

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, December 13, 2023**

**Pennsylvania Commissioners**

Cherelle Parker, Chairwoman of the Board  
Auditor General Timothy DeFoor  
Keiwana McKinney-Forde  
Donna Powell  
Gregory Schwab  
James Schultz  
Robert Ghormoz (via Zoom)  
James Snell (via Zoom)

**New Jersey Commissioners**

Jeffrey Nash, Vice Chairman of the Board  
Charles Fentress  
Albert Frattali  
Aaron Nelson  
Bruce Garganio (via Zoom)  
Daniel Christy (via Zoom)  
Richard Sweeney (via Zoom)

**DRPA/PATCO Staff**

John Hanson, DRPA Chief Executive Officer/PATCO President  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
James White, Chief Financial Officer  
Jerry Sahi, Incoming Chief Financial Officer  
Toni Brown, Chief Administrative Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
David Aubrey, Inspector General  
Stephen Holden, Deputy General Counsel  
Edward Cobbs, Chief of Police  
Robert Finnegan, Chief Security and Safety Officer  
Tonyelle Cook-Artis, Director, Government Relations  
Christopher Jones, Director, Information Services  
Mark Ciechon, Director, Finance, PATCO  
Darcie DeBeaumont, Director, Finance, DRPA  
William Anderson, Manager, Budget Financial Analyst  
Ricardo DeOliveira, Bridge Director, WWB/CBB (via Zoom)  
Joseph McAroy, Bridge Director, BFB/BRB (via Zoom)  
Darlene Callands, Manager Community Relations  
Susan Bond, Engineering Program Analyst  
Amy Ash, Manager, Contract Administration  
Kathleen Vandy, Assistant General Counsel  
Tracey Overton, Assistant General Counsel  
Brittany Gardner, Assistant General Counsel

Dawn Whiton, Executive Assistant to the CEO  
Barbara Wagner, Executive Assistant to the Deputy CEO  
Mike Williams, Manager, Corporate Communications  
Elizabeth Saylor, Administrative Coordinator to the Corporate Secretary

### **Others Present**

Alexis Franklin, Associate Counsel, New Jersey Governor's Authorities Unit  
Christopher Gibson, Esq., Archer & Greiner, P.C. (via Zoom)  
Alan Kessler, Esq., Duane Morris, LLP (via Zoom)  
Jessica Priselac, Esq., Duane Morris, LLP (via Zoom)  
Mustafa Rashed, Board Liaison, Bellevue Strategies LLC (via Zoom)  
Eulisis Delgado, Custodian/Equipment, PATCO

### **OPEN SESSION**

#### **Roll Call**

Chairwoman Parker called the meeting to order at 10:14 a.m. and asked that the Corporate Secretary call the roll. The following were present, constituting a quorum: Chairwoman Parker, Vice Chairman Nash, and Auditor General DeFoor, Commissioners Frattali, Ghormoz, Fentress, McKinney-Forde, Garganio, Christy, Snell, Schultz, Powell, Nelson, Schwab, and Sweeney.

#### **Public Comment**

Corporate Secretary Santarelli stated there was no public comment.

#### **Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments. Commissioner McKinney-Forde moved to approve the General Manager's Report and Auditor General DeFoor seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

#### **Approval of the November 15, 2023 PATCO Board Meeting Minutes**

Chairwoman Parker stated that the Minutes of the November 15, 2023 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

#### **Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of November 2023**

Chairwoman Parker stated that the List of Previously Approved Purchase Orders and Contracts covering the month of November 2023 was previously provided to all Commissioners. There were no questions or comments. Vice Chairman Nash moved to receive and file the List and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

#### **Approval of Balance Sheet and Equity Statement dated September 30, 2023**

Chairwoman Parker stated that the Balance Sheet and Equity Statement dated September 30, 2023, was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the Balance Sheet and Equity Statement and

Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of November 28, 2023**

Chairwoman Parker stated that the Minutes of the November 28, 2023 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Schwab moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 28, 2023**

Chairwoman Parker stated that there were five (5) Resolutions from the November 28, 2023 Operations & Maintenance Committee Meeting for consideration:

**PATCO-23-022      Industry, Historical and Technical Societies and Schools  
Touring PATCO Facilities in 2024**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to allow tours of PATCO facilities to industry, peer groups, historical and technical societies, and schools in 2024. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schultz moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-23-023      Woodcrest Station Shredding Event - 2024**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to permit Camden County to hold a shredding event at the Woodcrest Station parking lot on April 27, 2024, with all DRPA/PATCO expenses incurred to be reimbursed by Camden County, in an amount not to exceed \$2,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Auditor General DeFoor moved to adopt the Resolution and Commissioner Schwab seconded the motion. Vice Chairman Nash abstained from the vote. All the other Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-23-024      Promotion of PATCO to Students in 2024**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to promote PATCO ridership through special programs for students in 2024. The programs to be promoted are the FREEDOM Card Discount for students and allowing for school field trips at a discount of half of the fare for the day, in a total annual amount not to exceed \$3,500. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner McKinney-Forde moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-23-025 In-Kind Support of 2024 Community Initiatives**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to provide in-kind services to support local governments, community groups and 501c3 organizations who request use of our facilities and communities to promote their events. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Auditor-General DeFoor moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-23-026 Electronic Payment Services for PATCO's Fare Collection System**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to enter into an agreement with First Data Merchant Services, LLC. for electronic payment services with PATCO, whereby First Data Merchant Services will accept, process, and provide support services for all bank card fare transactions. This agreement will be in an amount up to \$500,000.00 annually for a period of five (5) years (five-year total \$2,500,000.00). Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Powell moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Labor Committee Meeting Minutes of November 28, 2023**

Chairwoman Parker stated that the Minutes of the November 28, 2023 Labor Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Labor Committee on November 28, 2023**

Chairwoman Parker stated that there was one (1) Resolutions from the November 28, 2023 Labor Committee Meeting for consideration:

**PATCO-23-027 Amendment to Collective Bargaining Agreement between PATCO and International Brotherhood of Teamsters Local 676**

DRPA Chief Executive Officer/PATCO President Hanson presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate, execute and implement an appropriate amendment to the Collective Bargaining Agreement between PATCO and the International Brotherhood of Teamsters Local 676 providing for an additional, across-the-board base hourly wage increase in the amount of 0.5% for Calendar Year 2024. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Auditor General DeFoor moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Approval of Finance Committee Meeting Minutes of November 28, 2023**

Chairwoman Parker stated that the Minutes of the November 28, 2023 Finance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Nelson moved to approve the Minutes and Commissioner Schultz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Labor Committee on November 28, 2023**

Chairwoman Parker stated that there was one (1) Resolution from the November 28, 2023 Finance Committee Meeting for consideration:

**PATCO-23-028      2024 PATCO Operating Budget**

Chief Financial Officer White presented the Summary Statement and Resolution seeking Board approval and adoption of the proposed PATCO Operating Budget for the fiscal year 2024 consistent with anticipated revenues and as required by the day-to-day operating expenditures as provided in Article XII of the PATCO Bylaws. The proposed amount of the Budget was \$66,683,000.00. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Schultz moved to adopt the Resolution and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Unfinished Business**

Chairwoman Parker stated there were no Unfinished Business items.

**New Business**

**PATCO-23-020      Consideration of Pending PATCO Contracts  
(Between \$25,000 and \$100,000)**

Manager of Contract Administration Ash presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into the one (1) pending PATCO contract identified in the attachment to the Resolution. Chairwoman Parker inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**Executive Session**

Chairwoman Parker stated there were no Executive Session items.

**Adjournment**

With no further business, Chairwoman Parker proposed an adjournment of the Meeting. Commissioner Fentress moved to adjourn the Meeting. Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 10:36 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Raymond J. Santarelli". The signature is written in a cursive style with a prominent initial "R".

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary