

**PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING**

**One Port Center
Camden, New Jersey
Wednesday, February 21, 2024**

Pennsylvania Commissioners

James Schultz, Chairman of the Board
Pennsylvania Auditor General Timothy DeFoor
Keiwana McKinney-Forde (via Teams)
Donna Powell
Gregory Schwab
Robert Ghormoz
James Snell (via Teams, for Pennsylvania Treasurer Stacy Garrity)
Vaughn Ross

New Jersey Commissioners

Jeffrey Nash, Vice Chairman of the Board
Albert Frattali
Richard Sweeney (via Teams)
Charles Fentress (via Teams)
Aaron Nelson (via Teams)
Daniel Christy (via Teams)
Bruce Garganio (via Teams)
Sara Lipsett (via Teams)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer
Jalila Parker, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
James White, Chief Financial Officer
Jerry Sahi, Incoming Chief Financial Officer
Toni Brown, Chief Administrative Officer
Michael Venuto, Chief Engineer
John Rink, PATCO General Manager
Robert Hicks, Chief Operating Officer
David Aubrey, Inspector General
Stephen Holden, Deputy General Counsel
Edward Cobbs, Chief of Police
Robert Finnegan, Chief Security and Safety Officer
Christopher Jones, Director, Information Services
Ricardo DeOliveira, Bridge Director, WWB/CBB
Matt Licata, Director, Fleet Management
Darlene Callands, Manager, Community Relations
Christina Maroney, Director Strategic Initiatives
Mark Ciechon, Director, Finance PATCO
Darcie DeBeaumont, Director, Finance DRPA
Rich Betts, Manager, Procurement and Storage
Amy Ash, Manager, Contract Administration

Jesse Mickel, Purchasing Agent, PATCO
Carol Herbst, Senior Accountant, Finance (via Teams)
Kathleen Vandy, Assistant General Counsel
Dawn Whiton, Executive Assistant to the CEO
Barbara Wagner, Executive Assistant to the Deputy CEO
Mike Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

Others Present

Hayden Rigo, Deputy Staff Counsel (for PA Auditor General DeFoor)
Brian Lemelle, Jr., Assistant Legislative Director (for PA Auditor General DeFoor)
Alexis Franklin, Associate Counsel, New Jersey Governor's Authorities Unit
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Teams)
Ryan Frascella, Board Liaison, Bellevue Strategies, LLC
Jessica Priselac, Duane Morris, LLP

OPEN SESSION

Roll Call

Chairman Schultz called the meeting to order at 9:46 a.m. and asked that the Corporate Secretary call the roll. The following were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners DeFoor, Frattali, Ghormoz, Fentress, McKinney-Forde, Snell, Garganio, Powell, Nelson, Schwab, Lipsett, Ross, Christy, and Sweeney.

Public Comment

Corporate Secretary Santarelli stated that there was no public comment.

Report of the General Manager

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments. Commissioner Frattali moved to approve the General Manager's Report and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of the January 17, 2024 PATCO Board Meeting Minutes

Chairman Schultz stated that the Minutes of the January 17, 2024 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Lists of Previously Approved Payments covering the Month of January 2024

Chairman Schultz stated that the List of Previously Approved Payments covering the month of January 2024 were previously provided to all Commissioners. There were no questions or comments. Auditor General DeFoor moved to receive and file the List and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of January 2024

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of January 2024 was previously provided to all Commissioners. There were no questions or comments. Auditor General DeFoor moved to receive and file the List and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Balance Sheet and Equity Statement dated November 30, 2023

Chairman Schultz stated that the Balance Sheet and Equity Statement dated November 30, 2023, was previously provided to all Commissioners. There were no questions or comments. Auditor General DeFoor moved to receive and file the Balance Sheet and Equity Statement and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 7, 2024

Chairman Schultz stated that the Minutes of the February 7, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Nelson moved to approve the Minutes and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 7, 2024

Chairman Schultz stated that there was two (2) Resolutions from the February 7, 2024 Operations & Maintenance Committee Meeting for consideration:

PATCO-24-003 PATCO Contract Modifications

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to execute a contract modification to one (1) previously approved contract for a PATCO project and to amend the original, approved Resolutions. The previously approved Resolutions were: PATCO-17-006 and PATCO-22-012, for changes to system administration support for automated fare collection system with Cubic Transportation Systems, Inc. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Ghormoz moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

PATCO-24-004 PATCO Rental of Uniforms, Floor Mats, and Laundry Services

PATCO General Manger Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Cintas Corporation to furnish and launder rental uniforms, supply uniform storage lockers, and furnish and clean door and floor mats for a period of four (4) years. This service is to be provided by Cintas Corporation under Omnia Partners Vendor Agreement executed between Cintas Corporation and the University of Nebraska

(Workplace Solutions Cooperative Contract), in an amount not to exceed \$646,520.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Frattali moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

Unfinished Business

Chairman Schultz stated there were no Unfinished Business items.

New Business

PATCO-24-005 Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)

Procurement and Storage Manager Betts presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the one (1) pending PATCO contract identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Ross seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

Executive Session

Chairman Schultz stated there were no items for Executive Session.

Adjournment

With no further business, Chairman Schultz proposed an adjournment of the Meeting. Commissioner Frattali moved to adjourn the Meeting. Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:55 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary