

Annual Report

1961-1962



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Division of State Library
Archives and History
TRENTON, N. J.

**The State Board of Education
and the
Commissioner of Education
to the
Legislature of the State of New Jersey**

(Pursuant to NJSA 18:2-10 and 18:3-11)

Four taped broadcasts for WTTM and WBUD on Museum exhibits and activities; one half-hour broadcast on WAAT about Museum's history, functions and future; taped broadcast by Director on Museums Council of New Jersey for program in Department of Conservation and Economic Development series; announcements of activities over WOR and WNEW in New York.

More than 693 inquiries for information on archeology, geology, natural science, New Jersey, publications, etc. were handled; and 471 archeological and geological specimens were identified.

H. Attendance

This year's attendance of 132,108 surpassed last year's record attendance. School and community groups came to the Museum during this year in even greater numbers than ever before. This year's total of 1,556 groups is an increase of 110; these groups contributed attendance of 47,882 constituting 36.2 per cent of the total. The peak load came in May, when 19,207 school children came for guided tours which were provided by staff members and part-time docents.

DIVISION OF THE STATE LIBRARY, ARCHIVES AND HISTORY

General

1. Final, detailed plans for the new State Library Building are nearing completion. The Division staff members are working closely with the architects and the Bureau of School Building Services to ensure maximum effectiveness of the new facilities.
2. Following detailed surveys of their present functional arrangements and the need for closer integration of services when they move into the new building, the bureaus of the division have begun to reorganize and combine their activities in a number of important areas.
3. The General Appropriations Act for 1962-63 includes an appropriation of \$600,000 for State aid to public libraries. This constitutes a 50 per cent increase over the \$400,000 appropriated during each of the prior two years. While the increased appropriation is far short of the \$1.4 million authorized by the State Library Aid Act, it should prove to be an incentive to counties and municipalities to provide additional local support for public library services.
4. A bill to authorize the establishment and maintenance of regional, or multi-county, libraries, as well as a bill to include such libraries

under the State Library Aid Act, was passed by both houses of the Legislature and now awaits the Governor's action. These bills were drawn to provide the statutory authority for a regional library in the Cumberland-Gloucester-Salem area now temporarily served by the State Library with Federal funds.

5. The Division cooperated with the County and Municipal Law Revision Commission and with the New Jersey Library Association in preparing draft revisions of the sections in Title 40 pertaining to municipal and county libraries.
6. The Division continued its close cooperation with New Jersey's Tercentenary Commission in its plans and program for 1964 and the New York World's Fair in that same year.
7. The long-awaited survey of the State Library organization and staff by the Civil Service Department was completed and the results announced. A number of reclassifications, affecting primarily the professional librarian titles, were made effective April 1, 1962.
8. Several major State departments received assistance from the library staff in connection with planning for the new library facilities and services. These activities included work with Health and Agriculture, Labor and Industry, Institutions and Agencies and the Department of Education.

Public and School Library Services Bureau

1. In cooperation with the Library Trustees Association, a series of five seminars was held at Newark for library trustees from the North Jersey area. In conjunction with the New Jersey Library Association, four regional institutes were held on public library buildings and equipment. The Bureau also assisted the New Jersey School Library Association in a demonstration of classroom use of library resources at the Hanover Park High School.
2. The Bureau initiated the compilation of a separate author-title catalog for its adult non-fiction materials. It also separated all juvenile and young adult cards from its general catalog. These steps were taken in preparation for the combining of its catalog with that of the Law and Legislative Reference Bureau upon moving into the new library building.
3. The Bureau's lending services librarian was chosen by the American Library Association as one of 72 librarians to staff the "Library 21" exhibit at the Seattle World's Fair during the month of June. This exhibit features a demonstration of the electronic devices available for rapid and effective storage and retrieval of information.

4. The Bureau coordinated State-wide activities in observance of National Library Week.
5. With federal funds, the Bureau continued its demonstration of library services in Salem, Cumberland and Gloucester counties by providing regular bookmobile, supplementary library and consultative services from its headquarters at Bridgeton. The Bureau staff continued its efforts to encourage the counties and municipalities in this area to assume support of public library facilities when Federal funds are withdrawn.

Law and Legislative Reference Bureau

1. A 15-year supplement to the *Bibliography of New Jersey Official Reports* (1945) was completed, printed and distributed to other state libraries and to the public, school and college libraries in the State.
2. The General Reference staff cooperated with the Tercentenary Commission by providing information for a Tercentenary Calendar, biographical data on New Jersey authors and information for historic sites markers.
3. The Law Library inaugurated a program to establish cooperative relations with the county and bar association libraries throughout the State.
4. The Law Library established a card index of current materials on legislative programs. This serves as a ready reference in the preparation of bibliographies on requested subjects.
5. The microfilming of the Library's unique collection of New Jersey legislative bills, 1820 to 1961, was completed.

Legislative Research Section

1. The legislative research office provided some research assistance for practically all the members of the Legislature during the year. In addition, the legislative research analysts served as research assistants to various legislative commissions and committees, including the Assembly Committee to Study Trading Stamps, the Joint Commission to Study Obscenity, the Blue Cross-Blue Shield Study Commission, and the Assembly Special Investigating Committee, for which it prepared research memoranda and reports.
2. The office calculated the amounts payable in 1961 and 1962 to the qualifying municipalities and counties under the State Library Aid Act.

3. The office prepared drafts of legislative bills affecting libraries, including a regional library bill, a bill to include regional libraries under the State Library Aid Act, and a bill to permit counties to establish county libraries without public referenda. It assisted the County and Municipal Law Revision Commission in its draft revision of the municipal law affecting municipal libraries.

Bureau of Archives and History

1. During the year the Bureau acquired Governor Meyner's official papers, accumulated during his term, 1954-1962, and amounting to more than 80 cubic feet of records.
2. The Bureau approved the disposal of more than 85,000 cubic feet of records, microfilmed over 1 million pages, and arranged and indexed over 1,900 historical documents. The Bureau began, and partially completed, microfilming the State censuses. Twenty-nine State agencies were served and 1,392 reference requests were answered by its records storage centers.
3. New records retention schedules were completed for nine State and local agencies: Department of Banking and Insurance, N. J. Highway Authority, State Board of Medical Examiners, State Board of Pharmacy, Bureau of State Use Industries, Unsatisfied Claim and Judgment Fund Board, Essex County Park Commission, Ewing-Lawrence Sewerage Authority and Newark Division of Welfare.
4. The Bureau cooperated with the Tercentenary Commission and the Division of Historic Sites in their work pertaining to New Jersey history.

NEW JERSEY SCHOOL FOR THE DEAF

Accomplishments 1961-62

1. Accommodated the largest enrollment in the history of the school, necessitating classes of nine and heavier class loads in multiple-handicapped classes.
2. Three outlines are now in the process of being printed: Speech, Auto-Body, and Second Year Foods.
3. Speech program expanded in Upper School and vocational departments.
4. Seven out of eight seniors accepted by Gallaudet College.
5. Teacher Training Program received a federal grant for 1962-63.
6. An increased percentage of trained teachers on staff.
7. Eleven teachers from the Pennsylvania School for the Deaf attended our Teacher Training Language course.