

**SOUTH JERSEY TRANSPORTATION AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
JULY 19, 2023**

This Board of Commissioners Annual Reorganization Meeting of the South Jersey Transportation Authority was held on July 19, 2023, with Vice Chairman Christopher M. Milam calling the meeting to order at 9:11 a.m.

**Present**

Vice Chairman Christopher M. Milam (in person)  
 Commissioner John F. Amodeo (in person)  
 Deputy Commissioner Joseph Bertoni (teleconference)  
 Commissioner Zoe Baldwin (teleconference)  
 Commissioner Barbara Holcomb (in person)  
 Commissioner Bryan J. Bush (teleconference)  
 Commissioner C. Robert McDevitt (in person)  
 Commissioner Joseph Ripa (teleconference)  
 Thomas Holl, Governor’s Authorities Unit (in person)  
 Stephen F. Dougherty, Executive Director (in person)  
 Karen Davis, Chief Financial Officer (in person)  
 Sandra Graise, Esq., General Counsel (teleconference)  
 David Zappariello, Chief of Staff (in person)  
 Paul Heck, Chief Administrative Officer (in person)  
 James G. Sullivan, Chief of Field Operations (in person)  
 Cynthia Blasberg, Board Secretary (in person)  
 Michael Watson, Esq., Special Counsel (in person)

**Absent**

Chair Diane Gutierrez-Scaccetti  
 Commissioner Christina Fuentes, EDA Representative

Vice Chairman Milam welcomed Commissioner Holcomb and Commissioner Amodeo to their first official Board Meeting. He then asked the Secretary to read the public notice.

**Statement of Public Notice**

The meeting of the Board of Commissioners was opened advising the Commissioners and public that notice of the meeting was duly advertised in the Press of Atlantic City, the Camden Courier Post, and with the Secretary of the State of New Jersey as to the time and date of convening. Notice had also been posted at the Farley Service Plaza, the Atlantic City International Airport, and Blackwood Offices as prescribed by law.

**Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Commissioner John F. Amodeo	X	
Commissioner S. Zoe Baldwin	X	
Deputy Commissioner Joseph Bertoni	X	
Commissioner Bryan J. Bush	X	
Commissioner Barbara Holcomb	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

\* One (1) member of the public called into this meeting.

### **Approval of the Agenda**

Vice Chairman Milam called for a motion to approve the July 19, 2023 agenda. Whereupon a motion was made by Commissioner Holcomb and seconded by Commissioner Bush approving said agenda. Vice Chairman Milam asked for questions on the motion. No questions were asked. A unanimous vote was taken adopting and approving the agenda. A copy of the agenda is attached hereto and made a permanent part of these official Authority minutes.

### **Approval of Meeting Minutes**

Vice Chairman Milam called for a motion to approve the June 21, 2023 meeting minutes. Whereupon a motion was made by Commissioner Bush and seconded by Commissioner McDevitt approving said minutes. No questions were asked. All Commissioners in attendance voted affirmatively, adopting said minutes, with the exception of Commissioner Holcomb who abstained.

### **Employee Recognition Award**

Vice Chairman Milam asked Mr. Dougherty if there is an Employee Award this month. Mr. Dougherty responded affirmatively, presenting Shawn Carpenter, posthumously, with the Quarterly Employee Recognition Award.” Mr. Carpenter’s mother, Patricia Jones, accepted the award on his behalf.

### **Executive Session**

Vice Chairman Milam asked if an Executive Session was needed, Counsel responded, affirmatively. Mr. Dougherty presented Resolution 2023-71 to the Vice Chairman and Commissioners for the exclusion of the public from discussions related to personnel actions related to the Schedule “A” associated with Resolution 2023-63 and litigation matters specific to Saunders v. South Jersey Transportation Authority, Gilson v. South Jersey Transportation Authority, and Knocke v. County of Atlantic v. South Jersey Transportation Authority. Whereupon, the motion was made by Commissioner Holcomb and seconded by Commissioner Bush approving Resolution 2023-71. A unanimous vote was taken approving the resolution, adjourning the open portion of the meeting at 9:17 a.m. Vice Chairman Milam asked the call operator to place the public audience on hold while the Board conducted the Executive Session.

At the close of the Executive Session, Vice Chairman Milam asked for a motion to return to the open portion of the meeting. Whereupon, a motion was made by Commissioner Amoddeo and seconded by Commissioner McDevitt. The open portion of the meeting reconvened at 9:49 a.m.

The call operator opened the meeting back up to the public portion of the meeting. Vice Chairman Milam then requested the Secretary call the roll.

### **Roll Call**

<b>Commissioner</b>	<b>Present</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti		X
Commissioner John F. Amoddeo	X	
Commissioner S. Zoe Baldwin	X	
Deputy Commissioner Joseph Bertoni	X	
Commissioner Bryan J. Bush	X	
Commissioner Barbara Holcomb	X	
Commissioner C. Robert McDevitt	X	
Vice Chairman Christopher M. Milam	X	
Commissioner Joseph Ripa	X	
Commissioner Christina Fuentes		X

Vice Chairman Milam asked if there is a motion to add two resolutions to the agenda: Authorizing the Settlement of Saunders v. South Jersey Transportation Authority, et al and Authorizing the Settlement of Gilson v. South Jersey Transportation Authority, et al. A motion was made by Commissioner McDevitt and seconded by Commissioner Holcomb approving an amendment to the agenda to include two resolutions as described above.

## **Executive Report**

Vice Chairman Milam asked for the presentation of the Executive Report. Mr. Dougherty presented the June 21, 2023 Executive Report: a copy of which is attached hereto and made a permanent part of these official Authority minutes.

## **Committee Reports**

Vice Chairman Milam asked Mr. Dougherty to present the Committee Reports. Mr. Dougherty reported all Committees met on July 6, 2023. During these meetings, briefings were provided on the resolutions presented this morning as well as an MOU for the installation of License Plate Readers, our Employee Assistance Program and Architectural & Engineering Services for ACE Farley Service Plaza & SJTA Headquarters. Commissioners were also provided with the schedule of upcoming projects, the EO-8 Report and Airport statistics.

## **Public Response to Agenda Items**

Vice Chairman Milam asked the public for comments on any of the agenda items. No comments were made.

Vice Chairman Milam welcomed Harvey Coccozza from the firm Ford-Scott & Associates LLC. thanking him for the 2022 audit and asked if he wanted to say a few words.

Mr. Coccozza was happy to report the Authority had an unmodified audited opinion, the highest audit opinion you can receive, meaning there were no material changes required to the financial statements. There were also no findings in the audit report or any changes in the management letter issued. All testing had the appropriate support behind it. For year ended December 31, 2022, the entity wide increase to the net position was about \$17.4 million. About \$400,000 less than the increase to the prior year, primary drivers being pension liability and OPEB liability. There was also a significant increase in operating revenue of approximately \$4.5 million, the largest increase from toll revenue with the toll increase as well as increased usage. Also, during the year, there were significant increases in liability as a result of the bond issue of approximately \$200 million.

## **Approval of Bills**

Vice Chairman Milam asked Mr. Dougherty for the presentation of bills. Mr. Dougherty stated the bills had been sent to the Commissioners previously for their review and are being recommended for approval. Vice Chairman Milam called for a motion to approve the bill list. Whereupon the motion was made by Commissioner Bush and seconded by Commissioner McDevitt approving said bill list. Vice Chairman Milam asked the Commissioners for questions on the motion. Being none, Vice Chairman Milam requested the Secretary call the roll.

## **Roll Call**

<b>Commissioner</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>	<b>Absent</b>
Chair Diane Gutierrez-Scaccetti							X
Commissioner John F. Amodeo			X				
Commissioner Zoe Baldwin			X				
Deputy Commissioner Joseph Bertoni			X				
Commissioner Bryan J. Bush	X		X				
Commissioner Barbara Holcomb			X				
Commissioner C. Robert McDevitt		X	X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

## **Resolutions and Motions:**

Vice Chairman Milam stated as today's meeting serves as the Authority's Annual Reorganization Meeting, the Board of Commissioners must elect, from among its members, a Vice Chairperson to hold office for the ensuing year. He then advised the Commissioners he would entertain a nomination for Vice Chairperson. Whereupon, Commissioner Bush motioned nominating Christopher M. Milam. to serve as Vice Chairman. The motion as stated was seconded by Commissioner McDevitt, with all Commissioners present being in favor.

Vice Chairman Milam asked Mr. Dougherty to present the resolutions. Mr. Dougherty advised the Commissioners he would be presenting a total of twenty (20) resolutions for their consideration. Mr. Dougherty presented Resolutions 2023-51 through 2023-70. Vice Chairman Milam called for a motion to approve said resolutions. The motion as presented was moved by Commissioner Amodeo and seconded by Commissioner McDevitt approving said resolutions. Vice Chairman Milam asked for questions or discussions on the motion. There being none, Vice Chairman Milam asked the Secretary to call the roll.

**Roll Call**

Commissioner	Motion	2 <sup>nd</sup>	Yea	Nay	Abstain	Recused	Absent
Chair Diane Gutierrez-Scaccetti							X
Commissioner John F. Amodeo	X		X				
Commissioner Zoe Baldwin			X				
Deputy Commissioner Joseph Bertoni			X				
Commissioner Bryan J. Bush			X				
Commissioner Barbara Holcomb			X				
Commissioner C. Robert McDevitt		X	X				
Vice Chairman Christopher M. Milam			X				
Commissioner Joseph Ripa			X				

*Copies of Resolutions 2023-51 through 2023-70 are attached hereto and made a permanent part of these official Authority minutes.*

**RESOLUTION 2023-51 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACCEPTING THE 2022 AUDITED FINANCIAL STATEMENTS**

The Audit Committee met on June 7, 2023, via teleconference, in accordance with Executive Order No. 122 and has reviewed the 2022 Audited Financial Statements with the independent auditor. The Audit Committee recommends that the Board of Commissioners accept the 2022 Audited Financial Statements.

**RESOLUTION 2023-52 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXTENSION OF A CONTRACT FOR CASH AND CREDIT CARD PROCESSING, BANKING AND ARMORED CAR SERVICES WITH WELLS FARGO BANK, N.A., OF TOMS RIVER, NEW JERSEY**

Pursuant to Resolution 2019-30, the Authority authorized contract negotiations with Wells Fargo Bank, N.A. of Toms River, New Jersey for Cash and Credit Card Processing, Banking and Armored Car Services for a term of one (1) year with three (3) mutually agreeable one (1) year renewal options. Subsequent to the adoption of Resolution 2020-101, the Authority and Wells Fargo Bank, N.A. reached substantial agreement for Cash and Credit Card Processing, Banking and Armored Car Services. As the initial term of the agreement expired on or about September 30, 2021, the Authority extended the agreement for the first one (1) year renewal option via Resolution 2021-71 and the second renewal option via Resolution 2022-66. The Authority and Bank now desire to exercise the third and final one-year renewal option commencing on or about October 1, 2023.

**RESOLUTION 2023-53 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EMERGENCY PURCHASE AND INSTALLATION OF AN UNINTERRUPTED POWER SUPPLY (UPS) FOR INFORMATION TECHNOLOGY EQUIPMENT AT THE SJTA ADMINISTRATION BUILDING, FARLEY SERVICE PLAZA (CONFIRMING)**

On May 31, 2023, the entire network infrastructure at Farley Administration Office went offline due to an equipment malfunction which caused the Uninterrupted Power Supply (“UPS”) to shut down. This brought all end users to a standstill including systems at the State Police and Transportation Services at Lakeland/Blackwood. The existing UPS at the Farley Administration Data Center is from 1996 and currently at the end of life. Parts for repairs are non-existent and no longer manufactured. The Authority’s Enterprise Information Services Manager contacted Procomm Systems, Inc. of Phillipsburg, New Jersey who currently services the existing unit, as well as the devices at the Airport and Tunnel systems. Procomm Systems, Inc. immediately responded and arrived onsite to perform an analysis and

presented a quote on June 16, 2023 for replacement of the UPS. The quote as submitted is a not to exceed amount of \$56,899.96 with a lead time of 12-14 weeks for a new unit. Based on the aforementioned, the Director of Finance deemed it in the best interest of the Authority to immediately secure an agreement for the purchase and installation of a replacement UPS at the Farley Administration Office. In accordance with N.J.A.C. 19-2-7.7 to ensure the continued operation of the Authority's infrastructure, the Executive Director concurred with the recommendation of the Finance Director and determined that the replacement of the UPS requires immediate "EMERGENCY REPAIR" in order to complete the repairs within a reasonable timeframe.

**RESOLUTION 2023-54 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ADOPTING THE ANNUAL NOTICE OF MEETINGS**

In accordance with the Authority By-Laws, the adoption of regularly scheduled monthly Board of Commissioners meetings shall be made by the adoption of the Annual Notice of Meetings as required by the "Open Public Meetings Act." This resolution serves to adopt the meeting dates from August 2023 through the Authority's Annual Re-organization Meeting in July 2024.

**RESOLUTION 2023-55 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY ACKNOWLEDGING THE ELECTION OF CHRISTOPHER M. MILAM TO SERVE AS VICE CHAIRMAN**

Authority By-Laws require an annual appointment of a Vice Chairman to the Authority's Board of Commissioners. The Authority desires to appoint Christopher M. Milam to serve as Vice Chairman to the Board of Commissioners, effective July 19, 2023 and expiring on the date of the July 2024 Annual Re-Organization Meeting or until such time as a successor is elected.

**RESOLUTION 2023-56 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KAREN DAVIS TO THE POSITION OF TREASURER AND SANDRA DIEROLF TO THE POSITION OF DEPUTY TREASURER**

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Treasurer pursuant to N.J.S.A. 27:25A-1 et seq., Section 5(e) and the Authority By-Laws, Article IV, Section 4. Pursuant to Article IV, Section 4.2 of the By-Laws, the Board shall designate a Deputy Treasurer. This resolution serves to appoint Karen Davis as Treasurer and Sandra Dierolf as Deputy Treasurer of the Authority.

**RESOLUTION 2023-57 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF CYNTHIA A. BLASBERG TO SERVE AS BOARD SECRETARY AND CAROLINE ROSEBORO TO SERVE AS ALTERNATE BOARD SECRETARY**

An annual reorganization meeting shall be held in July of each year or as soon thereafter as is reasonably possible, at which time the Board shall designate a Board Secretary pursuant to Article II, Section 4b of the By-Laws. Pursuant to Article IV, Section 3.2 of the By-Laws, the Board shall designate an Alternate Board Secretary. This resolution serves to appoint Cynthia A. Blasberg as Board Secretary and Caroline Roseboro to the position of Alternate Board Secretary for a term of one (1) year, effective July 19, 2023 and expiring on the date of the July 2024 Annual Re-Organization Meeting.

**RESOLUTION 2023-58 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF PAMELA HAYES TO SERVE AS ETHICS LIAISON OFFICER AND JONATHAN ROEMER TO SERVE AS ALTERNATE ETHICS LIAISON OFFICER OF THE AUTHORITY**

On February 28, 2002, the New Jersey Code of Ethics Act, N.J.S.A. 52:13D-23 et seq. was enacted into law to assure the strictest conformance with the Conflicts of Interest Law within departments of State government. This Code of Ethics Act required each public agency to designate an individual to serve as Ethics Liaison Officer to act on behalf of that agency in fulfillment of its obligations. Pursuant to this Act and Executive Order #24 (Chris Christie), the Authority desires to appoint Pamela Hayes to serve as Ethics Liaison Officer. Due to the workload involved in assuring the Authority remains in strictest conformance with the Conflicts of Interest Law, the Authority desires to appoint Jonathan Roemer to serve as Alternate Ethics Liaison Officer. In this capacity, the abovementioned designees shall act on and

serve all purposes as set forth in the Code of Ethics Act and to undertake all duties necessary and appropriate in order to discharge on behalf of the Authority its obligations under the Code of Ethics Act. The appointments are effective July 19, 2023 and shall expire on the date of the July 2024 Annual Re-Organization Meeting or until such time as a successor is appointed.

**RESOLUTION 2023-59 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF TINA HARVEY TO SERVE AS THE CERTIFYING OFFICER AND PAUL C. HECK AS SUPERVISOR THEREOF FOR MATTERS RELATING TO THE NEW JERSEY STATE-ADMINISTERED RETIREMENT SYSTEMS**

Pursuant to N.J.S.A. 43:3C-15, the Authority shall designate a Certifying Officer to perform duties relating to matters concerning the New Jersey State-administered Retirement Systems. The Authority shall also designate a Supervisor of the Certifying Officer. Pursuant to the above-mentioned statutory requirement, Tina Harvey currently holds the position of Certifying Officer and Paul C. Heck as the Supervisor to the Certifying Officer. Under the provisions of Chapter 52, P.L. 2011 (N.J.S.A. 43:3C-15), the Certifying Officer and the Supervisor of the Certifying Officer must complete required training on eligibility for enrollment in the retirement system(s) and certify eligibility of the enrollment. Both the Certifying Officer and Supervisor thereof have completed such training prior to this designation and are recommended to serve in this capacity.

**RESOLUTION 2023-60 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF KIMBERLY A. TESTA TO SERVE AS CUSTODIAN OF RECORDS AND JONATHAN ROEMER TO SERVE AS ALTERNATE CUSTODIAN OF RECORDS PURSUANT TO THE OPEN PUBLIC RECORDS ACT**

Under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., (OPRA), the Authority is required to appoint a Custodian of Records, via formal action, to serve as the official officer for the Authority relative to requests for information under OPRA. The Authority desires to appoint Kimberly A. Testa to the position of Custodian of Records. Due to the workload involved in assuring the Authority remains in compliance with the Act, the Authority has determined the need for an Alternate Custodian of Records to assist with requirements as needed or in the absence of the Custodian of Records. The Authority desires to appoint Jonathan Roemer to serve as Alternate Custodian of Records. These appointments shall be for a period of one (1) year, effective July 19, 2023, expiring on the date of the July 2024 Annual Reorganization Meeting or until such time a successor is appointed.

**RESOLUTION 2023-61 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF SANDRA DIEROLF TO THE POSITION OF POST ISSUANCE COMPLIANCE OFFICER FOR GOVERNMENTAL TAX ADVANTAGED BONDS**

The Internal Revenue Service strongly recommends that issuers of municipal bonds adopt written policies and procedures intended to assure appropriate compliance measures are implemented by such issuers after their bonds have been issued. The Authority adopted Post-Issuance Compliance Policies and Procedures, via Resolution 2012-54, in July 2012. In accordance with the Post Issuance Compliance Policies and Procedures, the Authority wishes to appoint Sandra Dierolf to the position of Post Issuance Compliance Officer. This appointment shall be for a period of one (1) year, effective July 19, 2023, and expiring on the date of the July 2024 Annual Reorganization Meeting or until such time as a successor is appointed.

**RESOLUTION 2023-62 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE APPOINTMENT OF DORIS L. MCCLINTON TO SERVE AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE SOUTH JERSEY TRANSPORTATION AUTHORITY**

Pursuant to N.J.S.A. 10:5-31 and N.J.A.C. 17:27-3.2, the Authority shall designate an individual to serve as its Public Agency Compliance Officer. This individual shall serve as the liaison between the State of New Jersey Department of Treasury and the Authority. The Authority desires to appoint Doris L. McClinton to the position of Public Agency Compliance Officer for the term of one (1) year, beginning on July 19, 2023 and expiring on the date of the July 2024 Annual Re-Organization Meeting or until such time as a successor is designated.

**RESOLUTION 2023-63 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING CERTAIN PERSONNEL ACTIONS**

Pursuant to the Authority By-Laws, the Personnel Committee shall advise the Board on issues related to organization structure, equal employment opportunity, labor negotiations, employment practices and personnel actions affecting an individual's employment status or compensation. This resolution seeks Board approval for personnel actions as specified in the "Schedule A" attached to this resolution.

**RESOLUTION 2023-64 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF VARIOUS LIABILITY INSURANCE POLICIES AS NEGOTIATED AND RECOMMENDED BY CONNER STRONG & BUCKELEW, OF MARLTON, NEW JERSEY**

Resolution 2021-08 authorized a Consulting Agreement with Conner Strong & Buckelew, of Marlton, New Jersey to provide Professional Consultant/Broker Services for Liability Insurance for a term of four years. On behalf of the Authority, Conner Strong & Buckelew, of Marlton, New Jersey has negotiated and recommend annual Insurance Liability Policies with certain carriers in similar form as indicated on the Fact Sheet attached to the resolution. The Authority wishes to accept the recommendations of Conner Strong & Buckelew and enter into contracts for such policies effective September 1, 2023 through August 31, 2024.

**RESOLUTION 2023-65 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO JPC GROUP INC. OF BLACKWOOD, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT 2022 LOADING BRIDGE REPLACEMENT PROJECT (PBB1 & PBB7)**

On April 12<sup>th</sup> and April 13<sup>th</sup>, 2023, the Authority publicly advertised for bids for the Atlantic City International Airport 2022 Loading Bridge Replacement Project (PBB1 & PBB7). Passenger Boarding Bridges (PBBs) #1 and #7 will be removed and two new PBBs will be procured and installed at the same locations as the existing. At PBB #1, an existing fixed walkway will also be removed, and a new fixed walkway will be installed at the same location. As part of the replacement of the PBBs, ancillary work will include modifications to the existing foundations, columns, and piles; removal and replacement of airfield concrete and pavement markings; and removal and replacement of the electrical systems to support the installation of the new PBBs. On May 23<sup>rd</sup>, 2023 (1) bid was received, opened, and tabulated. JPC Group, Inc. of Blackwood, New Jersey was deemed the sole responsible bidder, in an amount not to exceed \$4,836,050.00 for said project. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with JPC Group, Inc. for the Atlantic City International Airport 2022 Loading Bridge Replacement Project (PBB1 & PBB7), in an amount not to exceed \$4,836,050.00.

**RESOLUTION 2023-66 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE, EXECUTE AND ACCEPT PROJECT PROPOSALS, AWARDS, GRANTS, COOPERATIVE AGREEMENTS AND RELATED DOCUMENTS WITH REGARDS TO THE FEDERAL AVIATION ADMINISTRATION ON BEHALF OF THE AUTHORITY WITH RESPECT TO THE AUTHORITY'S ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2022 LOADING BRIDGE REPLACEMENT PROJECT**

The Federal Aviation Administration ("FAA") has been delegated authority to award Federal financial assistance for aviation projects. The Authority has submitted an Airport Improvement Program grant application to the FAA and anticipates received a notification of grant offering for the following Airport project entitled: Atlantic City International Airport (ACY) 2022 Loading Bridge Replacement Program, Grant No: 3-34-0002-112-2023. The FAA requires Board approval to accept such grants for the above-mentioned Airport projects on behalf of the Authority. It is the desire of the Board of Commissioners to authorize the Executive Director or his designee to accept the above-mentioned grant, as well as execute of any project proposals, certifications and assurances, cooperative agreements, and related documents in connection with said grant on behalf of the South Jersey Transportation Authority.

**RESOLUTION 2023-67 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO NINSA, LLC OF HAMMONTON, NEW JERSEY FOR THE ATLANTIC CITY EXPRESSWAY SJTA GRASSLAND CONSERVATION AND MANAGEMENT AREA PROJECT**

On May 10<sup>th</sup>, and May 11<sup>th</sup>, 2023, the Authority publicly advertised for bids for the Atlantic City Expressway SJTA Grassland Conservation and Management Area Project. Work for this project consists of clearing existing trees, vegetation, and other features from the vacant site in Hamilton Township, to establish a viable habitat for the upland sandpiper (*Bartramia longicauda* – State Endangered) and the grasshopper sparrow (*Ammodramus savannarum* – State Threatened). Major work items include but are not limited to: Clearing trees and vegetation within the project limits, mowing, tilling, and seeding to establish target species grass and forb cover, and constructing post and wire fencing around the site perimeter. On June 7<sup>th</sup>, 2023, four (4) bids were received, opened, and tabulated. NINSA, LLC of Hammonton, New Jersey was deemed to have submitted the lowest, responsive, responsible bid in an amount not to exceed \$1,656,523.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with NINSA, LLC of Hammonton, New Jersey, for the Atlantic City Expressway SJTA Grassland Conservation and Management Area Project in an amount not to exceed \$1,656,523.00.

**RESOLUTION 2023-68 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE AWARD OF A CONTRACT TO CHARLES MARANDINO, LLC OF MILMAY, NEW JERSEY FOR THE ATLANTIC CITY INTERNATIONAL AIRPORT (ACY) 2023 APRON REHABILITATION PROJECT**

On May 10<sup>th</sup> and May 11<sup>th</sup>, 2023, the Authority publicly advertised for bids for the Atlantic City International Airport (ACY) 2023 Apron Rehabilitation Project. Work within this contract includes concrete replacement and repair on the aircraft parking apron at gates 6, 8, and 9. The contractor is responsible for providing a gate guard and all safety measures specified to safely close aircraft parking positions. Said bid includes one base bid and two add alternates as follows:

**-Base Bid** of the project is located at gate 8 and will close this gate for the duration of this phase of work. The base bid is inclusive of concrete demolition and removal offsite, removal and replacement of crushed aggregate base course (P-209 backfill) as necessary, construction of new reinforced concrete slabs (120 SY), and pavement marking.

**-Add Alternate 1** of the project is located at gate 6 and will close this gate for the duration of this phase of work. Add alternate 1 is inclusive of concrete demolition and removal offsite, removal and replacement of crushed aggregate base course (P-209 backfill) as necessary, construction of new reinforced concrete slabs (135 SY), and pavement marking. There is also a concrete spall repair (6 SY) included in this phase of work.

**-Add Alternate 2** of the project is located at gate 9 and will close this gate for the duration of this phase of work. Add alternate 2 is inclusive of concrete demolition and removal offsite, removal and replacement of crushed aggregate base course (P-209 backfill) as necessary, construction of new reinforced concrete slab (44 SY) with a buried concrete pad and bituminous overlay, and pavement marking.

The Authority's selection of the Base Bid and or Add Alternates are contingent upon availability funds. On June 7<sup>th</sup>, 2023, four (4) bids were received, opened, and tabulated. Following a review of the bids, the Authority deemed that the Base Bid and Add Alternates 1 and 2, of which limits are indicated above, represented the best value for the Authority. Charles Marandino, LLC of Milmay, New Jersey was deemed to have submitted the lowest, responsive, responsible bid for the Base Bid and Add Alternates 1 & 2 in an amount not to exceed \$264,025.00. The Director of Engineering/Chief Engineer believes it to be in the best interest of the Authority and recommends entering into a contract with Charles Marandino, LLC in an amount not to exceed \$264,025.00, for the Atlantic City International Airport (ACY) 2023 Apron Rehabilitation Project, Base Bid and Add Alternates 1 and 2.

**RESOLUTION 2023-69 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF SAUNDERS V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET. AL.**

On June 26, 2020, counsel for Plaintiff Saunders in the matter of Aalleyah Saunders v. South Jersey Transportation Authority, et al., Docket No. GLO-L-617-20, filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Gloucester County (“Litigation”). On or about September 25, 2020, Plaintiff Saunders’ case was consolidated with Michael Fields v. South Jersey Transportation, et al., Docket No. GLO-L-688-20 and Courtney Reese v. South Jersey Transportation, et al., Docket No. GLO-L-711-20, under docket number GLO-L-0617-20 (hereinafter the “Consolidated Cases”). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims and have negotiated terms of settlement set forth in a document entitled “Settlement Agreement and Release”. Pursuant to the Settlement Agreement, Plaintiff has agreed to dismiss her claims against the Authority and has further agreed to release the Authority from any and all claims she has or may have against them (the “Agreement”). The terms of the General Release provide that the Authority will make a payment to the Plaintiff in the amount of \$37,500.00, in exchange for, *inter alia*, the aforementioned dismissal of the case and the Release. The settlement of this matter is not an admission of liability in any manner by the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the matter of Saunders v. South Jersey Transportation Authority, et al., Docket No. GLO-L-617-20.

**RESOLUTION 2023-70 OF THE SOUTH JERSEY TRANSPORTATION AUTHORITY AUTHORIZING THE SETTLEMENT OF GILSON V. SOUTH JERSEY TRANSPORTATION AUTHORITY, ET. AL.**

On September 21, 2021, counsel for Plaintiff Gilson in the matter of Joseph Gilson v. South Jersey Transportation Authority, et al., Docket No. ATL-L-2982-21, filed a Complaint against the Authority in the Superior Court of New Jersey, Law Division, Atlantic County (“Litigation”). The Parties have determined it is in the best interest of all involved to reach a settlement of all outstanding claims and have negotiated terms of settlement set forth in a document entitled “Settlement Agreement and Release”. Pursuant to the Settlement Agreement, Plaintiff has agreed to dismiss his claims against the Authority and has further agreed to release the Authority from any and all claims she has or may have against them (the “Agreement”). The terms of the General Release provide that the Authority will make a payment to the Plaintiff in the amount of \$28,500.00, in exchange for, *inter alia*, the aforementioned dismissal of the Litigation and the Agreement. The settlement of this matter is not an admission of liability in any manner by the Authority. The Executive Director believes it to be in the best interest of the Authority and the public within its jurisdiction to enter into this settlement agreement resolving the matter of Gilson v. South Jersey Transportation Authority, et al., Docket No. ATL-L-2982-21.

**Petitions or Communications, Unfinished Business and New Business**

Vice Chairman Milam asked if there were any petitions or communications, unfinished or new business. Mr. Dougherty responded; all petitions and communications were mailed prior to the meeting. We have no new business to discuss; however, under unfinished business the Authority recommends the public release of Executive Session Minutes that have been approved by the Commissioners, reviewed by the Authority and general counsel, and are deemed appropriate for release. The Executive Session Meeting Minutes being presented for approval to release are as follows: May 17, 2023, and June 21, 2023. These minutes are recommended for approval to publicly release.

Vice Chairman Milam called for a motion to approve the release of the Executive Session Minutes. Whereupon, the motion was moved by Commissioner Bush and seconded by Commissioner McDevitt, approving the release of minutes. Vice Chairman Milam asked the Commissioners for questions on the motion, no questions were asked. A unanimous vote was taken approving the release of the minutes.

### **General Comment**

Vice Chairman Milam asked the public for any general comments. Whereas the Operator instructed the public to enter the queue for any public for General Comments. No comments by the public were made.

### **Adjournment**

There being no further business, Vice Chairman Milam announced the next meeting will be held on Thursday, August 17, 2023, at 9:00 a.m.

Vice Chairman Milam called for a motion to adjourn the meeting. Whereupon the motion was made by Commissioner McDevitt and seconded by Commissioner Amodeo to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 10:04 a.m.

Submitted by: *Cynthia A Blasberg*

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Cynthia A. Blasberg, Board Secretary

**Note: An Executive Session was held during this meeting.**