recommended
GAI	Not Recommended
Kimball	Not Recommended
Langan	Not Recommended
PS&S	Not Recommended
R&V Engineers	Not Recommended

SUMMARY STATEMENT

ITEM NO.: DRPA-11-095

SUBJECT: Capital Project Contract Modifications

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorize the execution of contract modifications to certain contracts for Authority capital project and that the Board amend the 2011 Capital Budget to include the increase in contract amount being requested in this Resolution.

PURPOSE: To approve contract modifications in the amounts and times set forth herein for the identified Authority capital projects and to assure that the 2011 Capital Budget reflects the actual Board approved project costs.

BACKGROUND: The Authority is presently undertaking several capital projects previously approved by the Board. During the course of the project(s) identified in the Attachment (attached hereto and made a part hereof), Engineering has determined that conditions affecting each project require contract modification adjusting the scope of work/contract items, compensation, and/or the time to perform the contract work as set forth in the attachment.

Engineering staff has evaluated the contract modifications identified in the Attachment and any supporting documentation and has determined the contract adjustments as proposed are fair and reasonable and meets the needs of the Authority.

SUMMARY:

Amount:	See Attachment
Source of Funds:	2010 Revenue Bonds (Series D)
Capital Project #:	See Attachment
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	See Attachment
Other Parties Involved:	N/A

DRPA-11-095
Operations & Maintenance Committee: October 19, 2011
Board Date: November 16, 2011
Capital Project Contract Modifications

RESOLUTION

RESOLVED: That the Board authorizes the execution of contract modifications to the contracts identified in the Attachment in such amounts and/or times set forth therein; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of the DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of the DRPA.

RESOLVED: That the 2011 Capital Budget be and hereby is amended to increase the line item amounts allocated for DRPA Project Number as indicated in the attached chart.

SUMMARY:	Amount:	See Attachment
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	See Attachment
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	See Attachment
	Other Parties Involved:	N/A

ATTACHMENT

October 19, 2011

Summary of Supplemental Agreement and Change Orders

<u>Capital Project Number</u>	<u>Contract Number</u>	<u>Title</u>	<u>Consultant/ Contractor</u>	<u>Current Contract/ Agreement Amount</u>	<u>Chg Order/ Supplemental Amount</u>	<u>Adjusted Contract Agreement Amount</u>	<u>Duration</u>
BF0904	BF-26-2010	Benjamin Franklin Bridge Deck Truss Rehabilitation	Cornell & Company	\$15,645,200.00	\$749,275.00	\$16,394,475.00	108 days

SUMMARY STATEMENT

ITEM NO.: DRPA-11-096

**Onsite Medical Service Provider
for Drug & Alcohol Testing/Training,
Physical Exams and Health Screening**

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

October 5, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL:

That the Board authorizes staff to enter into a contract with Interstate Mobile Care, Inc. of Sewell, New Jersey for the provision of occupational medical and health services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures.

**Amount: n-t-e \$240,000 over three (3) years
(approximately \$80,000 annually; based on testing
needs)**

**Provider: Interstate Mobile Care, Inc.
P.O. Box #64
Sewell, NJ**

**If approved, the contract would commence on January 1, 2012 and
expire on December 31, 2014.**

PURPOSE:

To provide occupational health medical examinations, testing, pre-employment exams and training that is necessary to guarantee a safe and healthy workforce.

BACKGROUND:

DRPA's safety program and the IUOE collective bargaining agreement require certain employees to undergo medical examinations and drug and alcohol testing. In order to ensure that DRPA meets the standards established by DOT and the DRPA policies and procedures for medical testing and screening, DRPA has contracted with vendors to provide the services.

A Request for Proposal was advertised on July 18, 2011 for a new occupational health services contract. The RFP was posted on the DRPA website. Proposals were due on August 18, 2011.

A mandatory Pre-Proposal meeting was held at One Port Center on July 27, 2011. Three vendors attended:

- PHS Mobile Health Solutions (Havertown, PA);
- Apple Mobile Medical Inc. (Pittsburg, PA), and
- Interstate Mobile Medical Care Inc. (Sewell, NJ).

Interstate Mobile Care, Inc. was the only vendor to submit a proposal. Interstate Mobile has provided services and training to both DRPA and PATCO, and is known for its strong technical skills and knowledge of the federal regulations. The following is a partial list of medical services that will be provided by Interstate Mobile:

- Pre-employment physicals, DOT and Non-DOT
- On site random drug and alcohol testing for safety-sensitive positions
- Reasonable suspicion drug and alcohol testing
- DOT Commercial Driver's License (CDL) physicals
- 24-hour on-call reasonable suspicion and post-accident testing for drugs and alcohol
- Return to work drug and alcohol testing
- Blood lead level testing
- Hepatitis Vaccines
- Asbestos Physicals
- Respirator Fit Test
- Respiratory Physicals
- Employee training related to the DRPA Drug and Alcohol Policy

Interstate Mobile's Proposal was reviewed by representatives from the Safety and Human Resource Services Departments, and was found to be entirely responsive to the terms of the RFP.

On August 17, 2011, the Board approved a similar placement for PATCO. There, after a competitive process, Interstate Mobile was selected to provide occupational health examination and testing services in accordance with the PATCO program and Teamsters contract for a three-year term.

If the Board authorizes staff to enter into a contract with Interstate Mobile Care, DRPA and PATCO will have the same vendor for occupational health examination and testing services. In addition, the pricing for the testing services will be the same. With the possibility of securing a contract with DRPA, Interstate Mobile agreed to reduce some of the testing fees originally proposed for PATCO's contract. We will also be able to synchronize the start and end dates for the two contracts.

SUMMARY:	Amount:	n-t-e \$240,000 (for a 3-year term) (approximately \$80,000 annually; based on testing needs)
	Source of Funds:	Revenue Funds
	Capital Project #:	N/A
	Operating Budget:	Budget Approval required 2012, 2013 and 2014
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Three years
	Other Parties Involved:	Interstate Mobile Medical Care, Inc.

DRPA-11-096
Finance Committee: October 5, 2011
Board Date: November 16, 2011
Onsite Medical Service Provider for Drug & Alcohol
Testing/Training, Physical Exams and Health Screening

RESOLUTION

RESOLVED: That the Board authorize staff to enter into a contract with Interstate Mobile Care, Inc. of Sewell, New Jersey to provide the medical services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures;

RESOLVED: That the Board authorizes staff to enter into a three (3) year contract, beginning January 1, 2012 through December 31, 2014; and be it further

RESOLVED: That the Board authorizes staff to enter into a contract that shall not exceed \$240,000 over the three-year term; (approximately \$80,000 annually; based on testing needs); and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount:	n-t-e \$240,000 (for a 3-year term) (approximately \$80,000 annually; based on testing needs)
Source of Funds:	Revenue Funds
Capital Project #:	N/A
Operating Budget:	Budget Approval required 2012, 2013 and 2014
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	Three Years
Other Parties Involved:	Interstate Mobile Medical Care, Inc.

SUMMARY STATEMENT

ITEM NO.: DRPA-11-097

SUBJECT: Renewal of DRPA/PATCO
Employee Assistance
Program (EAP) Provider

COMMITTEE:

Finance Committee

COMMITTEE MEETING DATE:

October 5, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: Staff seeks Board authorization to enter into a contract with The Cooper Health System to provide an Employee Assistance Program to DRPA/PATCO employees for the period January 1, 2012 – December 31, 2016.

PURPOSE: The Cooper Health System (“Cooper Health”) serves as the Authority’s EAP provider. The current contract will expire on December 31, 2011.

BACKGROUND: In January 2011, our broker issued a Request for Proposal for Employee Assistance Program (EAP) providers. Willis received responses from the following 11 vendors:

- Cooper Health System
- Carebridge Corporation
- Ceridian
- CIGNA
- CompPsych
- FirstCall
- HMS, Inc.
- Mental Health Consultants, Inc.
- MHNet Behavioral Health
- Penn Behavioral Health
- Princeton Healthcare System EAP

The inforce EAP model is well-received by employees and Authority management. In addition the Substance Abuse Problem (SAP) Assessment resource meets the needs of management and the Authority’s Drug & Alcohol Program. To staff’s knowledge, there have been no network complaints.

The EAP that most closely mirrored the then-existing program was the Carebridge Corporation model. Carebridge would charge \$2.58 per employee per month (a 23.84% increase over the 2010 rate which was \$2.08 per employee per month). Carebridge offered a three-year rate guarantee. Carebridge would only commit to 14 SAP assessments annually; additional SAP assessment would be billed at \$500 each.

On March 16, 2011, the Board accepted the five-year rate guarantee offered by Cooper Health System of \$2.00 per employee, per month. We had previously paid \$2.08 per employee per month. This is a 4% decrease. The rate guarantee was for the period January 1, 2011 – December 31, 2015.

The Board further authorized staff to enter into an agreement with Cooper Health System that allows DRPA/PATCO to provide 30-days notice to Cooper Health System if there is the intention to terminate the contact. The contract also provides that in the event Cooper Health System ceases to provide EAP services or in the event that DRPA fails to pay contractually agreed upon fees, Cooper Health System will provide 45 days notice of intent to terminate to DRPA/PATCO.

The Board directed staff to return to it each year before December 31st to seek authorization to renew the contract for another year, up to four years, ending December 31, 2015.

This year, at the direction of the Finance Committee, staff sought to negotiate a lower monthly per employee per month (pepm) rate with Cooper.

Cooper agreed to reduce the rate from \$2.00 pepm to \$1.67 pepm. The new \$1.67 pepm is only effective through December 31, 2012. Cooper will only guarantee the rate reduction beyond December 31, 2012 if DRPA is willing to sign an agreement that it will contract with Cooper Health System through December 31, 2016 and not terminate the contract prior to 2016.

Cooper's new rate does not include attendance at workshops and in-service trainings; going forward the workshops and in-service training will be billed separately at the rate of \$150 per hour. Staff estimates that we will be able to limit workshop and in-service training hours to no more than six (6) hours per year. Cooper has agreed to continue attending our new hire orientation meetings at no additional cost.

Cooper Health System:

A summary of the benefits provided by Cooper Health follows:

- \$1.67 per employee/per month (was \$2.00 per employee/per month);
- Approximately \$17,856 annually (a reduction of \$3,528 over current annual cost) – based on current DRPA/PATCO enrollment of 891;
- 5-year rate guarantee: DRPA/PATCO must provide 30 days notice to Cooper Health System if there is the intention to terminate the contract for cause, and in the event Cooper Health System ceases to provide EAP services or in the event that DRPA/PATCO fails to pay contractually agreed upon fees, Cooper Health System will provide 45 days notice of intent to terminate to DRPA/PATCO;
- Face-to-face sessions– Every employee and his/her family members can receive up to 5 free confidential counseling sessions per type of problem per year, and, if necessary Cooper will provide up to approximately two additional sessions;
- Supervisory training sessions at the rate of \$150 per hour;
- Unlimited on-site presence at new hire EAP orientation sessions;
- Unlimited on-site presence at critical incident group counseling sessions, stress debriefings, and stress management sessions;
- Supervisory consultations – unlimited telephonic *or* face-to-face;
- Unlimited Substance Abuse Problem (SAP) Assessments for DOT and FTA-regulated;
- Develop a recovery and support plan for employees who confidentially disclose a substance abuse problem that may impact their work performance – Cooper will work with the employee closely for a minimum of one year;
- Develop a treatment and support plan for employees who voluntarily disclose to the Authority a substance abuse problem and fall under the Authority's Last Chance Agreement – This is a mandatory referral;
- Cooper has three counselors who are SAP-certified;
- Wellness Seminars – 2 on-site per contract year (typically 1.5-2 hours in duration). The sessions are conducted during the day and in the evening.
- Additional seminars provided at \$150/hour;
- Service Center Locations -Camden, Cherry Hill, and Voorhees, NJ;
- Cooper's EAP Provider Network is local;
- Legal consultation - 30-minutes phone or face-to-face legal consult except cases against the DRPA or PATCO – included at no additional fee to DRPA/PATCO;

- **Work/Life Services (e.g., child and elder care resources, and financial services) – included at no additional cost to DRPA; and**
- **Additional services billed at a rate of \$150 per hour.**

In most cases, an employee's (and/or dependent's) problems are able to be resolved using the Cooper EAP. When that occurs, our claims experience with our health insurance carrier is not impacted.

In 2010, the Authority experienced the sudden death of an employee while in the line of duty. We contacted Cooper Health and the EAP provider immediately dispatched counselors to provide critical incident stress management sessions. This is not the first time that we have called upon Cooper Health to provide similar counseling in response to an employee death or other workplace tragedy.

We have reviewed the EAP services offered by United Healthcare (UHC). The Substance Abuse Problem Assessments are the cornerstone of the Authority's Drug & Alcohol Policy. UHC's SAP assessments work in conjunction with UHC's base medical coverage for mental health and substance abuse through United Behavioral Health. More than half of the Authority's employees receive their health benefits through their respective unions, and, therefore, will not be covered by UHC. In addition, a number of UHC's ancillary services are limited to six hours per customer per year. These services would include attendance at supervisor training sessions, onsite attendance at new hire orientations, Work/Life Services counseling, among other services. Currently, Cooper provides these ancillary services on an unlimited basis.

Staff seeks Board authorization to enter into a contract with Cooper Health System for the period 1/1/2012 – 12/31/2016, at a ppm of \$1.67.

SUMMARY:

Amount:

A fixed fee of \$1.67 pepm for Employee Assistance Program services for the period 1/1/2012-12/31/2016, plus \$150/hour for up to 6 hours per year for attendance requested by DRPA/PATCO at workshops and in-service training for a total annual fee not-to-exceed \$900. The number of employees is to be determined by the census on January 1st of each year. If the census remains at 891, the annual contract value would be approximately \$17,856, plus a professional fee not to exceed \$900 for workshops and in-service training sessions.

Source of Funds:

Revenue & General Funds

Capital Project#:

N/A

Operating Budget:

DRPA/PATCO Employee Services Expense

Master Plan Status:

N/A

Other Fund Sources:

N/A

Duration of Contract:

January 1, 2012 – December 31, 2016

Other Parties Involved:

Cooper Health System

RESOLUTION

RESOLVED: That the Board of Commissioners authorizes staff to enter into a contract with Cooper Health System to provide an Employee Assistance Program for DRPA/PATCO employees, at a rate of \$1.67 per employee, per month; and be it further

RESOLVED: That the Board of Commissioners authorizes staff to enter into a contract with Cooper Health System for the period 1/1/2012 – 12/31/2016; and be it further

RESOLVED: That the Board of Commissioners authorizes staff to enter into an agreement with Cooper Health System that allows DRPA to provide 30 days notice to Cooper Health System if there is the intention to terminate the contact, and in the event Cooper Health System ceases to provide EAP services or in the event that DRPA/PATCO fails to pay contractually agreed upon fees, Cooper Health System will provide 45 days notice of intent to terminate to DRPA/PATCO; and be it further,

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman, Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA/PATCO along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA/PATCO.

SUMMARY:**Amount:**

A fixed fee of \$1.67 pepm for Employee Assistance Program services for the period 1/1/2012-12/31/2016, plus \$150/hour for up to 6 hours per year for attendance requested by DRPA/PATCO at workshops and in-service training for a total annual fee not-to-exceed \$900. The number of employees is to be determined by the census on January 1st of each year. If the census remains at 891, the annual contract value would be approximately \$17,856, plus a professional fee not to exceed \$900 for workshops and in-service training sessions.

Source of Funds:

Revenue & General Funds

Capital Project#:

N/A

Operating Budget:

DRPA/PATCO Employee Services Expense

Master Plan Status:

N/A

Other Fund Sources:

N/A

Duration of Contract:

January 1, 2012 – December 31, 2016

Other Parties Involved:

Cooper Health System

**Report of Finance Committee
DELAWARE RIVER PORT AUTHORITY
One Port Center, Camden, New Jersey
Wednesday, October 19, 2011**

Committee Members

Jeffrey L. Nash (Committee Chair)
E. Frank DiAntonio
Denise Mason (absent)
Richard Sweeney
John Lisko (McCord) (via telephone)
Walter D'Alessio (absent)
William Sasso, Esquire
David Simon, Esquire

Officers and Chiefs

John Matheussen, CEO
Robert Gross, Deputy CEO
Richard Brown, General Counsel and
Corporate Secretary
John Hanson, CFO
Toni Brown, CAO
Mike Venuto, Chief Engineer
Timothy Pulte, COO

DRPA Staff

Jennifer DePoder, Financial Analyst
Fran DiCicco, Administrative Coordinator
Sylvia Gray-Newman, Administrative Coord.
Ann DuVall, Executive Assistant to CEO
Joe Egan, Manager, Special Projects
Kathy Imperatore, Director, Internal Audit
Karen Jacobson, Assistant General Counsel
Edward Kasuba, Director of Corp. Comm.
Lisa Kmiec, Assistant General Counsel
Howard Korsen, Manager, Contracts Admin
Kevin LaMarca, Director, IS
Mark Lopez, Manager, Gov. Relations
Dave McClintock, Chief, DRPA Police
Sheila Milner, Administrative Coordinator
Robert Only, Director, Homeland Security
Cheryl Spicer, Asst. Gen. Manager, PATCO
Phil Spinelli, Project Manager, PATCO
Susan Squillace, Acting Manager, Purchasing
James White, Director, Finance
Dawn Whiton, Administrative Coordinator
Mike Williams, Graphic Design Administrator

Commissioners

Governor Tom Corbett, Chair
Rick Taylor
Tamarisk Jones
Charles Fentress
Albert Frattali
Robert Teplitz (Wagner) (via telephone)
Joanna Cruz
Joann Bell

Counsel

Christopher Gibson, Archer & Greiner, NJ
Counsel
Tom Ellis, Duane Morris, PA Counsel

Others

Susan Kase, NJ Gov. Authorities Unit
Kathleen Duffy Bruder, PA Governor's Office
Tyler Laughlin, PA Governor's Office
Haneef Nelson
Ed Nesmith
Kevin Price
Marcella Ridenour, CAC
Julie Still, CAC

The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the DRPA Finance Committee has been given by posting proper notice in the lobby at One Port Center, and issuing proper notice to the public and news media.

Vice Chair Nash called the meeting of the Finance Committee to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll for the Committee and announced that there was a quorum. Vice Chair Nash presided.

Item 1 – Network Infrastructure Upgrades (Phase 2)

Kevin LaMarca, Director of IS, requested that the Board authorize staff to negotiate a contract with ePlus Technology, Inc. in an amount not to exceed \$214,239.28 for the procurement of hardware and software upgrades to the Authority's network infrastructure. This purchase is provided with pricing under the State of New Jersey WSCA Contract #73979. In 2003, the Authority entered into a contract with Cisco Systems. At this time, some of the equipment has outlived its useful life and it is necessary to replace that equipment. In January, 2011, the Board approved the first phase of this project by replacing aging and obsolete network switches. This phase of the project will replace routers and upgrade the Authority telephone system.

On motion duly made and seconded, the following Resolution was approved and is recommended to the Board for adoption:

DRPA -11-xxx Network Infrastructure Upgrades (Phase 2)

There being no further business, on motion made and duly seconded, the meeting was adjourned.

Respectfully submitted,

Vice Chair Nash, Chairman

SUMMARY STATEMENT

ITEM NO.: DRPA-11-098

SUBJECT: Network Infrastructure Upgrades (Phase 2)

COMMITTEE:

Finance Committee

COMMITTEE MEETING DATE:

October 19, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate a contract with ePlus Technology, Inc., for an amount not to exceed \$214,239.28 for the procurement of hardware and software upgrades to the Authority's network infrastructure. This purchase is provided with pricing under the State of New Jersey WSCA Contract #73979.

PURPOSE: To provide the Authority with the necessary upgrades in support of the Authority's network infrastructure.

BACKGROUND: In 2003, the Authority entered into a contract to completely upgrade the Authority's network infrastructure, including the wide area network, local area networks at each facility and the telephone system. That contract provided the Authority with industry leader Cisco Systems switches, routers and voice systems.

At this time, some of the equipment has outlived its useful life and it is now necessary to refresh some of that equipment. The Authority has been advised by Cisco that in early 2011 some of the hardware and software components will reach its "End of Support" and will no longer be supported by Cisco. Because of the obvious criticality in maintaining a working and viable network and to continue receiving support the Authority must proceed with this necessary upgrade. The upgrade will supply the Authority with the latest hardware and software components and more importantly will extend our support with Cisco.

In January of this year, the Board authorized the first phase of this project to replace ageing and obsolete network switches. For this next phase of the project it will be necessary to replace ageing network routers and to upgrade the Authority's telephone system. Staff recommends that the contract be awarded to ePlus Technology, Inc. who have supplied pricing under the State of New Jersey WSCA Contract #73979.

Staff therefore recommends, negotiating a contract with ePlus Technology, Inc. for an amount not to exceed \$214,239.28 for the procurement of hardware and software upgrades to the Authority's network infrastructure.

SUMMARY:	Amount:	\$214,239.28
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	TE1102
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with ePlus Technology, Inc., for an amount not to exceed \$214,239.28 for the procurement of hardware and software upgrades to the Authority's network infrastructure.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$214,239.28
	Source of Funds:	2010 Revenue Bonds (Series D)
	Capital Project #:	TE1102
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

KAL
Information Services

SUMMARY STATEMENT

ITEM NO.: DRPA-11-099

SUBJECT: Establishment and Administration of a Section 115 Irrevocable Trust for Other Post-Employment Benefits (OPEB)

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

November 8, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate a contract with PNC Institutional Investment Group for the establishment and administration of a Section 115 Irrevocable Trust for Other Post-Employment Benefits.

Amount: 30 Basis Points of Investment Balance

Contractor: PNC Institutional Investments
1600 Market Street
31st Floor
Philadelphia, PA 19103

Other Bidders: TD Wealth Management
40 Basis Points of Investment Balance

In addition to posting this RFP on the Authority's website, eight firms were emailed copies of the RFP. We received four responses of which two were considered non-responsive.

PURPOSE:

The Authority has decided to begin funding its OPEB liability in the fiscal year 2011. In order to accomplish this, an OPEB 115 Irrevocable Trust must be created. Funding of the OPEB liability through a trust in accordance with GASB requirements will allow the Authority to use a higher discount rate in calculating its unfunded liability, which will result in a reduction in the amount reported as the OPEB liability in the Authority's financial statements.

BACKGROUND:

GASB Statement 45 was issued to provide more complete, reliable, and decision-useful financial reporting to management, board members, bondholders and other stakeholders regarding the costs and financial obligations that governments incur when they provide post-employment benefits other than pensions as part of its compensation package for employees. Post-employment healthcare benefits, the most common

form of OPEB, are a very significant financial commitment for many governments.

Prior to GASB Statement 45, governments typically followed a “pay-as-you-go” accounting approach, in which the cost of these benefits is not reported (expensed) until after payments are made once employees retire. GASB 45 requires that the Authority now record the estimated cost of the benefits as a non-cash expense each year during the years that employees are providing services to the government (currently on payroll) and its constituents in exchange for those benefits.

GASB 45 also clarifies whether the amount a government has paid or contributed for OPEB during the report year covered its annual OPEB cost. Generally, the more of its annual OPEB cost that a government chooses to defer, the higher will be (a) its unfunded actuarial accrued liability and (b) the cash flow demands on the government and its tax or rate payers in the future. During 2010, the Authority’s unfunded actuarial liability was increased by \$9 million to bring its total cumulative actuarial unfunded liability to \$39 million.

Another important note is that the net OPEB obligation will increase rapidly over time if, for example, a government’s annual OPEB financial policy is pay-as-you-go, and the amounts paid for current premiums are much less than the annual OPEB costs.

SUMMARY:

Amount:	30 Basis Points of Investment Balance
Source of Funds:	N/A
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	5 Years
Other Parties Involved:	N/A

DRPA-11-099
Finance Committee: November 8, 2011
Board Date: November 16, 2011
Establishment and Administration of a Section
115 Irrevocable Trust for Other Post-Employment
Benefits (OPEB)

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorize staff to negotiate a contract with PNC Institutional Investment Group for the establishment and administration of a Section 115 Irrevocable Trust for Other Post-Employment Benefits in an amount not to exceed an annual fee of 30 basis points on the Investment Trust balance.

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	30 Basis Points of Investment Balance
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	5 Years
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-11-100

Resolution Determining that Net Revenues Satisfy the Net Revenue Requirement for the 2011 Fiscal Year, in Accordance with Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

November 8, 2011

BOARD ACTION DATE:

November 16, 2011

PROPOSAL:

That Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A., (as successor Trustee by acquisition to Commerce Bank, N.A.) adopted by the Board of Commissioners as of July 1, 1998, provides in pertinent part:

The Authority further covenants that on or before December 1 in each Fiscal Year it will complete a review of its financial condition for the purpose of estimating whether the Net Revenues for such Fiscal Year will be sufficient to satisfy the Net Revenue Requirement for such Fiscal Year and shall, by resolution, make a determination with respect thereto. A copy of such resolution, certified by the Secretary of the Authority, together with a certificate of the Chair or the Vice Chair of the Authority setting forth a reasonably detailed statement of the actual and estimated Revenues, Debt Service Requirement on Bonds and Senior Bonds, Operating Expenses, PATCO Subsidy, Maintenance Reserve Fund deposits, 1998 Rebate Fund deposits and other pertinent information for such Fiscal Year with respect to which such determination was made, shall be filed with the Trustee on or before said December 1.

A Certificate of the Chief Financial Officer and Chairman, to be certified by the Chief Financial Officer and Chair is attached.

PURPOSE:

To fulfill the requirements pursuant to Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A.

BACKGROUND: N/A

SUMMARY STATEMENT
Finance Committee 11/16/11

2

**Resolution Determining that Net Revenues
Satisfy the Net Revenue Requirement for
the 2011 Fiscal Year, in Accordance with
Section 5.09 of the 1998 Indenture of
Trust with TD Bank, N.A.**

SUMMARY:	Amount:	<i>N/A</i>
	Source of Funds:	<i>N/A</i>
	Capital Project #:	<i>N/A</i>
	Operating Budget:	<i>N/A</i>
	Master Plan Status:	<i>N/A</i>
	Other Fund Sources:	<i>N/A</i>
	Duration of Contract:	<i>N/A</i>
	Other Parties Involved:	<i>N/A</i>

DRPA-11-100
Finance Committee: November 8, 2011
Board Date: November 16, 2011
Resolution Determining that Net Revenues Satisfy Net
Revenue Requirement for the 2011 Fiscal Year, in
Accordance with Section 5.09 of the 1998 Indenture of
Trust with TD Bank, N.A.

RESOLUTION

RESOLVED: That pursuant to Section 5.09 of the 1998 Indenture of Trust with TD Bank, N.A., it is hereby determined that the Net Revenues received and estimated, as of December 31, 2011, will be sufficient to satisfy the Net Revenue Requirement for the 2011 Fiscal Year; and be it further

RESOLVED: That a copy of this Resolution, certified by the Secretary, together with a certificate of the Chair or Vice Chair setting forth a reasonably detailed statement of the actual and estimated Revenues, Debt Service Requirement on Bonds and Senior Bonds, Operating Expenses, PATCO Subsidy, Maintenance Reserve Fund Deposits, 1998 Rebate Fund Deposits, and other pertinent information (as prepared by the Chief Financial Officer in support of his aforesaid certification) be filed with the Trustee on or before the first (1st) day of December 2011; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable and, if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	<i>N/A</i>
	Source of Funds:	<i>N/A</i>
	Capital Project #:	<i>N/A</i>
	Operating Budget:	<i>N/A</i>
	Master Plan Status:	<i>N/A</i>
	Other Fund Sources:	<i>N/A</i>
	Duration of Contract:	<i>N/A</i>
	Other Parties Involved:	<i>N/A</i>

DELAWARE RIVER PORT AUTHORITY
CERTIFICATE IN ACCORDANCE WITH SECTION 5.09 OF THE 1998 INDENTURE OF TRUST
WITH TD BANK, N.A. DATED JULY 1, 1998
TO DETERMINE THAT NET REVENUES SATISFY THE NET
REVENUE REQUIREMENT FOR THE 2011 FISCAL YEAR
(thousands of dollars)

	Unaudited Nine Months Ending 9/30/2011	Estimated Twelve Months Ending 12/31/2011
NET REVENUES:		
Revenues:		
Bridge tolls	\$196,027	\$270,931
Interest and other income	6,122	8,156
Total Revenues	202,149	279,087
Less Operating expenses:		
Bridge and Administration	61,291	83,394
NET REVENUES	\$140,858	\$195,693
NET REVENUE REQUIREMENT (greater of A or B shown below):		
Debt Service Requirement:		
Net Swap Payments	29,437	39,250
1999 Revenue Bonds	14,544	19,391
2008 Revenue Refunding Bonds	11,690	15,587
2010 Revenue Refunding Bonds	490	654
2010 Revenue Bonds	11,572	15,429
Total	67,733	90,310
Deposit to Debt Reserve Fund	0	0
Deposit to 1998 Maintenance Reserve Fund	0	0
PATCO Subsidy:		
Operating subsidy	11,996	17,002
Locust Street Subway Lease	2,670	3,560
Total PATCO Subsidy	14,666	20,562
Total Senior Debt Service / PATCO Subsidy)	82,399	110,872
A) Net Revenue Requirement @ 105%	\$86,519	\$116,416
B) 120 % of Debt Service Requirement	\$81,279	\$108,372
NET REVENUE REQUIREMENT (greater of A or B above):	\$86,519	\$116,416

CERTIFICATE OF THE CHIEF FINANCIAL OFFICER, CHAIRMAN AND VICE-CHAIRMAN

I hereby certify that the foregoing, to the best of my information, knowledge and belief, is a correct statement of the estimated Net Revenues and Net Revenue Requirement as calculated in accordance with the 1998 Indenture of Trust with TD Bank, N.A.; and further, for the 2011 Fiscal Year, that estimated Net Revenues of \$195,693 are sufficient to satisfy the Net Revenue Requirement of \$116,416; and further, that Net Revenues available for transfer to the 1998 General Fund for the 2011 Fiscal Year will be sufficient to provide payment in full of the sum of the PATCO Subsidy and debt service (included any deposits to any debt service fund) due and unpaid on Subordinated Indebtedness in those fiscal years.

Dated: _____
Chief Financial Officer

Dated: _____
Chairman

Dated: _____
Vice-Chairman

SUMMARY STATEMENT

ITEM NO.: DRPA-11-101 **SUBJECT:** Age 65 & Over Retiree Medicare Supplemental Benefits - 2012 (DRPA/PATCO)

COMMITTEE: Finance

FINANCE COMMITTEE DATE: November 8, 2011

BOARD DATE: November 16, 2011

PROPOSAL: Staff seeks authorization to accept the rate action quoted by AARP/United Health Group, our current supplemental medical healthcare carrier for DRPA and PATCO retirees who are age 65 and over, and their eligible spouses.

PURPOSE: To continue to provide a quality healthcare benefits package for DRPA and PATCO retirees who are age 65 and over, and their eligible spouses.

BACKGROUND: Historically, DRPA/PATCO has provided a comprehensive benefits package to its retirees. Traditionally, the benefit package has included medical and prescription drug coverage.

Until 2006, the retirees age 65 and over were on a group Medicare Advantage Plan with AmeriHealth. The group plan was experienced rated. In 2006, the Authority moved this group of retirees from a group Medicare Advantage Plan to individual Medicare Supplement Plans through AARP/United Health Group.

Under the Medicare Supplement Plan, Medicare became the primary insurer for this group of retirees, and AARP/United Health Group became the secondary insurer for Medicare-eligible expenses.

The AARP/United Health Group's "Plan F" was offered to this group of retirees. Plan F provides supplemental medical coverage for all retirees who are Medicare-eligible, regardless of where they reside. This plan has no co-pays, referrals, or claim forms.

To be eligible for Plan F, the retirees and their eligible spouses must be enrolled in Medicare Parts A and B. Retirees/spouses submit individual applications to AARP/United Health Group for enrollment. Medicare is the primary payer of eligible claims, and AARP/United Health Group is the secondary payer.

The premium rates are filed with each state. The rates vary from state-to-state, and are based on AARP/United Health Group's national book of business. The approved rate action for Pennsylvania is 4.2%. The filed rate for New Jersey is a 5% reduction. Below is a list of states and approved or filed rates for the states in which our retirees reside. Also included is the number of retiree/eligible spouses enrolled in each state:

				# enrolled
Arizona	6.0%	increase	approved	2
Delaware	5.5%	increase	approved	19
Florida (all areas)	0.0%		approved	24
Illinois	2.6%	increase	filed	1
Maryland	3.8%	increase	filed	3
North Carolina	3.2%	increase	approved	8
New Jersey	-5.0%	decrease	filed	429
Oklahoma	2.9%	increase	approved	2
Pennsylvania (all areas)	4.2%	increase	approved	152
South Carolina (all areas)	4.9%	increase	filed	7
Tennessee	4.1%	increase	approved	2
Texas (all areas)	0.0%		filed	6
Virginia	5.8%	increase	filed	3
Wisconsin	2.5%	increase	filed	2

The 2011 premium for this coverage will be approximately \$1,941,056. Based on the filed and approved rates for the various states in which our retirees reside, we estimate the annual 2012 premium will be \$1,907,151, which is an estimated savings of \$33,905 (over current premium).

SUMMARY:

Amount:	<p>Approximately \$1,907,151 (Note – This covers both DRPA and PATCO) (The estimated annual rate is based upon our current DRPA/PATCO census of age 65 & over retirees and their eligible spouses, but is subject to change as our census of eligible retirees and eligible spouses changes.)</p>
Source of Funds:	Revenue Fund, General Fund
Capital Project #:	N/A
Operating Budget:	DRPA/PATCO Employee Services Expense
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	One Year
Other Parties Involved:	AARP and United Health Group

DRPA-11-101
Finance Committee: November 8, 2011
Board Date: November 16, 2011
Age 65 & Over Retiree Medicare
Supplemental Benefits - 2012
(DRPA/PATCO)

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to accept the rate actions from AARP/United Health Group for the provision of supplemental medical coverage to age 65 and over retirees, and their eligible spouses, and be it further

RESOLVED: That staff is authorized to work with the DRPA's Third Party Administrator to begin the Open Enrollment Process for the 2012 Plan Year, and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, the Chief Executive Officer shall execute such document(s) on behalf of DRPA.

SUMMARY:

Amount:	Approximately \$1,907,151 This covers both DRPA and PATCO. This estimated annual premium is based upon our current DRPA/PATCO census of age 65 and over retirees and their eligible dependents. The estimated premium is subject to change as our census changes.
Source of Funds:	Revenue Fund, General Fund
Capital Project #:	N/A
Operating Budget:	DRPA Employee Services Expense
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	One Year
Other Parties Involved:	AARP and United Health Group

SUMMARY STATEMENT

ITEM NO.: DRPA-11-102

SUBJECT: Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

COMMITTEE:

New Business

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

November 16, 2011

PROPOSAL:

That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE:

To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND:

At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

DRPA-11-102
New Business: November 16, 2011
Board Date: November 16, 2011
Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

CONSIDERATION OF PENDING DRPA CONTRACTS (BETWEEN \$25,000 - \$100,000) NOVEMBER 16, 2011

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
1	MBI Group, Inc. Blue Bell, PA	One (1) year maintenance contract for UPS (Uninterrupted Power Systems) at the four (4) DRPA bridge facilities.	\$26,941.00	Sole Source. MBI Group is the factory authorized area service provider for the Best Power/Eaton Powerware UPS Systems.	MBI Group, Inc. Blue Bell, PA	\$26,941.00	Revenue Fund

SUMMARY STATEMENT

ITEM NO.: DRPA-11-103

SUBJECT: 2012 DRPA Board/Committee Meeting Schedule

COMMITTEE:

New Business

COMMITTEE DATE:

N/A

BOARD ACTION DATE:

November 16, 2011

PROPOSAL: That the Board approves and adopts a schedule of meetings for the year 2012.

PURPOSE: To adopt 2012 Board Meeting dates in compliance with the DRPA By Laws.

BACKGROUND: The DRPA By Laws provide, at Article VI (B)(3)(b), that within ten days of the beginning of each calendar year the Authority shall establish a schedule of its regularly scheduled meetings during the year. The Authority shall give public notice of the established schedule and any change in it.

The Corporate Secretary has prepared the schedule for the entire year 2012, which is attached hereto.

SUMMARY:

Amount:	NA
Source of Funds:	NA
Capital Project #:	NA
Operating Budget:	NA
Master Plan Status:	NA
Other Fund Sources:	NA
Duration of Contract:	NA
Other Parties Involved:	NA

DRPA-11-103
New Business: November 16, 2011
Board Date: November 16, 2011
2012 DRPA Board/Committee Meeting Schedule

RESOLUTION

RESOLVED: That the schedule of meetings for the calendar year 2012 as attached hereto be and hereby is adopted by the Board.

SUMMARY:	Amount:	NA
	Source of Funds:	NA
	Capital Project #:	NA
	Operating Budget:	NA
	Master Plan Status:	NA
	Other Fund Sources:	NA
	Duration of Contract:	NA
	Other Parties Involved:	NA

2012 DRPA BOARD/COMMITTEE MEETING DATES

January 4, 2012
January 18, 2012

February 1, 2012
February 15, 2012

March 7, 2012
March 21, 2012 (**NJ Evening**)

April 4, 2012
April 18, 2012

May 2, 2012
May 16, 2012 (**PA Evening**)

June 6, 2012
June 20, 2012

July 5, 2012
July 18, 2012

August 1, 2012
August 15, 2012

September 5, 2012
September 19, 2012

October 3, 2012
October 17, 2012

November 7, 2012
November 21, 2012

December 5, 2012