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ANNUAL REPORT

OF

The Board of Managers

OF THE

New Jersey Commission for the Amelioration

OF THE

Condition of the Blind

July 1st, 1919 to July 1st, 1920

New Jersey State Library



STATE OF NEW JERSEY
DEPARTMENT OF INSTITUTIONS AND AGENCIES
DIVISION OF RECORDS, REPORTS AND INFORMATION

ANNUAL REPORT
OF
The Board of Managers
OF THE
New Jersey Commission for the Amelioration
OF THE
Condition of the Blind
July 1st, 1919 to July 1st, 1920

MR. C. RUDOLPH DIEFFENBACH, *Chairman*,168 Manhattan Ave., Jersey City
MRS. W. REGINALD BAKER, *Secretary*,43 Crescent Road, Madison
DR. W. R. BROUGHTON,15 Church Street, Bloomfield
MRS. J. R. SCHERMERHORN,11 Halsted Place, E. Orange
MR. EDGAR SWAN WIERS,161 Lloyd Road, Montclair
MISS LYDIA Y. HAYES, *Chief Executive Office*

2000

LETTER OF TRANSMITTAL

HON. BURDETTE G. LEWIS, *Commissioner*,
DEPARTMENT OF INSTITUTIONS AND AGENCIES,
STATE HOUSE,
TRENTON, N. J.

DEAR COMMISSIONER:

During the year 1919-20, most graciously has the Lord led in all our work for the 1875 blind of our State. While the greatest strides have been made in the Prevention of Blindness and along the lines of finding suitable employment for those without sight, the other Sections—educational, philanthropical and the office management—have kept pace and we are glad to report a general, uniform development.

OFFICE MANAGEMENT

Mrs. W. R. Baker, of Madison, Secretary of this Board, has continued her good work of supervision, during this year. Statistics, reports, accounts and all facts interesting to our State Authorities, have been carefully collected and tabulated, notwithstanding the many extra calls upon our workers.

PHILANTHROPIES

Mr. C. R. Dieffenbach, of Jersey City, has endeavored to direct this Section and with the help of the capable Teachers of Occupational Subjects, Field Secretaries and the many friends of our work, the conditions of need among the blind have been ameliorated, more especially in the so called Metropolitan Districts of Newark and Jersey City, where the large proportion of our blind are resident. All public and private philanthropic Organizations in all parts of our State are co-operating splendidly with us.

PREVENTION OF BLINDNESS

Dr. W. R. Broughton, of Bloomfield, has directed this work and with the aid of the graduate nurse, Miss Margaret Joyce, appointed

Secretary of this Section since last November, the work has gone forward with leaps and bounds. Since organizing this work, in connection with hospital clinics for the eyes in Jersey City and Newark and following up cases of reportable eye diseases throughout the State, at least 700 have received her personal attention. We shall be ready shortly to recommend some further steps looking to the conservation of eyesight, particularly in our Public School systems, and also in other public and private Institutions and business activities.

EDUCATION

Mr. Edgar Swan Wiers, of Montclair, presides over this Section. The pupils at each of the schools where we are now educating the youth of our State, as well as exceptional cases of men and women who are looking for special training in some practical line, are all receiving most careful attention from our capable Committeeman. Therefore, each branch, whether residential, school or public class, receives most earnest consideration. During this fiscal year, two hundred and ninety four persons have been under instruction at the expense of our State.

INDUSTRIAL

Mrs. John R. Schermerhorn, of East Orange, has continued in charge of this important Section of our work. Her position as President of the New Jersey State Federation of Women's Clubs, has been a notable accessory to our Demonstrations and Sales and also to our needy blind. In this Section, there are listed 147 blind workers, five of whom have filled orders for tuning, eighteen filled orders for caning and one hundred and twenty-four consigned articles for sales. Although it is very difficult to determine the individual capacity and ability of each case and find a suitable job, nevertheless, our Field Secretary has done good work in securing about thirty positions for men and women as well as following up cases already placed. This Board not only fosters Home Industries but the blind are being placed shoulder to shoulder with the sighted.

THANKS OF OUR BOARD

We desire to express appreciation for the innumerable kindnesses of the hosts of friends and workers in this important field. To list these individuals is, in many ways, unwise. "Let not your right hand

know what your left doeth" is one of the reasons for this silence. We do wish to mention such agencies as our Central Board, which has continually voted us its utmost confidence and sustained a splendid interest and cooperation in all our work. Every employee of the entire Staff as well as all volunteer helpers, who have given time, thought and energy to this work most generously, to them we say, "God requite you your kindnesses to the blind." The Churches, Women's Clubs and other Societies and Organizations, without whom we never could have sold the thousands of articles our blind friends consigned to us for sale, to each we extend the hand of fellowship in gratitude for their many, different manifestations of altruism. Although we may have fallen short, we have thoroughly and conscientiously done what we could and we hope, with constructive criticism, to make our next year's work much better.

To our fellow blind, whose patient thoughtfulness and suggestion have aided in many perplexing places, to you we say "God bless you and may your physically darkened world," be the harbinger of the "Realm of Light" where there shall be no darkness at all.

Following, we respectfully submit the Chief Executive's tenth report for the fiscal year of 1919-20.

C. R. DIEFFENBACH, *Chairman*

MARGARET D. BAKER, *Secretary*

W. R. BROUGHTON, M.D., *Commissioner*

AGNES A. SCHERMERHORN, *Commissioner*

EDGAR SWAN WIERS, *Commissioner*

FINANCIAL STATEMENT

Appropriations for the Fiscal Year Ending June 30, 1920:

Salaries	\$10,000.00
Traveling Expenses	6,000.00
Blanks, Stationery and Printing	525.00
Postage	300.00
Incidentals	607.00
Clothing, Maintenance, Support and Instruction of Blind Persons ...	27,000.00
Extension of Home Industries	2,500.00
Preventive Work	1,500.00
Revolving Industrial Fund	1,000.00
Publicity, Demonstrations and Sales	500.00
Rent	600.00
Fuel and Light	210.00
Repairs	100.00
	<hr/>
	\$50,842.00

Transferred from Preventive Work to Salaries for Employees	3.07
Transferred from Rent and Fuel and Light to Traveling Expenses ...	120.00
Transferred from Blanks, Stationery and Printing to Incidentals ...	75.00
Transferred from Traveling Expenses to Fuel and Light	156.00
Credit to Revolving Industrial Fund, Part Payments on Loans	295.46

DISBURSEMENTS

SALARIES AND WAGES

Salary of Chief Executive Officer	\$1,485.00
Salary of Clerk-Bookkeeper	930.00
Salary of Clerk-Stenographer	778.40
Salary of Field Secretary	930.00
Salary of Jr. Clerk-Typist	734.00
Salary of Stock-Clerk	600.00
Salary of Teacher of Occupational Subjects	886.60
Salary of Teacher of Occupational Subjects	886.60
Salary of Teacher of Occupational Subjects	886.60
Salary of Teacher of Occupational Subjects	873.60
Salary of Teacher of Occupational Subjects	609.75
Salary of Teacher of Occupational Subjects 6½ Days ...	22.76
Salary of Caretaker	340.00
Extra Clerical Help	35.51
Overtime of 2 Employees	3.25
	<hr/>
	\$10,003.07

TRAVELING EXPENSES

Transportation	\$2,772.84
Maintenance	1,625.78

Guides Services	1,320.00	
Sundries	4.98	
		<hr/> \$5,723.60

BLANKS, STATIONERY AND PRINTING

Blanks	\$13.75	
Stationery	100.38	
Printing	153.75	
Multigraphing	32.75	
Office Supplies	134.66	
		<hr/> \$435.29

POSTAGE

Envelopes	\$201.30	
Stamps and Postal Cards	98.70	
		<hr/> \$300.00

INCIDENTALS

Telephone	\$189.66	
Expressage	292.22	
Water	10.63	
Insurance	9.24	
Towel Supply	12.50	
Subscriptions to Magazines	-6.11	
Refreshments for Socials	28.60	
Office Supplies	19.91	
Office Furniture	88.75	
Household Supplies	8.68	
Advertisements	10.30	
Incidentals	5.40	
		<hr/> \$682.00

CLOTHING, MAINTENANCE, SUPPORT AND INSTRUCTION OF BLIND PERSONS.

Arthur Home for Blind Babies	\$4,198.00
Catholic Institute for the Blind	253.17
New York Institute for the Blind	7,857.50
Pennsylvania Institution for the Blind	6,059.04
Maryland School for the Colored Blind	600.00
Maryland Workshop for the Blind	232.02
Newark Board of Education (Tutor and Reader for 3 High School Pupils and 1 Deaf, Blind Child in Grammar School)	990.00
Jersey City Board of Education (Tutor and Reader for 2 High School Pupils)	440.00
Maintenance and Support of 1 Deaf, Blind Child	383.00

New York Association for the Blind (Expenses in Connection with Organ and Piano Lessons for 1 Blind Girl) ..	27.92	
Special Instruction in Swedish Weaving to 2 Teachers ..	70.00	
		<u>\$21,110.65</u>

EXTENSION OF HOME INDUSTRIES

Workshop Supplies	\$1,793.60	
Workshop Tools and Equipment	72.16	
Transportation	342.40	
Expressage	272.95	
		<u>\$2,481.11</u>

PREVENTIVE WORK

Salary of Field Secretary for Preventive Work from Nov. 1, to June 30, 1920	\$840.00	
Extra Clerical Help	60.00	
Traveling Expenses	236.88	
Pamphlets on Conservation of Vision	125.00	
Subscriptions for Preventive Literature	17.50	
Glasses and Eye Prescriptions in Preventive Cases	19.00	
Lantern Slides	75.98	
Rental of Hall for Meeting on Conservation of Vision Classes	15.00	
Postage	94.32	
Nurses' Aprons	6.00	
Multigraphing	7.25	
		<u>\$1,496.93</u>

REVOLVING INDUSTRIAL FUND

Materials	\$1,144.42	
Looms, Rachets and Beams	38.75	
Loan for Stock in Trade	50.00	
		<u>\$1,233.17</u>

PUBLICITY, DEMONSTRATIONS AND SALES

Service to Blind at Sales	\$100.00	
Transportation	141.24	
Maintenance	104.48	
Expressage	13.50	
Show Case	90.00	
Trunk	22.00	
Gas Iron	4.50	
Signs	14.00	
Rental of Chapel for Publicity Meeting	5.00	
Sundries	4.76	
		<u>\$499.48</u>

RENT

Rental of Building for Headquarters	\$580.00
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FUEL AND LIGHT

Coal	\$211.20	
Lights	34.01	
		<u>\$245.21</u>

REPAIRS

Plumbing	\$27.68	
Carpentering	41.34	
Repairing of machines	23.95	
Repairing of Gas Lights	5.50	
Repairing of Bag	1.50	
		<u>\$99.97</u>

\$44,890.48

Reimbursement to State Treasury, Payment on Loan of Cash (\$50) from Revolving Industrial Fund of 1918	\$32.50
Reimbursement to State Treasury, Payments on Loan of Cash (\$50) from Revolving Industrial Fund of 1919	32.50
Reimbursement to State Treasury, Balance on Loan from Revolving Industrial Fund of 1919	10.00
Reimbursement to State Treasury, Payments on Loans of Cash for Consignors' Materials from Revolving Industrial Fund of 1920	91.81
Cost of Materials supplied the Blind Reverting to State Treasury ...	944.78

EARNINGS OF BLIND

July 1, 1919, to June 30, 1920

Tuning	\$387.84
Through Sales	1,991.05
Sales (Reported by Teachers)	942.65
Caning 1280 Chairs and 2 Settees	1,811.52

RECEIPTS FROM SALES

Outside Sales	\$2,162.51
Montclair	\$46.00
Summit	45.00
Asbury Park and Ocean Grove	224.03
Lake Hopatcong	74.30
Bloomfield	169.04
Jersey City—Holy Cross Episcopal Church	70.14
Phillipsburg	115.86
Morristown	4.70

Riverside	122.45	
Hackensack	22.35	
Paterson	79.02	
Millville	34.60	
Jersey City—Reformed Church	156.50	
Newark—New Amsterdam Auditorium	18.70	
Orange	128.01	
Trenton	46.21	
Newark—Clinton Hill Baptist Church	92.89	
Newark—Miss Martin's Millinery Store	21.80	
Collingswood	67.40	
Woodbridge	51.25	
Orange—Sharey Tefilo Temple	146.64	
Perth Amboy	69.83	
Freehold	39.10	
Asbury Park	10.14	
New Brunswick	11.00	
Asbury Park	116.99	
Morristown	53.85	
Jersey City—2nd United Presbyterian Church	91.32	
Keyport	32.40	
		<hr/>
		\$2,162.51
Receipts from Sales of Articles at Headquarters		\$1,108.01
Receipts for Caning		\$2,103.20
Bonuses Amounting to		\$1,657.45
were Paid to 11 Employees.		

GENERAL

As we review the various Sections of the activities of this Board during the past year, we find that there has been a marked, steady growth along all lines. In the carrying on of this work, the Board has employed six blind persons as Teachers of Occupational Subjects, two of whom were, until March 1, 1920, employed only on part time; a bookkeeper, a stock clerk, a stenographer, a sales manager, and a field secretary and a secretary of Prevention of Blindness. A caretaker has been employed to act as janitress of Headquarters. The Chief Executive Officer has superintended this work in its entirety.

On June 30, 1920, our files showed the number of blind in the State to be 1875.

During the year, this Board has held ten regular monthly meetings and has decided to hold these meetings on the morning of the third Thursday of each month at ten o'clock at Headquarters.

Semi-monthly Staff Meetings, numbering nine, have been held and two meetings of the entire Staff were held. Commissioner Lewis met with the Staff and Members of our Board on January 5, 1920. Papers were presented by Members of the Board and Staff, as well as by some of the guests from other Organizations.

Our records show six Organizations which have been active during the past year, in our State, working for the blind: namely, The Camden County Association for the Blind, The Franklin Conklin Club, (this Club is composed of blind women), The Mercer County Association for the Blind, The Monday Sewing Club, (this also is a Club of blind women), The Blind Men's Club, (which meets monthly at our Headquarters), and the New Jersey Progressive Blind Men's Society, (which meets in the Free Public Library of Jersey City).

Due to a most energetic Social Committee, ten socials were held at Headquarters with an average attendance of thirty blind persons and their guides. One evening, Mr. Edgar Swan Wiers entertained the guests with a most interesting lecture on his trip through the National Parks of our Country. Entertainments at other times, were furnished by friends of the members of the Social Committee. Refreshments for these Socials, were furnished in part by volunteer contributions and later arrangements were made by which the State met this expense.

This Board was represented at the following meetings—Administrative Council Meetings, American Association of Instructors of the

Blind, Child Hygiene, the Christmas and Closing Exercises of the New York Institute for the Education of the Blind, and held two meetings in the interest of establishing Sight Saving Classes in the Public Schools of our State, one in Newark and the other in Bridgeton. Mr. Dieffenbach, Chairman of our Board, was chosen Chairman of the Committee of the American Association of Workers among the Blind, to outline a plan for providing higher education for the capable blind. At the Meeting of the Brooklyn Week for the Blind, the Chief Executive Officer was appointed on the Committee to arrange for the training at some institution of higher learning, a course for Home Teachers. The Executive was also asked to serve on the Committee of The Child Welfare of New Jersey.

A beginning has been made in a campaign of publicity to acquaint the citizens of our State with the great needs of the blind and we hope for tangible results during the coming year.

During this Fiscal Year, 6216 calls have been made from the Office, 7983 calls have been received and 7496 letters have been written.

STATISTICS

On July 1, 1919, in active file, were 1826 blind—died during the year, 83—moved out of the State, 14—regained sight, 9—number in active file June 30, 1920, 1720 plus the statistics obtained during this Fiscal Year, 155, making a total in the files of 1875.

Realizing that a reinvestigation was necessary, of the blind throughout the State, a letter containing a questionnaire, was sent to those on our register in Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester and Salem Counties. The teachers and field secretary followed up these letters in these various counties with personal calls. This personal reinvestigation will be continued in the remaining counties of New Jersey. Great pleasure has been expressed in many instances in receiving this close, personal touch with our Board.

A friend has continued giving one day a week of capable help on the analytical files.

PHILANTHROPIES

As the State makes no special provision for the needy blind, other than provided for all the State's needy, this Board is doubly grateful to the many individuals and Societies, public and private, who have come so generously to the assistance of so many individual cases all over the State. At least thirty-five have been made happy by this altruism.

Special mention should be made of the assistance which the Sisters of St. Joseph's Home for the Blind, Jersey City, and the Bayonne Home for the Blind have rendered to the most urgent cases which have come under our jurisdiction.

The Central Reformed Church of Jersey City, which has opened its doors to our Jersey City Class for Blind Women, has been liberal in not only providing a suitable class room but has also furnished them with a variety of parties and entertainment.

The Y. M. C. A. of Newark, gave tickets to about sixty blind and their guides, to enjoy the July and August, 1919 excursions to Asbury Park.

The blind of Mercer County, were given an outing by the Mercer County Association for the Blind.

Christmas parties were given to the public school classes for the blind of Jersey City and Newark, and also in these same cities, parties were given for the members of the classes for blind women.

A lecture was given by the Executive, in the Social Service Course at the State College for Women, New Brunswick, N. J. on the State's Work for the Blind.

By order of the Attorney General, The Golden Rule Alliance of America, was dissolved.

The Committee in charge of this Section of the work, is studying this question deeply, with a view to recommending the very necessary and wisest legislation which will best meet the philanthropic needs of the blind.

PREVENTION OF BLINDNESS

The most notable event in this phase of our work, was the selection of a secretary to take charge of this Section, and we were most fortunate in securing the services of Miss Margaret Joyce of Newark, a graduate nurse who had had ocular experience in the hospitals and the camps during the War.

Miss Joyce has personally made 707 calls since beginning her work in November, 1919.

The time spent in calling was 533 hours 20 minutes; miles traveled 4622, time traveling 458 hours 35 minutes; time at office 275 hours 15 minutes; clerical work at home 165 hours; taking people to clinics and waiting for them to keep appointments, in one month, 24 hours; total time 1456 hours 10 minutes.

Doctors in charge of clinics in Jersey City and Newark have said repeatedly that it would have been impossible for them to have carried on their clinics had it not been for the assistance rendered by our trained nurse.

This Board has membership in the National Committee for the Prevention of Blindness and the National Safety Council, and was represented at the annual meetings of both Organizations.

A lecture on the Prevention of Blindness with lantern slides, selected to illustrate the same, was placed with the State Museum at Trenton for circulation among the public schools of the State. Few requests were made for the use of this but we are hopeful that through our Publicity Campaign, much more interest will be exhibited during the ensuing year.

Illustrated lectures on the Prevention of Blindness were given to 2700 grammar school children in Newark, by the Chief Executive Officer.

Glasses were purchased for four persons where there was no other means to meet this expense, and transportation was furnished for several persons too far from a clinic to make it possible for them to afford both time and transportation for examination and treatment.

Surveys of the eye conditions of the public school children in Bridgeton, Newark and Paterson, have been made by our Secretary of this Section.

Weehawken reports that the School Board has engaged a School Nurse who will pay special attention to the eye conditions of the school children.

A local School Board, where common towels had been in use and another where the common drinking cup was used; discontinued same after a questionnaire had been sent out by this Board calling attention to the danger involved in the use of these.

We wish at this moment to mention the splendid work done by one of the best ophthalmologists of Jersey City in treating and operating on several cases in the Jersey City Hospital. These cases were taken from the Hudson County Alms House, and the joy of those whose sight was restored can hardly be imagined. The County Officials of the entire State have been circularized with a view to their doing similar work in their County Institutions, and several have promised to have made an examination of the eyes of their inmates.

Literature on the Prevention of Blindness has been distributed at every public affair held by this Board.

EDUCATION

This Board is very much pleased at the progress which has been made in our Section of Education and we are very glad to be able to report that 294 persons have received intellectual advancement through residential schools for the blind, public school classes and our Teachers of Occupational Subjects.

At the Arthur Home for Blind Babies, Summit, N. J., fourteen have been enrolled during the year. Of these, one died, three were transferred to the State Institution for the Feeble Minded, Vineland, N. J., one transferred to the New York Institute for the Education of the Blind, one to the Pennsylvania Institution for the Instruction of the Blind, one taken home by family, and another, found not to be blind, was transferred by the County Officials to a County Institution.

To the Maryland School for the Colored Blind, Overlea, Md., two have been sent, one of whom was obliged to leave school because of ill health, the other still remaining there.

At the Maryland Work Shop for the Blind, Baltimore, Md., there is one student; this is the first time that New Jersey has sent an adult blind to this Institution and the pupil is most appreciative of the opportunity given him.

At the Catholic Institution, New York City, there is one student, who graduated in June, 1920.

The New York Association for the Blind is giving musical instruction to one.

The New York Institute for the Education of the Blind is educating twenty-five of the youth of New Jersey.

At the Pennsylvania Institution for the Instruction of the Blind, nineteen are securing their education.

Tutors and readers have been furnished to five high school students and to one deaf, blind pupil in grammar school.

The following table will show what our Teachers of Occupational Subjects have done for the adult blind in their own homes during the past year. At this moment, we wish to quote from one of the pupils of one of these teachers. "I would like to say how much I appreciate my teacher's kindness to me in all the things she has taught me. They have all been a blessing and a great help in my dark hours." Such expressions of gratitude are frequently received at this Office.

TEACHING DEPARTMENT

	Lessons Taught	Time	Pupils Taught	New Pupils	Calls	Mileage	Total Time.
Miss Hogan	1155	763:15 hrs.	53	18	196	7609	1954:55 hrs.
Miss Johnson	692	715:15 hrs.	32	10	373	7957	1735:15 hrs.
Miss Lybrand	351	423:50 hrs.	32	3	288	9870½	1460:20 hrs.
Mr. Norbury	605	652:30 hrs.	51	10	379	5133	1640:35 hrs.
Miss Springer	703	605:15 hrs.	55	5	314	7337	1837:25 hrs.
Total	3506	3160:05 hrs.	223	46	1550	37906½	8628:30 hrs.

INDUSTRIAL

The finding of employment for the blind is the most difficult problem which we have to solve. The Home Industries have been carefully fostered and the number of consignors has increased from 111 to 124 during the year. New patterns and varieties have been introduced, and the following report will show just what has been accomplished in this regard. Thirty sales and demonstrations, including one at Headquarters, have been held throughout the State where only the products made by the blind in their own homes have been sold, which, together with many private orders, amount to \$3,270.52.

Miss Mary V. Hodge, our Sales Manager, has made 1243 calls; has received 2168 calls; has written 185 letters and has spent 1887 hours in pursuit of this work. Our Sales Manager has been very successful in securing large orders from our largest, local department store for one of our consignor's knitting, and she has also arranged with another concern for home work for some of our other workers. We feel confident, that during the coming year, there will be many firms giving similar orders.

Under the direction of the one in charge of Home Industries, two groups of volunteer cutters have been working, and we hope with their cooperation, to increase our output both to the consignors and the public. As an experiment, we are paying one of our blind women at the rate of twenty cents an hour to fill special orders for aprons.

We have been able to raise the price which is paid the worker for making all kinds of aprons.

Steady work has been given eight women in knitting caps, scarfs, jackets, etc. Through the efforts of the Chairman, of this Board, ten women have been offered steady work in similar lines.

Our conscientious Stock Clerk has been in charge of the distribution of chairs to be resealed, of which 1270 have been finished and returned to their owners. About eighteen men have been engaged at this line of work during slack times at their regular trades. Others have been assigned to filling orders for tuning, and the Newark Board of Education has given us its hearty cooperation in placing many tuning orders with our blind tuners.

The receipts from caning for the past year were \$2,103.20; for tuning, the receipts were \$387.84.

We regret that circumstances in the home life of our Stock Clerk make it necessary for her to sever her connection with our Organization on June 30, 1920.

Our Field Secretary, W. J. Adickes, has been untiring in his efforts to secure employment for the blind with the sighted. This method of employment is four fold, namely: finding a suitable process, persuading the employer to give the blind operator a chance, then placing the right person on the job and encouraging him to stick. However, he has not been discouraged and has gone energetically along even when, in a number of instances, the particular job obtained was not the proper one for the man in question. He reports as follows:

General calls, 265; calls concerning Philanthropies, 141; calls concerning Prevention of Blindness, 113; calls concerning Employment, 343; calls concerning Publicity Work, 53; statistics obtained 78; meetings attended 15; clerical work, 241 hours; at Office, 428 hours; miles traveled, 12379; total time, 2264 hours. The Field Secretary arranged for employment for about thirty persons, of these only about half remained in these placements. One of these is earning at least twenty-five dollars a week, working in a rubber tire factory.

The Crocker Wheeler Co., Ampere, N. J., has continued to employ several of our New Jersey blind trying many out in their department for the blind, The Double Duty Finger Guild. To the Crocker Wheeler Co. and all other factories furnishing employment to the blind, we desire to express our sincere thanks. It seems advisable to withhold the names of these particular companies but some of the processes are: the polishing of parts of dolls, the shaving of mica, tobacco stripping, the removing of improperly placed labels on cans, dictaphone work, operating punch presses and assembling.

Two new lines of home work have been found for the blind men: one is the folding of boxes, the other, operating a small machine.

This report is not complete without the mention of the invaluable assistance rendered the work by a former Red Cross Worker of Newark who has volunteered her services in every phase of our work for four months.

We wish to express our great appreciation of the advice and direction which our Board of Managers has given the work. It has greatly aided us in living up to the purposes for which this Board was created; namely, for the material and spiritual betterment of all the blind in our State. The Executive wishes to thank the employees for the fine spirit shown in the work assigned to them.

In conclusion, let us bear in mind the words of that beautiful hymn,

“Work that makes faith sweet and strong,
Trust that triumphs over wrong,
Hope that sends a shining ray,
Far down the future's broadening way,”

as we hopefully start on our work for the ensuing year in serving the blind of our State.

Respectfully submitted,

LYDIA Y. HAYES

Chief Executive Officer.

