

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, September 20, 2023**

Pennsylvania Commissioners

Cherelle Parker, Chairwoman of the Board (via Zoom)
Hayden Rigo (for Pennsylvania Auditor General Timothy DeFoor) (via Zoom)
Keiwana McKinney (via Zoom)
Robert Ghormoz (via Zoom)
Donna Powell
Gregory Schwab
James Snell (for Pennsylvania Treasurer Stacy Garrity) (via Zoom)
James Schultz (via Zoom)

New Jersey Commissioners

Jeffrey Nash, Vice Chairman of the Board
Albert Frattali
Daniel Christy (via Zoom)
Sara Lipsett (via Zoom)
Aaron Nelson (via Zoom)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Toni Brown, Chief Administrative Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Edward Cobbs, Chief of Police
Rohen Hepkins, Assistant PATCO General Manager
Michael Voll, Police Lieutenant
Tonyelle Cook-Artis, Director, Government Relations
Darlene Callands, Manager Community Relations
Amy Ash, Manager, Contract Administration (via Zoom)
Christopher Jones, Director, Information Services
Mark Ciechon, Director, Finance, PATCO
Darcie DeBeaumont, Director, Finance, DRPA
Christina Maroney, Director, Strategic Initiatives
Gerald Faber, Assistant General Counsel
Kathleen Vandy, Assistant General Counsel
Carol Herbst, Senior Accountant (via Zoom)
Ricardo DeOliveira, Bridge Director, WWB/CBB
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit (via Zoom)
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Zoom)
Alan Kessler, Esq., Duane Morris, LLP (via Zoom)
Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)
Eulisis Delgado, Custodian, PATCO

OPEN SESSION

Moment of Silence and Pledge of Allegiance

Chairwoman Parker requested that everyone rise, observe a moment of silence, and recite the Pledge of Allegiance. Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll.

Roll Call

The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Commissioners Frattali, Rigo, Sweeney, McKinney, Lipsett, Ghormoz, Schwab, Nelson, Snell, Powell, and Schultz.

Public Comment

Eulisis Delgado, Custodian at PATCO, spoke to the Board regarding an update on the reinstatement of EZ-Pass for employees and changing the policy relating to the hiring of relatives. Chairwoman Parker and CEO Hanson responded.

Report of the Chief Executive Officer

Chief Executive Officer Hanson stated that his Report stood as previously submitted. He gave an update on the status to hire a new Chief Financial Officer noting that the plan is to have the new Chief Financial Officer in place by end of 2023/beginning of 2024. He continued to comment on the changes in staff within the Finance Department. Chairwoman Parker and Vice Chairman Nash commented on the upcoming retirement of CFO White and thanked him for his services over the years. Commissioner Frattali moved to approve the CEO's Report and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Report of the Chief Financial Officer

Chief Financial Officer White stated that his Report stood as previously submitted. He recognized PATCO Finance Director Mark Ciechon and DRPA Finance Director Darcie DeBeaumont and the DRPA and PATCO Finance Department staff for their hard work. There were no questions or comments from Commissioners.

Approval of the August 16, 2023 DRPA Board Meeting Minutes

Chairwoman Parker stated that the August 16, 2023 DRPA Board Meeting Minutes were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Rigo moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Lists of Previously Approved Payments covering the Month of August 2023

Chairwoman Parker stated that the List of Previously Approved Payments covering the month of August 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Powell moved to receive and file the List and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of August 2023

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of August 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the List and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of September 12, 2023

Chairwoman Parker stated that the Minutes of the September 12, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Schwab moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 12, 2023

Chairwoman Parker stated that there were ten (10) Resolutions from the September 12, 2023 Operations & Maintenance Committee Meeting for consideration:

DRPA-23-071 PATCO Lindenwold Lift Station

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate a construction contract with the firm of JPC Group, Inc. to perform the Construction Services for the PATCO Lindenwold Lift Station Project, in the amount of \$1,392,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ghormoz moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-072 e-Builder License Renewal 2023-2024

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with e-Builder, Inc. for www.e-Builder.net to provide licensing and support functions to the DRPA Engineering Department for Capital Projects that tracks and maintains all project-related documents, in an amount not to exceed \$118,065.50. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Christy moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the

affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-073 Camden County Right of Access for LINK Trail
Development Under Benjamin Franklin Bridge, City of
Camden**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into an agreement(s) permitting Camden County and its contractors, consultants, agents, employees, and other representatives (“Camden County”) to access and utilize DRPA property under the Ben Franklin Bridge as part of Camden County’s LINK Trail project under the Ben Franklin Bridge. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-074 Capital Project Contract Maintenance

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for the Authority to modify the contracts for the following Capital Projects and amend the 2023 Capital Budget to include the increase in contract:

- Solar Photovoltaic Systems with Total Energies (aka SunPower Corporation) for Change Order No. 2 concerning changes that include the addition of snow guards, and emergency drainage repairs at Woodcrest Station. The additional costs to the contract will be \$496,530.74, making an adjusted contract amount of \$2,514,212.25.
- Toll Technology to provide additional funding for the contract with Arcadis/IBI for the Project. The additional funds to be added to the contract will be \$142,008.00, making an adjusted contract amount of \$2,514,212.25.

Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-075 License Agreement Extension – Fukuyoshi Enterprises,
Inc.**

Assistant General Counsel Faber presented the Summary Statement and Resolution seeking Board authorization for the staff to negotiate an extension of the April 1, 1974 License Agreement with Fukuyoshi Enterprises, Inc. for the use of sixteen (16) parking spaces at a parcel located adjacent to PATCO tracks in the vicinity of the Ferry Avenue Station. The annual rental, including the use of the billboard, which will be discontinued, is currently \$362.50 annually. The agreement will provide for a monthly parking license fee of \$500.00 per month (consistent with other DRPA parcels), for an initial term of five (5) years, and a five-year renewal option that includes an eight percent (8%) increase to the license fee during that term. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions.

Commissioner Powell moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-076 Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate a sole source procurement allowance with Transpo Industries for the purchase of Energy Absorption Systems Crash Attenuators repair parts on an as-needed basis, in an amount not to exceed \$125,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-077 Maintenance Contract for EcoStruxure Traffic Control and HVAC Systems for DRPA Bridge Facilities

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate a contract with the Tri-M Group for the maintenance of the traffic control and HVAC systems for DRPA's four bridge facilities consisting of EcoStruxure Control Equipment systems, in the amount of \$201,140.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nash moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-078 Public Safety 800 MHz Radio System and Equipment Upgrade

Public Safety Lieutenant Voll presented the Summary Statement and Resolution seeking Board authorization for the Authority to negotiate an agreement with Tactical Public Safety to purchase new P25 compliant radio equipment and accessories to update equipment, interoperability, and the Police Officer's GPS location, in the amount of \$250,000.00. Pricing for the radio replacement project is pursuant to NJ State Contract T-0109 (award #83932). Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-079

FY23 TSGP DRPA/PATCO Cyber Security

Government Relations and Grants Director Cook-Artis presented the Summary Statement and Resolution seeking Board authorization for the Authority to accept the U.S. Department of Homeland Security Fiscal Year (FY) 2023 Transit Security Grant Program (TSGP) awards and to enter into an agreement with the successful vendor from the DRPA procurement process for the project to enhance and upgrade the DRPA/PATCO Cyber Security Facility Hardening – Access Control, in amount not to exceed \$300,486.00. The grant funding covers 100% of the project with no required DRPA match. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-080

FY23 PSGP Walt Whitman Bridge Electronic Surveillance

Government Relations and Grants Director Cook-Artis presented the Summary Statement and Resolution seeking Board authorization for the Authority to accept the U.S. Department of Homeland Security Fiscal Year (FY) 2023 Port Security Grant Program (PSGP) and to enter into an agreement with the successful vendor selected from the DRPA procurement process for an amount not to exceed \$931,680.00, with the project purpose being to enhance and replace the Electronic Surveillance Systems (ESS) for the Walt Whitman Bridge (WWB). Grant funding for the project is \$698,760.00 (75%) and with the DRPA match of \$232,920 (25%). Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Finance Committee Meeting Minutes of September 13, 2023

Chairwoman Parker stated that the Minutes of the September 13, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Snell moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on September 13, 2023

Chairwoman Parker stated that there were four (4) Resolutions from the September 13, 2023 Finance Committee Meeting for consideration:

DRPA-23-081

Selection of Financial Advisers

Chief Financial Officer White presented the Summary Statement and Resolution seeking Board authorization to approve a list of qualified firms to provide financial advisory services, either as a Lead/Senior or Financial Advisor. The list is authorized for a period of three (3) years, plus two (2) one-year options to extend the list, and for a not to exceed amount of \$600,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt the Resolution and Commissioner

Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

DRPA-23-082 Court Liaison Services

Police Lieutenant Voll presented the Summary Statement and Resolution seeking Board approval for staff to negotiate a sole source contract with Court Liaison Services, LLC. To provide DRPA's Public Safety Department with municipal court liaison services between the DRPA Police Department and the thirteen (13) Municipal Courts it utilizes. The contract will be in an amount not to exceed \$129,000.00 over three (3) years. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Snell moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-083 Active Benefits-Eligible Employees, Under Age 65
Retirees, and Eligible Dependents – Health Benefits 2024
(DRPA & PATCO)**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board approval for staff to accept the 5% renewal increase submitted by AmeriHealth to provide medical and prescription drug coverage to the Authority's active benefits-eligible employees, eligible retirees under the age of 65, and their respective eligible dependents. The contract will start January 1, 2024, and end December 31, 2024, with an estimated annual premium of \$12,196,378.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-23-084 SAP EAM Master Data/System Configuration/Security
& User Access Remediation Project**

Director of Information Systems Jones presented the Summary Statement and Resolution seeking Board approval to authorize the execution of an additional supplemental agreement to increase the Master Services Agreement with MorganFranklin Consulting, LLC to reconfigure several areas of the SAP ECC System that require modification to enable the DRPA staff to effectively use the SAP EAM module in their day-to-day operations. The contract will be for an amount not to exceed \$1,243,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nash moved to adopt the Resolution and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Approval of Audit Committee Meeting Minutes of September 13, 2023

Chairwoman Parker stated that the Minutes of the September 13, 2023 Audit Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Snell moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Citizens' Advisory Committee Report

Corporate Secretary Santarelli stated there was no report from the Citizen's Advisory Committee.

Unfinished Business

Chairwoman Parker stated there were no Unfinished Business items.

New Business

**DRPA-23-085 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the five (5) pending DRPA contracts identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 10:06 a.m.

Adjournment

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Sweeney moved to adjourn. Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:12 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary