

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Wednesday, March 28, 2018**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board

Christopher Lewis, Esq.

Donna Powell

Sean Murphy, Esq. (for Pennsylvania Auditor General Eugene DePasquale)

Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board

Aaron Nelson (for Ricardo Taylor)

Frank DiAntonio

Bruce Garganio

Daniel Christy

Charles Fentress

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO

Maria Wing, Deputy Chief Executive Officer

Raymond J. Santarelli, General Counsel and Corporate Secretary

Stephen Holden, Deputy General Counsel

Narisa Sasitorn, Deputy General Counsel

Kathleen Vandy, Assistant General Counsel

James White, Chief Financial Officer

Orville Parker, Acting Director of Revenue, Finance

John Lotierzo, Director of Finance

Christina Maroney, Director, Strategic Initiatives

Toni P. Brown, Chief Administrative Officer

Robert P. Hicks, Chief Operating Officer

David Aubrey, Acting Inspector General

John Rink, General Manager, PATCO

Rohan Hepkins, Assistant General Manager, PATCO

Mark Ciechon, Director of Finance, PATCO

Rich Betts, Acting Manager, Procurement

William Shanahan, Director, Government Relations

Barbara Holcomb, Director, Government Grants

DRPA/PATCO Staff (Continued)

Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Kevin LaMarca, Director, Information Services
Kyle Anderson, Director, Corporate Communications
Mike Williams, Acting Manager, Corporate Communications
Jack Stief, Chief of Police, Public Safety
Charles Cunningham, Director, Homeland Security & Emergency Management
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contract Administration
Lawrence Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Steve Reiners, Director, Fleet Management
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office
David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
David Dix, President, Luminous Strategies
Daniel Norfleet, Citizens Advisory Committee
Alan Becker
Kevin Wilson, Robs Auto Body & Collision

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:17 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Lewis, Borski, Powell, Christy, Garganio, Murphy, DiAntonio, Nelson and Fentress.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that his report stood as previously submitted. Mr. Hanson stated that he had exercised his CEO Emergency Powers regarding the purchase of brake parts for the PATCO trains; this purchase is covered under a Resolution to be voted on at the Board meeting. Commissioner Garganio moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White stated that this was an exceptional year in terms of DRPA and PATCO revenues. He also noted that the Barclays' LOC is in place and will not expire for four years.

Approval of the February 21, 2018 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the February 21, 2018 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of February 2018 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of February 2018

Chairman Boyer stated that the Monthly List of Payments covering the month of February 2018 and the Monthly List of Purchase Orders and Contracts covering the month of February 2018 were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the Lists and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of March 6, 2018

Chairman Boyer stated that the Minutes of the March 6, 2018 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner Garganio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on March 6, 2018

Chairman Boyer stated that there were eleven (11) Resolutions from the March 6, 2018, Operations & Maintenance Committee Meeting for consideration. Chairman Boyer introduced the following four (4) Resolutions:

- DRPA-18-027** **Construction Monitoring Services for Contract No. PATCO-57-2016 (R), PATCO Woodcrest Parking Lot Rehabilitation**
- DRPA-18-028** **Design and Construction Monitoring Services for Replacement of PATCO Rectifier Transformers – Phase 3**
- DRPA-18-029** **Design Services for Woodcrest Platform Rehabilitation**
- DRPA-18-030** **Design Services for PATCO Lindenwold Fire Protection Sprinkler System**

Commissioner Garganio moved to adopt Resolutions DRPA-18-027, DRPA-18-028, DRPA-18-029 and DRPA-18-030 and Commissioner Fentress seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Chairman Boyer next introduced the following four (4) Resolutions:

- DRPA-18-031** **Capital Project Modification**
- DRPA-18-032** **Job Order Contracting Services for DRPA and PATCO**
- DRPA-18-033** **One (1) 2018 Backhoe**
- DRPA-18-034** **Aerial Lift Equipment Contract for DRPA**

Commissioner Garganio moved to adopt Resolutions DRPA-18-031, DRPA-18-032, DRPA-18-033 and DRPA-18-034 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Chairman Boyer next introduced the following three (3) Resolutions:

- DRPA-18-035** **PARTSWG Feasibility Study – Emergency Regional Response Team**
- DRPA-18-036** **PARTSWG Regional Transit Security Strategy (RTSS) Update and Exercising**
- DRPA-18-037** **PARTSWG Updating, Training & Exercising Regional Emergency Operations Plan (REOP) Updating, Training & Exercising Agency Specific Emergency Operation Plans (EOP's) and Exercising Regional Evacuation Plan**

Commissioner Fentress moved to adopt Resolutions DRPA-18-035, DRPA-18-036 and DRPA-18-037 and Commissioner Christy seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Approval of Labor Committee Meeting Minutes of March 6, 2018

Chairman Boyer stated that the Minutes of the February 6, 2018 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Garganio moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of Finance Committee Meeting Minutes of March 14, 2018

Chairman Boyer stated that the Minutes of the March 14, 2018 Finance Committee Meeting were previously provided to all Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on March 14, 2018

Chairman Boyer stated that there were three (3) Resolutions from the March 14, 2018, Finance Committee Meeting for consideration, and introduced the following:

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| DRPA-18-038 | PATCO Switch and Firewall Replacement |
| DRPA-18-039 | Network Storage and Backup Upgrades |
| DRPA-18-040 | Selection of Financial Advisors |

Commissioner Lewis moved to adopt all three (3) Resolutions and Commissioner Powell seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Approval of Audit Committee Meeting Minutes of March 14, 2018

Chairman Boyer stated that the Minutes of the March 14, 2018 Audit Committee Meeting were previously provided to all Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner DiAntonio seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Audit Committee on March 14, 2018

Chairman Boyer stated that there was one (1) Resolution from the March 14, 2018, Finance Committee Meeting for consideration, and introduced the following:

**DRPA-18-041 Approval of Citizens Advisory Committee Membership
Nominations of Benjamin Saracco and Matthew Zapson**

Commissioner Nelson moved to adopt the Resolution and Commissioner Murphy seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Daniel Norfleet gave a brief statement on behalf of the Citizens Advisory Committee (CAC). Mr. Norfleet indicated that there is an increase in the number of new applicants and he introduced Alan Becker, a new prospect for the CAC. Mr. Hanson stated that he appreciated all the feedback from the CAC and thanked Mr. Norfleet.

New Business

Chairman Boyer reported that there were two (2) items of New Business for consideration, and introduced the following:

**DRPA-18-042 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

**DRPA-18-043 2018 Church Requests for Special Event Parking
Under the Ben Franklin Bridge in Philadelphia**

Commissioner Fentress moved to adopt the Resolution and Commissioner Christy seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

MEETING HELD IN ABEYANCE

At 9:30 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further DRPA business to discuss, Commissioner Fentress moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:34 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary