

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**One Port Center/Zoom
Wednesday, April 21, 2021**

Due to the coronavirus pandemic, all participants, except where noted, attended via telephone/web conference.

Pennsylvania Commissioners

Cherelle Parker, Chair of the Board
Hayden Rigo, (for Pennsylvania Auditor General Timothy DeFoor)
Donna Powell
Kathryn Joyce (for Pennsylvania Treasurer Stacy Garrity)
Joseph Martz

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chair of the Board
Sara Lipsett
Charles Fentress
Aaron Nelson
Bruce Garganio
Daniel Christy
Richard Sweeney

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer (in person)
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary (in person)
Stephen Holden, Deputy General Counsel (in person)
James White, Chief Financial Officer (in person)
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Michael Venuto, Chief Engineer
Robert Finnegan, Acting Chief of Police
John Lotierzo, Director of Finance
Richard Mosback, Director, Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Kevin LaMarca, Director, Information Services
Mike Williams, Director, Corporate Communications
Steve Reiners, Director of Fleet Management
Tonyelle Cook-Artis, Manager, Government Relations
Joseph McAroy, Bridge Director, BFB & BRB
Richard Tutak, Acting Bridge Director, WWB & CBB
Darlene Callands, Manager Community Relations
Amy Ash, Manager, Contracts Administration
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC (in person)

Others Present

Janice Venables, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Kessler, PA Counsel, Duane Morris, LLP
Jessica Priselac, PA Counsel, Duane Morris, LLP
Christopher Gibson, NJ Counsel, Archer & Greiner, P.C.
Monique Curry-Mims, S&S Consulting LLC

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media. The Secretary also noted that, due to the ongoing pandemic, the public was not allowed inside the One Port Center building but had been invited to attend via telecast and to submit any questions or comments electronically prior to the meeting.

Roll Call

Chairwoman Parker called the meeting to order at 9:03 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, Powell, Fentress, Rigo, Lipsett, Nelson, Joyce, Martz, Garganio, Christy, and Sweeney.

Public Comment

Corporate Secretary Santarelli reported that there were no items for Public Comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO Report stood as previously submitted. Commissioner Fentress moved to approve the CEO's Report and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his Report stood as previously submitted. CFO White mentioned that the Board was previously provided with the Annual Report to Governor's and Legislatures including the Strategic Plan and the Financial Statements and Footnotes (unaudited) for the year ending December 31, 2020.

Receipt and Filing of the Annual Report to Governor's and Legislatures (inc. Strategic Plan)

Chairwoman Parker stated that the Annual Report to Governor's and Legislatures (including Strategic Plan) were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Martz moved to receive and file the report and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Financial Statements and Footnotes (unaudited) for year ending December 31, 2020.

Chairwoman Parker stated that the Financial Statements and Footnotes (unaudited) for the year ending December 31, 2020 were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Garganio moved to receive and file the Financial Statements and Footnotes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of the March 17, 2021 DRPA Board Meeting Minutes

Chairwoman Parker stated that the Minutes of the March 17, 2021 DRPA Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. There were no comments or corrections. Commissioner Martz moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the List of Previously Approved List of Payments covering the Month of March 2021.

Chairwoman Parker stated that the List of Previously Approved List of Payments covering the month of March 2021, were previously provided to all Commissioners. Commissioner Powell moved to receive and file the list and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts Covering the Month of March 2021.

Chairwoman Parker stated that the List of Purchase Orders and Contracts covering the month of March 2021, were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the list and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of April 1, 2021 and April 6, 2021

Chairwoman Parker stated that the Minutes of the April 1, 2021 and the April 6, 2021 Operations & Maintenance Committee Meetings were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Rigo seconded the motion. All Commissioners in attendance voted in the affirmative to Fentress the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on April 6, 2021

Chairwoman Parker stated that there were five (5) Resolutions from the April 6, 2021 Operations & Maintenance Committee Meetings for consideration:

DRPA-21-030 Capital Project Contract Modification.

Chairwoman Parker presented Resolution No. DRPA-21-030. Chief Engineer Venuto explained that the Resolution requested Board authorization of the execution of contract modifications to two (2) contracts within the Authority's Capital Projects and that the Board amend the 2021 DRPA Capital Budget to include these changes, in an amount not to exceed \$2,408,979.79. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-21-030 and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-026 Mickle Street Tunnel LED Wall Pack Lights.

Chairwoman Parker presented Resolution No. DRPA-21-026. PATCO General Manager Rink explained that the Resolution requested Board authorization to negotiate a contract with Denney Electric Supply to install LED lighting throughout the Mickle Street Tunnel, in an amount not to exceed \$149,711.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-026 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-027 PATCO Automated Fare Collection System Conversion of Back Office Infrastructure to the Cubic Cloud Platform.

Chairwoman Parker presented Resolution No. DRPA-21-027. PATCO General Manager Rink explained that the Resolution requested Board authorization to negotiate a contract with Cubic Transportation Systems, Inc. to migrate the current on-premises Back Office Automatic Fare Collection System (AFC) infrastructure to the Cubic-operated cloud platform and maintain and operate for a ten (10) year period, in an amount not to exceed \$17,900,000.00. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Nelson moved to adopt Resolution No. DRPA-21-027 and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-028 Federal Transit Administration Section 5307/5340 Grant Application.

Chairwoman Parker presented Resolution No. DRPA-21-028. Government Relations Director Shanahan explained that the Resolution requested Board authorization to advertise and prepare an application to the Federal Transit Administration for Sections 5307/5340 Funds for the amount of \$4,889,433.00 for PATCO capital improvements having a total planned project cost of \$6,111,791.00. The SS&R also sought Board authorization of the non-federal matching share of \$1,222,358.00, or 20% of the total, be provided by the Authority. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Martz moved to adopt Resolution No. DRPA-21-028 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

DRPA-21-029 Federal Transit Administration Section 5307/5340 Grant Application.

Chairwoman Parker presented Resolution No. DRPA-21-029. Government Relations Director Shanahan explained that the Resolution requested Board authorization to advertise and prepare an application to the Federal Transit Administration for Sections 5337 Funds for the amount of \$10,086,232.00 for PATCO capital improvements having a total planned project cost of \$12,607,790.00. The SS&R also sought Board authorization of the non-federal matching share of \$2,521,558.00, or 20% of the total, be provided by the Authority. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt Resolution No. DRPA-21-029 and Commissioner Garganio seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Chairwoman Parker stated that the next item for discussion was the Ben Franklin Bridge Suspension Span Project. Chief Engineer Venuto shared a video of related to the Authority receiving the Action Award from the New Jersey Alliance for the Ben Franklin Bridge Suspension Span Project. Mr. Venuto also reported that the Project was selected for the 2021 Philadelphia Major Bridge Project Award at the March of Dimes 28th Annual Transportation, Building & Construction Awards Luncheon event.

Approval of Labor Committee Meeting Minutes of April 6, 2021

Chairwoman Parker stated that the Minutes of the April 6, 2021 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Rigo moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of Finance Committee Meeting Minutes of April 7, 2021

Chairwoman Parker stated that the Minutes of the April 7, 2021 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on April 7, 2021

Chairwoman Parker stated that there was one (1) Resolution from the April 7, 2021 Finance Committee Meetings for consideration:

DRPA-21-032 Microsoft Enterprise Agreement Renewal.

Chairwoman Parker presented Resolution No. DRPA-21-032. Director of Information Services LaMarca explained that the Resolution requested that the Board authorize staff to negotiate a three (3) year contract with Dell Technology, Inc. for the renewal of our Enterprise Agreement (EA) to continue to provide the necessary features for productivity, support, tools, security, and training of all licensed Microsoft products, in an amount not to exceed \$1,284,214.41. The renewal will be under the State of New Jersey pricing Contract #M0003, subcontract #89850. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-032 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Resolution. The motion carried.

Citizens Advisory Committee Report

There was no report from the Citizens Advisory Committee.

Unfinished Business

There were no items for Unfinished Business.

New Business

Chairwoman Parker introduced one (1) item of New Business for consideration, and introduced the following:

**DRPA-21-032 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000).**

Chairwoman Parker presented Summary Statement and Resolution No. DRPA-21-032 for the consideration of pending DRPA contracts between \$25,000 and \$100,000. Director of Procurement Mosback stated that there were four (4) contracts for consideration. Chairwoman Parker inquired whether Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Garganio moved to adopt Resolution No. DRPA-21-032 and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

The DRPA Board Meeting was held in abeyance at 9:34 a.m.

Adjournment

With no further business, Commissioner Fentress moved to adjourn. Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:46 a.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'R. Santarelli', is written over a faint, circular official seal or stamp.

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary