



State of New Jersey  
DEPARTMENT OF EDUCATION  
175 WEST STATE STREET  
TRENTON 25

STATE BOARD OF EDUCATION

OFFICE OF THE SECRETARY

November 17, 1959

Honorable Robert B. Meyner  
Governor of New Jersey  
State House  
Trenton, New Jersey

Dear Governor Meyner:

Upon the recommendation of the Commissioner of Education, the State Board of Education at its meeting held on November 4, 1959, approved revisions in the Standards for the Approval of Child Care Centers, as shown on the sheets enclosed herewith.

At the same meeting the Board adopted rules concerning the transportation of children to and from child care centers, a copy of which is enclosed also.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'J. W. Runkel', written over the typed name of the Commissioner of Education.

Commissioner of Education  
Secretary, State Board of Education

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*Rules + Regulations*  
*Education*  
*Adviser*

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STANDARDS FOR APPROVAL OF CHILD CARE CENTERS

THE CHILD FROM TWO TO FIVE

Part I Rules and Regulations

Part II Recommendations

The present rules are given in the left-hand column and the rules as revised appear in the right-hand column. The material to be omitted is in brackets and new material is underlined.

PRESENT RULE

REVISED RULE

Purpose of Standards

Purpose of Standards

1. To (insure safe and) adequate standards.

1. To establish adequate standards.

Personnel

Qualification of Staff

4. (All adult personnel connected with the center shall have a pre-employment physical examination).  
-already spelled out under No. 2-\*

Head Teacher

Head Teacher

1. With a college degree, the head teacher shall:
  - b. have had (fifteen) hours of credit in courses in Early Childhood Education in college or in addition to college work. These credits shall be in (child) psychology, growth and development, and (nursery school) curriculum.

1. With a college degree, the head teacher shall:
  - b. have had a minimum of thirty semester hours credit in courses in Early Childhood Education in college or in addition to college work. These credits shall be in psychology, human growth and development, Early Childhood curriculum and family life education.  
-To conform with the wording of the Newark State College early childhood curriculum and requirements of other colleges-\*

\* -- Explanation

PRESENT RULE

REVISED RULE

Teacher

Teacher

1. -Group- teacher shall:
  - a. have (been graduated from four year high school or secondary school).

1. A teacher shall:
  - a. have had two full years of college work, - matches public school minimum. - \*

Physical Facilities

Housing

No common drinking utensil shall be permitted (except it be thoroughly cleansed before being used by another person).

Play Rooms

Play Rooms

(The window space should be one-fifth or more of the floor area).

There shall be a minimum of 20 foot candle light in all parts of the playroom. - Corresponds to building services requirements. - \*

Toilet Facilities

Resting Facilities

2. At least one toilet and washbowl with low mirror shall be provided for every (ten) children. These facilities shall be kept in a sanitary condition. A supply of hot and cold water shall be provided.

- Name added to separate items relating to rest. - \*

Toilet Facilities

2. At least one toilet and washbowl with low mirror shall be provided for every fifteen children. These facilities shall be kept in a sanitary condition. A supply of hot and cold water shall be provided. - Fifteen is more realistic and is usually complied with. - \*

\* - Explanation

PRESENT RULE

Health Care

1. Each child shall be inspected (before he enters the group and before the mother or attendant leaves). The inspection shall be done by a nurse or a teacher who has been instructed in the inspection procedures by a physician or nurse.
2. Each child shall have a complete physical examination by a physician before admission. (Re-examination shall be made at least every six months thereafter). If a child is under the regular care of a pediatrician, the physical examination shall have been made within the last five months before admission). To go under recommendations.
3. The school shall provide a form upon which the physician can submit a record of the child's history, immunization data, and the findings of the last medical examination.
4. A child having a physical or mental handicap which requires special care or continued close supervision shall be enrolled only with the approval of the physician.
5. (Simple) first aid (equipment) shall be (readily accessible) and a person (trained) to give first aid (available). A doctor shall be readily available at all times).

REVISED RULE

Health Care

1. Each child shall be inspected daily by a person familiar with the child and competent to recognize symptoms of communicable diseases and ill health.  
- Clarifies present rule. - \*
5. A first aid kit shall be provided and completely stocked and a person on the staff qualified to give first aid. A doctor shall be readily available for advice in planning the health program and for emergencies.  
- Clarifies the present rule. - \*
6. Children in an all day program shall have a rest period on cots of at least one hour after the noon meal.  
- A few day care centers were not giving children any rest even though they were in the centers seven or eight hours. This is a protective measure for young children. - \*

TRANSPORTATION OF CHILDREN TO AND FROM CHILD CARE CENTERS  
(Pursuant to N.J.S. 18:20A-3)

1611 Qualifications of Drivers

The person responsible for transportation of children to and from any child care center shall make certain that each driver possesses an appropriate license, is a reliable person of good moral character, and is not less than 21 years of age.

1612 Vehicle Specifications

A.

- (1) No small vehicle shall carry more than 11 children; there shall be no standees.
- (2) When 12 or more children are transported, the vehicle shall comply with all the bus specifications prescribed by rules 1401 - 1489.

B. The body and equipment of every small vehicle shall conform to the following:

- (1) Minimum seat width - 12 inches for each child; 15 inches for each adult,
- (2) Seats and back rests - front facing and spring or foam rubber upholstered,
- (3) Heater capacity - 50 degrees F minimum,
- (4) Windshield wipers - dual,
- (5) Rear-view mirrors - approved inside and outside,
- (6) Minimum emergency equipment - spare tire and jack,
- (7) Chains or snow tires, unless the County Superintendent determines they are not needed in that county,
- (8) Fire extinguisher - fully charged, with minimum underwriters rating of B-2, C-2 (or  $\frac{1}{2}$  B.C.), located at the front and to the right of the driver,
- (9) First-aid kit - dust proof metal unit without a lock, with the words First Aid printed on the cover and with contents to be maintained as hereinafter provided:
  - a. 6 - single units sterile pads 3" x 3"
  - b. 2 - 1" x 10 yds. bandage
  - c. 1 - 1" x 2 $\frac{1}{2}$  yds. adhesive
  - d. 12 - bandaid plastic strips
  - e. 1 - triangular bandage
  - f. 2 - ammonia inhalants
  - g. 1 - 1 $\frac{1}{2}$  oz. tube cream for burns
  - h. 1 - tourniquet
  - i. 2 - paper cups
  - j. 1 - scissors
  - k. 1 - First Aid guide booklet
- (10) Sun visor - adjustable

1613 Insurance

Each center shall keep on file a policy or certificate of liability insurance covering children; such policy or certificate shall have been issued by a company authorized to insure in New Jersey which policy shall provide coverage of not less than \$25,000 for one person and not less than \$150,000 for one accident.

1614 Safety Practices

A. When more than six children are transported in one vehicle, there shall be another adult in the vehicle in addition to the driver.

B. At no time shall children be unattended in a vehicle.

C. All small vehicles shall be inspected semi-annually by the Division of Motor Vehicles, in cooperation with the County Superintendent, who shall notify each center of the schedule of inspections; the responsibility for notifying the county superintendent of vehicles to be inspected shall be that of each center.

D. (1) Children shall be loaded and unloaded from the curb side of the vehicle and on the right side of the street, except one-way streets.

(2) When unloading, the driver shall make certain that a responsible person is present to take care of the child.

E. Each vehicle shall be uncluttered and thoroughly clean at all times.

F. Doors shall be opened and closed by the driver or by the attendant, and no obstacle shall obstruct clear passage to doors.

G. Windows shall not be more than 50% open at any time.

H. When a tire is worn smooth or is otherwise in poor condition, the tire shall be replaced with an approvable tire.

1615 Transportation Records

A. Each center shall keep on file a list of the children transported, the distance each child is transported, the name of each driver, and the year, make and model of each vehicle used.

B. These records shall be available to the Commissioner of Education or his representative.