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NJ Dept of Corrections

NEW JERSEY STATE PRISON

CN 861
Trenton, NJ 08625



July 1, 1989 – June 30, 1990
ANNUAL REPORT

Howard L. Beyer
Administrator

**NEW JERSEY STATE PRISON
TRENTON, NEW JERSEY**

**ANNUAL REPORT
JULY 1, 1989 TO JUNE 30, 1990**

MAJOR DEVELOPMENTS AND HIGHLIGHTS

The 1989-1990 reporting period has been one of challenge and change at New Jersey State Prison. As the administration strives to meet its responsibilities to New Jersey's most difficult offenders, great attention has been paid to improving the lines of communication with the inmate population while always ensuring that the basic stability and security of the institution remains paramount.

New Jersey State Prison has seen numerous changes, both administratively and Departmentally during the 1989-1990 reporting period. For instance, in September, 1989, new legislative law was passed requiring parole cases in which a murder is involved to be heard by the full Parole Board. New Jersey State Prison has been designated as the location for these cases to be heard. During this reporting period, the institution has hosted the Parole Board who have heard cases from both minimum and maximum custody inmates as well as the cases of inmates afflicted with the Acquired Immune Deficiency Syndrome (AIDS) and confined to the Special Medical Unit.

In April, 1990, the administration at New Jersey State Prison was affected by the reassignment of the Assistant Superintendent I out of the institution. Interviews commenced to fill this position, and we are pleased to announce the appointment of Mr. Vernon Johnson to the Assistant Superintendent I position. Assistant Superintendent Johnson, who was formerly in charge of the Vroom Readjustment Unit, was replaced at that Unit by Mr. Roy Hendricks in an Assistant Superintendent III capacity. Assistant Superintendent Hendricks was formerly a Correction Lieutenant at New Jersey State Prison. The administration is pleased to welcome them both.

Unfortunately, the institution was not without its tribulations as well. During this reporting period, the institution faced some of its most difficult tasks, including an attempted escape, serious assaults on correctional staff by inmates, inmate demonstrations, and union concerns.

Of particular note, in November, 1989, New Jersey State Prison was the target of an intense investigation by the Department of Corrections, Division of Criminal Justice, and the Department of Environmental Protection as a large quantity of blood vials were found in a box in a vacant lot adjacent to the prison. Although it was determined that the blood vials had, indeed, come from New Jersey State Prison, it was concluded that the institution was not criminally at fault in this matter. The experience did, however, cause the administration to review its

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standard operating procedures for the disposal of medical waste and, with the acquisition of an approved medical waste disposal service, we have experienced no further problems in this area.

New Jersey State Prison enjoyed many positive experiences during this reporting period also. For example, in September, 1989, the institution hosted Mr. Herbert Holzman, of the National Issues Forum, who introduced his program to staff at the prison. This program is very popular in the institution and staff now serve as moderators who provide a forum for discussion to the inmate population concerning current events and issues relevant to the nation.

In October, 1989, the institution was proud to honor three correction officers who were cited as heroes by Governor Thomas H. Kean. Corrections Sergeant Clarence Van Dyne and Senior Correction Officers Michael Kidd and John Conard received the "Heroism Award" from Commissioner Fauver and Department of Personnel Commissioner Nanry for deeds performed above and beyond the call of duty.

New Jersey State Prison was the host to a number of visiting dignitaries from foreign countries during this reporting period. In January, 1990, the Honorable Judge Joji Dando, of Japan, visited New Jersey State Prison with judges from the Mercer County Superior Court. All individuals viewed the security perimeter and met with Administrator Beyer and members of his executive staff.

Additionally, in April, 1990, the institution hosted a visitor from the Soviet Union. This individual is employed by prison facilities in the Soviet Union and expressed her opinions concerning the differences between the two correctional systems in an editorial published by a Soviet Union newspaper.

Despite the many challenges facing New Jersey State Prison, the administration continues to move progressively and positively toward meeting the needs of both staff and the inmate population. We look forward to the 1990-1991 reporting period and remain committed to maintaining a facility that is safe, secure, and fiscally sound.

POPULATION MOVEMENT AND INMATE CHARACTERISTICS

The daily population for New Jersey State Prison for the month of July 1990 was 2362 as compared to 2276 for the month June 1989.

The following releases were processed:

Parole	271
Escape	2
Release by Court	7
Release by Court to Intensive Supervision Program	29
X-Maxed	67
Deceased	4

The following transfers were transacted:

<u>Institution</u>	<u>To</u>	<u>From</u>
Prison Reception Unit	0	585
East Jersey State Prison	101	99
Bayside State Prison	113	113
Northern State Prison	60	48
Southern State Correctional Facility	54	51
Mid-State Correctional Facility	69	68
Riverfront State Prison	55	48
Mountainview Youth Correctional Facility	2	4
Wagner Youth Correctional Facility	23	25
Halfway House	141	39
Home Confinement	3	0
Adult Diagnostic and Treatment Center	1	2
Interstate	2	1
Mercer County Workhouse	0	6
Federal	1	0

The New Jersey State Parole Board conducted the following hearings:

Initial	754
Panel	568
Parole Violators Received - Technical Violators	8
Violators/Addtn'l Sentence	3

The Special Classification Committees' cases reviewed:

Administrative Segregation	1530
Management Control Unit/Protective Custody	1239
Vegetarian Diets	52
Protective Custody	776
Special Medical Unit	241

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The yearly breakdown for the Prison Classification Committee is:

Routine Reviews	1251
Not in Person Reviews	1661
Program Changes	591
New Man/Recycles	801

The yearly breakdown for the Jones Farm Classification Committee is:

Routine Reviews	191
Furlough/Residential Community Release Consideration	576
New Men	38
TWIN Program	27
HCP	27
Special Details	19

PROFESSIONAL SERVICES

During this reporting period, Professional Services were short staffed in areas due to the hiring freeze. The Professional Services Department continued to focus attention on expanding the scope and quality of treatment services and programs to inmates at New Jersey State Prison Main and its satellite units, Vroom Readjustment Unit and Jones Farm from intake to release.

The Treatment Support Team met on a bi-weekly basis and on an as needed basis providing a multidisciplinary approach to assessing and coordinating treatment intervention to inmates who are experiencing crisis situations.

Professional staff representation continues as required on all institutional committees: Classification Committees for general population; Protective Custody; Management Control Unit; Jones Farm; Vroom Readjustment Unit; Treatment Support Team; Marriage Committee and the Capital Sentence Management Teams.

Those units under the auspices of Professional Services have continued to provide a variety of ongoing treatment, therapy, counseling and educational programs. The following are included among them: basic education through high school; college courses leading to an Associates Degree; enrichment courses in computer science; instrumental music; African history; Typing I and II courses; Spanish I; Poetry Workshop; English I, II and III; College Remediation; Arabic Instruction; Current Events; National Issues Forum and History of Films.

Psychology and Social Services provided long and short term individual and group counseling and therapy, behavior modification and substance abuse counseling.

Recreational activities included: movies, powerlifting, varsity basketball, basketball, flag football, and boxing. Boxing has been one of the inmates' favorite programs along with the Inmate Talent Shows.

Special events provided by staff and volunteers included numerous weekend religious retreats, holiday banquets and programs, two sports banquets, annual graduation exercises, jazz concerts, inmate/volunteer appreciation programs, Ramadan Celebration and Feast, Feast of Eid, L.I.F.E. Program, Toastmasters, and the Veterans Group Anniversary Banquet.

The Volunteer Program continues to prosper and grow with 140 volunteers providing services to the inmates at the Main Prison and Jones Farm. The program encompasses several diverse groups and interests in an effort to bring quality community programming within the Prison's walls through community volunteers. Volunteer groups include: Princeton Theological Seminary, Bridge Ministeries, Spanish Mennonites; Christian Scientists, Jehovah's Witnesses, Pitman Ministries, Jericho Ministries, Crusillo (Catholic group), St. Charles Catholic Seminary (pastoral counseling),

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behavior modification (counseling to assist inmates to manage stress in their lives more positively), Learning Is For Everyone (individual tutoring, teaching inmates to read), Toastmasters (teaches inmates the art of public speaking), and Alcoholics Anonymous and Substance Abuse (self-help groups providing awareness, support, and maintenance of sobriety to inmates who have problems with the disease of alcoholism and of substance abuse).

Professional staff was given the opportunity to participate in numerous training and development seminars to promote professional and personal growth which included the following: Certified Public Managers Program, New Jersey Education and Mid-Atlantic States Correctional Association, Alcohol and Drug Abuse, Leadership Training, Communication Skills, Management/Supervisory Training, Power of Communication and Delivering Effective Services Through Interpreters, in addition to numerous department and institutional in-service training including Stress Management, Behavior Modification and Suicide Prevention.

Professional Services again realized its established goals and will continue to focus upon improving the quality of treatment services and programs to the inmate population.

SOCIAL SERVICES

The Social Work Department has worked very diligently to provide services to the inmate population and to meet the needs of the institution.

The Department continued to service inmates at the Main Complex and its satellite units. During the year, it was possible to "stabilize" provision of services to the 2,200 plus inmate population.

Direct service activities included inmate contact to conduct interviews and counseling. Other direct services included assessing behavior/attitudinal problems; verifying family emergencies (death, illness and accidents); assisting inmates to cope with situations and issues relating to their confinement ensuring protection of their individual rights; equalizing inequities whenever possible; crisis interventions; notary service; individual and group counseling; liaison between an inmate and his family, outside agencies, and other community components.

Social service administrative responsibilities included: staff supervision and consultation; report writing; preparation of paperwork for various institutional classification meetings; participation in classification committee meetings including Prison Classification, Vroom Readjustment Unit, Jones Farm, Protective Custody, Management Control Unit, Marriage Committee, Treatment Support Team, Capital Sentence Unit and Not In-Person Special Classification Committee.

The Social Work Department acquired three Social Worker II's and one Instructor Counselor to replace staff positions that became vacant. One secretary was replaced. The Department experienced the impact from the

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proliferation in the inmate population and staff shortage due to the hiring freeze. Three social work staff positions were reallocated by Central Office, including one bilingual position.

Extensive training and supervision continue to be provided to new staff social workers. New staff members are trained in all aspects of institutional social services (close custody units, general population, delivery of service at the satellite units). On-going social service training and seminars are attended by all new staff members.

The Department realized its established goals to increase counseling and support services to the inmate population. Currently, all social work staff offer Behavior Modification Group Counseling to general population, protective custody, Jones Farm, and the Special Medical Unit. Substance abuse counseling is provided for the inmate general population and the Special Medical Unit.

Hispanic behavior modification counseling is now available to the Hispanic inmate population, a "first" at New Jersey State Prison.

The bilingual social worker has worked diligently to maintain continuity of service to the Hispanic population. In most cases, language is a barrier, however, the social worker is instrumental in crises counseling, advising inmates regarding programming opportunities, and general institutional adjustment. The bilingual social worker maintains contact with over 135 Hispanic inmates who are "Spanish dominant in terms of language proficiency."

All social workers participated in some type of training during the past fiscal year. The following sessions were attended: National Forum Issues; Stress Management; Behavior Modification; Orientation and Affirmative Action Training; Substance Abuse in the Workplace; People Managing - Your Most Important Asset; Advanced Counseling - H.I.V. and AIDS; Alcohol and Substance Abuse; Hostage Training; Women in the Work Force; Survival in the 90's at Risk - Staff, Institutions, Standards and Programs"; Persons with Mental Retardation in the Justice System; H.I.V. Counselor Training for Certification; Crisis Intervention; and Suicide Prevention.

Two staff Social Worker II's were promoted to Social Worker I's.

The Social Work Department assisted in coordinating inmate interviews conducted by the Federal Census Bureau.

The number of documented inmate contacts by the Social Work Department this past year numbered 18,846. This number represents an increase in routine contacts and group counseling.

The goals of the Social Work Department are to regain the staff positions reallocated to Central Office, to increase the efficiency in which routine services are delivered, thereby expanding the opportunities for staff to deliver counseling services that are both consistent with the training and the needs of the inmate population.

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FURLOUGH PROGRAM

The Furlough and Residential Community Release Programs at Jones Farm have been successfully implemented with the usual cooperation of all involved. There were 81 escorted furloughs, a decrease of 23 compared to 104 last year. There were 142 unescorted furloughs, a decrease of 95 compared to 237 last year.

One hundred and forty-one (141) Jones Farm inmates participated in the various community release programs, an increase of 52 compared to 89 last year.

Several new facilities opened up this year. The Home Confinement Program is actively seeking candidates with parole dates for their program.

One Hundred and forty (140) civilian escorts were interviewed for the Furlough Program, an increase of 26 over last years total of 114.

The inmate and inmate family requests for family compassionate or funeral trips were granted by the Administrator's Office as needed. There were 56 funeral trips, a decrease of 13 over last years total of 69 and 9 compassionate visits, an increase of 4 over last years total of 5.

The Marriage Committee met once a month to approve or disapprove requests. There was one (1) marriage license bureau trip, a decrease of 3 over last years total of 4, and one (1) wedding, a decrease of 2 over last years total of 3.

PSYCHOLOGY DEPARTMENT

During the year, this Department has consistently continued to maintain the delivery of essential services. Staff has worked well among themselves at both the Main and the Satellite Units. Two staff members have moved on in their careers. These vacancies remain to be filled. Because of the recent hiring freeze and fiscal crisis, this process has been hindered.

The most outstanding point in reviewing past annual reports for this Department is that little has changed in terms of a more appropriate staff to inmate ratio in providing services. Requests for new positions have been denied because of fiscal priorities. The Department has, however, continued to provide services appropriate to the ascending needs of the institution. This, however, has involved ongoing risks. Given the unique population in terms of the number of chronically disturbed inmates, the length of sentences being served, and the concentration of acting out inmates (homicidal/suicidal), mental health services are essential in avoiding the unnecessary loss of lives. This facility has had a reasonably good year in terms of serious life threatening incidents; this is a statement of the excellent job the administration, custody and professional services staff have done. Nonetheless, the risk of continuing to attempt to provide appropriate mental health services without increasing staff is real, and could result in regrettable, preventable serious incidents(s).

The number of inmate commitments to the Forensic Hospital has remained the highest in the state from correctional facilities. There were 105 commitments to the Forensic Hospital this year. The Forensic Hospital has been constantly struggling with a bed shortage problem this year due to changes in the commitment laws, that resulted in an increase in admissions. We have worked closely with the treatment staff at the Forensic Hospital to expedite the process of reviewing inmates who have reached maximum benefit at the hospital to get them transferred back to the prison as soon as possible. Weekly meetings in which inmates committed for treatment at the Forensic Hospital are interviewed by the Director of Psychiatry/Psychology or his designate to assess their ability to return to the prison have continued to be useful.

This year the number of field contacts made in the institution and its satellites continues to be approximately 4400, with approximately 2100 of these being emergent situations. The daily count of observation cell use continues to be an average of 4-5 daily.

The Special Medical Unit for inmates with AIDS has had the benefit of a part time psychologist for the entire year. Group/individual therapy has been provided to any inmate in this housing area who is motivated. In addition, crisis intervention has been provided. Our full-time psychiatrist has also worked closely with the consulting medical staff in monitoring the use of psychiatric medication for inmates with neurological damage resulting from progressive AIDS.

Although the number of inmates housed in the Capital Sentence Unit continues to be reduced by sentence reversals, routine weekly follow-up continues to be provided for inmates on this unit. In addition regular psychotherapy is made available for those inmates who make the request.

The completion of psychological evaluations for the Parole Board; the Prison Classification Committee, the Administrative Segregation Review Committee; the Protective Custody Review Committee; Institutional Courtline Hearing Officers; and the Office of the Administrator have continued to be completed on schedule throughout the year. The full time and consulting staff are to be commended for doing an excellent job in monitoring these evaluations and getting them completed. This year a total of 6523 reports and evaluations were completed by the full and part time staff.

The Director of Psychology and the Chief Clinical Consultant have continued this year to provide in-service trainings for civilian and custody staff as well as for select inmate groups. Trainings were provided this year for inmates to assist the Psychology/Psychiatry department staff in detecting inmates who may be potentially suicidal. In addition, trainings were provided for social services staff in providing effective intervention in crisis situations with inmates. The Director of Psychology/Psychiatry has continued this year to work with the Special Operations Group in central office to provide training to county corrections staff in hostage survival and negotiations.

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The responsibility for on-call 24 hour beeper coverage has been delegated to the Medical Department effective December 1989. This is consistent with the operational standards being used by all other institutions. The Medical Department and the Psychology/Psychiatry Department have worked well together to bring about a smooth transition in making this change.

Dr. George Saxton has continued this year to provide clinical consultations and supervision for staff. His expertise and experience in forensic psychology as a New Jersey licensed psychologist is invaluable.

EDUCATION DEPARTMENT*

Education Department activities continued to function without interruption this past fiscal year. The following is a statistical breakdown of the number of inmates enrolled in each program and the number of certificates of completion awarded:

<u>Course/Programming</u>	<u>Enrolled</u>	<u>Certificates Awarded</u>
Elementary Education	106	36
Junior High School	46	9
High School	27	5
Computer Lab	179	N/A
<u>Vroom Readjustment Unit</u>		
Vroom Readjustment Unit School	18	N/A
Jones Farm School	24	N/A
Art Class	20	1
<u>College Programming</u>		
College Remediation - Math	8	3
College Remediation - Writing	16	5
College Remediation - Algebra	21	6
College Remediation - Reading I	4	3
College Remediation - Reading II	8	8
Arabic	25	12
American Literature	25	1
History in Films	33	1
Spanish 1B	30	1
English as a Second Language IV	16	6
English as a Second Language III	18	6
Vocational Remediation - Reading	2	0
Vocational Remediation - Math	14	0
Spanish I	29	10
Poetry Workshop	16	6

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Typing I	16	8
Typing II	14	7
Graphic Arts	14	1
Building Trades	19	5
African History	32	7
Instrumental Music	18	13
Narcotics Anonymous	25	N/A
Substance Abuse	15	N/A
Introduction to BASIC	12	5
Senior Men	63	27
Air Conditioning	18	3
Barbering Class	10	3
Electronics	27	2
Upholstery	22	0

National Issues Forum

General Population	90	66
Jones Farm	13	7
Protective Custody	6	N/A
Jones Farm School	24	N/A

As the prison and its satellite unit populations have increased, the Education Department has continued to expand programming in an attempt to provide optimum educational services. At Jones Farm, a full time teaching position was created and a new school classroom facility was installed. A new vocational education program in Horticulture was also started at the Jones Farm satellite unit. At the main prison complex, a new Protective Custody school room was created and part time teachers now provide instruction on a regular basis. Part time teachers also visit most Close Custody Unit inmates with plans to expand programming in Administrative Segregation Units.

Our Recreation Department continued to provide organized sporting events such as basketball, football, boxing and weightlifting leagues/tournaments. The Recreation Department hosted the State Powerlifting Tournament (in which they came in second), and the State Basketball Tournament (which they won). Eight interinstitutional boxing matches, three interinstitutional powerlifting meets and two sports banquets as well as two talent shows were held by the Recreation Department this year. Jones Farm recreational activities functioned well throughout the year and the softball team entered the Ewing Township Softball League as usual. The music class performed in the talent show and at graduation as well as performing at the sports banquets. Additionally, a number of murals were completed in various locations in the prison this past year.

This past year the Education Department was honored as our Learning is For Everyone (L.I.F.E.) program coordinator, William Burke, was awarded the Governor's Volunteer Award, awarded by Governor Florio.

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A new program entitled National Issues Forum Project was instituted in the prison this past year. Inmates from Trenton Main, Jones Farm and Protective Custody participated in this program. Various "topics of the times" are discussed (the drug crisis was our choice) in small groups and the opinion of the members recorded and reported to a central clearing house. This program has been well received by all participants.

The Legal Access Program functioned smoothly during the year with the following services being provided:

A total of approximately 8,566 inmates attended the library.

A total of approximately 7,224 Requests for Legal Assistance Slips (G-27) were received by the library.

A total of approximately 309 of those slips were voided for various reasons.

MEDICAL DEPARTMENT

The Medical Department continued to provide health care services at the main institution and its satellite units on a daily basis.

Several meetings were held with the Prisoner's Representative Committee's Medical Standing Committee to discuss relevant issues of mutual concern in the hopes of resolving problem areas.

Meetings were held to discuss issues involving hazardous waste with the Department of Health. The Health Department Inspector toured the Medical Department for the Annual Inspection.

Renovations were started for the expansion of the Dental Department, in order to provide the dentists with more work space.

Three computers were installed to assist with recordkeeping of inmate medical records. Also, the Medical Department received a copy machine.

The following statistical data is reported for the Medical Department for Fiscal Year 1990.

In-House Physician/Consultant Contacts.....	10,072
Diagnostic Studies In-House via Mobile Examination and Diagnostic Services (MEDS).....	223
Out-Patient Consultants and Clinics.....	2,804
Number of Inmates who are HIV Positive and ARC.....	72
Number of Inmates Under Constant Medical Surveillance.....	1,471
Using Wheelchairs (Unit 3-B).....	224
Daily Monitoring to Ensure Receipt of Medication...404	
Daily Monitoring to Ensure Taking of Medication...356	
Inmates Being Constantly Monitored (Unit 1-FF)....398	
Inmates Being Closely Monitored (Infirmary).....45	
Inmates on Suicide Watch Daily (Unit 1-C).....44	

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Infirmary Data:

Total Patients.....	1110
Total Discharges.....	791
Total Admissions.....	920
Daily Patient Census.....	188
Average Daily Patient Census.....	168
Average Number of Days Per Patient.....	68
Permanently Housed in Infirmary.....	61

Outpatient Data (Medical Returns):

Adult Diagnostic and Treatment Center.....	240
Albert C. Wagner Youth Correctional Facility.....	192
Atlantic County.....	2
Bayside State Prison.....	315
Bergen County.....	1
Camden County.....	3
Clinton House (Halfway House/Community Release).....	3
Courts.....	16
East Jersey State Prison.....	746
Edna Mahan Correctional Facility For Women.....	40
Essex County.....	49
Funerals.....	46
Garden State Reception and Youth Correctional Facility.....	64
Ocean County.....	25
Gloucester County.....	3
Jones Farm.....	1387
Hudson County.....	2
Juvenile Medium Security Facility.....	23
Mercer County Jail.....	77
Mercer County Workhouse.....	38
Mid-State Correctional Facility.....	412
Middlesex County.....	2
Mountainview Youth Correctional Facility.....	498
New Jersey State Prison.....	593
Our Lady of Lourdes.....	2
Passaic County Jail.....	54
Reception Unit.....	174
Pyramid House (Halfway House/Community Release).....	1
Riverfront State Prison.....	186
Southern State Correctional Facility.....	399
Vroom Readjustment Unit.....	498
Furlough.....	153
Trenton Psychiatric Hospital (Forensic Unit).....	65
Laboratory Work.....	2631

Outpatient Services:

Helene Fuld Medical Center.....	3935
Inmate Accidents.....	602
Inmate Deaths.....	16

Dental Clinic:

Dr. Rose was in on 46 separate occasions and treated a total of 719 inmates from 15 state and county correctional facilities.

Below are the Dental Clinic's statistics for fiscal year 1990.

Patient Visits.....	4508
Initial Examination.....	1610
X-Rays.....	577
Treatment Plans.....	805
Re-Examinations.....	620
Forcep Extractions.....	926
Surgical Extractions.....	656
Sutures.....	676
Post-Operative Treatment.....	509
Medication.....	1169
Amalgamation/Restoration.....	1182
Temporary Restoration.....	452
Synthetic Restoration.....	512
Full Dentures.....	232
Partial Dentures.....	268
Relines.....	101
Impressions.....	461
Bite Registration.....	212
Try-Ins.....	394
Repairs.....	106
Adjustments.....	241
Crowns.....	11
Bridges (Number of Units).....	8
Periodontal Treatment.....	732
Prophylaxis.....	906
Endodontia.....	49
Anesthesias.....	3008
Oral Hygiene Instructions.....	3602
Fluoride Treatments.....	47
Consultations.....	1094
Broken Appointments.....	562

RELIGIOUS SERVICES

During the past year all religious groups met weekly for worship services and religious instruction classes as scheduled. Levels of interest in religious activities were very high and inmate responses were very positive. Attendance increased in all services and classes from last year. Those in attendance looked forward to meeting week after week. Though it is difficult to measure, many prisoners have given testimonies to the fact that their faith and involvement in religious programs has made a major difference in their ability to cope with prison life. Through workshop services and pastoral/religious instructions, the chaplains have provided an environment that is very conducive to rehabilitation and wholeness.

Services in all religious denominations were held on an ongoing basis as well as those special holidays and/or holidays inherent to the customs and practices of the various religious communities, at the main & satellite units.

In January, Fr. O'Toole, the Catholic Chaplain, transferred to Bordentown; however, he still continues to celebrate Mass on Sundays. To supplement workshop services, religious films, seminars and visiting guests participated in volunteer activities.

The Protestant community held several special events during the year: three communion services; and two KAIROS inter-denominational spiritual retreats were among the highlights.

The climax of the year was the coming together of the Protestant and the Catholic communities for the Christian Fellowship service during the Christmas season.

Worship services were held for the Protestant and Catholic Spanish speaking inmates on a weekly basis. Bible classes for Spanish speaking inmates were held weekly and pastoral counseling was conducted upon request.

The Islamic community, under the leadership of Imam Abdur Raheem Al-Mutazzim saw a marked improvement this past year. Much of the Imam's time was devoted to teaching the basic fundamentals of Islam. During the year the Eid-Al Adha and the Holy Ramadan Season were celebrated.

The volunteer chaplains have been a viable part of the religious programming this year, especially where the close custody units were concerned. The student chaplain internship program was also active this past year.

The Jewish community met biweekly constantly during the year. All Jewish religious holidays were observed and appropriate food items obtained in coordination with the institutional Rabbi. Visiting Rabbis also participated.

The Special Medical Unit, though small in size, benefitted greatly from the different denominational worship services this past year. Of note is that services were held in Spanish and in English. The choirs played a highly visible role in worship on this unit.

The Chaplaincy Department participated actively in all department head meetings, various orientation programs, Treatment Support Team Meetings; Capital Sentence Committee Meetings, Marriage Committee Meetings. Significant time was spent interviewing prospective applicants for the vacant Catholic Chaplain position.

The Chaplains participated in six State Chaplains Association meetings and several seminars which related to ministerial growth. It was a very fruitful and productive year. The present Chaplaincy staff and volunteers have provided the greatest potential ever to adequately provide the spiritual atmosphere that is needed to effect changes in the lives of prisoners.

Statistical Data

Service	Total Attendance	Yearly Average
Catholic Mass	2540	49
Spanish Mass	1927	37
Catholic Instruction	373	7
Protestant Worship	4360	84
Spanish Worship	1420	27
Bible Study (A)	733	14
Bible Study (B)	667	12
Bible Study (SP)	683	13
Islamic Worship	5521	106
Islamic Meeting	402	8
Islamic Instruction (A)	335	6
Islamic Instruction (B)	530	10
Christian Science*	-	-
Jewish Worship**	97	1.8
Jehovah Witnesses	116	2
Seventh Day Adventists***	230	9

*No attendance list available

**All lists not available

***Part of year (6 months)

Materials Distributed:	Bibles	1040
	Dictionaries	285
	Magazines	3860
	Tracts	6730
	Greeting Cards/Christmas	13430
	Assorted Newspapers	3510

CUSTODY ACTIVITIES

July 1989: An assault on an officer in 7-wing led consideration for replacing light fixtures in this unit. Transportation officers were advised inmates being transported in handcuffs could break free by using seat belts.

August 1989: Due to the hiring of nine sergeants, Jones Farm now has three sergeants assigned to each shift. The Administration held under consideration the distribution of razors during showers for administrative segregation inmates.

September 1989: Sergeant Klein was laterally transferred to Garden State Reception and Youth Correction Center. A directive issued from the Office of the Commissioner made it optional for correction officers to wear body armor when on medical escorts outside the institution.

October 1989: Senior Correction Officer S.A. Miller was commended for his performance to duty for applying the Heimlich maneuver to an inmate during the evening meal. Several Standard Operational Procedures were revised to enhance the overall running of this facility.

November 1989: A mural project in 6-wing was approved by the Administration.

December 1989: Correction Officer Recruits John P. Groody and W.Y. Smith were commended for being the recipients of the Academic Achievement Award at the Correction Officers Training Academy.

Promotions: Sgt. R. Campbell to Correction Lieutenant
Sgt. J. Conyers to Correction Lieutenant

to Sergeant: Senior Correction Officers G. Dawes, T. Lach,
L. Cole, D. Sherrod

to Captain: V. Van Dyne from Mid-State Correctional Facility
A. Pecoraro from Albert C. Wagner

January 1990: A mandatory AIDS Training Program was held for all custody staff at New Jersey State Prison.

Promotions: to Lieutenant: Sergeant J. Vogt from Albert C. Wagner
Sgt. W. Schultz from Northern State Prison
Sgt. L. Wallace from Northern State Prison

February 1990: A number of Standard Operational Procedures were revised to enhance the running of the facility. Sgt. Leese from Mountainview Youth Correctional Facility, joined the staff at New Jersey State Prison.

March 1990: Three new sergeants joined our staff at New Jersey State Prison: M. Somogy, R. Michal, and M. Gallagher. G. Catapano from Mid-State Correctional Institution was promoted to Captain at our facility.

Correction Officer Recruit Karkovice was commended for the discovery of a possible escape route in the Chapel Recreation.

April 1990: Sergeant L. Payton transferred from East Jersey State Prison to New Jersey State Prison.

May 1990: Interviews for the position of Captain were held by Chief Nunn.

June 1990: Due to a serious assault on two correction officers in the l-DD Recreation Sallyport, the institution's movement schedule was revised, thus enhancing the overall movement of inmates and civilian and custody staff.

UNTOWARD INCIDENTS

July 2, 1989: Inmate Kane #70497 refused to lock in his cell and created a disturbance on the tier. Internal Affairs was summoned and minimum force was necessary to escort the inmate to l-Left.

July 14, 1989: Suspicious Activities - SB-6 officer observed inmates "getting high." Upon completion of yard, inmates were strip frisked. Inmate Meyers #64358, refused to strip and assaulted Sergeant Campbell. Also, said inmate swallowed what appeared to be controlled dangerous substance. He was escorted to l-Left. Internal Affairs took over the investigation.

July 21, 1989: Fight in the Big Yard - Inmate McBride #66994 was stabbed by Inmate Abdullah #69996. McBride was treated at St. Francis Medical Center for stab wounds. Internal Affairs conducted a further investigation.

July 25, 1989: Cell Extraction - Inmate Hunter #78869 flooded out his cell and refused to exit. Only minimal force was used to extract the inmate from his cell, with Internal Affairs video taping the incident.

August 5, 1989: Assault on Staff Member - Inmate Martinez #204349 assaulted Officer G. Moon by punching said officer in the face. Inmate was escorted to l-Left.

August 5, 1989: Use of Mace/Fire - Inmate Moore #61880 set fire to his cell. Said inmate was then escorted to l-Left. Per the Shift Commander, inmate was placed on "suicide watch." refused to remove his clothing and barricaded his cell door. Internal Affairs was contacted and the situation was resolved.

August 28, 1989: Search/Use of Mace - During a cell search, Inmate Staten #202333 refused to exit his cell. Internal Affairs was notified and upon their arrival, inmate was again ordered out of his cell; he refused. Minimum force was used and inmate was escorted to l-Left without further incident

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September 6, 1989: Staff Assault - Inmate Evans #216267 assaulted Officers Calahan and McKell while responding to a Code 21 (fire). Inmate was subdued and escorted to 1-Left.

September 6, 1989: Staff Assault - Inmate Brandon #215105 assaulted Officer Hodges. Officer defended himself and inmate was subdued by responding officers. Inmate was then escorted to 1-Left.

October 2, 1989: Inmate Ali #79340 refused a move from 7-Right to 1-Left. Minimum force was used and inmate was escorted to 1-Left.

October 5, 1989: Staff Assault - Inmate Fitzgerald #213067 assaulted Officer Flynn. Inmate was subdued and escorted to 1-Left.

October 12, 1989: Use of Force - Inmate Flemmings #65660 assaulted several officers in his unit. The inmate was subdued and escorted to 1-Left. Internal Affairs filmed this incident.

November 28, 1989: Use of Force - Inmate Webb #61393 created a disturbance in the 1-DD Recreation Sallyport, causing other inmates to follow him. Inmate Webb was to be placed in 1-Left but refused to go. Force was necessary to subdue the inmate and he was escorted to 1-Left. Upon a strip search, inmate was found to have a weapon on his person.

November 29, 1990: Code 33 - Inmate Kitchen #69759 was assaulted in the inmate mess hall with a razor blade. He was transported to St. Francis Medical Center. Inmate Kamau #61591 was charged with the assault.

November 30, 1990: Code 33: Officer Bodnar was assaulted by two inmates in 4-Down. Inmates Stone #204447 and Shyamm #61820 were transferred to outside institutions. Officer Bodnar remained off duty for a period of time due to his injuries.

December 28, 1989: Use of Force - Inmate Ali #79340 tore his sink from his cell wall. Minimum force was necessary and he was escorted to 1-Left.

January 5, 1990: Attempted Suicide - Inmate Smith #76238 attempted suicide by cutting his wrist. He was placed in 1-C observation.

January 11, 1990: Massive Search - 1-Left and 1-Right were searched in their entirety by custody staff along with the Special Operations Group. This search resulted in various contraband and subversive literature being found. All contraband was turned over to Internal Affairs.

January 12, 1990/January 13, 1990: Escape - Inmate Feld #221566 failed to return from his furlough. On January 13, 1990 this inmate was apprehended by Camden Police Department. He was returned to New Jersey State Prison and placed in 1-Left.

January 27, 1990: Attempted Suicide - Inmate McClynn #219070 attempted suicide by hanging. Inmate was taken to 1-Left.

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February 7, 1990: Attempted Suicide - Inmate Caldwell #59424 attempted suicide by cutting his wrists. Inmate was transported to St. Francis Medical Center.

February 9, 1990: Bomb Threat - Approximately 7:00 pm a bomb threat was called into Base I by a female with an Indian accent. Emergency procedures went into effect. All areas of the institution were searched with negative results.

February 13, 1990: Staff Assault - Officer J. Washington was assaulted by Inmate Ali #79340. Inmate was subdued and escorted to I-Left.

February 24, 1990: Code 33 - Inmate Smith #211213 assaulted Officer Williams by punching him in the face. Inmate Smith was subdued and escorted to I-Left.

March 1, 1990: Code 33 - Inmates Numan #73655 and Montgomery #60083 were involved in a physical confrontation. Both inmates were subdued and escorted to I-Left.

March 10, 1990: Staff Assault - Sgt. Williams was assaulted by Inmate White #69823 in the Center Rotunda. The assault set off a chain reaction and inmates in the area became assaultive to staff personnel. Inmates were blocking the entrance, preventing assistance to responding officers. Several injuries to staff sent them to St. Francis Medical Center. The case was referred to the Prosecutor's Office. As of this report, Sgt. Williams remains off duty.

March 13, 1990: Inmate Assault - Inmate Petway #64540 and Inmate Kafele #64423 were involved in a physical confrontation on the 2-D Recreation Deck. As officers were responding, other inmates gathered around them. When the situation was under control, all inmates involved were charged with appropriate disciplinary actions. No injuries to staff were reported.

March 15, 1990: Inmate/Inmate Assault - Inmate Johnson #206344 assaulted Inmate Daniels with hot water then physically assaulted said inmate. Inmate Daniels was transported to St. Francis Medical Center. Inmate Johnson was placed in I-Left.

March 18, 1990: Inmate Ethridge #208614 was subdued for refusing to come out of his cell after threatening Officer Flowers. Inmate was then escorted to I-Left with Internal Affairs filming the entire incident.

April 4, 1990: Correction Officer Recruit Karkovice found a possible escape route in the Chapel Recreation Area. He observed a hasp broken, door opened, piece of press board out and chisel marks on the rafters, blankets, and curtains on the floor. These discrepancies were corrected.

April 17, 1990: Search - Jones Farm was searched this date. The search involved all living quarters, neutral areas, laundry, etc. This search was very intensive. Two inmates were transported back to New Jersey State Prison for possession of drug paraphernalia. Mr. Barbo and several other supervisors and officers were present.

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April 23, 1990: Staff Assault - Inmate Cooke #223281 assaulted Officer Calahan. Inmate was subdued and escorted to 1-Left.

April 2, 1990: Inmate Cordero #207848 became assaultive and minimum force was necessary to subdue him. This inmate also threatened to cut himself with a razor. Internal Affairs filmed the incident.

April 16, 1990: Inmate Thurston #201823 refused to exit his cell. Internal Affairs filmed the incident as minimum force was required to move him.

April 29, 1990: Inmate Burns #217632 demonstrated disruptive and agitated behavior; he also threatened to kill anyone who came in contact with him. Force was required to subdue him. Internal Affairs filmed the entire incident. Inmate was escorted to 1-Left.

March 30, 1990: Staff Assault - Inmate Ward #66120 physically assaulted Sgt. Jackson. He was subdued and escorted to 1-Left without further incident.

May 2, 1990: Officer Moran was assaulted by Inmate Mattei #200432. Officer Moran defended by striking back at said inmate. No injuries to staff or inmate.

June 10, 1990: Serious Staff Assault - Senior Correction Officers G.T. Paul and J. Hawkins were seriously assaulted in the 1-DD Recreation Sallyport. The inmates involved were transported to outside institutions. Officer Paul returned to duty on July 17, 1990. Officer Hawkins remains off duty. The case was referred to the Prosecutor's Office.

June 11, 1990: Staff Assaults - Officer Boggs was assaulted by Inmate Olavarra #204214. Inmate was subdued and escorted to 1-Left. Officer Boggs sustained facial injuries.

June 14, 1990: Inmate/Inmate Assault - Inmate Styles #51774 assaulted Inmates VanLeer #78334 and Stevens #213739 by stabbing them. All three inmates were transported to St. Francis Medical Center. The matter was referred to Internal Affairs.

OPERATIONS UNIT

This Unit continued to manage all aspects of scheduling relating to uniformed officer personnel, which is 750 senior correction officers and 82 supervisors. This included daily work schedules, days off (vacation, administrative and compensatory time) and sick calls. The Unit was also responsible for coordinating court appearances and medical trips for inmates. Daily transport sheets were completed on all inmate movements in and out of the prison. All records for all uniformed personnel, including payroll, were maintained. Payrolls were submitted to personnel, including overtime earned and exceptions. Shift Recapitulation Data forms were completed daily.

Operations supervisors processed 977 disciplinary charges served on 29 custody staff and had 29 different job bidding periods with a total of 407 various positions in the institution being awarded.

CUSTODY TRAINING

Interviews/Hirings

During the Fiscal Year, sixty-two (62) Correction Officer Recruits were hired; twenty-five (25) Senior Correction Officers transferred laterally to New Jersey State Prison from various correctional institutions throughout the state and central office.

Orientation and Training

A total of fifty-eight (58) custody personnel attended institutional training for new employees: forty-seven (47) Correction Officer Recruits, nine (9) Sergeants, and two (2) Senior Correction Officers.

A total of ninety-one (91) officers attended training at the Correction Officers Training Academy; fifty-one (51) attended Basic Correction Officer Training, forty (40) attended the Advanced Correction Officer Training.

Two (2) Captains, thirteen (13) Sergeants, two (2) Senior Correction Officers, and thirty-five (35) recruits attended new employee orientation.

Lt. Schepelenko attended the monthly Training Advisory Committee meetings held at the Correction Officers Training Academy.

Sgt. Wise conducted classes at the Training Academy throughout the Fiscal Year in self-defense and unarmed self-defense tactics.

Eight Senior Correction Officers from Jones Farm attended a mandatory class on "Highway Safety."

Training staff attended an orientation at the Training Academy to revise the academy's curriculum.

Lt. Schepelenko attended Firearms Instructor Recertification and Training twice during the reporting period.

Selected supervisory staff (lieutenants and sergeants) attended specialized one-day, two-day and five-day seminars held at the Correction Officers Training Academy throughout the Fiscal Year.

In February, 1990, Sgt. Harrity attended advanced physical training at Sea Girt; Sgt. VanBuskirk attended in May 1990.

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In November 1989, Messrs. Tom King and Pete Slusser of the Training Academy audited our Agency Training Program.

Range Qualifications

A total of 1624 officers attended range qualification: 809 qualified; 320 with off-duty weapons. Additionally, 92 persons from Mercer County attended range qualifications.

Radio Equipment

Twenty-five (25) radios were sent for service/repair five times during the Fiscal Year. Jones Farm received four radios, eight batteries, and one charger for their new details. The Training Office received 70 new radio batteries due to the new radio system. New batteries were ordered for the MX 340 radios.

It was discovered that radios were being issued unnecessarily to the second and the third shifts. The problem was corrected.

Tower Inspections

All towers were inspected daily on all three shifts with reports forwarded to the Training Lieutenant.

Monthly Training Meetings

July 1989: Tower meetings were held. Problems with the towers and concerns were discussed to include lights, fans and other maintenance problems that needed correction. Lt. Schepelenko advised the officers to submit work orders. Tower sanitation was discussed. Seventy new batteries were ordered for Lobby Control.

August 1989: Tower inspection sheets were revised. Jones Farm inmates were assigned to clean tower bases under the supervision of Senior Correction Officer Walter Pogorzelski. Tower officers were reminded that all tower reports must be complete, accurate and submitted in a timely fashion. Tower officers at the Vroom Readjustment Unit were issued up-to-date procedures.

The "Officer Alert System" will be completed in the near future. All ammunition is now consistent. All towers carry eighteen (18) rounds. All ammunition was changed in the towers. Lt. Schepelenko discussed helicopter escape procedures. New equipment was ordered for the towers and Jones Farm detail officers. All problems and concerns addressed at this meeting were resolved; those not resolvable were addressed to appropriate sources.

September 1989: Officers were reminded to remain alert at all times in the performance of their duties. Ammunition was exchanged at the Vroom Readjustment Unit, along with six new batteries.

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October 1989: Tower officers were reminded to send copies of work orders to the training office. Complaints were submitted regarding monthly supplies. Lt. Schepelenko suggested that one officer be hired, one day per month for two hours to deliver supplies. Monitors in Tower SB-8 were repaired.

November 1989: Supplies were delivered as suggested in the October meeting. Maintenance Department continues to ignore work orders for maintenance problems in the towers. Work orders are submitted but problems not corrected.

December 1989: Tower officers were reminded of importance of equipment maintenance. No officer is to tamper with weapons and equipment at any time and all are to be checked before assuming duty. Problems were again experienced with inoperable tower lights. Work orders were submitted. Armory officers received clarification as to who is to be issued radios.

February 1990: The Chief Deputy handled the problems with perimeter lighting and issuing of radios to supervisors on Unit B.

March 1990: Tower officers again reminded of weapons and equipment safety. Numerous perimeter lights are still in need of repair.

April 1990: Officers complained about lighting problems and broken equipment when coming off duty. The importance of weapons safety and equipment tampering was again stressed to the officers.

May 1990: Tower officers are advised to continue submitting work orders for repairing lights. The importance of proper radio communication among tower officers was stressed.

June 1990: Vroom Readjustment Unit Tower Officers have been without radios for two months. Problem resolved by issuing housing unit radios to the tower officers. Tower sanitation has improved.

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IDENTIFICATION

The following is a breakdown of the number of fingerprints and photographs taken during the year:

Officer Applicants:	Set of Fingerprints	85
	Prints Developed	0
Employees (Civilian):	Set of Fingerprints	127
	Prints Developed	43
Volunteers:	Set of Fingerprints	74
	Prints Developed	18
Inmates:	Set of Fingerprints	20
	Negatives	1054

	<u>Negatives</u>	<u>Prints</u>
Jones Farm (New)	436	6,540
New Jersey State Prison	580	4,640
Release Photo	4	16
Update	26	185
New Number	0	0
Name Change	8	64
Extra Prints	1	8
Totals	<u>1,055</u>	<u>11,453</u>

Total Number of Identification Cards Issued:	State Blue	77
	State Officer	167
	Temporary	340
	Inmate	1,515

There were 513 requests for State Bureau of Identification Criminal History Check Information processed.

Inmates Processed for Release During the Year:	Date Set	784
	X-Max	72
	Deceased	13
	Community Release	112
	Continue on Parole	0
	Release by Court	15
	Interstate Compact	0

In the 483 releases, there were:	Release to Detainer	25
	Assigned New Number	0

Total expenditures for the year for photographic equipment and supplies amounted to \$4,507.40.

TRAFFIC CONTROL

Below are the statistics for individual inmate movement maintained in the Traffic Control Unit. Please note, the legal access breakdown section, received, indicates the number of requests received for this year. All other figures are backdated seven days in order to allow for the seven day completion period on each request received and directed by the Administrative Plan Manuals.

<u>Sections/Units</u>	<u>Sub-Totals</u>	<u>Totals</u>
Departments: Contact Visits	14,663	
Window Visits	4,129	
Identification	679	
Classification	2,506	
Totals		21,977
Parole: Institutional Parole Officers	71	
Revocation	208	
Board	489	
Totals		768
Courtline: General Population	2,171	
Closed Custody	0	
Totals		2,171
Miscellaneous Departments: Social Services	1,545	
Chaplain Services	181	
Balcony	5,161	
Property	497	
Mailroom	724	
Internal Affairs	004	
Captains	009	
Totals		8,121
Medical Department: Meds & Labs G.P.	20,292	
Meds & Labs CCU	10,935	
Staff	4,193	
Clinic	432	
Consultants	6,872	
Hospital Passes	4,818	
Emergency Passes	785	
Totals		48,327
Psychiatric Department: General Population	926	
Closed Custody Unit	972	
Psychology Department: General Population	602	
Closed Custody Unit	214	
Totals		2,714
Education Department: D. Bourne School	3,637	
Vocational School	231	
Reading Library	620	
Totals		4,488
Prisoners Representative Committee: Photo Project - General Population	1,799	
Photo Project - Closed Custody Unit	37	
PRC School	327	
PRC - Closed Custody Unit	358	
Totals		2,521

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Executive Staff:	Superintendent	45	
	Associate/Assistant Superintendents	7	
	Director of Professional Services	9	
	Ombudsman	194	
	Totals		255
<u>Legal Access Program:</u>			
General Population:	Law Library	8,067	
	Law Library Clerks	723	
	Law Library Clerks (CCU)	2,077	
	Inmate Legal Association (Clerks)	17,522	
	Inmate Legal Association (CCU)	1,028	
	Totals		29,417
Closed Custody Access:	All Groups		
	Requests Received	9,719	
	Requests Completed	8,078	
	Requests Voided	1,492	
	Returns Issued	845	
	Returns Completed	671	
	Returns Voided	181	
	Law Library:		
	Request Received	6,709	
	Request Completed	6,075	
	Request Voided	616	
	Returns Issued	561	
	Returns Completed	505	
	Returns Voided	74	
	Inmate Legal Association:		
	Request Received	2,178	
	Request Completed	1,438	
	Request Voided	797	
	Returns Issued	253	
	Returns Completed	142	
	Returns Voided	97	
	Prehearing Detention:		
	Request Received	832	
	Request Completed	565	
	Request Voided	79	
	Request Refused Assistance	190	
	Returns Issued	31	
	Returns Completed	24	
	Returns Voided	06	

JONES FARM

New Inmates Received.....	345
Inmates Transferred to Main Facility (disciplinary/administrative).....	54
Inmates Released to Parole.....	147
Inmates Released to Halfway House.....	141
Inmates Released to Intensive Supervision Program.....	23
Intensive Supervision Program Interviews.....	74
Intensive Supervision Court Hearings.....	27
Court Trips.....	50
Jones Farm Classification.....	335
Routine Reviews.....	116
Furlough Evaluations.....	276
Escorted Furloughs.....	87
Unescorted Furloughs.....	142
Psychological Evaluations.....	453
Special Details.....	65
Attorney Visits.....	12
Initial Hearings (Parole).....	255
Parole Evaluations (Institutional Parole Office).....	301
Compassionate Visits.....	0
Medical and Dental - New Jersey State Prison.....	132
Inmates Returned to New Jersey State Prison (Disciplinary).....	41
Funerals.....	4
Transfers to St. Francis Medical Center.....	19
Returns from St. Francis Medical Center.....	15
Visits.....	3384
Parole Board Hearings.....	98
Transfers to New Jersey State Prison (Infirmary).....	28
Returns from New Jersey State Prison (Infirmary).....	31
Behavior Modification Classes.....	85
Mutual Agreement Program (MAP) Hearings.....	15
Escapes.....	1
Emergency Medical.....	34

Five trailers were added to the Jones Farm. There are 47 inmates being housed in three trailers (16 in each); one is being used for recreation, phone calls and assigned custody staff; the fifth, for medical/education.

Additional work details included Operation Clean Shore, Highway Detail, TWIN, and Operation Leaf Detail.

<u>Detail:</u> Farm	22	<u>Detail:</u> Operation Clean Shore	22
Highway	11	Dairy	26
Outside Sanitation	22	Boiler Room	1
Central Motor Pool	2	Operation Leaf Detail	4
Grounds Crew	6	Kitchen	14
House Gang	23	Vroom Readjustment Unit	14
Trenton Detail	23	Distribution Center	4
Central Office	3	Horticulture	7

SPECIAL MEDICAL UNIT

This year marks the third year that the Special Medical Unit has been expanded into New Jersey State Prison under the administrative charge of Administrator Beyer.

Over the past year new inmate work program assignments have been created, current services and professional programs have expanded, construction inside the unit has been underway, and a part-time position has increased. Professional staff have attended numerous innovative trainings throughout the year in an effort to keep abreast of the new and ever changing medical, social and psychological impact of the AIDS epidemic.

New inmate para-professional work programs, e.g., ice runner, and two gang minimum hospital porter positions have been developed via input from both the respective population and professional custody staff. The development and implementation of these work assignments have assisted in a more efficient daily operation and allows the inmate a sense of accomplishment and pride in his work assignment.

Sister Elizabeth Gnam continues to orchestrate religious services on the Special Medical Unit. These services consist of bible study, workshop services, Hispanic workshop services, Islamic instructions and individual counseling. Additionally, guest speakers from various denominations, Bishops and volunteers have been invited to attend and participate in group services. Also religious organizations and volunteers have prepared and served on occasion home cooked meals.

The educational program grade level K-GED continues under the instruction of Judy Woods. Additionally, a L.I.F.E. (Learning Is For Everyone) program was implemented on the Unit during the reporting period. Currently the tutor is inmate Sultan Shabazz #68076, and he is presently working with one student.

Behavior Modification group is in session, consequently, we have had several successful graduating classes. Gloria Nouri, Central Office, has on several occasions generously contributed to the program as guest lecturer. The group is conducted by James G. Comstock, A.C.S.W., and Ruth Landsburg, Volunteer.

Anne McEaney, M.A., part-time psychologist, resigned. Approval was given to hire a full-time psychologist for the Unit. Currently, resumes are being received and individuals are being interviewed for the position.

A Pre-Release Group was conducted by the unit social worker. This group meets weekly for inmates who are six months from a scheduled parole or max date. The group prepares the inmate for re-entry into the community.

A substance abuse group was conducted by Wayne Hedgepeth, Volunteer Coordinator. Seven participants completed the group and received certificates of completion. An issues group was developed, implemented and conducted by James G. Comstock. The group meets weekly to examine pertinent

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issues facing the person diagnosed HIV positive.

Professional and custody staff continue to attend current trainings on AIDS counseling and information offered by the Departments of Health and Corrections, community agencies, and in-house sessions.

Procedures and medical protocol were developed by the Office of Institutional Support Services for providing aerosolized Pentamidine therapy to the respective population. The therapy is provided once a month to each inmate who is prescribed the drug on an out-patient basis at the St. Francis Medical Center.

The Special Medical Unit Classification Committee met regularly on a monthly basis: fifty-three (53) new men were reviewed and assigned a program; one hundred and thirty five (135) routine reviews were conducted; seventeen (17) program changes; one (1) release from protective custody; seventeen (17) administrative segregation cases reviewed; ten (10) charges confirmed; four (4) discussion cases; and one (1) restoration of commutation credits.

The Departmental Hearing Officer adjudicated sixty (60) disciplinary infractions: .002 (1); .005 (15); .203 (1); .205 (2); .208 (2); .210 (4); .256 (18); .302 (1); .303 (1); .304 (4); .306 (1); .451 (1); .651 (1); .707 (3); and .709 (4). (See Attachment A - Description of Charges)

Statistical Data

<u>Activity</u>	<u>June 1989</u>	<u>June 1990</u>
New Inmates	55	50
Paroled	-30	-20
X-Max	-8	-5
Inmates Expired	-16	-22
Court Ordered Releases	-3	-2
Actual Special Medical Unit Court	339	44
Contact Visits	1026	738
Contact Visitors Processed	2237	1746
Attorney Visits	26	18
Initial Parole Hearings	35	26
Panel Hearings	33	22
Dental Trips	2	14
Court Trips	20	31
Medical Trips	419	651

Because of medical concerns, trailers originally used to house Special Medical Unit inmates were used to house general population inmates instead.

On August 2, 1989, a wide lens was placed in the contact visit room to allow the entire visiting room to be monitored.

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Director Hayman was scheduled for a deposition hearing at the Office of the Public Advocate regarding the case of Jane Roe, et.al. v. William H. Fauver, et. al., Civil Action No. 88-1225.

Visitors from the Norwegian Justice Office toured the unit on September 20, 1989 with representatives of the Office of Institutional Support Services.

Several inmates began working on an AIDS panel to add to the nationally renowned "AIDS Quilt." A memorial dedication was held on Friday, December 12, 1989 to dedicate the panel in memory of all deceased inmates.

A new ice machine was delivered to the unit on November 30, 1989.

Construction began on the heating system in the unit during this reporting period.

In January 1990, the Medical Department discontinued dispensing AZT in liquid form and began dispensing it in pill form.

A riot bell was installed in the I-GG area and will sound in the I-FF booth near Central.

The following agencies provided guest lecturer training to the population on the Special Medical Unit: University of Medicine and Dentistry; North Jersey Community for Research; and Jersey City Medical Center. All of the sessions were well attended and received by inmates.

On June 20, 1990, the general population inmates conducted a talent show on the Special Medical Unit. The program was well attended, very successful and without incident.

Monica Stern, Field Representative, Department of Health and Human Services, Social Security Office, conducted 23 inmate interviews for Social Security.

DISCIPLINARY PROGRAM

Below please find statistics relevant to all hearings conducted at New Jersey State Prison during the year:

<u>Lockup:</u>	2 days	5	<u>Loss of Privileges:</u>	5 days	71
	3 days	11		6 days	6
	4 days	7		7 days	46
	5 days	322		10 days	135
	7 days	153		14 days	54
	10 days	443		15 days	246
	15 days	635		20 days	9
				30 days	5

Not Guilty.....	1260
Repetitive.....	195
Violation of Due Process.....	50
Dismissed.....	0
Suspended Sentence.....	490
Reprimand.....	143
Loss of Commutation Time.....	966
Loss of Contact Visits.....	39
Idle Status.....	0
Vacate Suspension.....	67
Refer to the Prosecutor.....	26
Refer to Classification:	
Job Change.....	154
Administrative Segregation.....	504
Restitution.....	77
Inter-Institutional Classification.....	4
Psychiatrist.....	166
Housing.....	2
Vroom Readjustment Unit.....	63
Loss of Radio and Television Privileges.....	9
Loss of Furlough Privileges.....	0
Loss of Recreation Privileges.....	316
Loss of Phone Privileges.....	86
Revert to Max Custody.....	50
Urine Monitoring.....	121
On-the-Spot.....	1114
Combined.....	215
Confiscation.....	312
Dry Cell.....	1
Extra Duty.....	4

Codes Violated:

<u>#</u>	<u>Guilty</u>	<u>Not Guilty</u>	<u>#</u>	<u>Guilty</u>	<u>Not Guilty</u>
001	0	0	051	10	0
002	204	65	052	12	1
003	29	8	053	21	1
004	78	27	101	6	1
005	105	53	102	5	4
006	0	0	103	0	0

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#	Guilty	Not Guilty	#	Guilty	Not Guilty
151	60	10	303	11	6
152	120	34	304	84	17
153	23	8	305	42	10
154	16	2	306	146	320
155	0	0	351	2	3
201	0	3	352	0	3
202	55	11	401	4	0
203	43	34	402	154	45
204	55	65	451	16	6
205	28	9	452	4	0
206	8	1	453	1	1
207	1	0	501	4	0
208	59	14	502	6	8
209	46	5	551	12	16
210	224	43	552	2	1
211	0	0	553	0	0
212	2	0	554	0	0
213	4	0	601	4	2
251	1	0	602	1	1
252	10	1	603	69	14
253	47	33	651	38	5
254	124	35	652	22	7
255	2	0	701	76	17
256	874	172	702	5	0
257	21	7	703	46	6
258	7	1	704	13	3
301	72	11	707	8	6
302	6	4	708	23	2
802	2	0	709	101	10
803	9	3	751	5	0
			752	3	0

Total Guilty Charges.....	3782
Total Not Guilty Charges.....	1187
Repetitive.....	250
TOTAL.....	5219
Representatives.....	1152
Witnesses.....	405
Confrontation.....	53
TOTAL.....	1610

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BUSINESS MANAGEMENT

In the past year construction of the new Food Service area has been progressing and should be finished by year end. Once completed, many long standing Department of Health concerns should be corrected. In conjunction with this, the Department's Support Services is looking into the procurement of additional off site storage to meet the current needs of our Food Service, Maintenance and Storeroom Departments. Adequate storeroom facilities have become increasingly important for these areas with our recent expanded population.

Also undertaken in the past year was the in-house construction of two food service pantries. This project was initiated because of the needs and concerns of the health inspectors and, to date, one closed custody pantry has been completed with the second scheduled shortly. These pantries are being constructed by maintenance staff using internal operating funds.

Because of the fiscal crisis this past year, the institution experienced an equipment and hiring freeze. Since the enactment of these spending controls, the new security bus and food service truck have been the only equipment items allowed. The Office of Management and Budget has further advised that any remaining Fiscal Year 1990 equipment balances are to be placed in reserve and will not be available for expenditure. This situation could place the institution in an equipment vulnerable situation, should critically essential equipment be rendered non-repairable needing immediate replacement.

The hiring freeze necessitated an almost complete shut down of the Business Office Stock Ledgers area and has caused the postponement of the new Materials Management (ADP) Application. We are hopeful that some relaxation in the current hiring freeze will allow its implementation in Fiscal Year 1991.

Other than for expanded capacity purposes, it is a pleasure to report that the institution did not require any supplemental appropriation for the 1990 Fiscal Year and was able to operate within its original appropriation.

PERSONNEL

The Personnel Management Information System (PMIS) initiated during the 1988-89 Fiscal Year, has become fully operational. All but two staff members have access and the ability to process assigned tasks by using the PMIS system. Virginia Goodwin, Personnel Assistant II, is the unit's coordinator and has done an outstanding job of ensuring that all entries and transactions are processed in an accurate manner. The Department of Personnel has verbally informed us that in the near future, the certification process will be added to the PMIS system. Finally, all staff should complete training during the next fiscal year.

The various testing and waiver of examinations procedures delegated to the Appointing Authority by the Department of Personnel, have been initiated by this office and to date, have been very successful. As of this writing, this office has processed ten (10) waiver of examinations, with no problems in regards to proper procedures being followed. Other than routine typing tests administered to "new hires," we have yet to formally test other types of performance type examinations. Since we have the necessary procedures and appropriate testing modes, if and when we do, no problems are expected.

The job (hiring) freeze initiated by Governor Kean and continued by the Commissioner of Corrections, has again been continued by Governor Florio throughout this whole fiscal year. We have been able to fill some positions via exemption approvals; however, many areas remain short of staff and based on all indications, will remain as such into the near future.

All paperwork has been processed in an efficient manner considering the freeze and internal changes to the Department of Personnel's staff and operating procedures. This office has successfully performed its basic functions in a timely and efficient manner and will continue to do so.

Staff assigned to the Payroll Section has had a busy and productive year. A number of changes in Payroll procedures via the computer, has kept the staff busy learning the operational changes necessary to ensure that all payroll deadlines were met in a timely and accurate manner. As was the case last reporting period, the Payroll Section never missed an appropriate deadline.

During the month of November 1989, a "special" enrollment period for the State Health Benefits Program required all employees to complete new health forms. This major task was accomplished in a timely manner. Payroll is to be commended for their exceptional job.

The daily and monthly reporting and logging of various accounts and fines have been recorded and processed throughout the year in a timely and accurate way. All employee time balances (both entered on the computer and issued to the employee) have been processed throughout the year ensuring that all employees are aware of their time statuses and, for reporting purposes, were updated accordingly.

All other reports, requests for information, and related functions required of this section have been addressed in an appropriate manner throughout this year.

Payroll/Personnel Statistical Data

<u>Payroll</u>	<u>89-90</u>	<u>88-89</u>	<u>%/Change</u>	<u>Comments</u>
New Hires Processed	139	154	-9.7	all hires & transfers
Payroll Processing (Early Cutoffs)	13	12	-	
Fines Processed	243	251	-3.2	valued @ \$13,582.18
Health Benefit Changes	758	735	+3.1	

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Personnel

New Hires Processed - Civilians	23	35	-34.3	
New Hires Processed - Custody	62	122	-49.2	(4) Re-employment
Promotionals	29	16	+20.0	
R.A. Appointment from List	16	5	+220.0	
4A4:2.14 (formerly 4:1-8.5)	8	15	-46.7	(2) Pending
Reclassifications Processed	8	27	-70.4	
Reclassifications Denied	3	5		
Certifications (Promotionals & Open Competitive)	59	42	+40.5	(2) Employees
Against Promotionals	6	13	-53.9	
Appointment (Permanent)	24	17	+41.2	
Promotional Announcements (Processed)	27	28		(4) Pending
SLI Claims Processed	205	299	-31.4	
Leaves of Absence Processed	42	57	-26.3	
Terminations Processed	98	163	-39.3	
Discipline Actions - Processed on PMIS	310	276	-12.3	(only final actions)
Discipline Actions - Processed on System 36	867	210	+331.4	(all disciplines)
Pension Transactions*	880	783	+12.4	
Employment Verifications**	321	278	+15.5	

 *Denotes all types of pension transactions.

**Denotes all types of verifications.

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LAUNDRY

Data for the Laundry for the reporting period is:

<u>Month</u>	<u>Sheets and Pillow Cases*</u>	<u>Flatwork, Rough Dry, Blankets, Etc.*</u>	<u>Total*</u>
July 1989	18,702	18,498	37,200
August 1989	18,721	18,049	36,770
September 1989	23,501	22,073	45,574
October 1989	15,142	30,384	45,526
November 1989	34,600	49,750	84,350
December 1989	40,000	49,450	89,450
January 1990	39,800	54,525	94,325
February 1990	36,400	56,550	92,950
March 1990	32,600	42,600	75,200
April 1990	33,450	47,600	81,050
May 1990	36,550	37,300	73,850
June 1990	37,050	39,000	76,050
Totals	366,516	465,779	832,295

*denotes number of pounds

FOOD SERVICES

The Food Service Department continued to provide acceptable, nutritionally balanced meals to inmates and staff throughout the year.

Clinical Dietitian P. Lynn Kramer began employment on November 6, 1989. Her position will provide the professional expertise greatly needed in this institution. Individuals who resigned their positions as Institutional Trade Instructors were: Kenneth Baker, Sylvester Mosley, and Anthony Richardson. The following were hired during the reporting period: Lawrence Bieseiker, Alexander Franklin, Wilbert Lewis, Brand Perrine, Anthony Richardson and Alan Slayton.

On October 22, 1989, Jones Farm received five new food transport carts, and on June 28, 1990, a new delivery truck was received at Jones Farm.

Construction has begun on the new kitchen and 7-wing pantry; projected completion has been scheduled for September 1990.

In January 1990, construction on the 6-wing pantry was completed.

As noted by the November 1989 Health Department's inspection and the February 1990 reinspection, there continues to be improvement in general sanitation in the food service area.

Again this year, an off-premises food storage warehouse site has been selected; however, no date has been established to begin use.

MAINTENANCE DEPARTMENT

The following is a summary of projects that maintenance personnel have accomplished during the past year. These tasks are in addition to regular maintenance that is performed daily.

West Compound Area

7-Wing

New windows were built and installed in the wing.

Repairs to the beds in the entire wing are ongoing.

The air handling vents in the wing are being cleaned quarterly.

The 7-Wing showers were recently renovated and painted.

A pantry is in the process of being built for 7-Wing.

Repairs will be made to the sewer system in the future by outside contractors. This project is in the planning state at this time.

The steam and water lines are relocated for 7-Wing for repairs to the Center cellar area.

A new heating tank for the hot water system was moved to the exterior of the wing to better serve the unit.

Several new motors were installed for the 7-Wing locking system cell doors.

In 7-Right the glass block windows were replaced with new hinged type that open.

6-Wing

A new door was cut thru 6-Left wall for the yard movements due to the 6-Wing pantry construction project.

A new pantry was built in the 3-Wing yard to be used for 6-Wing in the preparation of the food that is served in the unit.

The 6-Wing roof is scheduled to be repaired by building maintenance systems in the near future.

The air handling vents are being cleaned on a quarterly basis.

A new water pump and holding tank were installed to help the low water pressure to the ice machines.

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6-Wing

A new door was cut thru 6-Left for the yard movements due to the 6-wing pantry construction project.

A new pantry was built in the 3-Wing yard to be used for 6-Wing in the preparation of the food that is served in the unit.

The 6-Wing roof is scheduled to be repaired by building maintenance systems in the near future.

The air handling vents are being cleaned on a quarterly basis.

A new water pump and holding tank were installed to help the low water pressure to the ice machines.

5-Wing

Roof maintenance systems is looking in to the repairs of the roof.

A steamline leak in the floor was repaired.

4-Wing

The steamlines are presently being replaced.

A new and updated lighting system is being installed.

The wooden walkway in the unit is presently being replaced with new treated lumber.

There were two new exhaust fans installed in the roof to help cool the wing during the summer months.

The ceiling and the walls are presently being repaired so that they can be painted.

The wooden cell doors in the wing were replaced with metal bar doors.

3-Wing

Due to the summer heat several fans and outlets were recently installed to help ventilate the wing area.

The wing was recently painted.

2-Wing

The air handling vents are being cleaned on a quarterly basis.

A mop sink was installed in 2-Wing for general use.

1-Wing

The beds in the wing were replaced due to their poor condition.

The wing was entirely painted.

The toilets and sinks in the unit are in constant repair due to vandalism caused by the inmates.

Cookhouse Area

Several food carts from the cookhouse are in need of repair due to constant overload.

The new cookhouse is scheduled to open later this year.

Shop Hall Areas

In the Knit Shop, two new exhaust fans were recently installed.

Fifty picture frames were made for various locations throughout the institution for mounting the fire escape safety routes.

A large wooden tool cabinet was made for the mattress shop.

A large display case was made for the Donald Bourne School.

Several windows are presently being repaired for the chapel rec.

The Laundry was put into full service this past year and is running smoothly.

The Knit and the Tailor Shops had new doors installed.

North Compound Area

The doors to Area 1-D have been repainted due to some welding work that was done.

The 1-D booth area panels were recently removed and replaced with a mesh type screen due to security reasons.

The air handling vents are being cleaned on a quarterly basis.

The showers were painted with an epoxy type paint.

The washer and dryer from 4-C were moved to the infirmary and are presently being repaired.

A new file room was built on the stage area in the conference room in the Front House.

The 1-C area was recently painted.

Several pieces of wooden furniture were made for the infirmary and the conference room.

Several benches for the North Compound Visit Hall were refinished in the Repair Shop.

A doorway was installed between the Dentist's Office to the adjoining office.

South Compound Area

All of the showers in the South Compound were recently repainted.

In the I-GG yard a metal table was installed.

The air handling vents are being cleaned on a quarterly basis.

A new intercom system was installed throughout the institution.

The gym booth recently had a window air conditioner installed in the recreation office.

All Other Areas

Several pieces of wooden furniture for the State House are being refinished in the Repair Shop.

Several new tables were built for the Conference Room by the Repair Shop.

A new wooden stockade fence was erected in the Superintendent's front yard to replace the old one.

The Center cellar was completely rewired due to the condition of the existing wires.

A recycling program was recently started and is doing very well.

An outside shower was installed in the bid yard by SB #8.

The hot water tank in the Center cellar was repaired due to a leak in the steam coil.

The gate to the big yard was replaced with one made in the Welding Shop.

A new wooden light tower was built to replace the old one by the old Front House.

Jones Farm

The older oil burners at the Farm were replaced with new high efficiency gas burners due to the age of the units. The underground fuel tanks were also removed.

Both of the dorms at the Farm are in the process of having the walls cleaned and being prepared so that a fresh coat of paint can be applied.

There are several roadways at the Farm that are in need of repairs. The Department's Central Office is working with the Department of Transportation to make the necessary repairs.

A wooden podium was built in the Repair Shop for the Chapel Services.

New sinks are being installed in both of the A & B dormitory bathrooms.

Vroom Readjustment Unit

A razor rack was made in the Repair Shop for the unit.

Several cells are in the process of being repaired. The parts are on order.

A security camera system was installed throughout the building.

STOREROOM

Number of men outfitted and serviced at New Jersey State Prison (incoming):

Prison Reception Unit	551
Bayside State Prison	111
Southern State Correctional Facility	51
Northern State Prison	53
East Jersey State Prison	112
Wagner Youth Correctional Facility	59
Riverfront State Prison	59
Mid-State Correctional Facility	47
Bates House	1
Volunteers of America	12
Transitional Living Center	1
St. Lawrence Rehabilitation Center	1
Adult Diagnostic and Treatment Center	1
Passaic County	2
Pyramid House	1
Mercer County	1
Cape May County	1
Bergen County	1
Salem County	1
Clinton House	1
Newark House	2
New Jersey Training School for Boys	3
Atlantic City	1

Outgoing:

Bayside State Prison	110
Riverfront State Prison	67
Southern State Correctional Facility	39
Northern State Prison	51
East Jersey State Prison	106
Mid-State Correctional Facility	45
Wagner Youth Correctional Facility	14
New Jersey Training School for Boys	2
Garden State Reception Center	1
Adult Diagnostic and Treatment Center	1

Releases from New Jersey State Prison:

Released from facility	343
Funeral Trips	40
Released by Court	34
Newark House	33
Pyramid House	20
Clinton House	15
Volunteers of America	42
Tremont House	11
Bates House	8
Transitional Living Center	3
Vince's Place	1
Trenton Psychiatric Hospital	1
Integrity House	1
TOTAL INCOMING	1073
TOTAL OUTGOING	436
TOTAL RELEASES	552

VOLUNTEER PROGRAM

The Volunteer Program at New Jersey State Prison continues to progress in a positive manner toward providing essential services to our inmate population. The program offers a variety of services in such areas as alcohol/substance abuse counseling, behavior modification, chaplaincy, education and veterans outreach.

The Alcoholics Anonymous Program celebrated its twentieth year at the institution. The group leader himself is a recovering member of the outside civilian fellowship of Alcoholics Anonymous. Programming follows the same concepts as those run in the community. The group meets once a week. There are currently seventy five inmates enrolled in the program at Jones Farm and the Main facility. Plans for the upcoming year are to increase inmate participation and establish a second group meeting time. There are three volunteer group facilitators who provide services to the Alcoholics Anonymous Program.

The Behavior Modification Program is designed to assist inmates to manage stress in their lives more positively. The program objectives are accomplished by utilizing various education, relaxation and desensitization techniques. The program was expanded to provide services to our Hispanic inmate population. This year approximately 275 inmates have participated in the program and 82% of the participants have completed the eight (8) week program. Presently, there are two (2) volunteer instructors who provide services to our Behavior Modification Program.

The Chaplaincy Volunteer Program provides worship services, bible classes, and pastoral counseling to the inmate population. There are 103 chaplaincy volunteers who provide services to our inmate population, and represent each religious denomination and organization. Among the volunteers are five student interns from Princeton Theological Seminary. There are

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retreats held periodically by volunteers from the Kairos group. The retreats usually last three to four days and provide a sort of religious rejuvenating and training for our inmate population.

There are ten volunteers who provide services for inmates involved in the Learning Is For Everyone (L.I.F.E.) Program. The volunteers instruct inmates how to tutor illiterate inmates in developing their own reading and writing skills. The program continued to be a success and operated in a positive manner throughout the year. The L.I.F.E. Program comes under the auspices of the Education Department.

The Narcotics Anonymous and Substance Abuse Program continued to operate in a successful manner during the course of the year. Approximately 70 inmates have participated in the two (2) programs; of that number eighty (80) percent have completed the program and half of the seventy (70) continue to participate in the Narcotics Anonymous Program each month. Plans are to expand participation in the programs at both locations, Jones Farm as well as the Main Prison. There are two (2) volunteer group facilitators for these groups.

The Veteran Outreach Program continues to be an essential and successful program at the institution. This year the program celebrated its fifth year at New Jersey State Prison. There are presently thirty (30) inmates participating in the program. Three (3) volunteers serve as group leaders and provide readjustment counseling for our inmate veterans. Plans are to expand inmate participation and develop more activities to encourage participation.

The Volunteer Program overall has seen a growth period during the 1989-90 year. There are presently 142 volunteers who provide services on an active ongoing basis. This year a Volunteer Appreciation Night was held to honor our volunteers for the valuable services they provide. Approximately 40 volunteers attended the ceremony which also included for the first time 100 inmate participants. The ceremony was well received and appreciated by those in attendance. This year marked the sixth year at New Jersey State Prison that our volunteers have been honored and we shall continue this tradition. The keynote speaker for the ceremony was Margot Eld, Executive Assistant to the Deputy Commissioner, Department of Corrections.

During the year, there were five (5) volunteer orientations held to familiarize prospective volunteers with the Department of Corrections and New Jersey State Prison policies and procedures governing the program at our facility.

The goal of the Volunteer Program for the coming year is to continue to provide quality programs and human development to our inmate population.

STATE USE INDUSTRIES

John DeAngelo, Supervising Institutional Trade Instructor, transferred from Northern State Prison; Stephen Pondus transferred to East Jersey State Prison. Greg Ward was hired as a needles Institutional Trade Instructor on January 17, 1990.

Joseph Trimarchi, Institutional Trade Instructor, remains on sick leave since March 23, 1990.

Cushion manufacturing in conjunction with the Mattress Shop was very successful.

All production needs for the year have been met, including exchanges made with Fairton Federal Facility in South Jersey and Graterford State Prison in Pennsylvania.

Ninety-nine (99) percent of all inmate openings were filled.

VROOM READJUSTMENT UNIT

Major Incidents

On February 20, 1990 at approximately 6:35 pm, several inmates on B-Tier started fires that caused a great amount of smoke on that Tier. Inmates Balagun #77297, Douglas #210894, Dennis #72453, Hankerson #74754 and Takuma #79499 were placed in prehearing detention without incident. Several inmates complained of the lack of heat on the Tier. Radiators were checked and found to be working, but not at full capacity. It was explained to the inmates that the problem existed with a steam pipe in the psychiatric hospital which controlled the heat and hot water to the unit. Nursing staff examined the inmates housed on the A and B Tiers to ensure that no one was suffering from smoke inhalation or had sustained injuries during this disturbance. Everyone was cleared.

On February 26, 1990, the Prisoner's Representative Committee Chairman for the Vroom Readjustment Unit, L. Royal Fisher #58038, was administratively transferred to East Jersey State Prison.

Between Monday, February 26 and Thursday, March 1, 1990, approximately 40 inmates elected not to eat their meals in an alleged protest. Inmates had recently received store orders (February 28), continued to receive monthly food packages and simply consumed foods available from their personal supply. At no time did these inmates state that they were challenging administrative practices by refusing to eat via an organized hunger strike. Inmates simply did not comment about any problems during the aforementioned period of time.

Cell #4 on F-Tier was searched on April 3, 1990. Found was one 3.5 ounce Irish Spring Soap Box containing a round device with a fuse attached at one end. Inmate John H. Dennis #72453 was assigned to that cell; however, he was serving a disciplinary sanction on A-Tier at the time of the discovery. Preliminary testing and examination indicated that the device was a small explosive device constructed of match heads and a grey colored powder believed to be Flash Powder.

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On Tuesday, May 22, 1990, Inmate Alexander Stewart #56365, allegedly swallowed a cuff key which he snatched from escorting officers when he was being returned to his lock up cell from courtline. Inmate Stewart was x-rayed by medical staff and placed on "close watch" status. The key was never found.

Visits

There were a total of 940 escort visits and 37 contact visits held.

Telephone Calls

There were 3,296 telephone calls made for the reporting period.

Disciplinary Program

A total of 983 disciplinary charges were adjudicated by Departmental Hearing Officers.

The breakdown of the infractions were as follows: .001 (1), .002 (164), .003 (17), .004 (19), .005 (55), .052 (6), .053 (6), .102 (2), .151 (13), .152 (40), .154 (3), .155 (1), .201 (11), .203 (2), .204 (3), .205 (8), .208 (4), .209 (2), .210 (6), .213 (2), .251 (3), .252 (4), .253 (11), .254 (9), .256 (224), .302 (5), .303 (1), .305 (3), .306 (114), .352 (2), .402 (1), .451 (34), .453 (1), .501 (1), .522 (8), .551 (4), .553 (2), .603 (1), .651 (41), .652 (6), .701 (14), .704 (1), .707 (2), .708 (2), and .709 (61). (See Attachment A at end of report for description of charges.)

State Parole Board

The State Parole Board heard 35 inmate cases during the fiscal period.

Inter-Institutional Classification Committee (IICC)

A total of 389 inmate cases were interviewed during this reporting period.

Movement Activity

Medical Trips.....	481
Court Trips.....	102
Transfers From: New Jersey State Prison.....	71
East Jersey State Prison.....	12
Bayside State Prison.....	1
Northern State Prison.....	16
Southern State Correctional Facility.....	5
Riverfront State Prison.....	4
Mountainview Youth Correctional Facility.....	1
Wagner Youth Correctional Facility.....	7
Garden State Reception and Youth Correctional Facility..	1
Salem County Jail.....	3
Hudson County Jail.....	1

	Mercer County Workhouse.....	5
	Bergen County Jail.....	3
	Trenton Psychiatric Hospital.....	1
Transfers To:	New Jersey State Prison.....	38
	East Jersey State Prison.....	14
	Northern State Prison.....	18
	Southern State Correctional Facility.....	6
	New Jersey State Prison (Pre-Management Control Unit)..	3
	Trenton Psychiatric Hospital.....	2
	Out of State.....	2
	x-Max.....	15
	Paroled.....	5

INMATE LITIGATION

During the period of July 1989 through June 1990, the following litigation was received by New Jersey State Prison:

Federal:

Habeas Corpus.....	59
1983 Civil Rights.....	67
Amended Complaints.....	9
Religious and Educational Discrimination.....	1
Denial of Dental Care.....	1
Stolen Property, Disciplinary Charges, Harassment, etc.....	3
Alleged Assault and Lack of Medical Treatment.....	2
Lack of Medical Treatment.....	5
Alleged Assault and Harassment by Officers.....	4
Protective Custody Placement and Denial of Transfer.....	1
Disciplinary Charges and Being Restrained.....	1
Urinalysis and Disciplinary Charges.....	4
Disciplinary Charges.....	8
Allegedly Withholding Legal Mail.....	1
Disciplinary Charges and Administrative Segregation Placement.....	3
Conditions of Confinement.....	3
Cruel and Unusual Punishment.....	1
Management Control Unit Congregate Status and Keep Separate.....	2
Management Control Unit Placement.....	3
Disciplinary Charge and Religious Discrimination.....	1
Alleged Assault by Officers and a Cover-up.....	1
Back Injury and Disciplinary Charges.....	1
Complaint Unclear; Makes Reference to Denial of Medical Treatment...	1
Disciplinary Charges and Alleged Assault by Officers.....	3
Religious Persecution and Various Other Concerns.....	1
Alleged Assault as well as Cruel and Unusual Punishment.....	1
Management Control Unit and Involuntary Transfer to Florida.....	1
Protective Custody Placement and Disciplinary Charges.....	1
Complaint is Unclear; Has a Memorandum and Order to Amend Complaint.	1

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Alleged Assault and Religious Discrimination.....	1
Protective Custody Placement.....	1
Violation of Due Process, etc.....	1

State:

Appellate Motions.....	44
Property Claims (Lost, Damaged, or Destroyed Property).....	12
Notice of Claims.....	18
Executive Clemencies.....	25
Office of Administrative Law Appeals.....	11
Protective Custody Placement.....	1
Search of Cell.....	1
Incident of Feruary 25, 1985 Resulting in Broken Leg.....	1
Injury Received While Working the Laundry Detail.....	1
Seizure of Property on May 11, 1989.....	1
Missing Money from Account.....	1
Confiscation of Property (personalized stationery).....	1
Lack of Medical Treatment.....	1

The following litigation was processed by this office for other institutions:

East Jersey State Prison:	Appellate Motions.....	6
	1983 Civil Rights.....	4
Bayside State Prison:	Appellate Motions.....	7
	1983 Civil Rights.....	2
Riverfront State Prison:	Appellate Motions.....	2
Northern State Prison:	Appellate Motions.....	2
	1983 Civil Rights.....	2
Southern State Correctional Facility:	Notice of Claim.....	1
	Appellate Motions.....	5
	1983 Civil Rights.....	1
	State Case.....	2
Mid-State Correctional Facility:	Appellate Motions.....	2

TOTAL CASES PROCESSED.....280

Attachment A

DESCRIPTION OF NUMERICAL DISCIPLINARY INFRACTIONS

- .002 Killing
- .002 Assaulting any person
- .003 Assaulting any person with a weapon
- .004 Fighting with another person
- .005 Threatening another with bodily harm or with any offense against his person or his property
- .006 Extortion, blackmail, protection; demanding or receiving favors, money or anything of value in return for protection against others, to avoid bodily harm, or under threat of informing
- .051 Engaging in sexual acts with others
- .052 Making sexual proposals or threats to another
- .053 Indecent exposure
- .101 Escape
- .102 Attempting or planning escape
- .103 Wearing a disguise or mask
- .151 Setting a fire
- .152 Destroying, altering, or damaging government property, or the property of another person
- .153 Stealing (theft)
- .154 Tampering with or blocking any locking device
- .155 Adulteration of any food or drink
- .201 Possession or introduction of any explosive, incendiary device or any ammunition
- .202 Possession or introduction of a gun, firearm, weapon, or sharpened instrument, knife, or unauthorized tool
- .203 Possession or introduction of any narcotic paraphernalia, drugs, or intoxicants not prescribed for the individual by the medical or dental staff
- .204 Use of any narcotic paraphernalia, drugs, or intoxicants not prescribed for the individual by the medical or dental staff
- .205 Misuse of authorized medication
- .206 Possession of money or currency (\$50 or less) unless specifically authorized
- .207 Possession of money or currency (in excess of \$50) unless specifically authorized
- .208 Possession of property belonging to another person
- .209 Loaning of property or anything of value
- .210 Possession or anything not authorized for retention or receipt by an inmate, or not issued to him through regular institutional channels
- .211 Possessing any staff member's clothing and/or equipment
- .212 Possessing unauthorized clothing
- .213 Mutilating or altering clothing issued by the government
- .214 Possessing unauthorized keys or other security equipment
- .251 Rioting
- .252 Encouraging others to riot
- .253 Engaging in, or encouraging, a group demonstration
- .254 Refusing to work, or to accept a program assignment
- .255 Encouraging others to refuse to work or to participate in work stoppage
- .256 Refusing to obey an order of any staff member
- .257 Violating a condition of any community release program
- .258 Refusing to submit to urine analysis
- .301 Unexcused absence from work or any assignment; being late for work
- .302 Malingering, feigning an illness

Attachment A

DESCRIPTION OF NUMERICAL DISCIPLINARY INFRACTIONS

Page 2

- .303 Failing to perform as instructed by a staff member
- .304 Using abusive or obscene language to a staff member
- .305 Lying, providing a false statement to a staff member
- .306 Conduct which disrupts or interferes with the security or orderly running of the institution
- .351 Counterfeiting, forging, or unauthorized reproduction of any document or unauthorized use of any document not enumerated in .352
- .352 Counterfeiting, forging, or unauthorized reproduction or unauthorized use of any classification document, court document, psychiatric, psychological or medical report, money or any other official document
- .401 Participating in an unauthorized meeting or gathering
- .402 Being in an unauthorized area
- .451 Failure to follow safety or sanitation regulations
- .452 Using any equipment or machinery which is not specifically authorized
- .453 Using any equipment or machinery contrary to instructions or post or posted safety standards
- .501 Failing to stand count
- .502 Interfering with the taking of count
- .551 Making or possessing intoxicants or alcoholic beverages
- .552 Being intoxicated
- .553 Smoking where prohibited
- .601 Gambling
- .602 Preparing or conducting a gambling pool
- .603 Possession of gambling paraphernalia
- .651 Being unsanitary or untidy: Failing to keep one's person and one's quarters in accordance with posted standards
- .652 Tattooing or self-mutilation
- .701 Unauthorized use of mail or telephone
- .702 Unauthorized contact with public
- .703 Correspondence or conduct with a visitor in violation of regulations
- .704 Perpetrating frauds, deception, confidence games, riots or escape plots through the mail
- .705 Commencing or operating a business or group profit or non-profit enterprise without the approval of the superintendent
- .706 Soliciting funds and/or non cash contributions from donors within or without the institution except where permitted by the superintendent
- .707 Refusal to cooperate in following a prescribed course of treatment
- .708 Refusal to submit to a search
- .709 Failure to comply with a written rule or regulation of the institution
- .751 Giving or offering any official or staff member a bribe, or anything of value
- .752 Giving money or anything of value to, or accepting money or anything of value from another inmate
- .753 Purchasing anything on credit
- .754 Giving money or anything of value to, or accepting money or anything from members of another inmate's family or another inmate friend with an intent to circumvent any institutional or departmental rule, regulation or policy or with an intent to further any illegal or improper purpose

Attachment A

DESCRIPTION OF NUMERICAL DISCIPLINARY INFRACTIONS

Page 3

- .802 Attempting to commit any of the above acts, aiding another person to commit any of the above acts, or making plans to commit any of the above acts shall be considered the same as a commission of the act itself
- .803 Attempting to commit any of the above acts preceded by an asterik, aiding another person to commit any such act, or making plans to commit such acts shall be considered the same as a commission of the act itself