

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, August 21, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of the Board
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Donna Powell
Joseph Martz (via telephone)
Angelina Perryman (via telephone)
Kathryn Cerulli Joyce (for Pennsylvania Treasurer Joseph Torsella) (via telephone)
Christopher Lewis
Kathleen McGinty (via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board
Albert Frattali
Frank DiAntonio
Daniel Christy (via telephone)
Charles Fentress

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff (cont.)

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Christina Maroney, Director, Strategic Initiatives
Richard Mosback, Director of Procurement DRPA/PATCO
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Steve Reiners, Director, Fleet Management
Mike Williams, Director, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Katherine Hilinski, Records Manager
Dawn Whiton, Executive Assistant of the CEO
Barbara Wagner, Executive Assistant of the CEO
Patrick Bearnit, Finance Intern
Eulisis Delgado, Custodian, PATCO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Nedia Ralston, Director Governor's Southeast Regional Office
David Rapuano, Esq., Archer & Greiner, P.C. (New Jersey Counsel) (via telephone)
Allen Kessler, Esq., Duane Morris, LLP (Pennsylvania Counsel)
Joe Quigley
Linda Hallowell, Wells Fargo Bank
Lou Dato, Wells Fargo Bank
Gloria Daudieir, Wells Fargo Bank
Tony Fergione, Retiree

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Perryman, Fentress, Murphy, DiAntonio, Joyce, McGinty, Lewis, and Martz.

Public Comment

Employee Eulisis Delgado spoke to the Commissioners requesting transit passes for the employees. He also thanked the DRPA officers for their service on the bridges and PATCO trains. He gave special thanks to Marge, a PATCO employee for her heroism during an incident that happened at one of the PATCO stations.

Chairman Boyer thanked Mr. Delgado for his statement and followed by saying that the Authority values our employees and acts of heroism are always acknowledged to the Board members in the Chief Executive Officer's report. He stated that discussions regarding transit passes for employees continues to be discussed.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO report stood as previously submitted. CEO Hanson highlighted two (2) items in his report. He reported that on July 22, 2019, at the west side of the Woodcrest Station, a fallen tree took out a pole with communication lines and blocked the tracks. Damages were assessed and a new pole was installed. The second item was the retirement of Anthony Fergione who is retiring after 35 years of service, from his role as Construction & Maintenance Manager.

Commissioner Fentress moved to approve the CEO's Report and Commissioner McGinty seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. He noted that the numbers were greater than planned, although there was a decrease in traffic over the past few months. Our General Fund continues to grow due to the Authority spending less in the Capital Fund expenditures versus last year. He also noted that the 2018 Audited Financials Report has been distributed and has been submitted to the GFOA.

2018 Comprehensive Annual Financial Report

Chairman Boyer stated that 2018 Comprehensive Annual Financial Report had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Lewis moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments or corrections. All other Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of the July 17, 2019 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the July 17, 2019 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments or corrections. All other Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Month of July 2019 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of July 2019

Chairman Boyer stated that the Monthly List of Payments covering the month of July 2019 and the Monthly List of Purchase Orders and Contracts covering the month of July 2019 were previously provided to all Commissioners. Commissioner Fentress moved to receive and file the lists and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of August 6, 2019

Chairman Boyer stated that the Minutes of the August 6, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Frattali moved to approve the Minutes and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 6, 2019

Chairman Boyer stated that there were four (4) Resolutions from the August 6, 2019 Operations & Maintenance Committee Meeting for consideration:

DRPA-19-070 Hazardous & Bio-Hazardous Waste Removal for DRPA Bridge Facilities.

Commissioner Frattali moved to approve Resolution DRPA-19-070 and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-071 Fuel Contract for DRPA and PATCO.

Commissioner Frattali moved to approve Resolution DRPA-19-071 and Commissioner Powell seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-072 Federal Transit Administration Section 5307/5340 Grant Application.

DRPA-19-073 Federal Transit Administration Section 5337 Grant Application (State of Good Repair).

Barbara Holcomb was recognized for being awarded the WTS Award, Women of the Year Award.

Commissioner Lewis moved to approve both Resolutions DRPA-19-072 and DRPA-19-073 and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Receipt and Filing of 2019 First Quarter Unaudited Financial Report

Chairman Boyer stated that First Quarter Unaudited Financial Report had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to receive and file the 2019 First Quarter Unaudited Financial Report and Commissioner Frattali seconded the motion. There were no comments or corrections. All other Commissioners in attendance voted in the affirmative to receive and file the 2019 First Quarter Unaudited Financial Report. The motion carried.

Citizens Advisory Committee Report

No report.

Unfinished Business

No report.

New Business

Chairman Boyer reported one (1) item of New Business for consideration, and introduced the following:

**DRPA-19-075 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Frattali moved to adopt Resolution DRPA-19-075 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further business, Commissioner Fentress moved to adjourn the Meeting and Commissioner Frattali seconded the motion. All Commissioners in attendance voted to approve the motion and the Meeting adjourned at 9:27 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary